

Finance Manager FP&A

Company: **Dolby**
Location: **San Francisco**
State: **CA**
Job ID: **1349**
Duration: **Full Time**
<http://careers.dolby.com>

Job Description

Senior Financial Analyst, FP&A

What if there was absolutely nothing stopping you from inventing the next big thing? What would you do if you thought you could enhance the entertainment experience so that consumers were willing to wait hours in line, because they just had to have it?

Now is your chance to explore the possibilities, tap in to your creativity, and make your ideas a reality.

Be part of the exciting future of entertainment and add your talents to those of an amazing team. For more than 40 years, Dolby has led the way in developing innovative entertainment products and technologies used by consumers and professionals worldwide. Innovations from Dolby can be heard in consumer audio and video products, entertainment software, and professional sound applications, including music recording, broadcasting, and sound for motion pictures.

Now Dolby is defining high-definition audio and systems for delivering breathtaking digital cinema. Our long-standing commitment to research and development enables our focus to remain on solutions that work today and are prepared for the future. That's what keeps us on the leading edge of the industry.

Our company philosophy encourages creativity, collaboration, and the desire to perceive things differently. We have been recognized as one of the top 100 best places to work in the Bay Area. We offer a unique and rich array of benefits, including a flexible work schedule and an assortment of health coverage options. We're always looking for talented individuals to join our team.

Summary Description

- Provide financial support and guidance to the Sales and Marketing division with emphasis on:
- Assist in the preparation, reporting and analysis of the annual budget and quarterly forecasts;
- Developing and updating forecast models and methodologies to suit changes in business
- Ensuring forecast accuracy;
- Assisting in the month-end close (i.e., accrual preparation, variance reporting, and expense changes, etc.);
- Supplying timely and accurate financial information and summary reports to Corporate Finance and divisional senior management; and

- Performing ad hoc reports and other analyses and special projects as requested.
- Analyze divisional financial statements and provide narrative describing variances from budget, forecast and actual amounts.
- Assist with the creation of revenue forecasts in the quarterly revenue forecast cycle.
- Help develop and model alternate business scenarios to determine feasibility, revenue and cost impact of said scenarios.

Essential Job Functions

- Works closely with divisional budget managers and VPs to improve forecast reliability.
- Generate and provide accurate and timely monthly financial expense information to Corporate Finance group.
- Analyze quarterly and monthly divisional financial statements including comparison of actual results to budget/forecast and analysis of key financial metrics and trends.
- Verify forecast accuracy by comparing forecast results to actual financial performance.
- Consolidate division input for fiscal operating budget. Analyze summary data and highlight variances from prior periods and among departments for management review. Draft narrative summary of approved plan.
- Participate in the consolidation of divisional input for fiscal operating budget. Analyze summary data and highlight variances from prior periods and among departments for management review.
- Perform divisional revenue, gross margin, variance, and regression analyses.
- Partner with Corporate Finance staff and operations managers to identify improvement opportunities.
- Develop models to support company initiatives and/or financial decisions
- Manage analyst resources to ensure timely and accurate deliverables to senior management

Other Responsibilities

Perform duties as assigned by immediate supervisor or members of the Dolby management team, subject to approval by direct manager and/or departmental VP.

- Perform tasks necessary to complete company objectives.
- Assist Corporate Finance team members on division related projects as needed.

Knowledge, Skills, Experience, and Education Required

- Big Four Public Accounting experience and CPA required, MBA strongly preferred,
- Bachelor's Degree in Finance/Accounting with 5-7 years of progressive experience in financial planning and analysis. Solid knowledge of accounting policies/procedures and

financial statements.

- PeopleSoft experience preferred.
- Strong knowledge of MS Office applications, especially, Excel.
- Excellent oral, written, analytical, organizational and interpersonal skills.
- Ability to independently resolve complex problems where analysis requires the in-depth evaluation of numerous factors.

Ability to exercise judgment within broadly defined practices and policies in selecting methods, techniques and evaluation of criterion for obtaining results