

INFORMATION BROCHURE

**eCounselling for UG admission
(Engg/Tech/Arch/Pharm)**

WBJEEM-2015

Go green: Avoid printing

Version: 1.0

Release date: 29-06-2015

**West Bengal Joint Entrance Examinations Board
AQ-13/1, Sector V, Salt Lake
Kolkata 700091**

1. Introduction:

The West Bengal Joint Entrance Examinations Board was formed in the year 1962 for the purpose of holding Common Entrance Examinations for the *Undergraduate Level Engineering Courses in the State of West Bengal*. The endeavour of the Board has always been directed towards enhancement of transparency in conducting Common Entrance Examinations for various professional Undergraduate and Postgraduate level courses in the State through effective state-of-the-art technology. Online application and admission through *e-Counselling* is operational for the undergraduate level Engineering and Medical courses of the State.

For the 2015 – 2016 academic session, the Board has conducted the Common Entrance Examination for admission to Undergraduate Courses in Medical, Dental, Engineering & Technology, Pharmacy and Architecture in Universities, Govt. Colleges and Self Financed Institutes in the State. The exam was slated on 5th and 6th May, 2015 and the result has been declared on 5th June, 2015. The eCounselling for admission to Engineering & Technology, Pharmacy and Architecture courses will be done through the portal of the Board at <http://www.wbjeeb.nic.in> The Office of the Board functions from AQ-13/1, Sector-V, Salt Lake City, Kolkata - 700 091.

2. Eligibility criteria for candidates:

In WBJEEM-2015, there are two separate merit lists of candidates eligible for centralized eCounselling: (i) Engineering, (ii) Pharmacy (for Pharmacy colleges other than Jadavpur University). Additionally the JEE Mains rank will be considered for seats earmarked for JEE Mains.

AFTER COUNSELLING OR ADMISSION, OR DURING ANY STAGE THEREOF, IF IT IS FOUND ON SCRUTINY THAT AN APPLICANT IS UNDER AGE OR OTHERWISE INELIGIBLE, HIS/HER APPLICATION FOR ADMISSION WILL BE CANCELLED OUTRIGHT EVEN IF HE/SHE APPEARED IN WBJEEM-2015 AND SECURED A POSITION IN THE MERIT LIST. PERMISSION TO APPEAR IN WBJEEM-2015 OR SECURING A RANK IN THE MERIT LIST ON THE BASIS OF THE PERFORMANCE IN THE SAID EXAMINATION DOES NOT CONSTITUTE A RIGHT/ GUARANTEE IN FAVOUR OF THE CANDIDATE FOR HIS/HER ADMISSION TO ANY ENGG/TECH, PHARMACY, ARCHITECTURE, MEDICAL OR DENTAL COURSE UNLESS HE/SHE HAS FULFILLED ALL THE PRESCRIBED REQUIREMENTS AS SPECIFIED BELOW.

Citizenship: Applicant must be a citizen of India.

Age Restriction:

a) Engineering / Technology (other than Marine Engineering), Pharmacy and Architecture Courses: Candidates **must be at least 17 (seventeen) years of age as on 31.12.2015**. There is no upper age limit. **b) Marine Engineering course:** Candidates **must be at least 17 (seventeen) years of age or above as on 31.12.2015** and **must not be above 25 (twenty five) years of age as on 31.07.2015**; as per guidelines of appropriate authority.

Type of institute	Category of Seats	Domicile Requirement
State-Aided Universities offering Engineering/ Technology/ Pharmacy /Architecture courses	General category	NO
	Reserved category	YES
Government Engineering & Technology Colleges	General category	YES
	Reserved category	YES
Government Pharmacy Colleges	General category	YES
	Reserved category	YES
Self Financing Institutions offering Engineering/ Technology/ Pharmacy /Architecture courses	General category	NO
	Reserved category	YES

Explanation/Clarification for Residential/Domicile Requirement:

Candidates seeking admission to (I) Government Engineering/Technology and Pharmacy Colleges, (III) Reserve category seats of any Institution, including TFW Category Seats must be domicile of West Bengal and accordingly submission of Domicile Certificate in prescribed format from competent authority is mandatory prior to their selection in any of those Institutions.

The Domicile of West Bengal shall be treated for those candidates who are EITHER

Residing in West Bengal continuously at least for last 10 (ten) years as on 30.12.2014 (Proforma A-I, A-II)

OR

whose parent(s) is/are permanent resident(s) of West Bengal having permanent address within the State of West Bengal (Proforma B).

Procedure for Submission of Domicile Certificate:

Candidate has already **uploaded** Domicile Certificate in either Proforma A-I or Proforma A-II or Proforma B, whichever is applicable for his/her case.

Proforma A-I OR Proforma B: It must be signed and certified by any of the following competent authorities from Central Government or State Government *having local jurisdiction over the place of the permanent residence of the concerned candidate (Proforma A-I) or his/her parents (Proforma B), as the case may be*, viz. i) District Magistrate; ii) Additional District Magistrate; iii) Deputy Magistrate & Deputy Collector; v) Sub – Divisional Officer; vi) Block Development Officer; vii) Superintendent of Police, viii) Additional Supdt. of Police; ix) Sub Divisional Police Officer or Deputy Supdt. of Police, x) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate; xi) Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India; xii) Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner of Municipal Corporation; xiii) Executive Officer of Municipality; xiv) Assistant Secretary / equivalent or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government; xv) Deputy Director or above in the Directorate to the Government of West Bengal or Central Government. Every official certifying the Domicile Status of the candidate or his/her parents **MUST provide one's FULL NAME, DESIGNATION, PLACE OF POSTING WITH ADDRESS, LANDLINE AND MOBILE NUMBER ALONG WITH THE EMPLOYEE'S IDENTITY CARD NUMBER.** These details are optional. **CERTIFICATION FROM ANY AUTHORITY OTHER THAN WHAT HAVE BEEN ENUMERATED ABOVE 'WILL NOT BE ACCEPTED.'**

Note: No elected people's representative like municipal commissioner, councillor of Municipal Corporation, any elected member of three-tier Panchayat system or GTA, MLA or MP is entitled to issue such certificates.

The candidate must retain the Original Certificate and shall have to produce it at the Reporting Centre during counselling and admission.

Proforma A-II

Domicile certificate in this proforma may be obtained from Head of the Institution from which the candidate has passed his/her 10+2 examination or will appear in his/her 10+2 examination. Such certificate may be issued based on verification of the school education record of the candidate.

Academic Requirements:

For Engineering/Technology courses other than Marine Engineering:

In Jadavpur University, Calcutta University (excluding Dept. of Jute & Fibre technology), University of Engg and Mgmt(self financed institute, does NOT require AICTE approval):

Candidates must pass Higher Secondary (10+2) Examination of **West Bengal Council of Higher Secondary Education** or equivalent examination from a recognized Council/Board with:

- Individual pass marks in **Physics, Chemistry and Mathematics as compulsory subjects.**
- Minimum of 60% marks in the above subjects taken together (55% for SC/ST/ PwD/OBC candidates) as well as pass in English with a minimum of 30% marks (for all categories of candidates) in the said qualifying examination.

In all other institutes along with Dept. of Jute & Fibre technology, Calcutta University:

Candidates must pass Higher Secondary (10+2) Examination of **West Bengal Council of Higher Secondary Education** or equivalent examination from a recognized Council/Board with:

- Individual pass marks in **Physics and Mathematics as compulsory subjects** along with Chemistry/Biotechnology/Biology)
- Minimum of 45% marks in the above subjects taken together (40% for SC/ST/PwD/OBC candidates) as well as pass in English with a minimum of 30% marks (for all categories of candidates) in the said qualifying examination.

Note: Pass marks in any subject shall imply pass marks in theory and practical individually, as applicable, as specified by the concerned Council/Board.

For Marine Engineering Course:

Candidates must pass Higher Secondary (10+2) Examination of **West Bengal Council of Higher Secondary Education** or equivalent examination from a recognized Council/Board with:

- 60% marks in **Physics, Chemistry and Mathematics** taken together with individual pass marks in the said subjects
- Minimum of 50% marks in English as subject in either in '10' or in '10+2' standard.

Note: Pass marks in any subject shall imply pass marks in theory and practical individually, as applicable, as specified by the concerned Council/Board.

For Architecture Course:

No Candidate with less than 50% marks in aggregate shall be admitted unless he/she has passed an Examination at the end of the **new 10+2 scheme** of senior school certificate Examination or equivalent with Mathematics as a subject of Examination at the 10+2 level **and also pass an Aptitude Test as specified by Council of Architecture.**

Note:-*Passing in Mathematics as a subject of Examination at 10+2 level is mandatory.*

No Candidate with less than 50% marks in aggregate shall be admitted unless he/she has passed an Examination at the end of the new 10+2 scheme of senior school certificate Examination or equivalent with Mathematics as a subject of Examination at the 10+2 level and also pass an Aptitude Test as specified by Council of Architecture.

Note:-Passing in Mathematics as a subject of Examination at 10+2 level is mandatory.

For Pharmacy Course:
In Jadavpur University

Candidates must pass Higher Secondary (10+2) Examination of West Bengal Council of Higher Secondary Education or equivalent examination from a recognized Council/Board with:

- Individual pass marks in Physics, Chemistry and Mathematics as compulsory subjects
- Minimum of 60% marks in the above subjects taken together (55% for SC/ST/ PwD/OBC candidates) as well as pass in English with a minimum of 30% marks (for all categories of candidates) in the said qualifying examination of the Higher Secondary (10+2).

In Pharmacy Colleges other than Jadavpur University

Candidates must pass Higher Secondary (10+2) Examination of West Bengal Council of Higher Secondary Education or equivalent examination from a recognized Council/Board with:

- Individual pass marks in Physics and Chemistry as compulsory subjects along with Mathematics/ Biotechnology/Biology.
- Minimum of 45% marks in the above subjects taken together (40% for SC/ST/ PwD/OBC candidates) as well as pass in English with a minimum of 30% marks (for all categories of candidates) in the said qualifying examination of the Higher Secondary (10+2).

Note: Pass marks in any subject shall imply pass marks in theory and practical individually, as applicable, as specified by the concerned Council/Board.

Mandatory requirement for admission to Engg/Tech/Arch/Pharmacy courses:

For admission to any degree course in Engineering/Technology/ Pharmacy/Architecture, securing a rank in the WBJEEM-2015 is mandatory. However, self financed institutions may also admit candidates merit listed in the all India common entrance test, viz. JEE(Mains). For minority institutions, seats are available for admission through other entrance examination conducted by the Association of Minority Professional Academic Institutions.

3. Availability of seats

Availability of Engg/Tech, Pharmacy and Architecture seats in Universities and Government Colleges:

100% seats shall be available for admission through the State Joint Entrance Examination (i.e. **WBJEEM-2015**) except for the **University Institute of Technology, Burdwan University**, which is running on self-financing basis, where 90% seats are available for admission through this State Joint Entrance Examination. 10% Seats of the said University shall be available for admission through Management Quota.

Availability of Engg/Tech, Pharmacy and Architecture seats in Private Self Financing Institutes:

80% to 90% Seats shall be available for admission through the State Joint Entrance Examination (i.e. **WBJEEM-2015**). **10% Seats** shall be available for admission through the All India Entrance Examination (i.e. **JEE-Main-2015**). Maximum of **10% seats** in such Institutions shall be available for admission through **Management Quota**, as may be desired by those Institutions.

Reserved Category Seats:

SC/ST/OBC-A/OBC-B of West Bengal:

In Higher Education Institutes, funded fully or partly by the State offering undergraduate level Engineering/Technology/Pharmacy/Medical/Dental courses, reservation of seats for students under SC, ST and PwD categories shall continue as per the State Govt.'s Policy.

As regards reservation of seats for students under OBC category, as per the State Govt.'s Policy since this is conditional upon the creation of new/additional seats, reservation shall be to the extent of the availability of seats subject to the approval of the appropriate Regulatory Authorities.

For un-aided Self Financing Engineering/Technology/Pharmacy/Medical/Dental Colleges, reservation of seats for such categories of students is not mandatory. However, seats may be available for admission under such categories of students in those institutions where the Institution Authorities decide to offer such seats.

The Scheduled Caste/Scheduled Tribe/Other Backward Classes candidates DOMICILED only in the State of West Bengal are eligible for admission to the aforesaid reserved seats through WBJEEM-2015. The certificates for SC/ST candidates are to be issued by the any of the following competent authorities viz.

A-(i) Deputy Director, Backward Classes Welfare Directorate; W.B. (ii) Commissioner, Backward classes welfare W.B. in case of candidates claiming to be SC or ST residing in any part of West Bengal.

B-(i) Deputy Collector of Land Revenue, Kolkata; ii) Collector of Stamp Revenue, Kolkata; iii) Metropolitan Magistrate, Kolkata; iv) Additional Chief Metropolitan Magistrate, Kolkata; v) Chief Metropolitan Magistrate, Kolkata; vi) 1st Class Stipendiary Magistrate; vii) Executive Magistrate; viii) Sub-divisional Magistrate; ix) Sub-divisional Officer; x) Deputy Collector; xi) Additional District Magistrate; xii) Collector and xiii) District Magistrate within their respective local jurisdictions - in case of candidates claiming to be SC or ST and ordinarily residing within such jurisdictions.

For OBC candidates, the competent authority for issuing certificates will be put up on the website (www.wbjeeb.nic.in) as soon as the relevant Government Order is issued.

THE CERTIFICATE BEING SUBMITTED BY THE CANDIDATE FOR CLAIMING RESERVATION UNDER SC/ST/OBC QUOTA; MUST HAVE BEEN ISSUED BY THE COMPETENT AUTHORITY AS SPECIFIED ABOVE, ON A DATE PRIOR TO THE SUBMISSION OF THE ACTUAL ONLINE APPLICATION. CERTIFICATE ISSUED ON A LATER DATE BY ANY AUTHORITY, WILL NOT BE ACCEPTABLE AT THE TIME OF ADMISSION THROUGH COUNSELLING.

SC/ST/OBC of Other States:

SC/ST/OBC candidates hailing from States other than West Bengal are not eligible for such benefits and they will be treated as General category candidates.

PwD (Persons with Disabilities):

The PwD candidates claiming seats under reserved category are required to produce appropriate PwD certificate issued by the competent authority satisfying the following criteria.

For Admission to B.E/B.Tech/B.Arch/B.Pharm Courses:

PwD category candidates will be ELIGIBLE with a minimum of 40% disability with respect to Locomotor disorder, Visual impairment, Speech & Hearing Impairment subject to the condition that the candidate is capable of carrying out all activities related to theory and practical work as applicable to B.E/B.Tech/B.Arch/B.Pharm courses without any special concession and exemption.

The list of competent authorities for issuing PwD certificate includes:

Officer-in-Charge or Medical Head of Primary Health Centres, Block Primary Health Centres, State General Hospitals, Rural Hospitals, Sub-Divisional Hospitals or the District Hospitals run by the State Government or any hospital run by a statutory body or authority.

Reservation of seats for SC/ST/OBC/PwD Candidates

In Engg/Tech, Pharmacy and Architecture Courses:

Sl.No.	Nature of Institutions	Applicability of Reservation Rule for SC/ST/OBC-B/PwD Category of Students
1.	University/University Departments	Concerned University Rules shall be followed.
2.	Government Engineering & Technology and Govt Pharmacy Colleges	Reservation Rules of the State Government shall be followed
3.	Government Aided Self Financing Engineering/Technology Colleges	Reservation Rules of the State Government shall be followed.
4.	Un-Aided Self Financing Engineering/Technology/Pharmacy Institutes	Reservation of seats shall be available for students as may be desired by concerned Institution Authority.

It is important to note that such reserved categories of seats are ONLY offered to candidates DOMICILED IN THE STATE OF WEST BENGAL.

Reservation of seats in Engg/Tech for students Merit listed in JEE (Mains) 2015, the All India Common Entrance Examination for admission into NIT, IIT and other Central Institutes of Engineering & Technology:

Seats are available for students merit listed in **JEE (Mains) 2015 (erstwhile AIEEE)**, the All India Common Entrance Examination for admission to NIT, IIT and other Central Institutes of Engineering & Technology up to the extent of 10% of the approved seats in all the existing Self Financing Engineering & Technology Institutes of the State. Allotment of seats shall be strictly on the basis of merit and preference of students through the e-counselling process conducted by the Board.

The eligibility and other criteria as stipulated for WBJEEM – 2015 candidates for admission to degree level Engineering / Technology / Pharmacy /Architecture courses, will also be applicable for JEE (Mains) 2015 merit listed candidates. However, such candidates need not be domiciled in West Bengal.

4. Tuition Fee Waiver (TFW) Scheme and other Free-ship Schemes:

Tuition Fee Waiver (TFW) Scheme:

Applicable only for undergraduate level engineering/technology/pharmacy/architecture courses.

The Tuition Fee Waiver Scheme of AICTE has been implemented by the State Govt. in the Higher Education Department for all the AICTE approved Govt. Engineering and Technology Colleges, Self-financing Engineering, Technology, Pharmacy, Architecture Colleges, Universities/University Departments imparting Engineering, Technology, Pharmacy, Architecture education effectively from the academic session of 2011-12 for economically backward meritorious students of West Bengal.

Availability of seats under TFW Scheme along with other modalities:

- (i) Up to maximum of 5% of sanctioned intake per course are available on supernumerary basis (over and above the sanctioned seats) for admission under this scheme.
- (ii) For Universities/University Departments, seats available for admission under this scheme shall be as per the decision of the concerned University Authority.
- (iii) The waiver is limited to the Tuition Fee only for all the Institutions concerned. All other fees

except tuition fee will have to be paid by the beneficiary.

(iv) In the event of non-availability of students in this category or in-case of any vacancy created due to non-reporting of any candidate, already selected under this scheme, the seats shall not be allotted to any other category of applicants.

(v) The selection of candidates for the Tuition Fee Waiver Scheme shall be decided on the basis of merit and preference of eligible students in the State Joint Entrance Examination (WBJEEM-2015).

Eligibility criteria:

(i) Students must be domiciled in West Bengal.

(ii) Submission of Photo-Copy of Domicile Certificate as prescribed in Section 5.3.3 of this Information Brochure is a mandatory requirement to be considered under this scheme.

(iii) Total annual Family Income of the student from all sources must be less than Rs. 2.50 lakhs (Rupees two lakhs and fifty thousand) only.

(iv) Submission of Photo-Copy of Income Certificate as prescribed in Appendix-VIII of this Information Brochure is a mandatory requirement to be considered under this scheme.

Procedure for submission of Income Certificate in respect of annual family income in favour of applicant students:

(i) Candidates must submit the 'Income Certificate' as per the Blank Proforma provided vide APPENDIX-VIII of this Information Brochure.

(ii) The 'Blank Proforma' is downloadable in duplicate. Get it downloaded and printed in duplicate on A4 size paper.

(iii) Get the Certificate Filled in properly and duly authenticated/signed by a Competent Authority as per the list provided here under.

(iv) The Duplicate Copy of the Certificate is to be kept with the Office of the Issuing Authority for future reference/verification in the matter.

The candidate must retain the original certificate and shall have to produce it at the Reporting Centre during admission.

Competent Authority to issue 'Income Certificate' in respect of annual family income in favour of applicant students:

For the purpose of determining the Annual Income of parents / guardians from all sources, an officer of the State Govt. in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate or District Magistrate / Group 'A' Gazetted Officer of State or Central Govt. of similar rank or above in the rural region.

Or

Executive Officer of Municipality / Assistant Commissioner or above in Municipal Commissionerate / Group "A" Gazetted Officer of State or Central Govt. of similar rank or above in the urban region will be competent to issue Income Certificate to be issued to each of such students.

Note: No elected people's representative like municipal commissioner, councillor of Municipal Corporation, any elected member of three-tier Panchayat system or GTA, MLA or MP is entitled to issue such certificates.

The West Bengal Free-ship (WBFS) Scheme:

Applicable only for undergraduate level engineering/technology/pharmacy/architecture education.

The West Bengal Free-ship Scheme has been implemented in the State effectively from the academic session of 2011-12 towards awarding of 'Half Tuition Fee Waiver' or 'Half Free-ship' and 'Full Tuition Fee Waiver' or Full Free-ship' to students belonging to specific income-brackets who become eligible for the same; by virtue of their admission to Government as well as Self-financing Engineering /Technology/Pharmacy/Architecture Colleges after featuring among the selected candidates through the counselling conducted by the WBJEEM. The scheme has been named as West Bengal Free-ship Scheme (WBFS) applicable for all AICTE approved Government Engineering & Technology Colleges, Self Financing Engineering/ Technology/Pharmacy Colleges as well as all Engineering Departments of state-aided Universities of the State.

Availability of quantum of beneficiaries under WBFS Scheme along with other modalities:

(i) For all Govt. Engineering & Technology Colleges of the State, 10% of the approved seats are available for Half Free-Ship and 10% of approved seats are available for Full Free-Ship.

(ii) For Self Financing Engineering / Technology / Pharmacy Colleges, opted for admission of

students under Management Quota, 10% of approved seats in respect of those courses shall be available for Full Free-Ship.

(iii) For Self Financing Engineering / Technology / Pharmacy Colleges, implementing the revised Fee-Structure, vide Notification No. 246-Edn-(T), Dated, 06.06.2013, 10% of the approved seats shall available for Half Free-Ship.

(iv) Availability of the Scheme is a post admission affair. Students, only after admission to an institution through this admission process shall be eligible to apply for availing the scheme through the concern institution.

(v) The West Bengal Joint Entrance Examinations Board is in no way responsible for implementation of the Scheme.

Eligibility Criteria:

(i) Students must be domiciled in West Bengal.

(ii) Total annual Family Income of the student from all sources must be less than Rs. 2.50 lakhs (Rupees two lakhs and fifty thousand) only.

Procedure for implementation of WBFS Scheme for economically backward meritorious students:

(i) Candidates desirous of availing such scheme shall have to apply to concerned Institutional Authority in which he/she has taken admission, as per the Notification issued by those Institutions in this regard following their guidelines.

(ii) Implementation of the Scheme shall be done from the Institutional Level concerned.

(iii) However, the Income Certificate issued for candidates for the purpose of availing the TFW Scheme, as stated earlier, may also be acceptable for the present purpose.

The West Bengal Government Merit-cum-Means Scholarship Scheme:

Applicable for all undergraduate level medical/dental/engineering/technology/pharmacy/architecture education in the State of West Bengal.

The Scheme has been renamed as “Swami Vivekananda West Bengal Government Merit-cum-Means Scholarship Scheme” effectively from the academic session of 2013-14.

- The Scheme is available for poor and meritorious students, whose total family income is not exceeding Rs. 80,000/- per annum from all sources.
- Students must be domiciled in West Bengal, who have passed the ‘10+2’ examination with at least 75% Marks based on two language subjects and three other elective subjects, taken together in the same year of his/her admission to any of the courses, as stated above, under any of the State University.
- The student must also pass the ‘10+2’ examination from any Institution under the West Bengal Council of Higher Secondary Education.
- This is also is a post admission affair. Students, only after admission to an institution through this admission process shall be eligible to apply for availing the scheme through the concern institution.
- The West Bengal Joint Entrance Examinations Board is in no way responsible for implementation of the Scheme.
- The rate of Scholarship for beneficiary students is Rs. 1400/- to Rs. 1500/- per month.
- The Govt. of West Bengal has already taken initiative for implementation of the Scheme through On-Line Application System. However, separate Notification is issued every year for this scheme

from the Government of West Bengal.

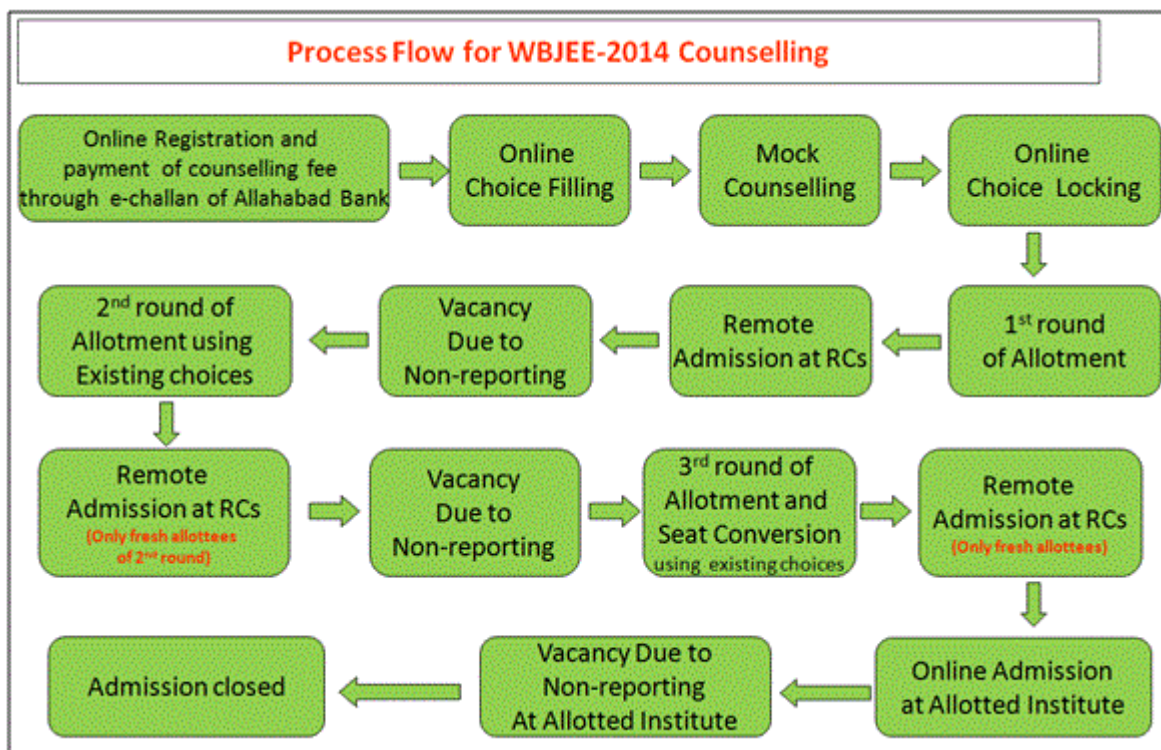
- Particulars of the said Scheme are available at: <http://mcmscholarship.wb.gov.in> or www.banglarmukh.gov.in or www.higherednwb.net.

5. Procedure

Counselling & Admission Process

There will be 3 rounds of Counselling in the year 2015. Registration and Choice filling for three rounds will be allowed only once and the same choices will be process upto 3rd round.

5.1 Counselling Flow for WBJEE Counselling



5.2 Online Registration & Payment of Counselling Fees

- Two type of candidates are eligible for counselling
 - Type 1: Through WBJEEM
 - Type 2: Through JEE(Main)
- Online Registration by both the types of candidates is allowed only in 1st round of counselling through single interface irrespective whether they are eligible JEM seats or JEE seats. No fresh registrations will be allowed in the 2nd and 3rd rounds of counselling.
- All eligible candidates are required to register ONLINE through Internet (<http://wbjeeb.nic.in>) from places convenient to them.
- After successful registration, a candidate is also required to download the e-challan from the same website and pay an amount of Rs. 506/- as counselling fees including service charge (Non-Refundable) in any branch of Allahabad Bank with Core Banking System (CBS). After payment,

candidate are required to visit the website again and enter the e-challan payment details like transaction no, branch code & branch name, date of deposit etc. Original fee receipt will be verified at the time of reporting at reporting centre, if seat is allotted. If e-challan details submitted online by the candidates are found to be wrong; the respective allotment shall stand cancelled.

- **Norms for updating Candidate's personal data during registration**
- Category, PwD status, TFW status, State of Domicile, Religion, Gender etc.; once declared by candidate in the WBJEEM-2015 Application Form, cannot be changed at the counselling time. **In case of any changes, candidate should approach the WBJEEB directly before registration.**
- Only those Candidates who have registered online and made payment of counselling fee and also enter payment details are eligible for choice filling.

5.3 Online Choice Filling

- All the registered candidates who have also paid the counselling fees are required to submit their choices (in order of institute and branch) online from any internet point during the specified period.
- Choices will be shown as per candidate eligibility (whether the candidates are eligible for WBJEE seats or JEE (Main) seats or for both).
- **Candidates are required to submit the single set of choices against WBJEE seats & JEE (Mains) seats, even if they are eligible for both.**
- **TFW candidates have an option to fill the choices with TFW and without TFW seat in any order of preference.**
- For the three rounds Choice filling is allowed only once before the 1st round of counselling. No fresh choice submission or alteration of existing choices is allowed in 2nd and 3rd round of counselling.
- The choices submitted by candidates in the 1st round will be processed upto 3rd rounds for up-gradation, if candidate desires through willingness at RC.
- Candidates can fill in as much number of choices in the order of preference as they wish to from the list of available choices.
- Candidates are permitted, if they so desire, to change or re-order their choices, delete earlier choices and add new choices any number of times until they lock their final choices.

5.4 Choice Locking & Printing of Locked Choices

- Candidates **MUST** lock their choices only after they have finalized them but, in any case, before 5.00 PM of last date. **The locking of choices involves a few steps after the LOCK button is clicked. This includes, entering the password, confirming the locking etc. Candidate should follow all the steps carefully to complete the locking procedure.**
- After the choices are locked, candidates will not be able to change their choices. A printable version of the choices along with the terms and conditions agreed by the candidate at the time of registration is displayed once the choices are locked.
- If candidates fail to explicitly lock their choices by 5.00 PM of last date, **their last saved choices will be automatically locked** after this deadline. Candidates are therefore strongly advised to lock their choices themselves and secure a printout of these locked choices. Registered candidates who do not exercise any choices or fail to save them will not be considered for admission and seat allotment. Candidates can login again after locking the choices; the locked choices will be displayed but cannot be modified or altered.

5.5 Seat Allotment – General Rules

- During this step, the choices submitted by the candidates will be processed centrally and seats will be provisionally allotted in the order of merit as per AIR for JEE(Main) seats and as per GMR/PMR for JEM seats on the basis of the locked choices. The allotment result will be available

on the website. **Individual allotment letters will not be sent to the candidates by post.** However, candidates MUST get a printout of the allotment details from the website.

- Candidates who are allotted a seat first time in any round; will have to personally report to the **Reporting Centres** to complete the admission formalities, failing which their provisional seat allotment automatically get cancelled and will not be considered for subsequent online rounds of seat allotment.
- Seat allotment through online counselling will be done in all the three rounds. In the first round, all the seats will be allotted to the candidates and the result indicating the institution and course allotted will be available on the website. In the second & third rounds, seats will be allotted against the available vacancies in the respective rounds, and the results will be available on the web site.
- A candidate who is offered a seat under different reservation shall be considered for allotment in OP category (in same choice) in subsequent rounds subject to eligibility and availability of vacant seats.
- **Candidates who, at any stage, withdraw their provisional admission will not be considered for subsequent online rounds (till 3rd round) of seat allotment.**

5.6 First Round of Allotment

- The choices locked by the candidates during main counselling, will be processed centrally using **Seat Allotment ALGORITHM** and the results will be available on the website.
- All the candidates who get an allotment will report to **Reporting Centres** for taking provisional admission during specified period, failing which their seat allotment shall stand cancelled. Also, they will not be considered for further online rounds of seat allotment. The seats thus falling vacant due to non-reporting will be considered for allotment in the subsequent rounds of allotment. The detailed reporting procedures are described in the reporting procedure section.
- Candidate after successfully reporting at Reporting Centres, if desires to **Withdraw his/her Seat Allotment**, then he/she will have to report to the **same Reporting Centre** where provisional admission was taken. Refund rules will be applicable.

5.7 Online reporting process at Reporting Centres after getting 1st time seat allotment in any rounds

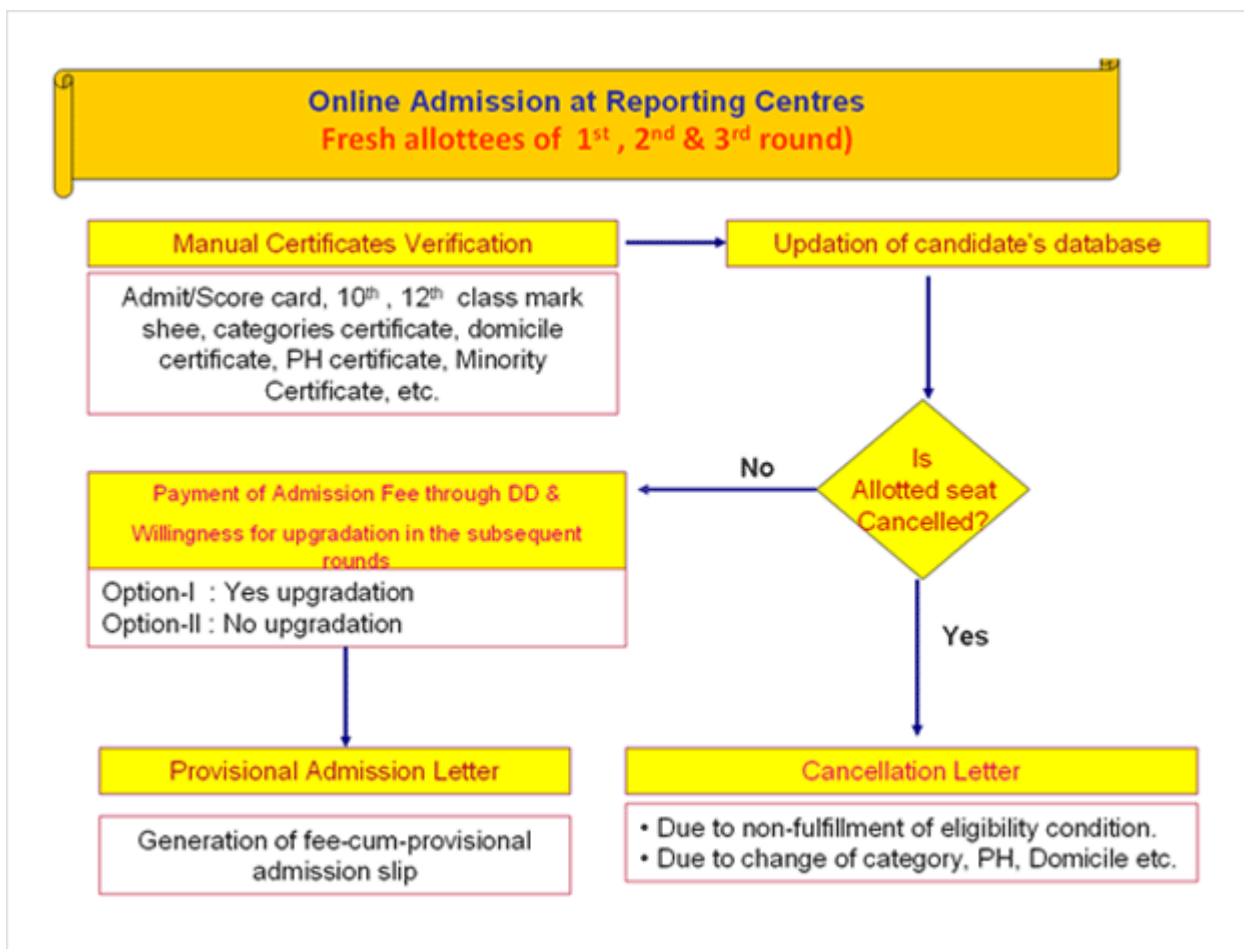
- Candidates, who get their seat allotment for the first time in any of the three rounds of allotment, will report to any of the Reporting Centres during the respective reporting periods and not to their Allotted Institutes. The Allotted Institutes will not accept any 'reporting' or admissions during this period.
- Candidates will produce all the relevant certificates in original for verification including e-challan receipt when they report to the Reporting Centre. They are required to deposit the required Fee as per the details given below through account payee Demand Draft in the favour of WBJEEB, payable at Kolkata.
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Allotted Quota	Fee Amount (INR)
TFW	4,000
University/Government Institute	5,000
Private Self Financed Institutions	20,000

- **Further, if candidate upgraded in the subsequent round then balance amount to be paid/adjusted by the candidates through the final allotted institute. All payment related to counselling shall be made in favour of WBJEEB, through account payee Demand Draft payable at Kolkata**
- Further, candidates are required to exercise option for the participation in the subsequent rounds of the counseling. These candidates are also required to **sign a declaration** that in the event of

allotment of a seat in the subsequent rounds, their earlier allotted seat would be automatically cancelled and the cancelled seat would be offered to the candidate next in the merit who might have sought that seat through his/her earlier submitted choices.

- In case the candidates have exercised option in the **negative** (for **no-upgradation**), they would retain earlier allotted seat and would not be considered for seat allotment in the subsequent rounds of counselling. **However, these candidates will be considered for category up-gradation against the same allotted seat.**
- A provisional admission letter (containing seat allotment detail, fee detail and also willingness for up-gradation) will be issued to the candidates at the Reporting Center after the fees are paid, and all certificates / credentials are found in order otherwise allotted seat will be automatically cancelled and candidate may or may not be eligible for further rounds of counselling.
- Wherever no valid seat is available for upgrade in subsequent rounds, candidate will retain previous seat. Likewise, wherever a valid seat becomes available, the candidate is **upgraded and automatically releases the earlier seat.** In that sense, all allotment and admission are provisional.



5.8 Second Round of Seat Allotment

There is no fresh registration and choice filling in 2nd round of counselling. Choices submitted initially will be considered in this round of allotment.

Who is eligible for 2nd Round of allotment?

Candidates eligible for seat allotment in 2nd round are fall into one of the following groups:

- **Group-I:** Registered candidates who did not get any seat allotment in the 1st round.
- **Group-II:** Registered candidates who were allotted a seat in the first round of counselling and reported at the reporting centre but their allotted seat has been cancelled due to non-fulfillment of eligibility criteria for the allotted seat.
- **Group-III:** Registered candidates who were allotted a seat in the first round of counselling and reported at the reporting centre and completed admission formalities and also submitted willingness “Yes” for up-gradation in the subsequent rounds of counselling.
- **Group-IV:** Candidates who were allotted a seat in the first round of counselling and reported at the reporting centre and completed admission formalities and submitted willingness “NO” for up-gradation. **Their old allotted seat will be retained in the same category or in the up-graded category.**

Who is not eligible for 2nd Round of allotment?

- **Not reported** at RC after seat allotment in 1st round
- **Reported & Withdrawn** from RC.
- Became **non-eligible in all respects** due to non conformity of documents.

Business Rule for Seat Allotment:

- Group-I: All the choices will be processed.
- Group-II: All the choices will be processed.
- Group-III: Only the higher preferred choices will be processed.
- Group-IV: only the previous allotted choices will be processed for category upgradation.
- Such of those candidates of **Group – I & II** who get a seat allotment in this round shall personally report to **the reporting centre** for provisional admission during the specified period, failing which their allotted seat stand automatically cancelled **and these candidates will not be considered in subsequent rounds of counselling.** The reporting procedure at the **reporting centre** for provisional admission is given in **Section 5.7.**
- Candidates of **Group – III** may get a seat of higher preferred choice or their previously allotted seat may remain unchanged. Those candidates need not report at **the reporting centre** unless they desire a change in their willingness from “Yes-Upgradation” to “No-Upgradation”.
- **Group-III candidates, who had exercised option “Yes-Upgradation” and now desired to change the Option to “No-Upgradation”, after 2nd round of allotment should approach the same RC during the specified period. Change of Option from “NO” to “YES” is NOT Allowed. Revised provisional admission letter will be issued.**
- Candidates of **Group – IV**, their previously allotted seat remain unchanged. Such candidates are not required to report at **the reporting centre.**

5.9 Third Round of counselling:

- Business Rules for **Eligible candidates** and **Not Eligible candidates** for 3rd round of counselling will be same as described in the 2nd round of counselling.
- Fresh allottee of 3rd round will report to any Reporting Centres during the specified period for completion of Admission formalities. The reporting procedure at the **reporting centre** for provisional admission is given in **Section 3.7.**
- All reported candidates of Round1, 2 and 3 will finally report to Allotted Institute as per schedule to complete the online admission process.
- Conversion will be take place in 3rd round of counselling.

5.10 Consequences of Not Reporting to the Reporting Center after 1st/2nd/3rd round of Allotment:

The candidates, who get a new seat allotment **first time** in any of the three online rounds, are required to report at the **reporting centre** within the stipulated period. The allotment of seats to such candidates who do not report within the stipulated period to the **reporting centre** will be cancelled and these candidates will not be considered for seat allotment in subsequent online rounds upto 3rd round.

5.11 Reporting to the Reporting Centre for Change of Willingness

- Candidates, who have taken the provisional admission in the 1st round, can change their willingness for upgradation from **“YES-Upgradation”** to **“NO-Upgradation”** after the 2nd round of allotment during the specified period. Change of Option from **“NO”** to **“YES”** is NOT allowed.
- For this purpose, candidates shall personally report to the same Reporting Centre where provisional admission letter was issued during the specified period. The procedure for change of Options are as follows:
 - Candidates must submit the provisional admission letter issued in the 1st round.
 - Candidates shall fill in and sign the form for change of Option.
 - A new provisional admission letter with the modified Option will be issued by the Reporting Centre.
- **Those who are not interested to change the willingness option, need not report. Their willingness option submitted earlier will be considered in the subsequent online rounds of allotment.**

5.12 Withdrawal of Allotted Seat and Refund of Fees

- A candidate, who takes provisional admission by reporting at an Reporting Center and want to cancel their allotted seat and seek the refund of fee, will have to personally report for withdrawal and refund at the same reporting centre where provisional admission was obtained as per given schedule as under. Refund rules will be applicable as per the norms of the WBJEEB. Refund may be provided directly using Bank a/c details mentioned optionally by candidates at time of registration.

Withdrawal and Refund of fee

Round	Refunding amount	Duration
After 1st round allotment	100%	Closing date of first round RC reporting
After 2nd round allotment	100%	Closing date of second round RC reporting
After 3rd round allotment	100%	Closing date of third round RC reporting
Not reported for admission at PI	0%	Closing date of PI reporting
Reported at PI	0%	Withdrawal Not Allowed

6. SEAT ALLOTMENT ALGORITHM

General Rules:

- **TFW candidates have an option to fill the choices with TFW and without TFW seat. Choice with TFW will be processed only against TFW seats.**
- If candidates are eligible only in JEE(Main) (Architecture) then seat will be allotted using **ALGO-1**
- If candidates are eligible only in JEE(Main) (Engineering) then seat will be allotted using **ALGO-2**
- If candidates are eligible only in WBJEE PMR seats then seat will be allotted using **ALGO-3**
- If candidates are eligible in WBJEE GMR seats then seat will be allotted using **ALGO-4**

- If a candidate is eligible in Multiple Ranks then he/she has to submit a single set of choice(s) for all the courses wherever eligible. **Accordingly a single best choice will be allocated using an iterative algorithm.** Sequence of Allotment will as follows
 - First JEE Architecture seats will be allotted based on AIR (Architecture AIR) using **ALGO-1**
 - Then JEE Engineering Seats will be allotted based on AIR (Engineering AIR) using **ALGO-2**
 - Then JEM seats(Pharmacy seats in all institutes other than Jadavpur University) will be allotted based on PMR using **ALGO-3**
 - Then JEM seats (Engineering seats, Architecture seats and Jadavpur Pharmacy seats) will be allotted based on GMR using **ALGO-4**

ALGO-1

- Filter all **JEE(Main) Architecture** registered candidates order by **AIR (Architecture)**.
- Get 1st candidate from the above merit list and get all their choices order by option no.
- **Get 1st Choice**

For West Bengal Domicile Candidates:

- If Choice is **Without TFW**
 - For all candidates in **all institutes**: Choice will be allotted from OP_JEE seat only, if not available then go to Next choice.

For other than West Bengal Domicile Candidates:

- If Choice is **Without TFW**
 - For all candidates in **all institutes**: Choice will be allotted from OP_ JEE seat only, if not available then goes to Next choice.

ALGO-2

- Filter **all JEE(Main) Engineering** registered candidates order by **AIR (Engineering)**.
- Get 1st candidate from the above merit list and get all their choices order by option no.
- **Get 1st Choice**

For West Bengal Domicile Candidates:

- If Choice is **Without TFW**
 - For all candidates in **all institutes**: Choice will be allotted from OP_ JEE seat only, if not available then go to Next choice.

For other than West Bengal Domicile Candidates:

- If Choice is **Without TFW**
 - For all candidates in **all institutes**: Choice will be allotted from OP_ JEE seats only, if not available then go to Next choice.

ALGO-3

- Filter **all WBJEE** registered candidates order by **PMR**

- Get 1st candidate from the above merit list and get all their **pharmacy choices**(in all institutes except than Jadavpur University) order by option no.
- **Get 1st Choice**

For West Bengal Domicile Candidates:

- If Choice is **With TFW** Then Allot this Choice from TFW quota only else go to Next Choice.
- If Choice is **Without TFW**
 - For all candidates in **all institutes** will be as follows as per their category and reservation applicable:

S.N	category	Reservation	Sequence of Allotment
1.	OP	PH	OP_JEM --> OPPH_JEM
2.	SC	PH	OP_JEM --> OPPH_JEM --> SC_JEM --> SCPH_JEM
3.	ST	PH	OP_JEM --> OPPH_JEM --> ST_JEM --> STPH_JEM
4.	OBC-A	PH	OP_JEM --> OPPH_JEM --> OBCA_JEM --> OBCAPH_JEM
5.	OBC-B	PH	OP_JEM --> OPPH_JEM --> OBCB_JEM --> OBCBPH_JEM

For other than West Bengal Domicile Candidates:

- If Choice is **Without TFW**
 - For all candidates in **all institute**: Choice will be allotted from OP_JEM seat only, if not available then go to Next choice.

ALGO-4

- Filter **all WBJEE** registered candidates order by **GMR**
- Get 1st candidate from the above merit list and get all their choices (except pharmacy choices in all institutes other than Jadavpur University) order by option no.
- **Get 1st Choice**

For West Bengal Domicile Candidates:

- If Choice is **With TFW** Then Allot this Choice from TFW quota only else go to Next Choice.
- If Choice is **Without TFW**
 - For all candidates in **all institutes** will be as follows as per their category and reservation applicable:

S.N	category	Reservation	Sequence of Allotment
1.	OP	PH	OP_JEM --> OPPH_JEM
2.	SC	PH	OP_JEM --> OPPH_JEM --> SC_JEM --> SCPH_JEM
3.	ST	PH	OP_JEM --> OPPH_JEM --> ST_JEM --> STPH_JEM
4.	OBC-A	PH	OP_JEM --> OPPH_JEM --> OBCA_JEM --> OBCAPH_JEM
5.	OBC-B	PH	OP_JEM --> OPPH_JEM --> OBCB_JEM --> OBCBPH_JEM

For other than West Bengal Domicile Candidates:

- If Choice is **Without TFW**
 - For all candidates in **all institutes**: Choice will be allotted from OP_JEM seat only, if not available then go to Next choice.

7. Conversion Rules

Conversion Rules in Third round of counselling

- In 3rd round, all the eligible candidates of WBJEEM & JEE(Main) will be processed.
- In the first step of processing, candidate will be processed without any conversion alike 2nd round of allotment.
- Thereafter all the vacant seats of JEE (Main) quota will be converted into WBJEE quota as per the following rules:
 - After compilation of vacancy position against JEE quota & JEM quota, if vacancies under JEE quota exist then it will be converted into JEM quota in the respective discipline. i.e
 - OP_JEE (Engineering) to OP_JEM (Engineering)
 - OP_JEE (Architecture) to OP_JEM (Architecture)
 - Then process all the candidates
 - IF vacancies in SCPH_JEM, STPH_JEM, BCAPH_JEM, BCBPH_JEM category exist then it will be directly convert into OPPH_JEM as per follows:
 - SCPH-->OPPH_JEM
 - STPH-->OPPH_JEM
 - BCAPH-->OPPH_JEM
 - BCBPH-->OPPH_JEM
 - IF vacancies in OPPH_JEM exist then convert OPPH_JEM to OP_JEM and process all candidates.
 - IF vacancies in ST_JEM exist then convert ST_JEM to SC_JEM and process all candidates.
 - IF vacancies in SC_JEM exist then convert SC_JEM to OP_JEM and process all candidates.
 - IF vacancies in OBC-A_JEM exist then convert OBC-A_JEM to OP_JEM and process all candidates.
 - IF vacancies in OBC-B_JEM exist then convert OBC-B_JEM to OP_JEM and process all candidates.
 - In each round, report related to vacancy position as per seat matrix (A) vis-a-vis seat allotted (B) for each category and resultant vacancy (A-B).

8. Operational information

For schedule and any changes therein, counseling portal has to be followed. Activities shall be clearly indicated there. For list of Reporting centres, follow the portal.

Based on candidate credentials and category, the appropriate seat matrix will be shown to the candidate. Seat availability shown to a candidate during choice filling is thus dynamic and based on their own eligibility. Total seat availability in different branches of the institutions participating in the eCounselling is given in the portal.