



Note :- The students eligible for admission to III/V Term must seek admission not later than two weeks from the date(s) of announcement of the results of LL.M, II/IV Term annual examinations or within one week of commencement of teaching, whichever is later, failing which they will forfeit their right to be admitted to III/V Term.

11. Re-admission Rules

- (i) There shall be no re-admission in the LL.M. First Term under any circumstances including detention of a student for shortage of attendance in that Term and/or non submission of written paper in all the courses offered by him/her for class discussion and failure to get certificate from the teacher teaching the course.
- (ii) A student who has been detained for shortage of attendance or otherwise in Second, Third, Fourth or Fifth Term shall be eligible for re-admission in the Term in which he/she had been detained provided (a) he/she seeks re-admission within the date prescribed by the Dean, Faculty of Law which will not be later than one week from commencement of teaching in that Term; (b) his/her conduct has been satisfactory; and (c) he/she shows sufficient cause to the satisfaction of the Dean, Faculty of Law for his/her discontinuance of studies or for not having put in the requisite percentage of attendance and/or non-submission of written paper in all the courses offered by him/her for class discussion and failure to get certificate from the teacher teaching the course.
- (iii) An applicant who has failed in examination or failed to appear at the examination and who is otherwise eligible to appear at the examination as an ex-student, shall not be admitted as a regular student. In exceptional cases, however, where such an applicant is a foreigner, studying under the Cultural Scholarship Scheme of the Government of India, etc., re-admission may be allowed.
- (iv) In respect of an applicant seeking re-admission, his previous record shall be carefully scrutinized.

12. Pass percentage

In order to be eligible for LL.M. Degree, a student must have passed (i.e. secured 50% marks) in each of the courses offered by him/her and in addition he/she must have secured at least 50% marks in the Dissertation.

13. Span Period

Subject to the provisions contained in the Ordinance relating to ex-students as in force from time to time, a student must clear all the courses offered in all the Terms within a span period of five years from the date of admission to first year of the LL.M. Two-Year course and within six years in case of LL.M. Three-Year course. No student shall be admitted as a candidate for any LL.M. examination after five or six years, as the case may be, from the date of admission to the first year of the course.



MASTER OF COMPARATIVE LAWS (M.C.L.) DEGREE EXAMINATION

1. The Master of Comparative Laws (M.C.L.) Degree Course is a two years (four Terms) Course.
2. This course is meant for a foreign national who has obtained the Degree of Bachelor of Laws or any other Degree from a country other than India with at least 50% marks which entitles him/her to practise in his/her own country.
3. The medium of instruction and examination in this course is English. No one will be admitted to this course unless he is found proficient in English language. It is essential that an applicant for M.C.L. Degree course should have received his/her earlier education in law or in the Under-graduate Degree course or at the senior secondary level through English medium or had passed any test in English language. Every application for admission to M.C.L. Degree course must contain a certificate from the appropriate authority to the above effect.
4. Not more than ten students shall be admitted to this course. The students seeking admission to M.C.L. Degree course will not be required to appear in any entrance test but all applications shall be considered on the basis of individual merits.
5. A candidate seeking admission to M.C.L. course must apply only through Foreign Students' Advisor of the University along with the following documents:-
 - (i) Attested true copy of the University Marks-sheet(s) of LL.B. or equivalent Degree examination showing marks and Division obtained;
 - (ii) Attested true copy of University Degree Certificate of LL.B. or equivalent Degree;
 - (iii) Attested true copy of a certificate of proficiency in English e.g. that the applicant had passed LL.B. or Under-Graduate/Post-Graduate Degree examination or senior secondary through English medium or had passed some test in English language.
6. The applications for admission to M.C.L. Degree course shall be entertained upto 15 June of the year in which admission is sought. All admissions to M.C.L. course shall be completed along with LL.M. admissions.
7. The courses of study, attendance, promotion, re-admission, examination, span period, discipline and other provisions applicable to LL.M. Two-Year Degree course shall mutatis mutandis apply to M.C.L. Degree course also. The Dean may, however, permit a student of M.C.L. to submit research paper in lieu of written examination in any of the courses. The research paper shall carry 100 marks. The student allowed to submit research paper in lieu of written examination must do so before the dispersal of classes of the concerned Term.

DOCTOR OF PHILOSOPHY (PH.D.)
(Ordinance VI-B)

1. The degree of Doctor of Philosophy may be granted in any Faculty of the University.
2. All academic matters related to this degree shall be supervised by a Departmental Research Committee consisting of the following:
 - (i) Head of the Department (Chairman);
 - (ii) One Professor (a nominee of the Vice- Chancellor);
 - (iii) Professors in the Department subject to a maximum of four by rotation according to seniority;

- (iv) Two Readers in the Department by rotation according to seniority;
- (v) Two Lecturers in the Department qualified to be Supervisor(s) by rotation according to seniority;

The term of the Departmental Research Committee will be for a period of two years.

3. The student intake will be regulated in each Department as per the availability of seats according to the norm of Professor - 8 students, Reader - 6 students, and Lecturer - 4 students, by the Departmental Research Committee. However, in such cases where teachers are retiring or leaving and where redistribution/reallocation of their Ph.D students to other faculty members is required, the norm can be relaxed by the Departmental Research Committee and the Board of Research Studies. The Departmental Research Committee shall also appoint Supervisor(s)/Joint Supervisor(s) which will be reported to the Board of Research Studies.
4. The following categories of candidates can be registered for the degree of Doctor of Philosophy by the Departmental Research Committee, provided that they fulfill the eligibility conditions.
 - 4A. Students having fellowships/scholarships instituted by the University/national and international agencies under schemes approved /recognized by the University, through procedure laid down by the University, may be registered provisionally by the Departmental Research Committee and Board of Research Studies, and confirmed after completion of course work, by the respective Board of Research Studies.
 - 4B. Students who are otherwise eligible for admission to the Ph.D. Programme and do not have any financial assistance, will be admitted through an entrance examination to be conducted by the respective departments or / and through an interview by the Departmental Research Committee. Students provisionally admitted to the Ph.D. Programme through an entrance examination or interview will be awarded University Grants Commission fellowships for programmes of doctoral research or any other fellowship that is launched by the national agencies. The number of fellowships under this category will be determined annually by the Department.
 - 4C. Foreign students with their national or other fellowships recognized by the University or sponsored by their employers, may be given provisional admission, followed by confirmation through due process after a stipulated period of time.
 - 4D. The University/College teachers holding a permanent, temporary or ad hoc positions and having completed two years of service as teacher in a Department/Constituent Colleges of the University of Delhi.
 - 4E. Candidates sponsored by their employers shall be considered only if they get study leave for a period of two years to fulfill residency requirements of the University of Delhi.
 - 4F. Permanent teachers/employees who are in service in any other recognized University/College/ Research Institute in India and have a minimum of three years teaching/research experience, will be considered if they get study leave for a period of two years to fulfil residency requirements of the University of Delhi.
5. To be eligible for admission to the Ph.D. Programme, a candidate must have obtained a Master's/M.Phil. degree of the University of Delhi, or any other recognized University, or any degree recognized as equivalent in the subject in which the candidate wishes to pursue a course of

research, or in an allied subject. She/he must have obtained either a minimum of 50% marks or equivalent grading in the M.Phil. degree or a minimum of 55% marks or equivalent grading in the Master's degree.

6. Students who were initially registered for the M.Phil. programme of the University and who obtain a score of 60% or more marks in Part I examination of the M.Phil. programme would be eligible for admission to the doctoral programme without completing their M.Phil. degree on the specific recommendation of the Departmental Research Committee. Such students shall be granted fellowships as provided in 4B.
7. Candidates with four years or more than four year Bachelor degrees, viz. B.Tech. and M.B.B.S. with 70% and 60% marks or equivalent grades respectively, who have obtained any of the national level fellowships, may be admitted provisionally in the Ph.D. programme. Such students will be required to go through two semester course work which will be prescribed by the Departmental Research Committee and reported to the Board of Research Studies, and other stipulated requirements like the Departmental seminar on the proposed research. They will qualify for confirmed registration after successful completion of the course work, and other stipulated requirements.
8. Candidates with M.Tech./M.Phil./LL.M./M.C.A./M.D./M.S. degree of the University of Delhi or candidates holding an equivalent degree from any other institute/university recognized by the University of Delhi, if they have obtained any of the national level fellowships can be provisionally admitted for the Ph.D. programme. Such students will be exempted from the stipulated requirement of course work and may be confirmed within six months on the basis of criteria laid down by the Departmental Research Committee and the Board of Research Studies.

In the Faculty of Law, a student holding LL.B. who obtains a score of 60% or more marks may be admitted to the Ph.D. programme subject to the provision that the student shall pass in the course work of LL.M. first year. The process of selection shall be as in 4.
9. The provisional registration of the students done by the Department shall require ratification by the Board of Research Studies of the Faculty to which the Department belongs. All the records of registration and progress of research work done by the students shall be maintained both by the Department and the Board of Research Studies. Each faculty shall have a Board of Research Studies.
- 9B. The composition of the Board of Research Studies for a single Department faculty will be as follows:
 - (i) The Dean of the Faculty (and three Professors-in charge in the Faculty of Law);
 - (ii) Two Professors to be nominated by the Vice-Chancellor;
 - (iii) Three Professors by rotation according to seniority;
 - (iv) Two Readers by rotation according to seniority;
 - (v) Two Lecturers qualified to be Supervisor(s) based on seniority;
- 9C. Dean of the Faculty will be the Chairman for the Board of Research Studies. The term of the Board of Research studies will be for a period of two years.



10. Students who are provisionally registered for the Degree of Doctorate of Philosophy (Ph.D.) will be required to take a minimum of two courses and up to a maximum of eight courses as per the decision of the Departmental Research Committee. Each course will be of three hours instructions/studies per week. The course work should be completed in a period of two semesters not exceeding one academic year from the date of the provisional registration. Doctoral students may be permitted to take courses in related and allied subjects being offered by other Departments of the University. The students shall be evaluated at the end of each semester. If a student is not able to pass a course with 50% marks, the student shall be allowed to reappear in the examination within 12 months. The provisional admission in the Ph.D. programme will be confirmed by the Departmental Research Committee and the Board of Research Studies only after the successful completion of course work and completion of other formalities like defence of the thesis topic in a departmental seminar.

11. Other stipulations and procedures are as follows:

- (i) Every candidate shall have an Advisory Committee consisting of the Supervisor(s) and two other members suggested by the Supervisor(s). The members can be from the Departments/Colleges of the University or outside the University but within the National Capital Territory of Delhi. One member of the Advisory Committee, besides the Supervisor(s), should be from the University.
- (ii) The Departmental Research Committee, on the recommendation of the Supervisor, may appoint scholars of eminence who may be residing in India or abroad, as Joint Supervisor(s). The student, if required, may be ordinarily permitted to do research for a maximum of 12 months in the institute of the Joint Supervisor. Any extension shall require the prior approval of Departmental Research Committee.
- (iii) In cases where the Supervisor has three or lesser number of years before retirement, a Joint Supervisor shall be mandatory.
- (iv) A Reader/Lecturer in Departments/Colleges of the University holding a Ph.D. degree and three years of teaching or post doctoral experience, shall be eligible to supervise/jointly supervise students. However, a Professor who has been appointed under the eminent scholar category can supervise Ph.D. students irrespective of whether he/she holds a Ph.D. degree or not.
- (v) Following the provisional admission of the student, the appointments of the Supervisor(s) and Advisory Committee shall be reported by the Departmental Research Committee to the Board of Research Studies. Reports on the progress (on an annual basis as based on presentations and seminar) of the course work will be processed by the Departmental Research Committee and sent to the Board of Research Studies for confirmation of admission of the candidate. The Board shall be responsible for ascertaining that the procedures have been followed.
- (vi) Registration of students in the Ph.D. programme may be confirmed by the Board of Research Studies, in August and February, based on the recommendations of the Departmental Research Committee.
- (vii) Subsequent to confirmation and prior to completion of five years, a student who is a teacher in the University of Delhi, may deregister for purposes of employment or any other purpose and re-register within three years of deregistration on the recommendation

of the Departmental Research Committee and the Board of Research Studies and the consent of the Vice-Chancellor. On re-registration, the student must submit the Ph.D. thesis after a minimum period of one year and within a period such that the total span of the initial registration and re-registration is not more than five years.

- (viii) Every candidate shall pursue research in the University or a recognized institution in Delhi for not less than two calendar years after the date of provisional registration. The student may be permitted by the Board of Research Studies, on the recommendation of the Supervisor(s), to be absent from Delhi for ordinarily not more than 2 semesters on the ground that it is in the interest of her / his research.
- (ix) The Advisory Committee will function till the completion of the doctoral work of a candidate. It will advise the student on course work and research work on a regular basis. The Advisory Committee shall meet at least once in a year to record in writing the progress of the work. These records will be kept by the Board of Research Studies.
- (x) Students can be assigned participation in some academic work like assisting teaching of science practicals, checking assignments, etc. as per their fellowship scheme or as decided by the Departmental Council. This work should not be more than six hours a week.
- (xi) Absence from research work by students due to illness, maternity leave or other circumstances must be reported by the Supervisor(s) to the Board of Research Studies through the Head of the Department and Departmental Research Committee. Neglect of research work or any other acts of indiscipline must be recorded and reported to the Departmental Research Committee and the concerned Board of Research Studies.
- (xii) Cases of neglect of research work and indiscipline that include unethical practices such as plagiarism and misrepresentation of data must be reported to the Department, the Board of Research Studies and the University administration.
- (xiii) No candidate shall undertake any employment during the period of her /his study without the permission of the Supervisor(s) and the Departmental Research Committee which will then be reported to the Board of Research Studies.
- (xiv) No candidate shall, without the permission of the Supervisor(s), the Departmental Research Committee and the Board of Research Studies enroll any other course of study which is not stipulated as an essential requirement for the Ph.D. programme by the Department.
- (xv) No candidate shall appear in any examination conducted by the University or a public body without informing the Supervisor(s) and the Departmental Research Committee.
- (xvi) Before the doctoral thesis is submitted, the research findings will be discussed in a departmental seminar. In case issues related to Intellectual Property Rights are involved, necessary patents shall be filed before disclosure in the final seminar. The Supervisor(s), the Joint Supervisor(s) and the Advisory Committee shall provide an undertaking in the beginning, or whenever deemed fit, that they will maintain the confidentiality of the research till patents are filed.
- (xvii) Students shall submit their thesis within four years of provisional registration. A six month extension for submission can be granted by the Board of Research Studies on a written request by the student and recommendation of the Supervisor(s). Any extension beyond this shall require a written justification for the delay by the student and the

Supervisor(s). Such extension shall require the approval of the Vice-Chancellor.

- (xviii) A candidate shall be permitted to submit her / his thesis after her/his Supervisor(s) certifies that the thesis presented is worthy of consideration for the award of a Ph.D. degree. The application for submission of the thesis will be countersigned by the Head of the Department. A candidate, after completion of research, shall submit the thesis to the University at any time during working hours of the University. The thesis must be a piece of research work characterized either by the discovery of new facts, or by a fresh interpretation of facts or theories. In either case, it should evince the candidate's capacity for critical examination and judgment. It must be satisfactory as far as its language and presentation are concerned. The candidate may incorporate in her/his thesis the contents of any work which she/he may have published on the subject and shall indicate the same in the thesis. However, she/he shall not submit as her/his thesis any work for which a degree has been conferred on her/him by this or any other University.
- (xix) The candidate shall submit four printed or typed copies of the thesis and an electronic copy.
- (xx) Supervisor(s) of the candidate shall, six weeks in advance of the submission of thesis, forward seven copies of Abstract of the thesis including table of contents for consideration by the Departmental Research Committee, to the concerned Head of the Department, under intimation to the Controller of Examinations, University of Delhi. The Head of the Department shall take immediate steps for convening a meeting of the Departmental Research Committee to consider appointment of external examiners. The Supervisor(s) of the thesis, if she/he/they is/are not member(s) of the Departmental Research Committee, shall be invited at the said meeting of the Departmental Research Committee for consultation in regard to recommending the panel of a minimum of 6 external examiners who shall be eminent scholars and specialists in the area of the thesis. The recommendations of the Departmental Research Committee shall be reviewed by the concerned Board of Research Studies and considered by the Academic Council. The examiners shall be appointed by the Executive Council. Three examiners out of the panel so approved shall be appointed for evaluation of each thesis.
- (xxi) The examiners may recommend that the degree be awarded subject to satisfactory open viva voce test on the thesis, or that the thesis may be rejected, or that the thesis be resubmitted.
- (xxii) In the event that all the three examiners unanimously recommend award of degree, the same shall be done after a satisfactory open viva voce test.
- (xxiii) In the event that two or more examiners reject the thesis, the thesis shall be rejected and registration of the candidate closed.
- (xxiv) In the event that two examiners recommend resubmission and one examiner recommends acceptance of the thesis or all three examiners recommend resubmission, the candidate shall be required to revise and resubmit the thesis as per the rules governing resubmission of thesis.
- (xxv) In the event that one examiner accepts the thesis, one examiner rejects the thesis and one examiner recommends resubmission, or in the event that two examiners recommend resubmission and one examiner recommends rejection, the thesis shall be rejected and registration of the candidate closed.

(xxvi) In the event that two of the three examiners recommend the award of degree and the third examiner recommends rejection, the thesis shall be referred to the fourth examiner to be selected by the Vice-Chancellor from out of the original panel of examiners.

(xxvii) In the event that two of the three examiners recommend the award of degree and the third examiner recommends resubmission, the reports of the examiners shall be sent by the Office of the Controller of Examinations to the concerned Head of the Department who, in consultation with the Supervisor(s), shall prepare a Summary of the Recommendations of the Reports and a Summary of the Technical Parts of the Reports. These two Summaries are to be submitted along with original reports to the Committee of the Academic Council consisting of the Vice-Chancellor/Pro-Vice-Chancellor, Chairman of the concerned Board of Research Studies, Head of the concerned Department, the Supervisor(s) of the candidate, and three Professors of the University of Delhi nominated by the Vice-Chancellor. In such cases, the Committee shall either require the candidate to revise and resubmit the thesis or refer the thesis to the fourth examiner to be selected by the Vice-Chancellor from out of the original panel of examiners. The Committee shall take only one of the above actions and the result of such an action shall be final and binding on the thesis.

(xxviii) In case of resubmission of thesis, the thesis must be resubmitted within one year from the date of supply of comments of the examiners to the candidate by the Office of the Controller of Examinations of the University of Delhi, unless extension is specifically granted by the concerned Board of Research Studies under intimation to the Committee of the Academic Council. The resubmitted thesis shall be examined only by the original Board of Examiners unless, they or any of them are/is unable or unwilling to act as the examiner. Positive recommendations from all the examiners who have agreed to examine the resubmitted thesis shall be necessarily required for award of the degree. The thesis may only be resubmitted once and a unanimous verdict of the original Board of Examiners shall be final and binding. A resubmitted thesis shall not be marked to a Fourth examiner.

(xxix) In case the Committee decides to refer the thesis to the fourth examiner, the same shall be selected by the Vice-Chancellor from out of the original panel of examiners for recommending either acceptance or rejection of the thesis. The fourth examiner so appointed shall not be informed of the recommendations of the other three examiners. The recommendation of the fourth examiner shall be final and binding on the thesis. Such a thesis, examined by the Fourth Examiner, shall not be allowed to be resubmitted or marked to any further examiner and the registration of the candidate shall be closed.

12. The extent of reservations and the eligibility criteria with respect to the reserved categories of students to be admitted to the doctoral programme will be governed by guidelines issued by the University in accordance with statutory provisions.
13. Any issues concerning procedure or interpretation of the provisions contained in this ordinance shall be referred to the Vice-Chancellor whose decision shall be final. All such cases shall be reported to the Academic Council.

DOCTOR OF CIVIL LAWS (D.C.L.)
(Ordinance VI-C)

1. No candidate shall be eligible to submit his work as specified hereinafter for the Degree of Doctor of Civil Laws unless:
 - (1) three years have elapsed since the candidate obtained the Degree of Doctor of Philosophy either:
 - (a) of the University of Delhi; or
 - (b) of any other Statutory University, provided that he is a teacher of the Delhi University and has served in that capacity for at least three consecutive years after obtaining such a degree, and
 - (2) has engaged himself in active research work.
2. The Degree of Doctor of Civil Laws will be awarded on the merit of the published work of the candidate which he/she has produced independently. He/she may also present in support of his/her candidature (i) unpublished work; and (ii) the work, published or unpublished which he has done jointly with others.

The candidate's work must contain such result as marks an advance in knowledge in his particular field.
3. The candidate shall not submit for consideration any work for which a degree has already been conferred on him in this or any other University.
4. (a) Applications for submitting a work shall be made to the Registrar and shall be accompanied by (i) a list of the candidate's publication; and (ii) a statement showing in what respect the candidate's investigations appear to him to advance the cause of his particular field of study; (iii) a statement indicating if he had submitted the work to any other University for such a degree giving the name of the University and the time of submission.
 - (b) The Board of Research Studies concerned shall seek such advice as it may deem necessary to satisfy itself that the conditions for submission of the work have been fulfilled by the applicant.
 - (c) The application will then be considered by the Board of Research Studies concerned, and if approved the candidate shall be permitted to submit four copies of his work to the Registrar.
5. Every work shall be referred to a Board of three examiners all of whom shall be external examiners. In this respect the names of examiners for work for Doctor of Civil Laws shall be recommended by the respective Boards of Research Studies instead of by Committee of Courses and Studies.
6. The examiners shall declare that the work submitted by the candidate is a distinguished and substantial contribution to learning and merits the award of the Degree of Doctor of Civil Laws.
7. The candidate whose thesis is not approved by the examiners shall not be allowed to re submit his thesis for the degree.
8. The reports of the examiners shall be placed before the Committee of the Academic Council as provided under Ordinance VI-B. The Committee shall recommend the award of the Degree when the examiners are unanimous in their recommendations.

MISCELLANEOUS
Discipline

- (i) On admission to any course of study, every student shall submit himself/herself to the disciplinary jurisdiction of the Vice Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Delhi University Act, 1922 and the Statutes, the Ordinances and the Rules that have been framed, or may be framed, from time to time by the University in this respect.
- (ii) No student shall absent himself/herself from any of the lectures without leave being obtained previously and that for sufficient cause, and that if he/she, is irregular in attendance, or fails to show progress, or is not diligent in his/her studies, his/her name will be struck off the rolls of the Faculty without any notice to him/her.
- (iii) Strong disciplinary action will be taken against a student who will indulge in any activity, disturbing and hampering the normal working of the Department and destructing the property of the Institution.

General Rules for Examinations
Ordinance X

1. Applications for admission to University examinations shall be made in the prescribed form and forwarded to the Dean (Examinations) through the Principal of the College or where instruction is imparted exclusively by the University, through the Dean of the Faculty concerned:

Provided that teachers and non-collegiate women candidates shall apply direct to the Dean (Examinations) in the manner hereinafter prescribed.
2. While forwarding the applications for admission to various examinations to be held in any year the Principal of the College or the Head of the Department or the Dean of the Faculty concerned, as the case may be, shall be required to certify in respect of each applicant as follows:

"that the candidate has satisfied himself by the production of a certificate of a competent authority that he has passed the examination which qualifies him for admission to the examination."

The Controller of Examinations shall send the admission tickets of all the candidates, whose applications for admission to the various examinations have been received by the Principal of the College or the Head of the Department or the Dean of the Faculty concerned, as the case may be, for delivery to the candidates concerned. Before delivering the admission ticket to each candidate the Principal of the College or the Head of the Department or the Dean of the Faculty concerned, as the case may be, shall satisfy himself that the candidate concerned has put in the requisite attendance at lectures etc. as laid down in the Ordinances of the University and is otherwise eligible to appear at the respective examinations. The admission tickets in respect of candidates who have not fulfilled the attendance requirements or are otherwise not eligible to appear at the examination shall not be delivered to them and shall be returned to the Controller of Examinations together with a statement showing the detailed attendance position and/or other facts in each case.

Provided that if practical examination in any subject is held before the examination in theory papers, it shall not be necessary for the Controller of Examinations, in respect of candidates who are pursuing a regular course of study, to send Admission Tickets to enable them

to take such practical examination, and it shall suffice if he sends a list containing the roll numbers of such candidates to the Principal of the College or the Head of the Department or the Dean of the Faculty, as the case may be, for being put up on the notice board of the Institution concerned to enable such candidates to take their examination on the basis of the roll numbers assigned to them. Such candidates shall take the practical examination provisionally subject to their being issued Admission Tickets later in terms of the foregoing provision.

3. Teacher candidates and non-collegiate women candidates shall apply direct to the Dean (Examinations) for admission to examinations in the manner prescribed, but shall not be admitted to any examination before the expiry of the same number of years after they have passed the examination which qualifies them to seek such admission as in the case of regular students.
4. (1) Application for admission to examinations shall be accompanied by the prescribed fees.
(2) A candidate who from sickness or other cause is unable to present himself for any examination shall not be entitled to claim a refund of his fees, but the Executive Council may for sufficient cause permit the candidate to present himself at the next ensuing examination without payment of a further fee.
5. (1) Subject to the provisions contained in Clause 2 above every candidate whose application has been accepted by the University for admission to an examination shall be given an admission ticket showing the name of the candidate and the roll number assigned to him for admission to the examination.
(2) The ticket shall be sent in the case of a college student to the Principal of the College who will give it to the candidate after obtaining his signature on the ticket.
(3) In the case of other candidates the tickets shall be issued by the Dean (Examinations) after obtaining their signatures in the same way.
6. A candidate may not be admitted into the examination hall, if he fails to present to the Officer-in-Charge of the examination his admission ticket or to satisfy the officer that it will be produced within a reasonable time.
7. The Officer-in-Charge of the examination shall have power to call upon any candidate appearing at an examination to give a specimen signature for purpose of identification.
8. Permission to appear at a University examination may be withdrawn before or during the course of the examination for conduct which, in the opinion of the Vice-Chancellor, justifies the candidate's exclusion.
9. If a candidate for any University examination owes any money to the University or his College on any account and fails to pay the money, or has borrowed or has in his possession any book, apparatus, or other property belonging to the University or his College, or any kit supplied by the N.C.C. and fails to return the same, the Vice-Chancellor may withhold or authorise the withholding of the admission ticket of the candidate, or, if the admission ticket has already been issued suspend the order of admission till all such money has been paid or such property returned by the candidate.

In the case of a College student, the Vice-Chancellor shall exercise this power after a reference to the Principal of the College concerned.

10. Notwithstanding anything contained expressly or impliedly in these rules, the Vice-Chancellor may, on being satisfied after such enquiry as he may deem fit, withdraw retrospectively, prior to the publication of the final result of a candidate in a course, the permission granted to such candidate to pursue that course or to appear at a University examination in relation thereto, on the ground that or cancel the result of such candidate, if it comes to his notice, within 4 months of the publication of the said final result that:
 - (i) the candidate was ineligible for admission to the course but was wrongly admitted, or
 - (ii) the candidate was ineligible to take the examination on account of shortage of attendance but was permitted to do so by some mistake or some other unavoidable reason, or
 - (iii) a discrepancy was found in the attendance record on account of which the candidate who had taken the examination was in fact ineligible, or
 - (iv) a discrepancy was discovered in the award of marks etc. which rendered that result of the candidate liable to be cancelled to his disadvantage.

Provided that no such action shall be taken by the Vice-Chancellor without giving an opportunity to the concerned candidate to show cause against the proposed action and provided further that such action shall require the confirmation of the Academic Council.

11. Subject to the provisions of the Act, the Statutes and the Ordinances, the regulations may provide for all other matters relating to conduct of examinations including those concerning examination committees, tabulation of marks and results, fee for re-checking examination results and for the supply of marks, dates for submission of examination forms, directions to candidates for examinations, directions to superintendents of examinations and duties of invigilator.

Disorderly Conduct and Use of Unfair Means in Examination Ordinance X-A

1. For the purposes of this Ordinance -
 - (a) Examination means an examination conducted by the University of Delhi;
 - (b) The year means the academic year;
 - (c) Candidate includes an examinee taking any examination in a particular year and, wherever the context so permits, every student on the rolls of the University or of a recognized College or Institution;
 - (d) The use of dishonest or unfair means in the examination includes:
 - (i) assisting in any manner whatsoever any other candidate in answering the question paper during the course of the examination;
 - (ii) taking assistance from any other candidate or any other person or from any book, paper, notes or other material in answering the question paper during the course of the examination;



- (iii) carrying into the examination room any book, paper, notes, or other material whatsoever likely to be used directly or indirectly by the candidate in connection with the examination;
 - (iv) smuggling in an answer book or a continuation sheet;
 - (v) taking out or arranging to send out an answer book or its any page or a continuation sheet;
 - (vi) replacing, or getting replaced an answer book or its any page or continuation sheet during or after the examination;
 - (vii) getting impersonated by any person in the examination;
 - (viii) deliberately disclosing one's identity or making any distinctive mark in the answer book for that purpose;
 - (ix) communicating with or talking to any other candidate or unauthorised person in or around the examination room during the course of the examination;
 - (x) communicating or attempting to communicate directly or through a relative, guardian and friend with an examiner with the object of influencing him in the award of marks;
- (e) Disorderly conduct in the examination includes :-
- (i) misbehaviour in connection with the examination, with the Superintendent, the Invigilator on duty or the other staff working at the examination centre, or with any other candidate, in or around the examination centre, before, during or after the examination hour;
 - (ii) leaving the examination room before the expiry of half an hour or without handing over the answer book to the Invigilator-in-charge or without signing the attendance sheet;
 - (iii) intentionally tearing off the answer book or a part thereof or a continuation sheet;
 - (iv) disturbing or disrupting the examination;
 - (v) inciting others to leave the examination room or to disturb or disrupt the examination;
 - (vi) carrying into the examination centre any weapon of offence.
2. No candidate shall make use of any dishonest or unfair means or indulge in disorderly conduct in the examination.
3. A candidate found guilty of the use of dishonest or unfair means or disorderly conduct in the examination may be disqualified from passing the examination for which he was a candidate, and may in addition, be debarred from appearing at any future examination of the University for a further period to be stated or be expelled from the University and declared not a fit and proper person to be admitted to any further examination of the University.
4. (a) Any candidate who, in the opinion of the Invigilator on duty or the Examiner

conducting a practical or oral examination or the Superintendent of the Examination Centre, contravenes or is suspected of contravening the provisions of Clause 2 in the examination room, shall be forthwith challenged by such Invigilator, Examiner or Superintendent who shall ask for a signed statement from the candidate. The candidate may be subjected to a search of his person to recover any incriminating material from him by the examination staff on duty.

- (b) Without prejudice to the provision contained in sub-clause (a) above, the Superintendent of an Examination Centre or the Examiner conducting practical or oral examination shall also have the power to expel a candidate who, in his opinion, has contravened the provisions of Clause 2 from the examination centre for the remaining duration of the paper.
5. (a) The Superintendent of the Examination Centre or the Examiner or any Officer of the University, as the case may be, shall report in writing, to the Controller of Examinations the case of every student who has contravened the provision of Clause 2.
- (b) The reporting authority shall give full facts of the case in his report and forward with it the statements, if any, made on the occasion by the candidate and the Invigilator on duty and papers, books and other material recovered from the candidate, if any.
6. There shall be one or more Examination Disciplinary Committee. Each such Committee, hereinafter referred to as the Examination Disciplinary Committee, shall be constituted as under.
- (a) On the recommendation of the Vice-Chancellor the Executive Council shall, at the beginning of each year, draw up a panel of teachers of the University to be nominated on the Examination Disciplinary Committee.
 - (b) Each Examination Disciplinary Committee shall comprise of two teachers to be nominated by the Vice-Chancellor from amongst the panel, one of them being of the status of at least a Reader.
 - (c) The Controller of Examinations or any person authorised by him, of the rank of not less than an Assistant Controller of Examinations, will function as non-member Secretary of the Examination Disciplinary Committee.
7. The Vice-Chancellor shall determine from time to time the number of Examination Disciplinary Committees.
8. (a) The Controller of Examinations or any person authorised by him in this behalf shall communicate to the candidate, in respect of whom a report has been received pursuant to clause 5(a), the precise nature of allegations against him and shall require him to furnish his written explanation within a stipulated period.
- (b) On receipt of the explanation from the candidate or on the expiry of the period stipulated for submitting explanation if no explanation is received from him the Vice-Chancellor shall assign his case for consideration to the Examination





Disciplinary Committee and, where there are more Committees than one, such Examination Disciplinary Committee as he may deem fit.

9. After considering all the materials on record including the explanation, if any, submitted by the candidate, the Examination Disciplinary Committee if satisfied that the candidate is guilty of the use of dishonest or unfair means or disorderly conduct in the examination, shall recommend to the Executive Council the punishment that may be imposed on the candidate under Clause 3 according to the nature of the offence.
10. The Executive Council may, after considering the report of the Examination Disciplinary Committee take such action against the candidate under Clause 3 as it may deem fit.
11. A candidate on whom any punishment has been imposed under Clause 3 may, within 30 days from the date of the receipt of the communication in that behalf, make a representation to the Vice-Chancellor for review of his case and the Vice-Chancellor, if satisfied that the case is fit for reconsideration, refer the same to the Executive Council. The Executive Council may thereupon review the case and pass such orders as it may consider fit.
12. In the case of a candidate who has been expelled from the University in the terms of provisions of Clause 3, the Executive Council may, on the recommendation of the Vice-Chancellor, on the expiry of three years after such expulsion including the examination in connection with which he was punished, exempt a candidate from further operation of the punishment awarded.
13. If within four months of the publication of the results, it is brought to the notice of the Controller of Examinations that a candidate was guilty of the use of dishonest or unfair means at the examination in respect of which his result was declared, the provisions of this Ordinance shall apply *mutatis mutandis* to the case of such a candidate provided that before imposing any penalty including the penalty of cancellation of his result, he shall be given another opportunity to show cause against the proposed punishment and his explanation, if any, shall be considered by the Executive Council.
- 13A. A candidate against whom an enquiry is pending about his allegedly having resorted to the use of dishonest or unfair means or disorderly conduct in the examination or against whom action is initiated under the provisions of preceding clause shall, if he takes or has taken any subsequent examination, be deemed to have been only provisionally admitted to that subsequent examination. That examination will stand cancelled and his result thereof would not be declared if on account of the punishment imposed on him as a result of the said enquiry or action, he would not have been entitled to take that examination but for his provisional admission thereto.
14. If a person, not otherwise covered by these provisions, is found guilty of having impersonated a candidate or of having written, outside the examination hall, an answer book or its any page or a continuation sheet which he knows or has reason to believe will be smuggled into the examination hall for the benefit of any candidate, or of having managed otherwise to replace the answer book or its any page of the candidate after the examination, he shall be disqualified from appearing in any University examination for a period to be stated. The provisions of this Ordinance relating, to the manner of imposition of penalty shall, in so far as they may be applicable, apply to the case of such a person.

**Withholding conferment of any Degree/Diploma or Award of any Certificate
Ordinance X-B**

Notwithstanding anything contained in Ordinance X-A or in any other Ordinance, the Executive Council may, on the recommendation of the Vice-Chancellor, by a resolution passed with the concurrence of not less than two-thirds of the members voting, withhold for such period as they may deem fit, conferment of any Degree/Diploma or Award of any certificate to any successful candidate at an examination of the University, for reasons, which, in their opinion, justify such withholding e.g., unruly or disorderly conduct or violence on the campus or in a College, or conviction for an offence involving violence or moral turpitude.

**Maintenance of Discipline among Students of the University
Ordinance XV-B**

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other person as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance, the following shall amount to acts of gross indiscipline:
 - (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/ Department and against any student within the University of Delhi;
 - (b) carrying of, use or threat to use of, any weapons;
 - (c) any violation of the provisions of the Civil Rights Protection Act, 1976;
 - (d) violation of the status, dignity and honour of students belonging to the Scheduled Castes and Tribes;
 - (e) any practice - whether verbal or otherwise - derogatory of women;
 - (f) any attempt at bribing or corruption in any manner;
 - (g) willful destruction of institutional property;
 - (h) creating ill-will or intolerance on religious or communal grounds;
 - (i) causing disruption in any manner of the academic functioning of the University system;
 - (j) ragging as per Ordinance XV-C.
4. Without Prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor may, in the exercise of his/her powers aforesaid order or direct that any student or students -
 - (a) be expelled; or
 - (b) be, for a stated period, rusticated; or
 - (c) be not for a stated period, admitted to a course or courses of study in a college, department or institution of the University; or
 - (d) be fined with a sum of rupees that may be specified; or





- (e) be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
 - (f) that the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of the Faculties, Heads of Teaching Departments in the University, the Principal, School of Correspondence Courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments, in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Department. They may exercise their authority through, or delegate authority to, such of the teachers in their Colleges, Institutions or Departments as they may specify for these purpose.
 6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.
 7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the Rules that have been framed thereunder by the University.

**Prohibition of and Punishment for Ragging
Ordinance XV-C**

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance ordinarily means any act conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which
 - (a) involve physical assault or threat or use of physical force;
 - (b) violate the status, dignity and honour of women students;
 - (c) violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) expose students to ridicule and contempt and affect their self esteem;
 - (e) entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, of University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.



5. Notwithstanding anything in Clause 4 above, the Proctor may also *suo motu* enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reasons, to be recorded in writing, it is not reasonably practical to hold such enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.
9. On the receipt of a report under Clause 5 or 6 or a determination by the relevant authority under Clause 7 disclosing the occurrence of ragging incidents described in Clause 3 (a), (b) and (c) the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more year or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees of Delhi University are found guilty under this Ordinance, appropriate action under Statute 15 for withdrawal of degrees conferred by the University shall be initiated.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

**Sexual Harassment
Ordinance XV-D**

1. Short Title and Extent

The present ordinance is based on the Policy against Sexual Harassment by the Delhi University and seeks to maintain and create an academic and work environment free of sexual harassment for students, academic and non-teaching staff of the Delhi University. The ordinance will also apply to outsiders and residents, on the Delhi University campus, to the extent specified herein these rules and procedures.
2. Definitions
 - (i) "Students" includes regular students as well as current ex-students of Delhi University.
 - (ii) "Teaching staff" include any person on the staff of the Delhi University or any colleges or institution affiliated to it, who is appointed to a teaching and/or research post, whether full time, temporary, ad-hoc, part-time, visiting, honorary, or on special duty or deputation and shall also include employees employed on a casual or project basis.

- (iii) "Non-Teaching Staff" includes any person on the staff of the Delhi University or of any colleges or institutions affiliated to it, who is not included in the teaching staff. It includes employees who are full-time, temporary, ad-hoc, part-time, visiting, honorary, or on special duty or deputation, and employees employed on a casual or project basis.
- (iv) "Member of the University" includes all those included in categories (i)-(iii) above.
- (v) "Resident" includes any person who is a temporary or permanent resident of any of the accommodations or premises allotted to an employee by the University of Delhi or by any of its affiliated colleges or institutions.
- (vi) "Outsider" includes any person who is not a member of the University or a resident. It also includes, but is not limited to, any private person offering residential, food and other facilities to students, teaching staff or non-teaching staff of the Delhi University or any college or institution affiliated to Delhi University.
- (vii) "Campus" includes all places of work and residence in the Delhi University or any college or institutions affiliated to the Delhi University. It includes all places of instruction, research and administration, as well as hostel, health centres, sports grounds, staff quarters and public places (including shopping centres, eating places, parks, streets and lanes) on the Delhi University campus or the campus of any college or institution affiliated to the Delhi University.
- (viii) "Sexual harassment" includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Explanation: "Sexual harassment" shall include, but will not be confined to the following:

- (a) When submission to unwelcome sexual advances, requests for sexual favours, and verbal or physical conduct of a sexual nature are made, either implicitly or explicitly, a ground for any decision relating to employment, academic performance, extracurricular activities, or entitlement to services or opportunities at the Delhi University.
- (b) When unwelcome sexual advances, and verbal, non-verbal and/or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or e-mail, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of a derogatory nature have the purpose and/or effect of interfering with an individual's performance or of creating an intimidating, hostile, or offensive environment.
- (c) When a person uses, with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to another person without the latter's consent or against the person's will, such conduct will amount to sexual assault.
- (d) When deprecatory comments, conduct or any such behaviour is based on the gender identity/sexual orientation of the person and/or when the classroom or other public forum of the University is used to denigrate/discriminate against a person or creates a hostile environment on the basis of a person's gender identity/sexual orientation.

3. Scope of the Ordinance

This Ordinance shall be applicable to all complaints of sexual harassment made:

- (i) by a member of the university against any other member of the university irrespective of whether the harassment is alleged to have taken place within or outside the campus.
- (ii) by a resident against a member of the university or by a member against a resident irrespective of whether the sexual harassment is alleged to have taken place within or outside the campus.
- (iii) by an outsider against a member of the University or by a member of the University or by a member of the university against an outsider if the sexual harassment is alleged to have taken place within the campus.
- (iv) by a member of the university, against an outsider if the sexual harassment is alleged to have taken place outside the campus. In such cases the Committee shall recommend that the university college authorities initiate action by making a complaint with the appropriate authority. Further the committee will actively assist and provide available resources to the complainant in pursuing the complaint.

Complaint Mechanism:

Implementation of the University policy against sexual harassment shall be achieved through:

- (i) The Apex Complaints Committee, which shall be an apex regulatory and appellate body of the University of Delhi for redressal and resolution of complaints.
- (ii) University Units Complaints Committee, which shall be set up in clusters of University Departments/Centres as complaints and redressal bodies.
- (iii) College Complaints Committees, which shall be set up in each college of the University of Delhi as complaints and redressal bodies.
- (iv) Central Pool Complaints Committees, which shall be complaints and redressal bodies (one each for the North and South Campuses) for those units that are not affiliated to any college/department/institution and have not been included in either CCC or UUCC.

4. Redressal

- (i) UUCC/CCC/CPCC/ACC may ask the College/University to suspend the alleged harasser from an administrative post/class if his/her presence is likely to interfere with the enquiry.
- (ii) The victim of sexual harassment shall 'have the option to seek transfer of the perpetrator or her/his own transfer where applicable.'
- (iii) Notwithstanding the contents of any other ordinance relating to service conditions etc., the head of the institution upon receipt of the enquiry report, shall refer the same to the Governing Body/ Executive Council (EC) and take disciplinary action on the basis of recommendations of the Complaint Committees provided that in the case of termination of service the existing rules of the university will also be forwarded.
- (iv) The disciplinary action shall be commensurate with the nature of the violation.

A. In the case of University/college employees: disciplinary action may be in the form of:

(i) Warning; (ii) Written apology; (iii) Bond of good behaviour; (iv) Adverse remarks in the Confidential Report; (v) Debaring from supervisory duties; (vi) Denial of membership of statutory bodies; (vii) Denial or re-employment; (viii) Stopping of increments/promotion; (ix) Reverting, demotion; (x) Suspension; (xi) Dismissal; (xii) Any other relevant mechanism.

B. In case of students, disciplinary action may be in the form of:

(i) Warning; (ii) Written apology; (iii) Bond of good behaviour; (iv) Debaring entry into a hostel/campus; (v) Suspension for a specified period of time; (vi) Withholding results; (vii) Debaring from exams; (viii) Debaring from contesting elections; (ix) Debaring from holding posts; (x) Expulsion; (xi) Denial of admission; (xii) Declaring the harasser as "persona non grata" for a stipulated period of time; (xiii) Any other relevant mechanism.

C. In the case of third party harassment, the University/college authorities shall initiate action by making a complaint with the appropriate authority.

Powers and Duties of ACC/UUCC/CPCC/CCC

Preventive

1. To create and ensure a safe environment that is free of sexual harassment.
2. To create an atmosphere promoting equality and gender justice.
3. To publicise the policy in Hindi and English widely, especially through prospectuses, notice boards etc.
4. To publicise in English and in Hindi the names and phone numbers of members of the committees.
5. To plan and carry out programmes for gender sensitisation with the assistance of the Gender Sensitising Committees and the WDCs (Wherever they exist).

Remedial

1. The mechanism for registering complaints should be safe, accessible and sensitive.
2. To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims, recommend penalties and take action against the harasser, if necessary.
3. To recommend to the concerned authorities follow-up action and monitor the same.
4. To advise the disciplinary authority concerned to issue warnings or take the help of the law to stop the harasser, if the complainant consents.
5. To seek medical, police and legal intervention with the consent of the complainant.
6. To make arrangements for appropriate psychological, emotional and physical support (in the form of counselling, security and other assistance) to the victim if she/he so desires.