

**ANDHRA PRADESH STATE TEACHER ELIGIBILITY TEST APTET – MAY 2012**  
**INFORMATION BULLETIN**

**IMPORTANT NOTES:**

1. Candidates can apply for APTET – May 2012 to be held on Thursday, 31.05.2012 '**ONLINE**' only through APTET website <http://aptet.cgg.gov.in/> from **22.03.2012**.
2. Steps to be followed in submission of application **on line**.
  - i. The candidates shall first download the 'Information Bulletin' free of cost from the APTET website <http://aptet.cgg.gov.in/>, go through it carefully and satisfy their eligibility for appearing for APTET, May 2012.
  - ii. The candidate after satisfying herself/himself about the eligibility criteria for APTET shall pay a fee of Rs.300.00 through APONLINE or e-Seva between 21.03.2012 and 11.04.2012 for submission of application Online. At the APONLINE or e-Seva Centres, the candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and mobile phone number). On receipt of fee at APONLINE e-Seva the candidate shall be issued a '**Journal Number**' with which she/he can proceed with submission of application online. **Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.**
  - iii. The candidates shall follow the procedure for submission of online application as given in the 'Information Bulletin' and user guide and instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'
    - a) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample at point 15(iii), of the

Information Bulletin on Page No.13. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in \*.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colours during the process of scanning.

- b) Applications with no photo / unclear photo / inadequate size photograph will be rejected. Hall – Ticket will not be issued to such candidates. Hence, after pressing the ‘UPLOAD’ button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press ‘BACK’ button below the photograph on the application form and restart with scanning of the photograph.
- c) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.

3. For latest updates, please check at APTET website <http://aptet.cgg.gov.in/>

## **APTET - BACKGROUND AND RATIONALE**

1. The implementation of the Right of Children to free and compulsory education (RTE) Act 2009 requires the recruitment of a large number of teachers across the country in a time bound manner. In spite of the enormity of the task, it is desirable to ensure that quality requirement for recruitment of teachers is not diluted at any cost. It is therefore necessary to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of teaching at the Elementary level Classes (I to VIII).

2. In accordance with the provisions of sub-section (1) of section 23 of the RTE Act, the National Council for Teacher Education (NCTE) had vide Notification dated 23<sup>rd</sup> August, 2010 laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. It had been inter alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that she/he should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE. Accordingly, Government of Andhra Pradesh has issued guidelines for conducting Teacher Eligibility Test in A.P. vide G.O.Ms. No. 51, School Education (SE.GENL-II) Dept., Dated 16-04-2011. Subsequently, three more GOs. G.O.Ms.No. 70, School Education (SE.GENL-II) Dept., Dated 06.06.2011 and G.O.Ms.No. 102, School Education (SE.GENL-II) Dept., Dated 28.07.2011, G.O.Ms.No.256, Finance (SMPC-I) Department, Dated: 08.12.2011 **are issued.**

3. The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under.

- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to further improve their performance standards;
- iii. It would send a positive signal to all stakeholders that the Government lays special emphasis on teacher quality.

**4. SCHEDULE OF EXAMINATION:**

<b>DATE OF EXAMINATION</b>	<b>PAPER</b>	<b>TIMING</b>	<b>DURATION</b>
31.05.2012 (Thursday)	I	09.30 a.m. to 12.00 Noon	2.30 Hours
31.05.2012 (Thursday)	II	02.30 p.m. to 5.00 p.m	2.30 Hours

## **5. ELIGIBILITY:**

The candidate at the time of applying for APTET-May 2012 should be having the minimum qualifications prescribed for a teacher for category I to V classes (Paper – I) and VI to VIII classes (paper-II) as given below or should be pursuing Teacher Education Course during 2011-12 or earlier.

### **5.1. Minimum Qualifications for Classes I-V: for candidates already in possession of Respective Teacher Education Certificates or pursuing final year of respective Teacher Education Course during 2011-2012 or earlier:**

Intermediate / Senior Secondary (or its equivalent) with at least 45% marks and pass in or pursuing final year of 2 - year Diploma in Elementary Education

OR

Intermediate /Senior Secondary (or its equivalent) with at least 50% marks and pass in or pursuing final year of 4-year Bachelor of Elementary Education (B.El.Ed.)

OR

Intermediate /Senior Secondary (or its equivalent) with at least 50% marks and pass in or pursuing final year of 2 - year Diploma in Education (Special Education)\*

**\*Note: 1** Relaxation of 5% or such percentage as permitted by Govt. at the time of admission to Teacher Education Course concerned in minimum qualifying marks at Intermediate / Senior Secondary level is admissible for SC/ST/ Differently abled Candidates.

### **5.2. Minimum Qualifications for Classes VI-VIII for candidates already in possession of Respective Teacher Education Certificates or pursuing final year of Respective Teacher Education Course during 2011-2012 or earlier:**

i. B.A. / B.Sc./B.Com and pass in or pursuing final year of 2 - year Diploma in Elementary Education.

OR

B.A. /B.Sc./B.Com pass with at least 45% marks and pass in or pursuing 1 - year Bachelor in Education (B.Ed) Course.

OR

B.A. / B.Sc./B.Com pass with at least 50% marks and pass in or pursuing 1-year B.Ed. (Special Education)\* Course.

OR

Intermediate /Senior Secondary (or its equivalent) with at least 50% marks and pass in or pursuing final year of 4-year Bachelor in Elementary Education (B.El.Ed.) Course.

OR

Intermediate /Senior Secondary (or its equivalent) with at least 50% marks and pass in or pursuing final year of 4-year B.Sc. Ed or B.A. Ed Course.

Note: 1. Relaxation of 5% in minimum qualifying marks in Intermediate/Senior Secondary Level is admissible for SC/ST/Differently abled candidates. Also relaxation of 5% or the quantum of relaxation in terms of the Government Orders given at the time of admission into respective Teacher Education Course in minimum qualifying marks at BA/B.Sc/B.Com is admissible for SC/ST/BC/Differently abled candidates.

2. If the candidates has not secured the requisite % of marks in Bachelor's Degree (B.A / B.Sc. / B.Com / but secured in Post Graduate Degree in relevant school subject she/he will be eligible for applying for Paper-II. The above relaxation of 5% or the percentage permitted by Government is also applicable in this regard as well for candidates belonging to SC /ST / BC / Difficulty abled candidates.

**ii) In addition to above, candidates possessing Language Pandit Training (LPT) certificate or those pursuing LPT Course during 2011-12 or earlier are also eligible. The qualifications are as follows:**

Telugu Pandit	B.A. (Telugu Literature) or BA (Oriental Language-Telugu) or Bachelor of Oriental Language Telugu or a graduate degree with optional subject Telugu or MA (Telugu) pass or pursuing Telugu Pandit Training Certificate
Hindi pandit	A graduate degree with optional subject Hindi or Bachelor of Oriental Language Hindi or Praveen of Dakshina Bharat

	Hindi Prachar Sabha or Vidwan of Hindi Prachar Sabha, Hyderabad of any other equivalent recognized qualification in Hindi (BA standard) by the Government of A.P. or M.A., Hindi pass or pursuing Hindi Pandit Training Certificate
Urdu pandit	BA (Urdu Literature) or BA (Oriental Language Urdu) or Bachelor of Oriental Language Urdu or Graduate Degree with optional subject Urdu or M.A. (Urdu) pass or pursuing Urdu Pandit Training Certificate.
Other Languages (Bengali, Gujarathi, Kannada, Marathi, Oriya, Sanskrit, Tamil)	A Graduate Degree in the Language concerned pass or pursuing Pandit Training in the Language concerned or B.Ed with Language concerned as one of the methodologies

*\* A diploma/degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.*

*\* Intermediate qualification of Board of Intermediate Education of A.P. or Senior Secondary Education of a Recognized Board only will be considered. So also the Bachelor's Degree of a University Recognized by UGC only will be considered.*

## **6. STRUCTURE AND CONTENT OF APTET:**

- a) All questions in APTET - May 2012 will be Multiple Choice Questions (MCQs), each carrying one mark, with four alternatives out of which one answer will be correct. There will be no negative marking.
- b) There will be two papers of APTET-May 2012.
  - (i) Paper I will be for a person who intends to be a teacher for classes I to V.
  - (ii) Paper II will be for a person who intends to be a teacher for classes VI to VIII.
- c) A person who intends to be a teacher for both levels (classes I to V and classes VI to VIII) will *have to appear in both the papers (Paper I and Paper II).*

**d) Paper I (for Classes I to V); No. of MCQs -**

**150: Duration** of examination: 2½ hours

**Structure and Content (All Compulsory):**

<b>S.No.</b>	<b>Subject</b>	<b>No. of MCQs</b>	<b>Marks</b>
1	Child Development and Pedagogy	30	30
2	Language I	30	30
3	Language II (English)	30	30
4	Mathematics	30	30
5	Environmental Studies	30	30
<b>TOTAL :</b>		<b>150</b>	<b>150</b>

- i) The syllabus for Child Development and Pedagogy under Paper- I is based on the syllabus of D.Ed curriculum focusing on Educational Psychology of Teaching and Learning in Classes I to V and above. The syllabus also focuses on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- ii) In Andhra Pradesh, the following languages are offered under Language I viz., Telugu, Urdu, Hindi, Bengali, Gujarathi, Kannada, Marathi, Oriya and Tamil. Candidate has to choose one of these 9 languages under Language I under APTET. Those candidates would have compulsorily studied in that language either as medium of study or as first language at least up to Class X as stated in the eligibility criteria above.
- iii) In respect of Andhra Pradesh language II under APTET shall be English for all candidates irrespective of medium of the school to which they intend to seek employment.
- iv) The syllabi for Mathematics & Environmental Studies are designed on the basis of topics of Classes I to V of state syllabus. The difficulty standard of questions will be upto X class level. The test items in



Mathematics and Environmental Studies will contain MCQs not only on content but also on pedagogy. In Mathematics 24 MCQs will be on content and 6 MCQs on pedagogy. Similarly in Environmental Studies 24 MCQs will be on content and 6 MCQs on pedagogy.

- v) The syllabi for Language I & II shall be based on proficiency in the language, elements of language, communication and comprehension abilities (standard up to Class X level).

e) Paper II (for classes VI to VIII); No of MCQs - 150;

Duration of examination: 2 1/2 hours

**Structure and Content:**

<b>S.No.</b>	<b>Subject</b>	<b>No. of MCQs</b>	<b>Marks</b>
1	Child Development and Pedagogy	30	30
2	Language I	30	30
3	Language II (English)	30	30
4	Mathematics and Science OR Social Studies	60	60
<b>TOTAL</b>		<b>150</b>	<b>150</b>

- i) The syllabus for Child Development and Pedagogy under Paper II is based on the syllabus of D.Ed / B.Ed curriculum focusing on Educational Psychology of Teaching and Learning in Classes VI and above. The syllabus also focuses on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.
- ii) In Andhra Pradesh, the following languages are offered under Language I viz., Telugu, Urdu, Hindi, Kannada, Marathi, Oriya, Tamil, and Sanskrit. Candidate has to choose one of these languages under Language I. Candidates with Language Pandit Training Certificate should only choose that particular Language as Language-I of TET Paper-II.
- iii) In respect of Andhra Pradesh language II shall be English for all candidates.

- iv) For Paper II Science & Mathematics sectors questions will be as follows:

<b>Subject</b>	<b>No. of MCQs</b>
Mathematics	30 MCQs
Physical Science	14 MCQs
Biological Science	16 MCQs
<b>TOTAL</b>	<b>60 CQs</b>

- v) For Paper II Social Studies portion the syllabus will cover the sectors namely, History, Geography, Civics and Economics.

<b>Subject</b>	<b>No. of MCQs</b>
History and Civics	30 MCQs
Geography & Economics	30 MCQs
<b>TOTAL</b>	<b>60 CQs</b>

- vi) For Paper II the syllabi for APTET-May 2012 of Mathematics & Sciences, Social Studies are based on topics of Classes VI to VIII with difficulty standard of questions upto Secondary Level.
- vii) The syllabi for language I and II shall be based on proficiency in the language, elements of language, communication and comprehension abilities standard up to Secondary Level.

Note: Syllabi for Paper I and II for each subject notified on website <http://aptet.cgg.gov.in>

#### **7. MEDIUM OF QUESTION PAPER:**

The question paper shall be bilingual i.e., it shall be English followed by the Language I chosen for all languages except for Sanskrit. For Sanskrit it shall be Telugu followed by Sanskrit.

#### **8. PASS CRITERIA OF APTET- MAY 2012:**

APTET May, 2012 Results will be declared in the last week of June 2012. The criteria for considering pass in APTET is as follows:

<b>Community</b>	<b>Pass marks</b>
i) OC	60% Marks and above
ii) BC	50% Marks and above
iii) SC	40% Marks and above
iv) ST	40% Marks and above
v) Differently abled (PH) **	40% Marks and above

**Note:**

1. Physically Handicapped with at least 40% handicap only will be considered respect of Visually Handicapped and Orthopedically Handicapped. With regard to Hearing Impaired, minimum 75% handicap will be considered under PH category.
2. It is to be noted that if a candidate has been allowed to appear in the Andhra Pradesh Teacher Eligibility Test it does not imply that the candidate's eligibility has been verified. Further qualifying the APTET would not confer a right on any person for recruitment / employment as it is only one of the eligibility criteria for appointment. The eligibility shall finally be verified by the concerned recruiting agency / appointing authority.
3. It is further clarified that appearance or a pass in APTET by itself will not vest any right in a candidate to be considered for appointment to the post of Teacher in Government / Zilla Parishad / Mandal Parishad / Municipal and Private Aided Schools, unless she/he is in possession of the qualifications prescribed for appointment to such post in the relevant statutory recruitment rules framed by State Government from time to time as on the date prescribed there in for possession of such qualifications.

**9. Weightage to APTET scores in the selection in District Selection**

**Committee (DSC) recruitment in Andhra Pradesh:**

20% weightage will be given to APTET scores in the ensuing Teacher Recruitments of the State Government i.e., 20% weightage is for APTET score and 80% weightage for written test in Teacher Recruitment Test (TRT) for drawing up selection list., if the candidate is eligible otherwise as well.

#### **10. EXEMPTION FROM PASSING APTET:**

Teachers who were appointed before NCTE notification, dated 23-8-2010 by DSC or by any competent authority in Government / local authority as per Recruitment Rules prevalent at that time are exempted from appearing for APTET Exam. However, teachers working in private schools whose appointments are not approved by competent authority in Government are not exempted from passing APTET. Such teachers of private unaided schools can appear at APTET conducted by either State Government or CTET conducted by Central Government. In respect of non approved teachers working in private aided schools, they should invariably appear at APTET conducted by the State Government only.

#### **11. MARKS MEMO / CERTIFICATE VALIDITY PERIOD:**

The Marks Memo/Certificate of APTET, May, 2012 shall be made available on APTET website only. There is no restriction on the number of attempts a person can take for acquiring APTET Certificate. A person who has qualified APTET may also appear again for improving his/her score. In accordance with the NCTE guidelines the APTET certificate shall be valid for a period of seven years from the date of examination.

#### **12. EXAMINATION CENTERS:**

APTET shall be conducted in all the 23 districts of the state. Candidate can choose any Examination Centre (District) of his choice. However, when the capacity of any particular Examination Centre (District) gets exhausted that particular Examination Centre (District) will not be displayed in list of examination centers given in the online application form. In such case the candidate has to choose Examination Centre (District) of his choice from the remaining list available. Under no circumstances, the Centre once allotted shall be changed. District Educational Officer shall be the Officer responsible for the conduct of examination in the District under the overall supervision of the District Collector.

#### **13. HALL TICKET:**

Candidates can download their Hall Tickets from the website at <http://aptet.cgg.gov.in> from 15.05.2012. In case any candidate could not download the Hall ticket she/he should contact the Commissioner and Director of School Education and Ex-Officio Director, APTET, Saifabad, Hyderabad - 04 between 10.30

AM and 5.00 PM on all working days between 17.05.2012 and 29.05.2012 in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the printout of the Application form and one photograph (same photograph as pasted on the application form).

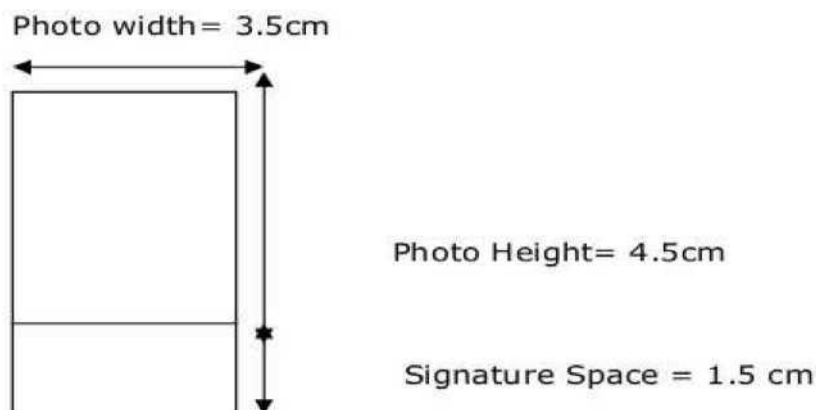
Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

**14. FEE:**

The fee towards submission of application online and for the conduct of examination is Rs.300.00. for only Paper I or only Paper II or both. Candidates shall pay the fee through APONLINE or e-Seva centres between 21.03.2012 and 11.04.2012 and submit online application at the APTET website <http://aptet.cgg.gov.in> between 22.03.2012 and 12.04.2012.

## 15. PROCEDURE FOR APPLYING ONLINE:

- i. The candidates shall at first download the 'Information Bulletin' (free of cost) from the AP TET website <http://aptet.cgg.gov.in>, go through it carefully and satisfy their eligibility for appearing for AP TET, May 2012.
- ii. The candidate after satisfying herself/himself about the eligibility criteria for AP TET shall pay a fee of Rs.300.00 through AP ONLINE or e-Seva between 21-03-2012 and 11-04-2012 towards submission of application online and for the conduct of examination. At the AP ONLINE or e-Seva Centres, the candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and mobile phone number). On receipt of fee at AP ONLINE or e-Seva the candidate shall be issued a 'Journal Number' with which she/he can proceed with submission of application online. (Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received).
- iii. The candidates shall follow the procedure of submission of online application as given in the 'Information Bulletin' and also as per the instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'



- iv) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample above. Ensure that the signature is within the box. Scan

the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in \*.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colors during the process of scanning.

- a) Applications with no photo/ unclear photo/ inadequate size photograph will be rejected. Hall-Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
  - b) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.
- v) Initial steps to be followed before filling Online Application Form
- a) Go to <http://aptet.cgg.gov.in>
  - b) Click on Application Form.
  - c) Click on the dialogue box (i.e., WELCOME TO ONLINE APPLICATION)
  - d) Confirm the next dialogue box (i.e., Fields marked with '\*' are compulsory)
  - e) Enter your Journal Number issued by *APONLINE* or *e-Seva*, the date of payment of fees and Date of birth.
  - f) At the field 'Attach your latest photograph' Click on Browse button and attach your photograph and your signature stored on the local machine.
  - g) Tick the declaration and enter the verification code.
  - h) Press Upload

- i) The application will be opened.
  - j) When the application form is opened check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
  - k) Confirm that the photograph is yours and that it is as per the given specifications.
  - l) Fill in the application form as per the instructions given in the User Guide and Information Bulletin and those offered while filling the Online Application Form.
  - m) After filling all the details press PREVIEW button. This will display the details submitted by you
  - n) If you find all the details correct press SUBMIT other wise press EDIT and resubmit the information.
  - o) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.
- vi) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.
- vii) On completion of submission, the candidates shall take a printout of the application and store it for future use. Candidates should not post the printout of the application to APTET office.
- viii) In case of any clarifications before, during or after submission of application online the candidates may contact the Help Desk at Telephone Numbers CGG:7702922003 between 10.30 a.m. and 5.00 p.m on all working days from 21.03.2012 to 12.04.2012.



- ix) For domain related clarifications contact APTET office at 040-23232151, 52
- x) The candidates can also submit their complaints pertaining to their application only online at <http://aptet.cgg.gov.in> between 29.03.2012 to 14.04.2012. Complaints relating to photograph will not be entertained.
- xi) In any case applications will not be received in any kind of manual form.
- xii) Candidates can download their Hall Tickets from the website at <http://aptet.cgg.gov.in> from 15.05.2012. In case any candidate could not download the Hall ticket she/he should contact the Commissioner and Director of School Education and Ex-Officio Director, APTET, Saifabad, Hyderabad - 04 between 10.30 AM to 5.00 PM on all working days between 17.05.2012 to 29.05.2012 in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the printout of the Application form and one photograph (as pasted on the application form).
- xiii) Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

Step wise detailed instructions for filling online application are given in the 'USER GUIDE' available on the website <http://aptet.cgg.gov.in>.

- Request for change / correction can be made online at the complaint box on the website <http://aptet.cgg.gov.in>. Candidates will be given opportunity to submit their complaints regarding online application only twice.
- Fee once remitted shall not be refunded under any circumstances.
- It is to be noted that if a candidate has been allowed to appear in the Andhra Pradesh Teacher Eligibility Test it does not imply that the candidates' eligibility has been verified. However qualifying the APTET would not confer a right on any person for recruitment / employment as it is only one of the eligibility criteria for appointment. The eligibility shall be, finally, verified by the concerned recruiting agency/ appointing authority.
- Furnishing of false, wrong or inaccurate information may lead to cancellation of the test result and even prosecution in appropriate cases.
- No request for re-checking, re-assessment, re-evaluation or scrutiny of OMR answer-sheets will be entertained.

**16. LEGAL JURISDICTION:**

All disputes pertaining to the conduct of APTET- May 2012 shall be subject to jurisdiction of State Government only.

## **17. PROCEDURE FOR CONDUCT OF EXAMINATION OF APTET, May 2012:**

Procedure for conduct of examination and instructions for use of the Test Booklet and Answer Sheet are as under. Candidates are advised to go through them carefully before going for the Examination.

- a. The examination rooms / hall will be opened 30 minutes before the commencement of the test. Candidates should take their seat immediately after opening of the examination hall.
- b. The candidates should adhere to the instructions given on the Hall Ticket. Further, the candidate must show, on demand, the Hall Ticket for admission in the examination room / hall. A candidate who does not possess the Hall Ticket issued by the APTET Office shall not be permitted for the examination under any circumstances by the Test Centre Superintendent.
- c. A seat indicating Hall ticket number will be allocated to each candidate. Candidates should find and occupy their allotted seat only. If any candidate is found to have changed room or the seat on her/his own other than allotted, her/his candidature shall be cancelled and no plea would be accepted for it.
- d. A candidate who comes after the commencement of the examination shall not be permitted to sit in the examination.
- e. Candidates are not allowed to carry any textual material, calculators, Docu Pen, slide rules, log tables, and electronic watches with facilities of calculator, printed or written material, and bits of papers, mobile phone, pager or any other device, except the Hall Ticket and Black Ball Point pen inside the Examination room / hall. If any candidate is in possession of any of the above items, her/his candidature will be treated as unfair means and her/his current examination will be cancelled. She/he will also be debarred for future examination(s) & the material will be seized.
- f. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave her/his seat or Examination Room until the full duration of the paper is over. Candidates should not leave the room/hall without handing over their OMR Answer Sheets to the Invigilator on duty.
- g. Candidates are advised to bring with them a cardboard or a clip board on which nothing should be written, so that they have no difficulty in writing

responses in the OMR Answer Sheet even if the tables provided in the examination room/hall do not have smooth surface. They should also bring their own Ball Point Pens (Black) of good quality. These will not be supplied at the examination centre.

- h. Smoking in the Examination Hall/Room is strictly prohibited.
- i. Tea, coffee, cold drinks or snacks are not allowed to be taken into the examination rooms during examination hours.
- j. Five minutes before the commencement of the paper, each candidate will be given OMR Answer Sheet. Immediately on receipt of the OMR answer sheet the candidates shall check their particulars pre printed on side 2 of the OMR answer sheet. In case of any discrepancy the OMR answer sheet should be shown to the invigilator. If the data is wrongly printed the candidate should make necessary corrections in the nominal roll. In case OMR answer sheet is damaged, folded or not properly printed buffer OMR answer sheet will be given wherein the candidate has to fill the Hall Ticket Number, Name, Fathers name, Paper Number, Question Paper Medium, Language I offered and Test center name.
- k. The test will start exactly at the time mentioned in the Hall ticket and an announcement to this effect will be made by the invigilator. The candidates will write and shade the Test Booklet code on the OMR answer sheet. In case the candidate does not shade the test booklet code her/his OMR answer sheet will not be valued. OMR answer sheet with discrepancy in written and shaded Test Booklet code will also be not valued.
- l. During the examination time, the invigilator will check Hall Ticket of the candidate to satisfy herself /himself about the identity of each candidate. The invigilator will also put her/his signature in the place provided on the OMR Answer Sheet. The candidate will also put her/his signature at the appropriate box of the OMR Answer Sheet in the presence of the invigilator with Black ball point pen.
- m. The candidate will check that the Test-booklet contains as many number of pages as are written on the top of the first page of the Test Booklet. She/he should also check whether all the pages are printed properly. The candidate

shall not remove any page(s) from the Test-Booklet and if she/he is found to have removed any page(s) from her/his Test Booklet, she/he will be presumed to have resorted to unfair means and shall be liable for action under provisions of Act, 25 of 1997 on prohibition of mal practices in examinations in Andhra Pradesh besides initiating criminal proceedings. After checking the pages of test Booklet candidate shall read instructions given on the top of the Booklet and adhere to them scrupulously.

- n. Unfair Means: Candidates shall maintain perfect silence and attend to their Question Paper only. Any conversation or gesticulation or disturbance in the Examination Room/ Hall shall be deemed as misbehavior. If a candidate is found using unfair means or impersonating, her/his candidature shall be cancelled and he/she will be liable to be debarred for taking examination either permanently or for a specified period according to the nature of offence. If any candidate is in possession of any item(s) as mentioned in note (e) above, her/his candidature for current examination will be cancelled and also liable to be debarred for future examination(s). Further APTET is covered by ACT No.25 of 1997 of Prohibition of Malpractices in Examinations of Andhra Pradesh State Legislative Assembly. If any candidate or any person commits any offence in Exam/Test she/he will be liable for severe action including criminal proceedings.
- o. A bell / signal will be given at the beginning of the examination. A bell / signal will also be given before the closing time when the candidate must stop marking the responses.
- p. The candidates must sign on the Attendance Sheet at the appropriate place.
- q. After completing the paper the candidate should check again that all the particulars required in the Answer Sheet have been correctly written and handover to the invigilator.

**18. ROUGH WORK:**

The candidate will not do any rough work on the OMR Answer Sheet. All rough work is to be done in the Test Booklet itself, in the space provided.

**19. CHANGING AN ANSWER IS NOT ALLOWED:**

- The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white/correction fluid on the Answer Sheet is not permissible as the Answer Sheets are machine gradable and it may lead to wrong evaluation.
- The candidate is permitted to carry the Test Booklet and preserve it till the results are published.

## 20. IMPORTANT DATES OF APTET – May -2012:

1.	Payment of Fees at AP Online or e-Seva	21.03.2012 to 11.04.2012
2.	Download of APTET Information Bulletin	21.03.2012 onwards
3.	Online submission of application through <a href="http://aptet.cgg.gov.in">http://aptet.cgg.gov.in</a>	22.03.2012 to 12.04.2012
4.	Help Desk services on all working days	19.03.2012 to 31.05.2012
5.	Receiving of Complaints pertaining to Online application	28.03.2012 to 14.04.2012
6.	Download of Hall Tickets	15.05.2012 onwards
7.	Schedule of Examination Paper-I Paper-II	31.05.2012 9.30 AM to 12.00 Noon 2.30 PM to 05.00 PM
8.	Declaration of Results	Last week of June,2012

## 21. INSTRUCTIONS FOR USE OF TEST BOOKLET AND ANSWER SHEET:

The OMR Answer Sheet used will be of special type which will be scanned on Optical Scanner.

22. Sample OMR Answer sheet will be placed on the website about two weeks before the examination.

Commissioner and Director of School Education &  
Ex-officio Director, APTET.