



Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi-110078

F.No. IPU-7(Acad.)/Counselling Schedule/B.Tech (BT)/2015/ 2838

Dated: 09/06/2015

NOTIFICATION

SCHEDULE OF 1st COUNSELLING/ADMISSION 2015-16

B.Tech/M.Tech (Dual Degree) (Bio-Technology) Programme, CET Code-130

Venue of Counselling: - Guru Gobind Singh Indraprastha University
Sector-16 C, Dwarka, New Delhi-110078

1. All the CET qualified candidates, whose names appeared in the merit list, prepared on the basis of CET-2015, shall report **in person** for 1st Counselling for Verification of Documents and Allotment of Seats, at the venue of counselling on the date and time mentioned below as per their Category and Rank.

Verification of Documents and Allotment of Seats

Date	Category of Candidates	Time
22.06.2015 (Monday)	All qualified candidates seeking admission against seats reserved for 'Delhi Region - PWD Category'.	10:00 AM
	All CET qualified candidates seeking admission against seats reserved for 'Delhi Region - ST Category'	10:15 AM
	All CET qualified candidates seeking admission against seats reserved for 'Delhi SC Category' as per CET Rank 1 to 800	10:30 AM
	All CET qualified candidates seeking admission against seats reserved for 'Delhi Defence Category' as per the 'Priority' I, II, III, IV, V	11:30 AM
	All CET qualified candidates seeking admission against seats reserved for 'Delhi Defence Category' as per the 'Priority' VI & VII - CET Rank 1 to 150	12:00 Noon
	All CET qualified candidates seeking admission against seats reserved for- Delhi General Category as per CET Rank 1 to 50	12:30 PM
	Delhi General Category as per CET Rank 51 to 100	02:00 PM
	Delhi General Category as per CET Rank 101 to 150 (subject to availability of vacancies)	02:45 PM
	All CET qualified candidates seeking admission against seats reserved for- 'Delhi OBC Category' as per CET Rank 1 to 400	03:15 PM
	All CET qualified candidates seeking admission against seats reserved for 'Kashmiri Migrant Category'.	04:00 PM
	All CET qualified candidates seeking admission against seats reserved for 'Outside Delhi Region - ST Category'	04:30 PM
	All CET qualified candidates seeking admission against seats reserved for- 'Outside Delhi SC Category' as per CET Rank 1 to 850	04:45 PM
	All CET qualified candidates seeking admission against seats reserved for- 'Outside Delhi General Category' as per CET Rank 1 to 100	05:00 PM

Important:

- Allotment of Seats will stop as and when the seats get filled up.
- The counselling will be subject to availability of vacant seats if any and in any category.

I] Seat Allocation in Delhi and Outside Delhi Region

- a) 85% seats are reserved for Delhi Region Candidates, i.e. those who have passed the qualifying examination from any College/Institute located in Delhi or any College/Institute affiliated to GGSIP University. These seats will be filled up through the merit /rank list of the respective CET Code prepared for Delhi Region candidates. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centres in Delhi will be considered as Delhi Region Candidates but the responsibility to provide proof of his/her study centre in Delhi will be of the candidate himself/herself.
- b) 15% seats are reserved for Outside Delhi Region Candidates, i.e. those who have passed the qualifying examination from any school/ Institute located outside Delhi. These seats will be filled up through the merit/rank list of the CET-2015 prepared for Outside Delhi Region Candidates. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centers outside Delhi will be considered as Outside Delhi Region Candidates but the responsibility to provide proof of his/her study centre outside Delhi will be of the candidate himself/herself.

Note:

1. The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/Board and fail to provide the proof of his/her study centre being located in Delhi shall not be considered for Delhi region Seats, and shall be considered for admission in the Outside Delhi Region.
2. De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice Versa: Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa for the programmes for which offline counseling will be done during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region).

II] Reservation of Seats in SC/ST/Def/PWD/KM/OBC Categories: All reservation category candidates who are seeking admission in reserved category in SC/ST/Def/PWD/KM must bring their reservation certificate in original along with the attested photocopy of the certificate for claiming seat against the reserved category. The reserved category certificate should be issued from the respective State/Region in which reservation is being claimed. The instructions for claiming seat in the respective category are given below and no deviation from the instructions will be entertained.

A. For Scheduled Castes and Scheduled Tribes:

In order to claim reservation under this Category, the candidate must have a rank in the merit list for the specific CET Code. Any unfilled seat(s) reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa and will not be offered to any other reserved category. In case sufficient number of eligible candidates of Scheduled Castes and Scheduled Tribes are not available, the seats thus remaining vacant will be treated as unreserved after the second counselling of the reserved categories.

A list of approved Competent Authorities for the issuance of Scheduled Caste and Scheduled Tribe certificates is as under:-

- i) District Magistrate, Additional District Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City

Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate, Taluk Magistrate, Executive Magistrate and Extra Assistant Commissioner;

- ii) Chief Presidency Magistrate, Additional Chief Presidency Magistrate and Presidency Magistrate;
- iii) Revenue Officer not below the rank of Tehsildar ;
- iv) Administrator, Secretary to the Administrator or the Development Officer (Lakshdweep & Minicoy).

NOTE:

1. The candidates belonging to the communities, which are not included in the list of Scheduled Castes for Delhi, in the Presidential order, will not be entitled to admission in the University against the seats reserved for Scheduled Castes candidates. The candidates, belonging to the communities, included in the list of Scheduled Castes, in the Presidential order, in relation to Delhi will be entitled to be considered for admission in the University, against the seats reserved for SC candidates if they are residents of Delhi, in terms of the Presidential order dated 20th September, 1951, as amended time to time, by the law made in this regard.

B. For Defence Category:

The candidates belonging to Defence Category are hereby directed to bring all necessary documents (in original) and a copy of the same duly attested, for claiming reservation benefits. Further, the candidates seeking admission under Defence category are advised to bring signed copy of the **Appendix 1, Part I of Admission Brochure, 2015 (Uploaded on University Website)**. The reservation under Defence Category will be in the following order of priority:

PRIORITY I – Widows/ wards of Defence Personnel/ Para Military Personnel killed in action. Required Certificate: Proof in Original.

PRIORITY II - Wards of serving Defence personnel and ex-servicemen/ Para Military Personnel disabled in action. Required Certificate: Original disability certificate clearly indicating that the disability is attributable to Military Services.

PRIORITY III - Widows/ wards of Defence Personnel/ Para Military Personnel who died in peace time with death attributable to Military Service. Required Certificate: Original death certificate clearly indicating that the cause of death is attributable to Military Services.

PRIORITY IV - Wards of Defence Personnel / Para Military Personnel disabled in peace time with disability attributable to Military Service. Required Certificate: Original disability certificate clearly indicating that the disability is attributable to Military Services.

PRIORITY V - Wards of serving Defence personnel and ex-servicemen / Para-Military /Police Personnel who are in receipt of Gallantry Awards. Required Certificate Proof in Original.

1. Param Vir Chakra
2. Ashok Chakra
3. Sarvottam Yudh Seva Meda
4. Mahavir Chakra
5. Kirti Chakra
6. Uttam Yudh Seva Medal
7. Vir Chakra
8. Shaurya Chakra
9. Yudh Seva Medal
10. Sena, Nau Sena, Vayu Sena Medal

PRIORITY VI - Wards of Ex-serviceman (Defence Personnel only). Required Certificate: Original ex-servicemen Identity Card/ discharge book/ PPO (Pension Payment Order).

PRIORITY VII - Wards of serving personnel (Defence Personnel only). Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

For claiming reservation on a seat reserved for Defence Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced as proof for claiming reservation in a particular category at the time of counselling/admission. In addition to original entitlement card/ document as referred above, the candidate will also have to bring the relevant format as per **Appendix 1 in Part B/ Part I of Admission Brochure, 2015 (Uploaded on University Website)** duly completed in original and signed by the competent authority which will become part of the Admission file. The policy of the University in regard to defence category in effect at the time of notification of the counselling detailed schedule shall be used for admission of the academic session 2015-16.

Note:

1. Sena/ Nao Sena/ Vayu Sena Medal: This Medal is awarded for Gallantry as well as for distinguished service. Accordingly, it is notified in correspondence as under:-

- i. Sena Medal (G)/ Nao Sena Medal (G)/ Vayu Sena Medal (G) for the medal awarded for Gallantry.
- ii. Sena Medal (D)/ Nao Sena Medal (D)/ Vayu Sena Medal (D) for the medal awarded for Distinguished Service.

However, for the purpose of reservation, only notification which states that the Sena Medal has been awarded for Gallantry will be accepted and the Sena Medal for Distinguished Services will not be considered.

2. The expansion of the defence category to paramilitary (for priority I to priority V) and the inclusion of police personnel for priority V is as per the policy of the Govt. of NCT of Delhi, notified through the order No.F 6(32)/CC/2012-13/166 dated 11-04-2013.

3. For admission to a seat reserved for Defence Category:

i) Entitlement card in original issued by the Record Officer of the Unit/ Regiment of Armed Personnel of the Armed Forces in case of Armed Personnel or from the Home Ministry in case of Para-Military forces.

ii) The Children/ Widow of the officers and men of Armed forces including paramilitary personnel who died or disabled on duty must submit a certificate to that effect from the following authorities.

- a) Secretary, Kendriya Sainik Board.
- b) Secretary, Rajya/ Zila Sainik Board.
- c) Officer-in-Charge, Record Office.

Note: A statement to the effect that "the death/ disability is attributed to military service" is required to be included in the certificate.

C) Persons With Disabilities (PWD):

A certificate from the Vocational Rehabilitation Centre for Physically Handicapped, 9,10,11 Karkardooma, Vikas Marg, Delhi-110092, is to be produced at the time of counselling/ admission, which will certify that the applicant is fit for undergoing the said course, as per **Appendix 2 in Part I of Admission Brochure, 2015 (Uploaded on University Website)**. No certificate other than this shall be allowed for availing seat under 'PWD' Category. This category shall also be considered as a synonym for the Physically Handicapped (PH) Category.

D) For Jammu & Kashmir Migrants (JKM):

One seat, which will be supernumerary in nature, is earmarked for Kashmiri migrants in each Institution. Admission will be based on merit through CET-2015. A certificate of Competent Authority for availing admission against Kashmiri Migrant Quota is to be produced by the candidates at the time of counselling/ admission. Since, the seats of Kashmiri Migrant Quota are supernumerary, they will not be converted at all in any other category in case they remain unfilled.

D) For Delhi Other Backward Caste (DOBC):

27% seats are reserved for Delhi OBC Category belonging to the list of OBC castes in Delhi. The reservation will be available only in the University Schools of Studies and other Government Institutions. Students will be admitted in this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi. Certificate issued by Govt. of India will not be accepted under any circumstances. The reservation for OBC Category is only for candidates who are from Delhi Region. A certificate issued by a Competent Authority of Delhi to an individual on the basis of Caste Certificate of his/her parents from another state will not be accepted for claiming a seat under OBC Category.

IMPORTANT:

Clarification for Admissions in Reserved Category: Admission will be permissible to qualified candidates in any programme in the following conditions:-

- i) If Qualifying examination is passed from Delhi and Reservation certificate issued from Delhi for SC/ST/OBC categories, then admission is permissible under Delhi Reserved category.
- ii) If Qualifying examination is passed from Outside Delhi and Reservation certificate issued from anywhere in India, including Delhi for SC/ST categories, then admission is permissible under Outside Delhi Reserved category.
- iii) If Qualifying examination is passed from Delhi and Reservation certificate issued from Outside Delhi for SC/ST categories, then admission is permissible only under Delhi General category.

Note for candidates claiming reservation in respective reserved categories:

- The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. in case any candidate claims for the seat reserved for DSC/DST category than he/she has to bring SC/ST certificate issued by the Govt. of NCT of Delhi and also should have passed his/her qualifying exam from Delhi.
- The name and other particulars in the reservation certificate should be identical to that in CET form as well as in the 10th & 12th class certificates. Any variation in the name or other particulars in reserved category certificate may lead to refusal for admission in the reserved category.
- The required certificate (s) for reserved categories/ classes will be essential at the time of the counselling /admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority or on the basis of any undertaking.
- Further, the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents (mother/father)/ guardians.
- In case of married woman, applying to any course under reserved category, the applicant has to produce the caste certificate in her name. Certificate in the name of husband/ mother /father is not acceptable.

**III] Eligibility criteria for Programme B.TECH/M.TECH (DUAL DEGREE) (BIO-TECHNOLOGY),
CET Code-130:**

Pass in 12th Class of 10+2 pattern of CBSE or equivalent with a minimum aggregate of 55% marks in Physics, Chemistry and Biology/Biotechnology provided the candidate has passed in each subject separately. Candidate must additionally have passed English as a subject of study (core/ elective/ functional) in the qualifying examination.

Important points to remember:

- (a) It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2015-16. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions,

his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.

- (a) There will be no rounding-off of the percentage of marks of qualifying examination while deciding the basic eligibility of any candidate for admission e.g. if a candidate obtained 49.9% marks in his/her qualifying examination, then it will not be rounded-off to 50%. Therefore, the candidate is not eligible for that programme where minimum requirement of marks is 50%. In case candidate for any reason fills the minimum percentage wrongly in verification form, he/she shall be exclusively responsible.
- (b) Candidates belonging to Scheduled Castes/Scheduled Tribes/Widows or Wards of Defence Personnel/ Persons With Disability will be allowed 5% relaxation of marks in the minimum eligibility requirement, irrespective of the fact whether there exists any reservation for any category of such candidates or not.
- (c) **For Result Awaited in final year or final semester or Compartment/ Supplementary Cases:**
- i) All such candidates who have appeared in final year/final semester of Qualifying Examination/Compartment/Supplementary (irrespective of the outcome of their final result) will be provisionally admitted in the respective programmes. Further, such provisionally admitted candidates will have to fulfill his/her eligibility as per the eligibility laid down in the admission brochure, **latest by October 15, 2015.**
- ii) All such candidates whose result is awaited will have to submit an affidavit at the time of admission/ verification of document/allotment of seat on non-judicial stamp paper of Rs.10/- in the prescribed Performa. **Candidates/parents/guardians may further note that submission of false affidavit is a punishable offence.**
- iii) The candidate will have to submit the final result of qualifying degree proving his/her eligibility on or before October 15th, 2015 (Thursday) to their Concerned Dean, where the admission has been granted.
- iv) In case the candidate fails to submit his/her final result of qualifying degree in the manner as prescribed above to prove his/her eligibility on or before October 15th, 2015, whatsoever the reason may be, his/her admission will be treated as null and void (cancelled) and the entire fee will be forfeited and under no any circumstances he/she will be allowed to appear in the End Term Exam. No extension beyond October 15th, 2015 shall be allowed by the university in any case. **The provisional admission will automatically stand cancelled if the candidate fails to submit result in time i.e. October 15th, 2015.**

IV] 1) Age Limit:

- For all Undergraduate Programmes where entry qualification is 12th pass, the age limit is 21 years.

2) Age Relaxation:

- The upper age limit may be relaxed upto a maximum of five years in exceptional cases by the Admission Officer (designated) of the concerned programme, if he/she is satisfied with the merit of the case. Candidates exceeding the upper age limit upto five years may provisionally apply. However, they would be required to submit to the satisfaction of the Admission Officer an explanation regarding the gap period, i.e., the details of the period spent by him/her after passing the qualifying examination to justify the relaxation. Such explanation should be in the form of an application to the concerned Admission Officer along with supporting documents (if any). Any relaxation of age beyond this shall be given by the Competent Authority of the University.
- The candidates desirous of applying for age relaxation should have the necessary approval from the Competent Authority of the University to avail the relaxation.
- If a candidate takes admission on the basis of a false age value, the admission of such a candidate shall be cancelled with forfeiture of entire fees paid, as and when such cases are detected.

V] Fee Structure

Programme	Amount payable at the time of Counselling/Admission
B.Tech/M.Tech (Dual Degree) (Bio-Technology)	Rs. 53,000/- (Fifty Three Thousand only)

VII] Documents Required for Verification and Allotment of Seats:

- a) Bank Draft(s) of Rs. 53,000/- in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile No., name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s).
- b) Four passport sized photographs (same as that in admit card).
- c) CET Rank Card of CET-2015.
- d) Copy of Admission verification form (Copy of Admission verification form **(As per Appendix 4A in Part I of Admission Brochure 2015-16)**).
- e) Proof of date of birth (Secondary School Marks Sheet & Certificate) **(Original and Photocopy)**.
- f) **Marksheets/Certificates of qualifying examination:** The candidate will be required to bring the Original Certificates/Marksheets of all the **year wise or semester wise** in original alongwith photocopy of Certificates/ Mark sheets of qualifying examination.
- g) **For result awaited cases:** An Affidavit should be submitted, on non-judicial stamp paper of Rs. 10/- (Rupees Ten) for seeking provisional admission only in case the result awaited, duly attested by Notary Public (given in Appendix 5 of Admission Brochure 2015-16).
- h) **For Distance/ Open Learning Cases:** In case of students who have passed the qualifying examination through distance/ open education system of any recognized University/ board/ institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from the University imparting open/distance education certifying the location of the study centre to be submitted.
- i) **Physical Fitness Certificate:** All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in **performa of Medical Certificate is given in Part-I in Admission Brochure 2015-16 (As per Appendix 6)**.
- j) **Reserved Category Certificate:** All reservation category candidates who are seeking admission in reserved category in SC/ST/Def/PWD/KM must bring their reservation certificate in original along with the attested photocopy of the certificate for claiming seat against the reserved category.
- k) **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer **(Original), not more than 6 (Six) months old**.
- l) Application regarding age or any other relaxation with necessary approval (if necessary).

VII] Admission Slip: Admission Officer will give a duly signed Admission Slip after the deposition of the complete fee (as required for the programme at the time of counselling) by the candidate. No candidate should leave the venue of counselling without receiving the Admission Slip. The candidate must check details printed/written in the admission slip. Any discrepancy in name, Choice of allotment of seat etc. should be brought to the notice of Admission Officer. No representation regarding wrong allotment of seat will be entertained if the candidate leaves the venue without raising any discrepancy and no entertainment of any discrepancy in Admission Slip will be done at later stage by the University.

VIII] For Reservation and Conversion of reserve seats:

- a) The conversion of seats reserved for SC, ST, DEF, PH, Minority, etc. to General Category shall be done only after completion of 2nd counselling for the reserved category in case of offline counselling.
- b) De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice versa: In the Offline Counselling, Seats reserved for Outside Delhi ST Category will be converted to Delhi Category and Vice versa during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region). It is clarified that no such conversion will be allowed during 1st counseling. Thereafter, seats remaining vacant shall be converted into general category.
- c) The Category Wise and Region Wise, Seat Matrix will be displayed at the time of Seats Allotment.
- d) **The students, who have been admitted during 1st counselling in any category will not be allowed to change their category in 2nd counselling.**

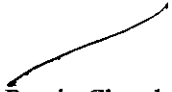
IX] Withdrawal of Admission after 1st counselling.

- (a) The candidates after getting admission in the first counselling will be **allowed to withdraw the admission upto 5:00 pm of 10th July, 2015.** All the requests for withdrawal of admission in the given in **Appendix 8, Part-I of Admission Brochure 2015-16,** are to be submitted at the **Reception Counter, Admission Branch, Administrative Block, Guru Gobind Singh Indraprastha University, Sec 16C, Dwarka, New Delhi-110078.** A proper receipt for withdrawal will be issued to the candidate. **The candidates will be required to surrender the original Admission Slip issued at the time of Counselling/Admission (BOTH COPIES) while applying for withdrawal of admission. No request for withdrawal of admission would be entertained without both copies of admission slip.**
- (b) In case the written request is received on or before the above mentioned date and time, the admission will be cancelled and the candidates will be refunded the fee after deduction of Rs. 1,000/- (Rupees One Thousand only).
- (c) No request for withdrawal of admission will be entertained **after 5:00 pm of 10th July, 2015.** The fee will be refunded only if the application reaches the office of the **Incharge (Admissions), at Administrative Block, Guru Gobind Singh Indraprastha University, Sector -16C, Dwarka, New Delhi-110078,** before the said date and time. The withdrawal application without the relevant documents will not be entertained. Any dropout after this notified time and date will lead to the forfeiture of the full fee deposited by the candidate and subsequent request for refund of fee will not be entertained by the University. No further correspondence in this regard will be made under any circumstances.
- (d) Request of withdrawal of admission will not be entertained through post/email/fax. Candidates are requested to submit prescribed withdrawal application form with original fee slip at the Reception Counter, Admissions Branch before the prescribed withdrawal date and time.
- (e) No representation at later stage will be entertained by the University, where the request for withdrawal is submitted in any other branch/office of the University and the request for withdrawal does not reach the office of the Joint Registrar (Admissions) at the Administrative Block, Guru Gobind Singh Indraprastha University, Sector -16C, Dwarka, New Delhi-110078, before the said date and time.
- (f) Refund amount will directly be transferred in the bank account submitted by the student through electronic mode (ECS/RTGS/NEFT). Therefore, student may ensure to provide correct details under s.no. 8 (a) & (b) of form of Withdrawal. University will not be liable for any wrong transfer of amount on account of incorrect bank information provided by the student.

Note: - A candidate, who has taken admission at the time of 1st counselling, and then he/she withdraws his/her admission shall not be considered for admission in the 2nd counselling.

- X] Vacancies for 2nd Counselling:** The resultant vacancies due to withdrawal(s) or any other reason(s) after 1st Counselling, will be notified along with the schedule of 2nd Counselling on the University's website.

XI] **Commencement of Academic Session 2015-16:** The Academic Session would commence w.e.f. 1st August, 2015. All the candidates who get admission in First Counselling must report to their respective Institutes/ University Schools as per schedule to be notified on the University website.


Pravin Chandra
In-charge (Admissions)

Copy to:

1. Dean, USBT with the request to provide venue and Two Admission Officers, Three Supporting Staffs and One MTS.
2. Controller of Finance, GGSIP University.
3. Controller of Examination, GGSIP University, for information.
4. Finance Officer, GGSIP University with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. PRO, GGSIP University with a request to display Counselling/Admission schedule on the University's Notice Board (s).
6. In-charge University's Web site, with the request to upload the schedule of Counselling on University's Web site.
7. AR to Hon'ble Vice Chancellor, GGSIP University for information of the Hon'ble Vice Chancellor.
8. AR to Registrar, GGSIP University for information of the Registrar.
9. Admissions Branch Reception Counter.
10. EDP section of Admissions Branch.
11. Guard File.


Assistant Registrar, (Admissions)