

MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

Submission of Expression of Interest

Item-A: Confidential work of Printing, Pre and post examination work including web based registration & counselling

PART-A: CONFIDENTIAL WORK OF PRINTING QUESTION PAPERS

Terms and conditions

1. Only firm having security printing press capable of printing and supplying about 3 lakhs question booklets within 10 days need to submit their EOI.
2. The firm must have printed and supplied 3.0 lakhs or more question booklets satisfactorily for two or more state level competitive examinations with jumbling in questions during last three years.
3. The printing press must have been in confidential printing work for more than five years.
4. The firm must have sufficient infrastructure and human resources to carry out the work
5. All information provided by the firm will be kept strictly confidential
6. University will shortlist confidential presses and invite bids from these firms
7. University will decide the press for the work based on the basis of the competency to carry out the work as well as on the basis of rate quoted by the firm in the bid.

Interested parties shall be required to submit details of their firm including address, telephone number and details of their past experience to prove their competency to carry out the work to the COORDINATOR, BSTC-2012 in a sealed envelope. Please MARK CONFIDENTIAL PRESS" on the envelope. The sealed envelope must be sealed in another envelope and sent to the following address so as to reach on or before 27th Feb 2012 to:

Prof. K.Venugopalan,
Coordinator, BSTC-2012
Office of DEAN, PG STUDIES
UNIVERSITY ADMINISTRATIVE OFFICE
ML SUKHADIA UNIVERSITY, UDAIPUR 3130039

Note:1. Since competence of the agency to carry out of the work is a very important factor towards successful completion of the work, only competent and experienced firms need to submit their EOI. Financial offers firm short listed by a committee shall be invited and agency shall be selected on the basis of their competency and rate quoted by them to carry out the competitive examination.

2. Please do not quote rate in the EOI. Work description and form for technical and financial bid will be provided to short listed firm for submitting their offer.

Coordinator, BSTC-2012

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Item-A: Confidential work of Printing, Pre and post examination work including web based registration & counselling

PART-B: PRE & POST Examination work including web based registration & Counseling

All information provided by the firm will be kept strictly confidential

Terms and conditions for submission of EOI:

1. Only registered firms have three or more years experience in successfully carrying out pre-examination, Result processing and Counseling work of two or more of any State Level competitive examinations like PTET, BSTC, PET, PMT etc.
2. Must have carried out online examination registration work successfully for at least one lakh or more candidates in a single state level competitive examination
3. Must have carried out result processing work of OMR based state level (Any State) Competitive examination work of one lakh or more candidates in a single competitive examination
4. Must have carried out online Counseling work for a competitive examination involving One lakh or more candidates during last three years
5. Black listed/Firms declared as unsatisfactory by any university/Government body need not submit their EOI.
6. The firm must be capable to carry out all the Pre, Result, Counseling work from a location recommended by a committee and all the work must be kept strictly confidential.
7. Must have following infrastructure for deployment at any location
 - Computer Systems : 10 or more
 - Programmers (Qualified) : Three or more
 - Computer Operators : 10 or more
 - OMR Scanning Facilities : 50,000 or more OMR sheets per day, double scanning (Four or more OMR Scanner)

8. The firm shall be required to implement online registration facility secured server to handle 1000 or more concurrent users at a time. Time period for implementation will be one week from the date of order (ie. From 6th February 2012). Time period for OMR scanning(double scanning) : 6 days, Result processing including Merit list preparation :Two weeks. Counseling Web site: Three days from merit list, Counseling merit list for colleges: Three days from closing counseling web site

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Sno	Particulars	Information			
1	Name of the firm				
2	Address for communication				
3	Telephone(Land line) & Mobile				
4	E-mail Address				
5	Registration No. & Date				
6					
Name of state level Competitative Examination & Year		No. of candidates for which following work carried out during last three years			
		Pre-exam work using online	Pre-exam using Manual registration(application form)	Result processing	Counseling work

7	Details of Human Resources Infrastructure available with the firm	No.of qualified programmers: No. of computer operators: No. of Computers (Pentium IV and above): No.of Laser Printers with no. of pages/min No. of OMR scanners with scanning speed:		

Signature

MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

Performa for Submission of Expression of Interest

Item-B: Banks Interested in Fee Collection against Challan

1. Banks must have sufficient number of branches spread in all districts in Rajasthan so as to collect fee from candidates presenting computer generated challans
2. The banks are expected to collect fee from students and submit information of challan number and fee collected from candidates on the same day of collection
3. University will approve banks which is ready to provide best services The banks are expected to provide excellent services for collection of fee and maximum financial benefit to the university.

Interested banks are required to submit details of their branches (district wise) including address, telephone number and details of their past experience in providing banking service for fee collection for competitive examinations COORDINATOR, BSTC-2012 in the following address in a sealed envelope. Please MARK BANKING SERVICE on the envelope so as to reach on or before 27th Feb 2012 to:

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Coordinator, BSTC-2012

MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

Performa for Submission of Expression of Interest

Item-C: Advertisement Agencies for Press Advertisements

1. Agencies must be approved /Authorised by state level and National level news papers for accepting advertisements for publication related to BSTC-2012.
2. Agency must have arrangements to collect advertisements against intimation from office of the undersigned.
3. Agency must get the Advertisements DTP prepared and approved by the University

Interested agencies are required to submit EOI with details of their agency including address, telephone number and details of their past experience in providing advertising agency services to the university/Government organizations to COORDINATOR, BSTC-2012 in the following address in a sealed envelope. Please MARK ADVERTISING AGENCY on the envelope so as to reach on or before 27th Feb 2012 to:

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MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

Submission of Expression of Interest

Item-D: Courier agencies to collect documents from various Centres in Rajasthan

1. Only reputed Courier Agencies having a network of collection and distribution centres in all districts of Rajasthan need to submit their EOI.
2. Courier agencies are required to collect documents from Online application collection centres in all districts of Rajasthan daily basis and deposit in the main collection centre at Udaipur.
3. Since documents are valuable , agencies shall be required to guarantee for 100% delivery of all documents.
4. Documents must be delivered within 48 hrs/as per time schedule

Interested agencies are required to submit EOI with details of their agency including address, telephone number and details of their past experience in providing courier agency services to the university/Government organizations, details of their branches/offices in Rajasthan etc. to COORDINATOR, BSTC-2012 in the following address in a sealed envelope. Please MARK COURIER AGENCY on the envelope so as to reach on or before 27th Feb 2012 to:

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Coordinator, BSTC-2012
Office of DEAN, PG STUDIES
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shall be selected on the basis of their competency and rate quoted by them to carry out the competitive examination.

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MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

Submission of Expression of Interest

Item-E: Agencies to provide Transportation(Car and other vehicles) district wise in the State of Rajasthan

1. Only reputed Agencies in the business of providing Taxies during last two years need to submit EOI.
2. The Transport agency submitting EOI should have at least 10 or more Taxi Cars/Trucks/Pickup Vans.
3. The transport agency submitting EOI should have atleast one year past experience of providing Vehicles to Universities/Govt & Public undertakings
4. The agency shall be required to provide Taxi cars as per approved rate within three hours of requisition & as per requirement from
 - (A) UDAIPUR to any destination in the State of Rajasthan.
 - (B) Any city/District headquarters in Rajasthan to any other destination in the state of Rajasthan
5. The transport agency shall be required to provide Trucks/Pickup Vans within 12 hrs of requisition and as per requirement
 - (A) UDAIPUR to any destination in the State of Rajasthan.
 - (B) Any city/District headquarters in Rajasthan to any other destination in the state of Rajasthan
6. Travel/Transport agencies can submit their EOI for providing vehicles from one /all districts in Rajasthan.

Item-E: Agencies to provide Transportation(Car and other vehicles) district wise in the State of Rajasthan

Sno	Particulars	Information
1	Name of the agency	
2	Address for communication	
3	Telephone(Land line) & Mobile	
4	E-mail Address	
5	Registration No. & Date	
6	Please give name of Districts in Rajasthan from where transport/Taxi services will be provided.	
7	Give details of vehicle available with your agency	Taxi cars: Indica:..... Tavera/Innova Jeep Truck Pickup Van
8	Details of past experience in providing Taxi/trucks to Govt. agencies	
9	Details of Branches/Offices in Rajasthan	

SIGNATURE

Interested agencies are required to submit EOI with details of their agency including address, telephone number and details of their past experience in providing transport services to the university/Government organizations, details of their branches/offices in Rajasthan etc. to COORDINATOR, BSTC-2012 in the following address in a sealed envelope. Please MARK TRANSPORT/TAXI AGENCY on the envelope so as to reach on or before 27th Feb 2012 to:

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Submission of Expression of Interest

F Agencies to provide Data Entry operator Service with computer& Broadband connectivity in specified centres in all districts of Rajasthan.

1. Only registered firms having 10 or more computer data entry professionals need to submit their EOI.

2. The firm must have been in the business for at least last two or more years

3. The firm must have their firm registered for providing computer software/data entry related services.

4. The firm must have sufficient computer infrastructure to provide data entry services in a single or more districts in Rajasthan.

5. The firm must be capable of providing human resources and computer,printer, Broad band Internet facilities as per following details

(A) In Udaipur: 10 computer system with Data entry operator and dongle for Broad band Internet connection.

(B) In other districts: One computer System with Operator and dongle for Broad band Internet per district

6.Firms must be ready to provide Data Entry services with or without computers

Interested agencies are required to submit EOI with details of their agency including address, telephone number and details of their past experience in providing Data Entry services to the university/Government organizations, details of their branches/offices in Rajasthan etc. to COORDINATOR, BSTC-2012 in the following address in a sealed envelope. Please MARK DATA ENTRY SERVICES on the envelope so as to reach on or before 27th Feb 2012 to:

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Coordinator, BSTC-2012