



ज्ञान शान्ति मैत्री

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha (Maharashtra)

Ordinance No. 45/2009

(Modified as per directions of 15th Academic Council meeting)

Doctor of Philosophy (PhD)

- ELIGIBILITY: 1 The Admission to this academic programme shall be made in the beginning of each academic year through all India publicity/advertisement. The candidates with at least 55% marks (50% for SC/ST) in their Master's Degree in the subject concerned/allied subject/cognate subject will be required to appear in a written test, Interactive session/workshop/group discussion and an interview to be conducted by the University.
- ADMISSION: 2.1 Constitution of Departmental Admission Committee (DAC) to conduct Interactive session/group discussion and Interview shall be as follows:
- (i) Prof Vice-Chancellor or Head of the Department/Director of the Centre (Chairperson)
 - (ii) One Faculty Member from the concerned Department to be nominated by the Vice-Chancellor
 - (iii) One external subject expert to be nominated by the Vice-Chancellor
 - (iv) One SC/ST member (if not represented) to be nominated by the Vice-Chancellor
- 2.2 All the eligible candidates will be allowed to appear in a written test, Interactive session/group discussion and interview. Written test shall be for 100 marks. The candidates who secure a minimum of 50% marks (45% for SC/ST) in the written test shall be assessed for interactive session/group discussion and interview shall be carrying 50 marks each. The merit list for admission shall be prepared taking into account the total of 100 marks. The MPhil degree holders from this university or any other university are exempted from the written test for the PhD programme.
- 2.3 After having been admitted to PhD programme, all those candidates who do not have MPhil Degree shall be required to undertake a course work for a minimum period of one semester. The course work shall be treated as pre PhD preparation and shall include a course on research methodology which may also include quantitative methods and computer applications. It may also involve review of published research in the relevant field. The review of literature shall be mandatory for all admitted PhD scholars. The university shall decide the minimum qualifying requirement for allowing a student to proceed further with the writing of dissertation.

2.4 As soon as the selected candidates pay the required fee for admission he/she shall be deemed to be a bona fide research scholar of the University. However, the admitted students not having MPhil have to undertake the course work described in Para 2.3. After the successful completion of which he/she has to make a pre-registration seminar, after he/she gets clearance from Research Degree Committee (RDC), he/she shall be deemed a registered candidate for the PhD program. Those who have already done their MPhil course in the concerned subject may be allowed to go straight to the pre-registration seminar. However, this process needs to be completed within six months from the date of admission.

RESERVATION: 3.1 The guidelines of the University Grants Commission (UGC) and the directions of the Ministry of Human Resource Development (MHRD) made from time to time with regard to reservation for SC/ST/OBC in PhD admissions shall be applicable automatically.

3.2 Percentage of reservation shall be applied on the total number of vacant seats available in the department in each academic year and shall be advertised accordingly.

3.3 Interchangeability of seats among SCs and STs shall be applicable as per rules.

3.4 In case no eligible candidates from the reserved categories are available, the vacant seats in the reserved quota shall not be filled by any non SC/ST candidates. Every effort shall be made to fill the seats.

3.5 Relaxation and concession in respect of educational qualification, age, experience and qualifying marks/standard will be as per existing rules made by MHRD and UGC in case of admission of SC/ST/OBC candidates.

SUPERVISOR: 4.1 The Research Degree Committee (RDC) shall appoint a supervisor. The supervisor shall be a Professor, Associate Professor, or an Assistant Professor of the University. An Assistant Professor with PhD must have a teaching experience of Post Graduate classes for at least three years. However, RDC may appoint an Assistant Professor as a supervisor without PhD who has teaching experience at PG level for at least **06 years with at least four research papers** published in refereed/ISSN journals or reputed journals.

4.2 In addition to the supervisor, the RDC may appoint one co-supervisor, if required, from the University or out side the University on the recommendation of the supervisor. In case of co-supervisor from outside the University, (if he or she fulfills the minimum norms of a research supervisor) Department/Centre may place before the School Board (SB) for recommendation to RDC for final decision.

RESEARCH
COMMITTEES:

- 5.1 (a) Subject to the general supervision of the Academic Council all matters pertaining to the PhD programme of the University shall be dealt with in accordance with the Ordinances by the following committees:
- (i) The Research Degree Committee (RDC)
 - (ii) The School Board (SB)/The Board of Management (BOM)
 - (iii) The Board of Studies (BOS)
- (b) The RDC for the Department shall consist of the following:
- (i) Vice-Chancellor(Chairperson)
 - (ii) Dean of the School
 - (iii) Head of the Department
 - (iv) Two external subject experts nominated by the Vice-Chancellor
- * Supervisor and Co-Supervisor may be invited as per requirements of the PhD scholar concerned*
- (c) The RDC for the Centre shall consist of the following:
- (i) Vice-Chancellor(Chairperson)
 - (ii) Director of the Centre
 - (iii) Two external subject experts nominated by the Vice-Chancellor
 - (iv) One Dean amongst the Schools of the University may be nominated by the Vice-Chancellor
- * Supervisor and Co-Supervisor may be invited as per requirements of the PhD scholar concerned*
- 5.2 The School Board shall consist of the following:
- (i) Dean of the School (Chairperson)
 - (ii) All HOD's in the School
 - (iii) All Professor in the School
 - (iv) One Associate Professor from each of the department by rotation every two years on the basis of seniority.
 - (v) One Assistant Professor from each of the department by rotation every two years on the basis of seniority.
 - (vi) Two external subject experts nominated by the Vice-Chancellor
- 5.3 The Board of Studies (BOS) of the Department shall be consist of the following:
- (i) Head of the Department (Chairperson)
 - (ii) Two external subject experts nominated by the Vice-Chancellor
 - (iii) All academic staff of the Department
- 5.4 The RDC shall have the power to recommend change of the topic of research as below:
- (i) Change of topic: Under extra-ordinary circumstances the RDC may change the topic of research on the request of the research scholar and consent of the supervisor made to the Head of the Department within six months from the date of registration. However, any minor change or modification may be allowed by the RDC up to six months before

the submission of thesis.

- (ii) If the University could not conduct RDC meeting for the purpose mentioned above within six months, the said rules shall in no way affect the admission or fellowship/scholarship, if any of the student.

NO OF SEATS UNDER A SUPERVISOR:	6.1	There shall not be more than eight PhD scholars at a time under a Professor, seven under an Associate Professor and five under an Assistant Professor.
	6.2	A supervisor shall not have at any given point of time more than eight PhD Scholars and five MPhil Scholars.
MINIMUM DURATION:	7.1	No scholar shall be permitted to submit the thesis for the PhD degree, unless he/she has pursue research in the University for not less than two years from the date on which his/her candidature has been admitted.
TOTAL DURATION	7.2	The maximum period for the submission of PhD thesis shall be three years.
EXTENSION OF DURATION	7.3	Provided in exceptional circumstances, the RDC may extend the registration of the candidate for a maximum period of one more year. The extension would initially be for six months and may be extended for another six months. If the candidate fails to submit his/her thesis within the extended period his/her registration shall lapse automatically
ATTENDANCE AND LEAVE:	8.1	PhD scholars shall be required to be present in the University. Their presence shall be duly recorded and maintained in the Department/Centre concerned. A PhD scholar cannot avail more than one month leave in a year.
REVIEW OF PROGRESS:	8.2	The Supervisor will regularly monitor the progress of the research work of the candidate. If the Supervisor finds that the progress of the work is not satisfactory, a report to that effect shall be submitted to the Head of the Department for necessary action.
FELLOWSHIP/ SCHOLARSHIP	8.3	PhD research scholars will be provided fellowship/scholarship as per the guidelines of the funding agencies.
PRE-SUBMISSION SEMINAR:	9.1	When the Supervisor is of the opinion that the thesis is in the final stage of completion, the scholar shall be required to give a notice for the pre-submission seminar on his research findings, at least three months before the intended period of submission of thesis.
	9.2	The pre-submission seminar shall be conducted by a Committee to be chaired by the HOD. The other members shall be the supervisor and one external expert nominated by the Vice-Chancellor on the recommendation of the HOD/DOC. The Candidate may incorporate the suggestions of the

Committee in his/her thesis.

9.3 The candidate shall publish at least one research paper in a refereed/ISSN/reputed journal before the submission of the thesis and shall produce evidence for the same in the form of acceptance letter or the reprint of the paper.

SUBMISSION OF THESIS:

10.1 The PhD thesis submitted by the candidate shall satisfy the requirement that it is a research work characterized by either the discovery of new facts or by fresh interpretation of facts or theories. It should reveal the candidate's capacity for critical examination, original thinking and critical judgment. Its literary presentation should also be satisfactory.

10.2 The thesis shall include a certificate from the Supervisor and a declaration from the candidate that it incorporates the candidate's bona fide research work and it has not been submitted for award of any other degree to this or to any other University or any institute of learning, Four hard copies and a soft copy of the thesis shall be submitted.

10.3 The application for the submission of the thesis shall be countersigned by the Head of the concerned Department who shall then forward the thesis to the Controller of Examinations for further processing.

ELECTRONIC VERSION OF THESIS TO BE SUBMITTED TO INFLIBNET

11 As per the guidelines of the UGC the Research student has to submit an electronic version of his/her thesis into "Shodhganga" a digital repository set-up at the INFLIBNET at the time of submission of thesis, however it will get published (made visible) on "Shodhganga" only after release of notification by the university regarding the award of Ph.D degree. This is mandatory for all research students.

PANEL OF EXAMINERS:

11.1 The supervisor shall submit a panel of six examiners alongwith their particulars specifically related to their research interests and experience, none of whom shall be from the University, who should be from the area pertaining to the topic of research of the candidate, to the Dean/Director of the Centre through the Head of the Department. The panel shall be sent to the Vice-Chancellor after the approval of the RDC for his consideration.

EVALUATION:

12 The Vice-Chancellor shall appoint two examiners out of which at least one examiner shall be from the said panel. He shall be free to select any other examiner either from the list of the subject experts of the UGC or on his own initiative. The PhD thesis submitted by the candidate shall be examined by the two examiners while the third examiner shall be the supervisor. At least one of the examiners shall be from outside the State. It shall be open to the University to appoint an examiner from outside the country.

EXAMINERS' REPORT AND DEFENCE OF

13.1 Each examiner shall, after examining the thesis submitted by the candidate for the award of the PhD degree, submit a report in a prescribed proforma to the University containing a clear recommendation that in his/her opinion (a)

THE THESIS:		the thesis is recommended for the award of PhD degree; (b) the thesis should be modified/revised; or (c) the thesis may be rejected.
	13.2	The defence of the thesis by the scholar shall be in the form of an open viva voce.
	13.3	The viva voce examination shall be conducted by one of the examiners and the supervisor and will be chaired by the HOD. It will be an open viva voce/defence. It will be notified and coordinated by the HOD at least three days in advance.
	13.4	The thesis shall be accepted for the award of the degree of Doctor of Philosophy on the unanimous recommendation of the examiners. If both the examiners reject the thesis, no degree will be awarded. If there is a difference of opinion between both examiners it shall be referred to a fourth examiner to be appointed by the Vice-Chancellor out of the panel already approved. The opinion of the fourth examiner shall be final.
RE-SUBMISSION OF THESIS:	14.1	A candidate whose thesis has been referred back for revision shall re-submit it within one year of the intimation of decision of the University.
	14.2	A thesis which has been re-submitted shall be examined by the same external examine(s). In case the examiner(s) is/are unwilling to act as such, another examiner(s) may be appointed by the Vice Chancellor from the approved panel of examiners.
AWARD OF DEGREE:	15	Based on the reports of the examiners and the viva voce the RDC shall recommend to the Academic Council for the award of the Degree.
	16	Along with the degree, the University shall issue a Provisional Certificate certifying to the effect that the degree has been awarded in accordance with the provisions contained in the UGC Minimum Standards and Procedures for Awards of PhD Degree, Regulations, 2009.
	17.1	This ordinance will supersede all the earlier regulation of the university.
REMOVAL OF DIFFICULTIES:	17.2	Notwithstanding anything contained in the above Ordinance, the Vice-Chancellor may take such measures, as may be necessary, for removal of difficulties.

Note: *This ordinance has incorporated all the provisions contained in UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulation, 2009.*