



THE UNIVERSITY OF BURDWAN

NOTIFICATION for POST-GRADUATE ADMISSION

Applications in prescribed form obtainable from the Sales Counter of the University (not by post) on payment of Rs.100/- in cash, are invited for admission to P.G. Course of study (M.Sc./M.A.), Session: 2012-2014 in the subject of Geography. For admission to the subject, graduates doing Honours/ Spl. Honours in Geography of the three years of the degree new course are only eligible to apply. **Forms may be had between 11-00 a.m. and 1-30 p.m. on all working days from 09.07.2012 to 27.07.2012.** Candidates awaiting results of B.A./B.Sc 3rd year examination can collect forms on production of mark sheet of B.A./B.Sc 2nd year examination. But the filled-in forms will have to be submitted alongwith the marksheet of B.A./B.Sc final examination only. Issue of form to a candidate will not, however, mean University's acceptance of his/her eligibility to apply. Forms may also be downloaded from the University website www.buruniv.ac.in but such forms are to be submitted as per instructions laid down in the Information Sheet. Last date of submission of filled-in forms is 27th July, 2012. Students requiring accommodation in University hostels may collect separate form and information sheet (Price Rs.10/-) from the Sales Counter of the University along with the application form for admission. Hostel allotment will be made on the spot after completion of admission formalities on the basis of availability of seats.

Sd/-
Secretary, Faculty Council(Sc.)

THE UNIVERSITY OF BURDWAN



Office of the Secretary, Faculty Council (Sc.)
Admission to Post Graduate Course of Study for the Session: 2012-2014

Subjects: Geography

INFORMATION SHEET

(Candidates are advised to follow the information and instructions as given below)

1. General Information For The Applicants :

- a) Forms for admission to the P.G. Course of Study in Geography under the Faculty Council (Sc.) will be issued during the period from 09.07.2012 to 27.07.2012 *excluding Sundays and Holidays*.
- b) Candidates must enclose attested copies of mark-sheets of all the public examinations passed upto the graduate level including the degree Part-I examination, College Leaving Certificate and Age Certificate alongwith the filled-in forms to be submitted on or before **27.07.2012**.
- c) Employed candidates must apply through proper channel and must submit certificate regarding admissibility of leave in respect of duration of the course and **NO OBJECTION CERTIFICATE** from the deputing authorities.
- d) Candidates claiming reservation against SC/ST quota of seats must submit relevant caste certificates issued in their favour by one of the authorities listed below.
 - i) District Magistrate, Collector, Addl. Dist. Magistrate, Deputy Collector, Sub-Divisional Officer, Sub-Div. Magistrate, 1st Class Stipendiary Magistrate, Executive Magistrate, Chief Metropolitan Magistrate, Kolkata, Metropolitan Magistrate, Kolkata, Collector of Stamp Revenue and Deputy Collector of land Revenue, Kolkata, within their respective jurisdictions in case of candidates claiming to be SC/ST and ordinarily residing within such jurisdictions.
 - ii) Director /Deputy Director, SC & Tribes Welfare, W.B. in case of candidates claiming to be SC/ST residing in any part of W.B.
- e) Candidates claiming reservation against the quota of seats meant for Physically Handicapped (PH) persons must submit relevant certificates issued/renewed not earlier than 3 years from the date of applying by the proper authorities not below the rank of Suptd. of Sub Divisional Hospital.
- f) Candidates seeking admission against Sports (SP) quota of seats, must have to submit certificates for their participation in Inter-State or Inter-University Sports and Athletic competitions (not earlier than Madhyamik level).
- g) Teaching at post-graduate level in the subject of Geography is imparted, in addition to the concerned Department at the University Campus, at the undergraduate affiliated college of the University viz., Chandernagore Govt. College. Admission of candidates in the said subject at both the centres will be regulated from this office on the basis of counselling to be held for the purpose.

- h) Whereas the candidates belonging to this University would, in general, submit the filled-in forms at the Geography Department at Golapbag, B.U., the following categories of candidates must submit their forms at the office of the Faculty Council (Sc.) at Rajbati :
- 1) Those seeking admission against PH and SP quota of seats (B.U./O.U.),
 - 2) Those belonging to Universities other than Burdwan University (O.U.).
- i) Candidates seeking admission in the quota of seats reserved for disabled persons, must have to appear for an interview before a Medical Board at the office of the Secretary, Faculty Council(Sc.) to be held at 1-00 p.m. on **06.08.2012** (Monday).
- j) For hostel accommodation, separate form is to be filled up and kept ready for submission as per instructions laid down in the Information Sheet issued with the said form. Hostel seats are, however, limited and, therefore, accommodation in hostels cannot be guaranteed.

2. Submission Of Forms Received From The Website :

Such forms duly filled-in and supported by relevant documents as prescribed above and a copy of the challan for payment of Rs.100/- only (Rs.110/- in case form for hostel accommodation is also downloaded) at the Cash Section of the University are to be submitted at the appropriate office as stated above either personally or through a messenger.

3. Calculation of Grade-Point (G.P.) :

Candidates applying for admission to M.A./M.Sc. course in Geography, must indicate their Grade-Points calculated on the basis of the following formula :

G.P. = $0.6[A + (B+C)/3]$, where A stands for percentage of marks at the Hons. level, B for percentage of marks in aggregate at Higher Secondary level & C for percentage of marks in aggregate at Madhyamik level.

4. Publication Of Short Lists And Admission Of Candidates.

- a) The short-lists of candidates will be published at the office of the undersigned on **14.08.2012 (Tuesday) at 3 p.m.** Candidates are to see for themselves their positions in the short lists. Information in this regard may also be had from the University website. No communication will, however, be made in this respect through post.
- b) On the day of admission, candidates (or their authorised representatives) must have to report before a Counselling Board at Rajbati with original copies of relevant credentials and necessary fees of admission on the date(s) and time specified below.

<u>Subject</u>	<u>Date</u>	<u>Reporting Time</u>	<u>Commencement of admission</u>	<u>Venue</u>
Geography	16.08.2012	11.00 am	11.30 am	Nazrul Udyan , Rajbati, Burdwan

Candidates reporting after the time of reporting will not be entertained in any case. Candidates admitted either at University Department or at affiliated college would be allowed to change their institution in case of future vacancies at the other institution, subject to the fulfillment of usual norms including the last date of admission. Admission of candidates by way of mutual exchange of centre would not, however, be allowed.

Candidates remaining absent in the counselling sessions will not be considered for admission for vacancies created at later stages.

- c) Resultant vacancies, if any, created in the P.G. Courses of Studies within the first 15 working days since commencement of classes, will be filled up by way of counselling as stated above by the candidates in the proper serial of the short lists – reporting to the office of the undersigned on **11.09.2012** (Tuesday).

5. Necessary Fees For Admission :

For admission in M.A./M.Sc in Geography at the University Department, candidates are to submit a total amount of Rs745/- only for admission. Information regarding the fees required for admission in Geography at the respective undergraduate colleges may be had from the authorities of the colleges concerned.

6. Commencement Of Classes :

Classes for P.G. Course of studies are likely to commence from **17.08.2012**.

7. Important Guidelines Regarding Attending Classes After Admission :

- a) The enrolment of a candidate shall be cancelled without any reference to him /her in case he/she fails to attend without prior intimation and without valid reasonable grounds at least 50% of the classes held during the first 15 working days since the commencement of classes in a subject.
- b) As per provision of B.U. Ordinance, no student shall be deemed to have prosecuted a regular course of study for purposes of examination unless he/she has attended 65% of the lectures delivered and tutorial classes held. However, a candidate may be allowed to sit for the final examination, subject to fulfilment of some conditions, in case he/she attends at least 50% of the lectures delivered and tutorial classes held.
- c) Contact Address : Website : www.buruniv.ac.in ; e-mail : secretary_sc@buruniv.ac.in
Phone No. 0342-2634975 (30 Lines)

8. **As per the directives of the Hon'ble Supreme Court of India, it is notified that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.**

Sd/-
Secretary,
Faculty Council (Science)

THE UNIVERSITY OF BURDWAN
(to be filled in by the candidates)

Received froman Application
Form No. for admission to P. G. Course of Studies
in for the Session 2012-2014.

Date :

Receiving Assistant

THE UNIVERSITY OF BURDWAN



APPLICATION FORM FOR ADMISSION TO M.A./M.Sc./M.Com. COURSE AT UNIVERSITY CAMPUS OR AT CONSTITUENT/AFFILIATED COLLEGES

SUBJECT: ----- ACADEMIC SESSION :-----

(Please put tick mark in appropriate boxes, wherever applicable)

CATEGORY :

B.U	O.U
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1. Name of the candidate (in block letters) : -----

a) Father's name and : -----
Husband's name(for married female candidates): -----

b) Mother's name : -----

2. (a) Permanent Address : -----

(b) Present (mailing) Address : -----

3. Name, address and phone no. of local guardian, if any : -----

4. Contact telephone no., if any : -----

5. Reservation claimed as : S.C. S.T. P.H. Sports Others

6. Date of birth` : DD MM YYYY

7. (a) Nationality (b) Sex

M	F
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 (c) Marital status

Married	Unmarried
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8. Name of the College and University last attended :-----

9. Registration No. with year of the University last attended :-----

10. Present engagement elsewhere, if any : Yes No
If yes, please state:

(a) For academic course of study: Nature of course Date of commencement

(b) For employment: Nature of job Place

11. Examinations passed:

A. Madhyamik or its equivalent examination

Name of the Board/Council

Roll No..... Year of passing.....

Subjects offered	Full marks	Total marks obtained	Percentage of marks in aggregate

B. Higher Secondary or its equivalent examination

Name of the Board/Council.....

Roll No.....Year of passing.....

Subjects offered	Full marks	Total marks obtained	Percentage of marks in aggregate

C. Hons. in B.A./B.Sc./B.Com. or its equivalent examination

Name of the University.....

Roll No.....Year of passing.....

Honours/Major/Main subject.....

Marks in Honours/ Major/ Main Subject			Combination subjects offered
Full Marks	Marks obtained	Percentage of marks	

D. Grade point:

(Mode of calculation of Grade Point may be had from the Information Sheet to be provided alongwith the form)

DECLARATION OF CANDIDATE

I do hereby solemnly declare and affirm that the entries made herein are true and that if any of the information furnished proves to be materially false or incorrect, either wholly or partly, the University may cancel my admission or take such other action as may be deemed fit. I am in a position to defray the necessary expenses for my stay & studies.

.....
Countersignature of the guardian with date

.....
Full signature of the candidate with date

FOR OFFICE USE ONLY

Entries verified and found correct

Grade point scored :-----

Category :-----

Roll No. allotted :-----

.....
JA/SA/JS/SS