

INFORMATION BROCHURE

ADMISSION TO B.ED. (CORRESPONDENCE) FOR IN-SERVICE TEACHERS

SESSION 2012-2014

*Last date for applying online: August 6th 2012
at usolbed.puchd.ac.in*

Fee: Rs 400 (Rs 200 for SC/ST)

UNIVERSITY SCHOOL OF OPEN LEARNING

PANJAB UNIVERSITY, CHANDIGARH

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**ADMISSION TO B.ED. (CORRESPONDENCE) FOR IN-SERVICE TEACHERS BEING
RUN BY UNIVERSITY SCHOOL OF OPEN LEARNING
PANJAB UNIVERSITY, CHANDIGARH.**

Session: 2012-2014

No. of Seats: 800

Duration of Course: Two Years

Recognized by NCTE: **F.NRC/NCTE/F-7/CH-24/10216**

ELIGIBILITY CONDITIONS

Eligibility for admission to B.Ed. (through correspondence) course for in-service teachers only is as under:

A. Teaching Experience

i For 500 seats: (for Punjab & Chandigarh)

"The candidate should be 'teacher' serving in a recognized school/+2 level institution (College)* located in the State of Punjab and U.T., Chandigarh and having **two years teaching experience**** as on 30th April 2012 shall be eligible for admission to B.Ed. Course."

ii For 300 seats: (for all India including Punjab & Chandigarh)

The candidate should be a 'teacher' serving in a recognized school/ +2 level institution (College)* located **all over India** including the State of Punjab and U.T., Chandigarh and having **two years teaching experience**** as on 30th April 2012, shall be eligible for admission to B.Ed. Course.

*College teachers are not eligible; however, teachers having experience / teaching +1/ +2 classes in colleges are eligible.

** **Two years teaching experience** should be irrespective of the nature of job: regular/ad-hoc/contractual basis.

Please Note: Candidate shall be considered eligible only if he/ she produces a teaching experience certificate at the time of counselling. This certificate

should be duly attested by the Headmaster/Principal of the school/+2 level institution affiliated/recognized by the Punjab Govt./U.T. Administration, Chandigarh/ other State Govt./ U.T. Administration of India **OR** by the Headmaster/Principal of the school/+2 level institution affiliated/recognized by CBSE, ICSE, PSEB, Education Boards of other States/ Navodaya Vidyalaya, Army Schools, Central Schools, Public Schools or other like bodies situated in Punjab, Chandigarh or elsewhere in India; and countersigned with seal by the concerned competent authority (such as DEO; Deputy Secretary CBSE; ICSE; PSEB; Education Boards of Other States/ Union Territories of India, etc).

B. Educational qualifications for admission

- i. Bachelor's degree of this University or any other recognized University with at least **50 per cent marks** in the aggregate, provided the candidate has offered at least two school subjects at the first degree level. **OR**
- ii. M.A. or M.Sc. or M.Sc. (Hons. School) or M.Com. degree of this University or any other recognised University with a minimum of **50 per cent marks** in the aggregate, with combination of at least two school subjects at **the first degree and postgraduate degree level.** **OR**
- iii. B.A. degree of the University through modern Indian Languages and English only examinations, in which case the aggregate of **50 per cent marks** shall be calculated by taking into account the marks obtained in English and the elective subjects taken together. **OR**
- iv. Any other qualification recognised as equivalent to (i), (ii) or (iii) above.

Explanation

- A candidate who has been awarded B.Sc. Pass Degree on the basis of B.Sc. (Hons. School) examination of the University shall be deemed to have passed with **50% marks** in the aggregate.
- For a candidate who passed additional subject/s subsequent to obtaining B.A. / B.Sc. degree, **50% marks** in the aggregate shall be calculated by taking into

account the marks obtained in the compulsory subject/s and three elective or additional elective subjects.

Exception

- **In case of students belonging to Schedule Castes/Tribes/ backward class, the requirement of 50 per cent marks shall be reduced by 5 percent provided they have obtained minimum pass marks prescribed by the regulations.**

NOTE: For calculating percentage of marks in case of students who have passed B.A. examination by parts, the following procedure will be adopted:

- i) Average percentage of marks obtained in Prabhakar / Giani or an equivalent MIL Examination, English and in two more elective subjects. (If more than two subjects have been cleared, the score in which he/ she scored higher marks will be taken into account.).

Prabhakar or Giani will be considered as an elective subject and brought at par with one elective subject in respect of maximum marks.

- ii) For candidates who have received their B.A. degree after doing Shastri or an equivalent Oriental Title examination, marks obtained in Shastri examination or an equivalent OT examination will be considered as scored out of two subjects (elective) and calculated on the basis of the marks obtained in **two** elective subjects to the best advantage of the candidate.

ADMISSION CRITERION

Admissions to 800 seats in B.Ed. (correspondence) for session 2012-2014 will be done on **merit prepared on the basis of marks obtained in the qualifying examination only.**

RESERVATION POLICY

The Seats are reserved as per Panjab University, Chandigarh rules. The category wise distribution is given below:

S.N o.	Category	%age of seats	500 seats (for Punjab & UT Chandigarh)	300 seats (for all India including Punjab & UT) Chandigarh	Total
1.	SC	15	75	45	120
2.	ST	7.5	(37.5)=38	(22.5)=23	61
3.	B.C.	5	25	15	40
4.	Physically Handicapped	3	15	9	24
5.	Defence (Ex-serviceman only)	5	25	15	40
6.	Riot Victims and Terrorist affected	2	10	6	16
7.	Wards of Freedom Fighters	2	10	6	16
SUB TOTAL (of reserved categories)		39.5	198	119	317
8.	General	60.5	302	181	483
TOTAL			500	300	800

TEACHING SUBJECTS COMBINATIONS

Important Note: Admission in the B.Ed. course will be subject based.

- i. At the time of counselling, each candidate shall opt for two teaching subjects. A candidate can opt for only those teaching subjects, which he/she has studied at graduation Post-Graduation level. Candidate must

have studied the major subject of the subject combination for at least three years at Bachelor's level/Master's level.

- II. Honors students shall opt for major subject in which they have obtained Honors, the minor subject should have been studied at least for one year/one semester. List of Subject Combinations along with seats available in different colleges and codes used for them will be displayed at the time of interview.
- III. Candidates who have passed additional subjects at graduation level must ensure that they are opting only those teaching subjects, marks of which are taken into account for the purpose of calculating the percentage of marks at the graduation level.

Broad categories of Subject Combinations

- a. B.Sc. (Medical) graduate shall opt for two teaching subjects out of the following: -
 - i Teaching of Science/ Teaching of Life-Sciences
 - ii Teaching of Physical Sciences.
 - iii Teaching of any one of the languages i.e. English, Hindi, Punjabi and Sanskrit
- b. B.Sc. (Non-Medical) graduates shall opt for two teaching subjects out of the following
 - i. Teaching of Science/ Teaching of Physical Sciences
 - ii. Teaching of Mathematics/ Teaching of Computer Science
 - iii. Teaching of any one of the languages i.e. English, Hindi, Punjabi and Sanskrit.
- c. B.Sc. (Home Science) graduates shall opt for Teaching of Home Science and any one of the following:
 - i Teaching of Science
 - ii Teaching of any one of the Languages i.e. English, Hindi, Punjabi and Sanskrit.

- d. Commerce graduates (B. Com. / B.B.A.) shall opt for the teaching of Commerce and any one of the following:
 - i Teaching of Economics
 - ii Teaching of any one of the languages i.e. English, Hindi, Punjabi and Sanskrit.

NOTE: Students with B.Com./ B.B.A degree will be considered in Commerce Stream only even though they have passed additional Arts subjects unless they have done Master's degree in Arts

- e. B.C.A. Graduates shall opt for Teaching of Computer Science and Applications as one subject. The other subject shall be:

- i. Teaching of Mathematics
- ii Teaching of any one of the languages i.e. English, Hindi, Punjabi and Sanskrit

- f. B.E./B.Tech. /graduate shall opt for any two of the following:

- 1. Math, Computer Science, Science and Language

- g. Arts graduates shall opt for one each teaching subject from:

- i. Teaching of Social Studies/ History/ Geography/ Political Science/ Economics/public Administration.
- ii. Teaching of any one of the languages i.e. English, Hindi, Punjabi and Sanskrit.

Graduates with Fine Arts, Music, Computer Education, Physical Education, Home Science, Mathematics, Statistics / Quantitative Techniques shall opt for any of these subjects with other subject combinations available in the colleges.

- h. Teaching of Social Studies shall be opted by the graduates who have taken up any two of the following subjects of B.A./M.A. level.

- i) History
- ii) Geography
- iii) Political Science

iv) Sociology
Administration

v) Economics

vi) Public

vii) Philosophy

viii) Psychology

ix) Education

x) Defence Studies

xi) Religious Studies

Note:

1. In the above said subject combinations, the first mentioned subject is the major one and the later mentioned subject(s) is/are minor. The candidates should have studied the major subject(s) at least for full three years of Bachelor's level/Master's level. However, minor subject(s) should have been studied for at least one year/one semester at graduation level.
2. Candidates who have passed Shastri/Gyani/Prabhakar/ /Hons in languages only can opt for two languages.
3. The candidates shall be given the appropriate subject combination (on the basis of subjects studied at Graduate or Post Graduate level) at the time of Counselling depending upon the facilities and seats available at the allotted study center.

ADMISSION PROCEDURE

The candidates have to follow the steps given below:

- Step 1: The candidate has to first fill the online application form and submit it.
- Step 2: The candidate has to send the hard copy of the filled online application form with a demand draft of Rs 400 (Rs 300 for SC/ST) along with required documents to Assistant Registrar (Admissions), USOL, PU, Chandigarh.
- Step 3: The candidate has to check the merit list on PU website on August 20th 2012.
- Step 4: If the name of candidate appears in merit list, then he/she has to attend the counselling at USOL as per the schedule. The counselling schedule will be displayed along with merit list on this website.

COUNSELLING FOR ADMISSION

The eligible candidates will be called as per merit ranks for the Face-to-face counselling at University School of Open Learning, Panjab University, Chandigarh.

At the time of counseling, candidate is required to bring the following documents:

- Original Mark-sheets of Part I, II and III (Graduation Level and Post-graduation Level Part I and II, (if any) along with attested copies.
- Proof of Date of Birth (Matriculation Certificate).
- Original Certificate for claiming seat against the reserved category.
- Teaching experience certificate in original duly signed and countersigned by competent authorities as mentioned on the format of employment certificate (as given at the end of this brochure).
- Six copies of photographs with name and father's name written on the back of each photograph.

FEES

The total fee for **B.Ed. (First year)** is approximately **Rs.20000/-** that **may be deposited in two installments.**

The first installment of fee (Rs 11000/-) shall be deposited by the candidate on the spot at the time of admission on the day of counselling, failing which the seat will be given to the next candidate on merit.

The fee may be deposited:-

(a) In **cash at Cash Counter** at USOL, at the time of counselling after getting the admission slip from the 'Admission Committee' there.

The **second installment** of fee of B.Ed.-I should be deposited before 16th January 2013 by cash/Demand Draft. **The candidates are advised to show the receipt of fee deposited in the depts. in room No. 107 to avoid any difficulty related to examination etc. at later stage.**

Approximately same fee will be charged from the candidates during B.Ed. second year (with annual 5% increase as per P.U. rule).

PERSONAL CONTACT PROGRAMME

Those admitted to the course shall be required to attend two personal contact programme of 15 days each per annum at allotted study centres (the list of study centres is given below) as per NCTE norms.

The dates of PCP will be announced at the time of admission/ Counseling. 80% attendance is mandatory during PCPs.

The approved study centers for the conduct of Personal Contact Programs (PCP) are given below. The candidates will be allotted study centres in order of merit at the time of counselling. **Study Centre once allotted will not be changed.**

APPROVED STUDY CENTERS FOR CONDUCT OF PERSONAL CONTACT PROGRAMME OF B.Ed. PART- I & II

	Name of College	No. of Seats
1.	University School of Open Learning, Panjab University, Chandigarh.	50
2.	Govt. College of Education, Sector 20-D, Chandigarh.	100
3.	D.A.V.College of Education, Hoshiarpur.	100
4.	D.A.V.College of Education, Abohar.	50
5.	BCM College of Education, Urban Estate, Ludhiana	100
6.	Malwa College of Education for Women, Ludhiana.	100
7.	DM College of Education, Moga	50
8.	GHHG Khalsa College of Education, Gursar Sadhar	50
9.	Dev Samaj College of Education for Women, Ferozepur City	50
10.	LLRM College of Education, Dhudike	50

11.	GHG College of Education for Women, Sidhwan Khurd (Only for Girls)	50
12.	Dashmesh College of Education for Girls, Badal , Muktsar (Only for Girls)	50

EMPLOYMENT CERTIFICATE

(To be provided by the Principal/Headmistress and Countersigned by appropriate authority)

This is to certify that Mr./Ms.has been teaching in this school fromtoas Post Graduate/Graduate/Primary/Assistant Teacher and he/she is a regular/ full time/ contractual Teacher of this school. He / She has.....years of teaching experience. This School is Govt. / Govt. aided / unaided and is fully recognized by the Central/ State Government/ Union Territory. [Please tick (✓) the appropriate]

Signature of Principal/ Headmaster/ Headmistress with stamp

Place.....

Name

Dated.....

Address.....

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.....

Certificate from countersigning authority

It is certified that the information as given above is correct and nothing has been concealed thereof.

Countersigning Authority

(Stamp)

*Appropriate authority for countersigning on the employment certificate of the teachers from:

1. Government/Recognized School : Concerned District Education Officer

2. Affiliated School to various Education Boards, CBSE/ICSE etc. : Concerned Incharge affiliation in respective Education Boards
3. Kendriya/ Navodaya Vidyalayas : Principal of the Institution
4. Degree College offering +1, +2 Classes : Principal of the College
5. Schools working under Zila Parishad/ Panchyti Raj etc/SSA/RMSA : ADC(D)/Block Development & Panchyat officer/ nominated by ADC (D)/Project Coordinator SSA/RMSA,
6. Schools under Municipal Corporation/Committee : Mayor/Executive Officer (EO)

Please apply in time.

DOCUMENTS TO BE SENT BEFORE AUGUST LAST DATE (as mention on website) AT USOL

1. Hard Copy of filled ONLINE Application form
2. Attested copy of detail marks cards of qualifying examinations
3. Attested photocopies of documents supporting the claim for reservation categories.
4. Photocopy of employment certificate (properly countersigned by competent authority as mentioned above).

DOCUMENTS REQUIRED AT THE TIME OF COUNSELLING

i)	Original Matriculation certificate	(iii)	Original employment certificate
ii)	Original copies of detail marks cards of qualifying examinations (First year, second year and final year) and also of post graduation if any.	(iv)	Certificates/ documents supporting the claim for reservation other than SC/ST from the Competent Authority
v)	6 passport size photographs		