



EdCIL (India) Limited
(A Government of India "Mini Ratna" Enterprise)
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**REQUIREMENT OF CONSULTANTS ON CONTRACT BASIS FOR RASHTRIYA
MADHYAMIK SHIKSHA ABHIYAN (RMSA) - TECHNICAL SUPPORT GROUP**

Rashtriya Madhyamik Shiksha Abhiyan (RMSA) is a Programme of the Government of India, implemented in partnership with the State Governments with the main objective to make affordable good quality secondary education available and accessible to all young persons of the country. EdCIL (India) Limited is running a Technical Support Group (TSG) for providing support in successful implementation of the scheme. Applications are hereby invited from competent professionals for the following contractual positions in the Technical Support Group:-

Sl. No.	Area and name of the Position	Minimum qualification	Nature of experience
1.	<p>Planning & Appraisal Unit</p> <p>Chief Consultant (01 Post)</p> <p>Post Code - 33</p> <p>Senior Consultant (01 Post)</p> <p>Post Code - 34</p>	<p>Post Graduate Degree in any subject (preferably in Education, Statistics / Management Studies / Public Administration / Educational Planning & Administration) from a recognized University with at least 55% marks in aggregate.</p>	<p>Essential:</p> <ol style="list-style-type: none"> 10 Years (for Chief Consultant) & 05 Years (for Senior Consultant) relevant post qualification experience in the field of educational management, planning & appraisal of project plans in execution of various national level schemes of Govt. of India / State Govt. The applicant should have worked in a Govt. Organization / University/ Institute of Higher Learning / Autonomous body / reputed organisation. Knowledge of use of computers (MS Word, Excel & Power Point etc) is prerequisite. Good Presentation Skill and Strong written & oral communication skill. <p>Desirable:</p> <p>Preference shall be given to candidates having experience in</p> <ol style="list-style-type: none"> Latest developments in Educational Technology / Technology in social and allied areas and experience from reputed educational research training/planning organisations. Experience of working in Education Sector at the minimum level of Deputy Secretary with Government of India or Additional Director level with any at

			State Government.
2.	<p>Civil Works</p> <p>Sr. Consultant (01 Post)</p> <p>Post Code - 35</p>	<p>Graduate in Civil Engineering / Architecture from a recognised University with at least 55% marks in aggregate.</p>	<p>Essential:</p> <ol style="list-style-type: none"> 05 years relevant post-qualification experience in a Govt. Organization / reputed private organization / Autonomous body in Civil Construction/Architectural Designs. The Candidate should have strong analytical skills with ability to collect and analyze database. Knowledge of use of computers (MS Word, Excel & Power Point etc) is a prerequisite. Good Presentation Skill and Strong written & oral communication skill. <p>Desirable:</p> <ol style="list-style-type: none"> Experience in Building construction & in Formulation, Implementation /Construction of school or educational or community Building and sufficient knowledge of dealing with National/State Level Programs.
3.	<p>Management Information System Unit</p> <p>Consultant (2 Posts)</p> <p>Post Code - 36</p>	<p>Graduate Degree in Computer Science/Information Technology OR B. Tech (IT/CS) from a recognised university with 55% in aggregate.</p> <p>Technical Knowledge: Power Builder, ASP.Net, SQL Server/Oracle, HTML, CSS, JQuery, Java Script, Crystal Report, SRS Reports</p>	<p>Essential:</p> <ol style="list-style-type: none"> 02 years relevant (post-qualification) experience in Reputed Private Organization / PSU / Institute of Higher Learning / University / Autonomous body with the following experience: <ol style="list-style-type: none"> Development of web based Monitoring Tool, Management of Database and Implementation of Data Based Application. Data Capture, Analysis, Management Reporting and Performance Monitoring. Developing/Modifying MIS System and other softwares. The Candidate should have strong analytical skill with thorough and excellent working knowledge of computers & information technology. Good Presentation Skill & and Strong written & oral communication skill. <p>Desirable:</p> <ol style="list-style-type: none"> Experience in the field of development of Monitoring & Management Tool on ASP.NET, JAVA and other commonly

			used database. Working in the field of education is preferred.
4.	<p>Financial Management & Procurement Unit</p> <p>Senior Consultant (Finance) (1 Post)</p> <p>Post Code - 37</p>	<p>Post Graduate Degree in Accounting or Business Administration (Finance) with at least 55% marks in aggregate or ICWA/CA from a recognised university / Institute or Subordinate Accounts Service (SAS) Examination of organised accounting organisations.</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1.05 years relevant (post qualification) experience in a Govt. Organization / University/ Institute of Higher Learning / PSU/ Autonomous body. 2. Excellent knowledge of computer (particularly MS Excel) with ability to use MIS system for Financial Management (FM) and Accounting with ability to use FM Databases. 3. The candidate should be well versed with GFR Rules and Government of India financial and accounting Procedures. 4. Working experience of computerized accounting and auditing techniques, strong oral and written communication and project management skill, knowledge of providing training, evidence of holding workshops/conferences for knowledge sharing, knowledge of finance and accounts using web interface, etc. 5. Presentation Skill and strong oral & written communication skill. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Preference shall be given to candidates who have experience of working with the Government in the area of Financial/Accounting/Auditing. 2. Candidates having experience of Financial Management at the National Level and in PSUs and have been responsible for overall FM/Accounting/Auditing according to GFR/Government of India rules at a senior management level. 3. Experience of Financial Management with external funding agencies. 4. The incumbent should be holding/have held a responsible position in a Govt. Organization / University/ Institute of Higher Learning / PSU/ Autonomous body / reputed organisation.
5.	<p>Financial Management & Procurement Unit</p>	<p>Post Graduate Degree in Science / Accounting/ Commerce / Engineering Graduates from a</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1. 05 years (for Senior Consultant) & 02 years (for Consultant) post-qualification experience in a Govt. Organization / University/Institute of Higher Learning /

	<p>Senior Consultant (Procurement) (1 Post)</p> <p>Post Code - 38</p> <p>Consultant (Procurement) (1 Post)</p> <p>Post Code - 39</p>	<p>recognised university with 55% marks in aggregate.</p>	<p>PSU / Autonomous bodies/reputed organisation in dealing and handling public procurement at national/state level with exposure to e- procurement.</p> <ol style="list-style-type: none"> 2. The Candidate should be well versed with GFR Rules and other rules of Government of India relating to Procurement. 3. Knowledge of use of computers (MS Word, Excel & Power Point) is a prerequisite. 4. Good Presentation Skill & Strong written & oral communication skill. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Preference shall be given to candidates having minimum one year experience in procurement using World Bank or any multilateral funding agency procurement/selection guidelines with considerable knowledge of purchasing methods and procedures. 2. The incumbent should be holding/have held a responsible position in a Govt. Organization / University/ Institute of Higher Learning / PSU/ Autonomous body / reputed organisation.
6.	<p>Information & Communication Technology (ICT) Unit</p> <p>Senior Consultant (1 Post)</p> <p>Post Code - 40</p>	<p>Post Graduate Degree in Computer Science & Engineering/Information Technology/Information & Communication Technology/MCA/Information Systems discipline with 55% mark in aggregate from a recognised University</p> <p>Desirable Qualification: Additional Degree/Post Graduate Diploma in Computer Applications or allied discipline</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1. 05 years relevant post-qualification experience in a Govt. Organization / University/Institute of Higher Learning/Reputed NGO / Autonomous body with the following experience: <ol style="list-style-type: none"> a) Monitoring and Evaluation of Projects particularly in ICT in Education b) Project Design and Management c) Design and Development of Monitoring Tools, data collection and analysis d) Design and organisation of training support to stakeholders particularly in Information and Communication Technology applications 2. The Candidate should have strong analytical skill with thorough exposure to information and communication technologies. 3. Good Presentation Skill and Strong written & oral communication skill.

			<p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience of Teaching & Training. Experience at grassroots level with schools and educational research training/planning organization. 2. Experience of working with school system or with organization dealing with school education.
7.	<p>Vocational Education Unit</p> <p>Sr. Consultant (Skill Development) – 01 Post.</p> <p>Post Code - 41</p>	<p>Post Graduate Degree in Management with specialization in Human Resource Management / Education Management with 55% mark in aggregate from a recognised University</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1. Minimum 05 years' experience as Human Resource Manager in a reputed company with sufficient experience in development and implementation of Projects pertaining to skill development. 2. He/she should have excellent communication skill and command over English language (both reading and writing) with presentation skill. 3. Sufficient IT skill including knowledge of operating MS Office, MS Access & Statistical Tools.
8.	<p>TE, Pedagogy & Quality Unit</p> <p>Chief Consultant (1 Post)</p> <p>Post Code - 42</p> <p>Consultant (1 Post)</p> <p>Post Code - 43</p>	<p>Post Graduate Degree in Education or Social Sciences from a recognised University with at least 55% marks in aggregate.</p> <p>Desirable Qualification: A PhD degree in Education &/Teacher Policy, Teacher Training and Teacher Education.</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1. 10 years' (for Chief Consultant) & 02 Years' (for Consultant) relevant post-qualification experience in a Govt. Organization / University/Institute of Higher Learning / Autonomous body in execution of various national level schemes of Govt. of India / State Govt., in the area of Teacher Policy & Teacher Education <ol style="list-style-type: none"> (i) designing and implementing curricular and Pedagogical intervention for quality improvement in secondary schools including development of teaching / learning material, (ii) pre & in-service training of Teachers and development of teachers training modules (iii) Curriculum Development and Design & (iv) Educational / relevant research publications & projects works. 2. The Candidate should have strong oral & written communication skill with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc) & presentation skill <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience of Teaching & Teachers

			<p>Training. Experience at the grassroot level with schools and educational research training/planning organizations.</p> <p>2. Experience of working with school system or with organizations dealing with school education.</p>
9.	<p>Equity Unit</p> <p>Sr. Consultant (01 post)</p> <p>Post Code - 44</p>	<p>Post Graduate Degree in Social Science/Sociology/Humanities from a recognised university with at least 55% in aggregate</p>	<p>Essential:</p> <ol style="list-style-type: none"> 05 years post-qualification experience in a Govt. Organization / University/Institute of Higher Learning/Reputed NGOs / Autonomous bodies in gender issues, disability education, research, rehabilitation, integration of disabled children, distance education, out of school children, etc. Ability to collect and analyse database. The Candidate should have strong oral & written communication skill with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc) & presentation skill. <p>Desirable:</p> <ol style="list-style-type: none"> Experience at the grassroot level with schools and educational research training /planning organisations/teaching dealing with Inclusive Education.
10.	<p>Inclusive Education Unit</p> <p>Sr. Consultant (1 post)</p> <p>Post Code - 45</p>	<ol style="list-style-type: none"> Post Graduate Degree in Social Sciences, Humanities and Education with 55% mark in aggregate from a recognised university and Diploma/Degree in special education /disability management from a recognised institution viz. Rehabilitation Council of India 	<p>Essential:</p> <ol style="list-style-type: none"> 05 years post-qualification research / teaching / consultancy experience in a Govt. Organization / University / Institute of Higher Learning/Reputed NGO / Autonomous body in gender issues, disability education, research, rehabilitation, inclusion of disabled children, out of school children, etc. The Candidate should have strong oral & written communication skill with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc) & presentation skill. <p>Desirable:</p> <ol style="list-style-type: none"> M.Phil / Ph.D in Education/Special Education. Experience at the grassroot level with schools and educational research training/planning organisation /Teaching dealing with Inclusive Education.

			3. Publications in the area of Inclusive Education.
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GENERAL INFORMATION

1. Only **on-line applications** will be accepted. Candidates applying for more than one post should submit separate application for each post.
2. Only Indian Nationals are eligible for applying.
3. Candidates working in Government organization / PSE must route their application through proper channel, if their department rules require.
4. Engagement of Consultants will be on full working day basis and their place of work will be New Delhi
5. The prescribed qualification and experience should have been acquired on or before **01.04.2016**. Qualifications should be from approved recognized institutions.
6. The selection process will be based on academic qualifications and experience and will also include group discussion and/or interview as may be decided depending on the total number of eligible applicants.
7. Documents to prove Qualification, Experience, Age etc have to be produced in original as and when called for group discussion and / or interview.
8. Age limit: Not more than 60 years as on **01.04.2016**.
9. The experience and age will be counted as on **01.04.2016**.
10. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action may be taken anytime as deemed fit.
11. Candidates are informed that mere submission of applications shall not give them any right to be called for interview / selection. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates by Speed Post or email only. Applicants should ensure that the e-mail id given in the online application is maintained active.
12. The Advertisement Number and Online Application Number may be noted for future reference.
13. The appointment of consultant is purely on contractual basis initially for a period of one year. It may be extended for further period after reviewing the professional skills and overall performance of the individual.

14. The range of remuneration for the post of Consultants is given below. The chief consultants/ senior consultants/ Consultants will be entitled to get remuneration at the initial level in their respective category at the time of their appointment. This will be increased after reviewing the overall performance of the individual on yearly basis, if required.

- (i) Chief Consultant - Rs. 60,000/- to Rs. 90,000/- per month
- (ii) Senior Consultant - Rs. 50,000/- to Rs. 70,000/- per month
- (iii) Consultant - Rs. 40,000/- to Rs. 60,000/- per month

15. The above ranges of the consultancy fees are on consolidated basis and are inclusive of all allowances, etc.

16. EdCIL, based on client feedback reserves the right to discontinue the contractual engagement with one month's notice.

17. **The last date of receipt of application is 16.05.2016 (06.00 PM).**

EdCIL reserves the right to cancel / modify / withdraw / postpone this recruitment notice.

[Please Click Here For Fill Online Application](#)
