

ANDHRA PRADESH FOREST DEPARTMENT: HYDERABAD

NOTIFICATION Rc.No.36222/2013/A3, Dt:13.2.2014

RECRUITMENT FOR THE POSTS OF
FOREST SECTION OFFICERS, FOREST BEAT OFFICERS,
ASSISTANT BEAT OFFICERS, BUNGLOW WATCHERS,
THANADARS AND TECHNICAL ASSISTANTS

PARA - 1:

Applications are invited Online through the specified format to be made available on WEBSITES (www.forest.ap.nic.in and www.apfdrt.org) between **17.02.2014** and **3.03.2014** for recruitment to the post of **Forest Section Officer, Forest Beat Officer, Asst. Beat Officer, Bungalow Watcher, Thanadar and Technical Assistant in A.P. FOREST DEPARTMENT.**

The desirous eligible Candidates may apply ONLINE after satisfying themselves with the terms and conditions of this recruitment. The details of posts are as follows:-

Sl.No.	Name of the Post	Scale of Pay	No. of Posts
1	Forest Section Officers	10020-29200	151
2	Forest Beat Officers	7960-23650	751
3	Asst. Beat Officers	7520-22430	1224
4	Thanadars	7100-21250	16
5	Bungalow Watchers	6700-20110	11
6.	Technical Assistant	9460 - 27700	14

(The details of vacancies viz., Community, Forest Division, District, and Gender Wise (G/W) may be seen in the Annexures).

IMPORTANT NOTE: Distribution of vacancies among roster points is subject to variation and confirmation from the Unit Officer / Appointing authority and the same shall be final.

NOTE:

1. THE APPLICANTS ARE REQUIRED TO GO THROUGH CAREFULLY THE ELIGIBILITY CRITERIA AND DECIDE THEMSELVES AS PER THEIR ELIGIBILITY FOR THIS RECRUITMENT BEFORE APPLYING AND ENTER THE PARTICULARS COMPLETELY ONLINE. ALL CANDIATES HAVE TO PAY **Rs.300/- (RUPEES THREE HUNDRED ONLY)** TOWARDS APPLICATION, PROCESSING AND EXAMINATION FEE FOR EACH CATEGORY OF POSTS. THE CANDIDATES BELONG TO SC AND ST CATEGORY HAVE TO PAY 50% OF THE FEE PRESCRIBED (RS.150/- ONLY) FOR EACH CATEGORY OF POST TO WHICH THEY ARE APPLYING.
2. THE PAYMENT OF PRESCRIBED FEE CAN BE DONE ONLINE THROUGH CREDIT CARD /DEBIT CARD FACILITATED IN THE WEBSITE OR THE CANDIDATES CAN GO TO MEE-SEVA/ APONLINE CENTRES AND MAKE THE PAYMENTS AFTER FURNISHING DETAILS OF NAME, COMMUNITY, EDUCATIONAL QUALIFICATION AND PHYSICAL MEASUREMENTS.
3. **THE CANDIDATES ARE REQUESTED TO CAREFULLY GO THROUGH THE ANNEXURE SHOWING THE DETAILS OF POSTS AVAILABLE CATEGORY WISE AND DISTRICT WISE. THEY SHALL APPLY TO THE POSTS ONLY WHERE THE POSTS ARE SHOWN AS AVAILABLE IN THE ANNEXURE. EVEN IF THE CANDIDATES APPLY FOR A CATEGORY OF POST IN A DISTRICT WHERE THE POST IS NOT AVAILABLE, THEIR APPLICATION WILL NOT BE CONSIDERED FOR SCRUTINY AND NO HALL TICKET WILL BE ISSUED.**
4. **THE FEE ONCE PAID TOWARDS THE IN-ELIGIBLE APPLICATIONS IF ANY SHALL NOT BE REFUNDED OR SHALL NOT BE TRANSFERRED.**
5. **2.03.2014 is the last date for payment of fee and 3.3.2014 is the last date for uploading the personal data along with required documents.**

6. APPLICANT MUST COMPULSORILY FILL-UP ALL RELEVANT COLUMNS OF APPLICATION AND SUBMIT APPLICATION THROUGH WEBSITE ONLY. THE PARTICULARS MADE AVAILABLE IN THE WEBSITE SHALL BE PROCESSED THROUGH COMPUTER AND THE ELIGIBILITY DECIDED IN TERMS OF NOTIFICATION AND CONFIRMED ACCORDINGLY.
7. THE APPLICATIONS RECEIVED ONLINE IN THE PRESCRIBED PROFORMA AVAILABLE IN THE WEBSITE AND **BEFORE THE DUE DATE** PRESCRIBED SHALL ONLY BE CONSIDERED AND THE FOREST DEPARTMENT WILL NOT BE HELD RESPONSIBLE FOR ANY KIND OF DISCREPANCY.
8. APPLICANTS MUST COMPULSORILY UPLOAD HIS/HER OWN SCANNED PHOTO AND SIGNATURE THROUGH Jpg FORMAT ALONG WITH THE OTHER DOCUMENTS PRESCRIBED.
9. THE APPLICANTS SHOULD NOT FURNISH ANY PARTICULARS THAT ARE FALSE, TAMPERED, FABRICATED OR SUPPRESS ANY MATERIAL INFORMATION WHILE MAKING AN APPLICATION THROUGH WEBSITE.
- 10. HAND WRITTEN/TYPED/PHOTOSTAT COPIES/PRINTED APPLICATION FORM WILL NOT BE ENTERTAINED AND WILL NOT BE INCLUDED FOR ADMISSION FOR SELECTION PROCESS.**
11. ALL THE ESSENTIAL CERTIFICATES ISSUED BY THE COMPETENT AUTHORITY SHALL COMPULSORILY BE KEPT WITH THE APPLICANTS TO PRODUCE AS AND WHEN REQUIRED, ON THE DAY OF VERIFICATION ITSELF FOR VERIFICATION. IF CANDIDATES FAIL TO PRODUCE THE SAME, THE CANDIDATURE SHALL BE REJECTED / DISQUALIFIED WITHOUT ANY FURTHER CORRESPONDENCE.

PARA-2 EDUCATIONAL QUALIFICATIONS:-

Applicants must possess the qualifications from a recognized University as detailed below or equivalent thereto, subject to various specifications in the relevant service rules and as intended by the FOREST DEPARTMENT as on the date of notification.

Post Code	NAME OF THE POST	EDUCATIONAL QUALIFICATIONS
01	Forest Section Officers	Must possess a Bachelor's Degree in Botany or Forestry or Horticulture or Zoology or Physics or Chemistry or Mathematics or Statistics or Geology or Agriculture as a subject OR A Bachelor's degree in Engineering with Chemical Engineering or Mechanical Engineering or Civil Engineering of any University in India, established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or an equivalent qualification.
2	Forest Beat Officer	Must have passed Intermediate Examination or its equivalent.
3	Assistant Beat Officer	Must have passed 10 th class examination or its equivalent.
4	Bungalow Watcher	Must have passed 10 th class examination or its equivalent.
5	Thanadar	Must have passed 10 th class examination or its equivalent.
6	Technical Assistant	Must possess a trade certificate of draftsman (civil) trade, i.e ITI in the state or its equivalent examination.

PARA-3: AGE:

(a): AGE FOR THE POSTS OF FOREST SECTION OFFICER / FOREST BEAT OFFICER / ASSISTANT BEAT OFFICER / BUNGLOW WATCHER / THANADAR : Minimum 18 years & Maximum 30 years as on 01.07.2014. The upper age limit for the candidate belonging to SC / ST and BC candidates is 35 years as on 01.07.2014.

(b): AGE FOR THE POSTS OF TECHNICAL ASSISTANT: Minimum 18 years & Maximum 36 years as on 01.07.2014. The upper age limit for the candidate belonging to SC / ST and BC candidates is 41 years as on 01.07.2014.

Para-4 A. METHOD OF SELECTION for Forest Section Officer/Forest Beat Officer/Assistant Beat Officer/Bungalow Watcher/ Thanadar:

1. **Physical Measurements :** CANDIATES MUST OBTAIN PHYSICAL MEASUREMENT CERTIFICATE ISSUED BY MEDICAL OFFICER NOT BELOW THE RANK OF CIVIL ASSISTANT SURGEON, AND SHOULD UPLOAD ALONG WITH THE APPLICATION FORM. THE CERTIFICATE MUST BE FURNISHED TO THE FOREST DEPARTMENT AT THE TIME OF CERTIFICATE VERIFICATION.

No person will be allowed to write the examination without having the physical measurements required.

Note: The following physical measurements are mandatory for the posts of Forest Section Officer / Forest Beat Officer / Assistant Beat Officer / Bungalow Watcher / Thanadar. (These measurements are not essential for the post of Technical Assistant.)

No person shall be eligible for appointment by Direct Recruitment unless

For Men:

1. He is not less than 163 Cms in height.
2. He has 79 Cms around the Chest on expiration and must have on full inspiration an Expansion of not less than 5 Cms and

For Women:

1. She is not less than 150 Cms in height
2. She has 74 Cms around the chest on expiration and must have on full inspiration an expansion of not less than 5 Cms and

Provided further that in the case of candidates belonging to Scheduled Tribes and races such as Gurkhas, Nepalese, Assamese, Meghalaya, Ladakh, Nagaland, Manipuri, Goutha, Kashmir, Sikkimese, Bhutanese and Tripura, the minimum standard of height shall be as follows:

Men: 158 Cms.

Women: 145 Cms.

ii) Written Examination:

Qualifying examination consisting of three (3) papers.

Paper I: Essay Writing in English or Telugu or Urdu. This examination will be of one(1) hour duration and maximum marks of 20.

Paper II: General Knowledge .This examination will be of one and Half hour(90 min) duration and maximum marks of 100.

Paper III: General Mathematics. This examination will be of one and Half hour (90 min) duration and maximum marks of 100.

A minimum of 35% of marks in each paper with an aggregate of 40% in total is required to qualify for the next step.

Details of examinations, Syllabus and Model Questions papers is available on the website.

NB: Mere securing minimum qualifying marks does not vest any right for a candidate for being considered for selection.

The appearance in all the papers at the Written Examination as per rules is compulsory. Absence in any of the papers will automatically render his candidature as disqualified.

iii) Certificate Verification: Candidates have to produce Original documents and other particulars **on the day of verification date itself** for verification as and when required and called for. If **candidate fails to produce the certificates in original, and** the particulars furnished in the Application do not tally with the Original documents produced by the candidate, the candidature will be rejected **/disqualified without any further correspondence.** As candidature for the recruitment is processed through

Computer/Electronic means based on the particulars furnished in the Application Form, the candidate is advised to fill in all the relevant particulars carefully.

iv) Walking Test and Medical Examination: The candidates qualified in written Examination and shortlisted (in 1:2 Ratio)will be required to undergo a medical Examination to be conducted by a Medical Board referred by the FOREST DEPARTMENT on payment of fees as applicable and produce a certificate signed by the Medical Board in the form prescribed by Article 49 of the Civil Service Regulation testifying that the candidate has sound hearing and general physical fitness for out door work in the FOREST DEPARTMENT. The physical measurements mentioned in the Medical Certificate shall conform with the specifications prescribed for the post; failing which the candidature of applicant shall be rejected.

The Eligible candidates shall be subjected to the test of walking. In case of male candidates, a distance of 25Km walking is to be completed in 4 hours duration. In case of woman candidates, a distance of 16km is to be completed in 4 hours duration.

NB: The final selection shall be done from amongst the persons who have qualified in walking test and based on the marks secured in written examination i.e Essay writing, General Knowledge and General Mathematics duly observing the roster points and the bonus marks wherever applicable.

If the candidate has applied for more than one post and is found qualified for more than one post, the selection shall be based on the preferences indicated in the application form subject to availability of vacancies.

4.B)Method of Selection for the post of Technical Assistants:

- **Written Examination:** Qualifying examination consists of three papers.

Paper I: Examination in the subject of Draughtsman(Civil) Trade i.e., ITI or its equivalent examination: This examination will be of Three(3) hours duration and maximum marks of 100.

Paper II: General Knowledge. This examination will be of one and Half hour (90 min) duration and maximum marks of 50.

Paper III: General Mathematics: This examination will be of one and Half hour (90 min) duration and maximum marks of 50.

- A minimum of 35% of marks in each paper with an aggregate of 40% in total is required to qualify for the next step.
- Details of examinations, Syllabus and Model Questions papers are available on the website.

NB: Mere securing minimum qualifying marks does not vest any right for a candidate for being considered for selection.

- The appearance in all the papers at the Written Examination as per rules is compulsory. Absence in any of the papers will automatically render his candidature as disqualified.

Para-5: Nature of Duties prescribed for each post is available in the website.

Para-6: Reservation to Local Candidates:

Reservation to the Local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as Local candidates should obtain the required Study certificates (from IV Class to X Class or SSC) OR Residence Certificate in the Proforma, only for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates may be got ready with authorized signature and kept with the candidates to produce at the time of certificate verification as and when required.

DEFINITION OF LOCAL CANDIDATE:

(A) (i) "LOCAL CANDIDATE" means candidate for direct recruitment to any post in relation to that Local areas where he/she has studied in Educational Institutions(s) for not less than four consecutive academic years prior to and including the year in which he/she has resided in that area which is claimed as his/her local area during the above said period.

- i. In case Candidate does not fall within the scope of above then, if he/ she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied SSC or its equivalent, he/she will be regarded as local candidate on the basis of the maximum period out of the said period of seven years AND where the period of his/her study in two or more local areas or equal such local area where he/she has studied last in such equal periods will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institutions(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last in such equal periods.
- ii. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institutions(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of a Tahsildar in independent charge of a Mandal.
- iii. If, however, a candidate has resided in more than one Mandal during the relevant four /seven years period but within the same District, separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

NOTE:

(A) Single certificate whether of study or residence would suffice for enabling the candidate to apply as a "**LOCAL CANDIDATE**".

(B). RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO SSC OR EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY. THE CANDIDATES, WHO ACQUIRED DEGREE FROM OPEN UNIVERSITIES WITHOUT STUDYING SSC/MATRICULATION OR EQUIVALENT IN EDUCATIONAL INSTITUTIONS, HAVE TO SUBMIT RESIDENCE CERTIFICATE ONLY. EDUCATIONAL INSTITUTIONS MEANS A RECOGNIZED INSTITUTION BY THE GOVERNMENT/UNIVERSITY/COMPETENT AUTHORITY.

(C) Candidates are advised to refer provision of the PRESIDENTIAL ORDER 1975 in this regard.

DEFINITION OF LOCAL SCHEDULED TRIBE CANDIDATE:

Certain posts in category of FSO/FBO/ABO are exclusively reserved for Local Scheduled Tribe candidates for the posts falling in scheduled Areas in the state as per G.O.Ms.No.93 Social Welfare FOREST DEPARTMENT Dt.22.04.1987. No other ST candidate is eligible for these posts other than Local ST candidates. The Local ST candidate as per G.O.Ms.No.3, Social Welfare (TW.EDN.II) Dept. Dt.10-1-2000 is defined as "**The candidates belonging to the Scheduled Tribes notified as such under article 342 of the constitution of India and the candidates themselves or their parents have been continuously residing in the scheduled areas of the Districts in which they are residents till to date since the 26th January, 1950.**" Therefore the ST candidates claiming LOCAL to the scheduled Area shall invariably verify themselves with reference to above definition of Local ST candidate and obtain a certificate issued by the Tahsildar in-charge of the Mandal to which they are local and the same shall be uploaded and be produced at the time of certificate verification. If the status of ST local candidate is found to be fraudulent or fake, the candidature shall be summarily rejected.

Para – 7: HOW TO APPLY:

USER GUIDE IS AVAILABLE ON THE WEBSITE DULY EXPLAINING THE PROCEDURE TO APPLY AND UPLOAD THE FORM.

- i) The Applicants have to read the User Guide for Online Submission of Applications and then proceed further.
- ii) **Hand Written /Typed / Photostat copies / outside printed Application Form will not be accepted and will be rejected.**
- iii) For any clarification related to Online submission and downloading of Hall-Tickets please send a mail to //apfdrrhelpdesk@gmail.com//

- iv) Documents to be uploaded along with the application form:
- (1) Candidate's recent pass port size photo(Of max size-30 KB),
 - (2) Signature of the candidate(Of max. size -15 KB),
 - (3) SSC Marks memo(Age proof),
 - (4) Caste Certificate/Local ST Certificate(If applicable) and
 - (5) Physical Measurement Certificate obtained from the Medical Officer not below the rank of Civil Assistant Surgeon (for the posts of FSO/FBO/ABO/Bungalow Watcher/Thanadar).

NOTE:

1. The AP FOREST DEPARTMENT is not responsible, for any discrepancy in submitting details through Online. The applicants are therefore, advised to strictly follow the instructions and User guide in their interest.
2. The particulars furnished by the applicant in the Application Form will be taken as final, and data entry processed, based on these particulars.
3. Candidates should, therefore, be very careful in Uploading / Submitting the Application Form Online.
4. INCOMPLETE / INCORRECT APPLICATION FORM WILL BE SUMMARILY REJECTED. THE INFORMATION IF ANY FURNISHED BY THE CANDIDATE SUBSEQUENTLY WILL NOT BE ENTERTAINED BY THE FOREST DEPARTMENT UNDER ANY CIRCUMSTANCES. APPLICANTS SHOULD BE CAREFUL IN FILLING-UP THE APPLICATION FORM AND SUBMISSION. IF ANY LAPSE IS DETECTED DURING THE SCRUTINY, THE CANDIDATURE WILL BE REJECTED EVEN THOUGH HE / SHE COMES THROUGH THE FINAL STAGE OF RECRUITMENT PROCESS OR EVEN AT A LATER STAGE.
5. Before Uploading / Submission Application Form, the Candidates should be cautious and ensure his / her eligibility for this prescribed written examination and other tests. NO RELEVANT COLUMN OF THE APPLICATION FORM SHOULD BE LEFT BLANK, OTHERWISE APPLICATION FORM WILL NOT BE ACCEPTED.

PARA-9: CENTRES FOR THE WRITTEN EXAMINATION:

1. Applicants should choose and indicate two preferences for the examination centres from the given list. Centers once chosen shall be final. The FOREST DEPARTMENT however reserves the right to allot candidates to any centre other than centre chosen by the applicant or abolish a centre and / or to create a new centre for administrative reasons.
2. The FOREST DEPARTMENT reserves the right to create centre (s) for examination and also to call the Candidates for the test at any other centre.
3. The Dates for the written examinations for various categories of posts will be notified through the website and in the newspapers. Tentatively the examination is scheduled to be held during 1st week of April,2014

IMPORTANT PROVISIONS GOVERNING THE RECRUITMENT PROCESS:

1. **Vacancies:** The recruitment will be made to the vacancies notified only. There shall be no waiting list as per G.O.Ms.No.81 General Administration (Ser.A) FOREST DEPARTMENT, Dated 22.02.1997. In any case, no cognisance will be taken by FOREST DEPARTMENT of any vacancies arising or reported after the completion of the selection and recruitment process or the last date as decided by the FOREST DEPARTMENT as far as this Notification is concerned, and these will be further dealt with as per G.O. & Rule cited above.
2. The Recruitment will be processed as per this Notification and also as per the Rules and Instructions issued by the Government and also as decided by the FOREST DEPARTMENT from time to time in terms of respective Special Rules / Adhoc Rules governing the Recruitment and G.O.Ms.No.88 Environment, Forests Science & Technology (For.V) FOREST DEPARTMENT, dated:19-7-2000, G.O.Ms.No.12 Environment, Forests Science & Technology (For.V) FOREST DEPARTMENT, dated:17/2/2012, and other related G.Os Rules etc., applicable in this regard.

3. **Rules:-** All are informed that the various conditions and criteria prescribed herein are governed by the General Rules of A.P. State and Subordinate Service Rules, 1996 read with the relevant Special Rules applicable to any particular service in the FOREST DEPARTMENTS. Any guidelines or clarification is based on the said Rules, and in case of any necessity, any matter will be processed as per the relevant General and Special Rules as in force.
4. A candidate shall be disqualified for appointment, if he/she him/herself or through relations or friends or any others has canvassed or endeavoured to enlist for his/her candidature, extraneous support, whether from official or non-official sources for appointment to this service.
5. Reservation for local candidates is applicable as per the provision of the Presidential Order 1975, G.O.Ms.No.674, G.A (SPF-A) Dept., dated:28.10.1975 read with G.O.Ms.No.124, G.A. (SPF-A) FOREST DEPARTMENT, dated 07.03.2002.
6. The persons already in Government Service / Autonomous bodies / Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees are however required to inform in writing, their Head of Office / FOREST DEPARTMENT, that they have applied for this recruitment. No Objection Certificate from the employer should be submitted at the time of Certificate verification.
7. Reservation and eligibility in terms of General Rule 22 & 22 (A) of A.P. State and Subordinate Service Rules are applicable.
8. Reservation to Disabled persons is not applicable as per Special Rules for the posts of Forest Section Officer, Forest Beat Officer, Assistant Beat Officer, Bungalow Watcher, Thanadar. Reservation to Disabled persons is applicable as per Rules for the post of Technical Assistant.
9. The Reservation to Women will apply as per General Rules and Special Rules.
10. Government have issued orders in G.O.Ms.No.3, Backward Classes Welfare (C-2) FOREST DEPARTMENT dated 4/4/2006, laying down the criteria to determine Creamy Layer among Backward Classes in order to exclude from the provisions of reservations. Government of Andhra Pradesh has adopted all the criteria to determine the Creamy Layer among Backward Classes as fixed by the Government of India. In view of the Government orders, in G.O.Ms.No.3, Backward Classes Welfare (C-2) DEPARTMENT, dated 4/4/2006, the candidates claiming as belong to Backward Classes have to produce a Certificate regarding their exclusion from the Creamy Layer from the competent authority (Tahasildar).The certificate excluding from Creamy Layer has to be produced at an appropriate time. In case of failure to produce the same on day of verification, the Candidature is rejected without further correspondence.
11. The Candidates who have obtained Degrees through Open Universities / Distance Education mode are required to have recognition by the Distance Education Council, IGNOU. Unless such Degrees had been recognised by the D.E.C they will not be accepted for purpose of Educational Qualification. The onus in case of doubt, of Proof of recognition by the D.E.C that their Degrees / Universities have been recognised, rests with the Candidate.

PART-12: FOREST DEPARTMENT'S DECISION TO BE FINAL:

The decision of the FOREST DEPARTMENT in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned, under the powers vested with it under Article 315 and 320 of the Constitution of India. FOREST DEPARTMENT also reserves its right to alter and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Forest Department at any stage.

HYDERABAD,
DATE:13.02.2014

Sd/- B.S.S.Reddy,
Principal Chief Conservator of Forests
(Head of Forest Force)