

ESTD : 1998



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N.B.A. ACCREDITED

# HCTM TECHNICAL CAMPUS

Approved by A.I.C.T.E. New Delhi and Accredited by N.B.A.  
Permanently Affiliated to Kurukshetra University, Kurukshetra  
(Managed by Dr. Puran Chand Dharmarth Trust (Regd.))

**Post Box No. 44, Ambala Road, Kaithal-136027 (Haryana)**

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## Particulars of Student for preparation of College Identity Card

Name (In Capital) \_\_\_\_\_

Course \_\_\_\_\_ Branch \_\_\_\_\_

College Roll No. \_\_\_\_\_ College Library ID No. \_\_\_\_\_

Duration of Course : \_\_\_\_\_

Date of Birth \_\_\_\_\_ Blood Group \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Contact No.: Candidate : \_\_\_\_\_

Permanent Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Father's Name : \_\_\_\_\_

Contact No. (Father/Guardian) : \_\_\_\_\_

Mother's Name : \_\_\_\_\_

Signature of the Candidate

Note : The student should fill-up all particulars in this form, accurately as the Identity Card is issued once during the tenure of the course.

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

Application Form for determining eligibility of students shown in RF-21 &amp; RF-22 Return

**Important Note :**

- (I) The application form duly filled in by the student and completed in all respect, must be sent to the University within 10 days from the date of admission.
- (II) A student joining a college affiliated to this University, on the basis of having passed the qualifying exam., from another recognized University/Board (except Board of School Education, Haryana), are required to apply for eligibility by completing this form.
- (III) The application form with the prescribed fee of Rs. 25/- alongwith Original Details Marks Certificate and Photostat/ attested copy thereof and Migration Certificate must be sent.

1. Name of candidate : Mr./Ms. \_\_\_\_\_
2. Father's name : Shri \_\_\_\_\_
3. Mother's name : Mrs. \_\_\_\_\_
4. Registration No. of Kurukshetra University (if any) \_\_\_\_\_
5. Date of Birth (as recorded in Matric Certificate) \_\_\_\_\_
6. Class/Course to which admission is sought \_\_\_\_\_ Branch \_\_\_\_\_
- Class Roll No. \_\_\_\_\_ Subject offered (i) \_\_\_\_\_ (ii) \_\_\_\_\_
7. Fill in the below given columns on the basis of which the admission is sought.

In block letters as  
per lower exam.  
certificate

Name of the Exam. Passed	Year	Month	Roll No.	Subject/Paper	Marks obtained In each subjec	Maximum Marks in Subject	Marks obtd./ Total Marks	Aggregate %age of Marks	Univ./ Board	Result : Pass/Fail/Re-appear

8. Are you appearing in any compartment/deficient subject in the supplementary examination from this or any other University/Board ?

If so, name of University/Board \_\_\_\_\_ Name of Exam \_\_\_\_\_ Comptt./Deficient subject \_\_\_\_\_

9. Correspondence address \_\_\_\_\_

10. Permanent Address \_\_\_\_\_ PIN \_\_\_\_\_

11. Do you belong to Scheduled Caste/Scheduled Tribe? \_\_\_\_\_ PIN \_\_\_\_\_

I do hereby declare as under :

- That the statement given above is true to the best of my knowledge and belief and nothing has been concealed.
- That I have not passed the same or equivalent examination from this or any other University/Education Board of which I am seeking admission.
- That no action of any kind against me is pending or has been decided in any University/Education Board which makes me ineligible for admission to the course.
- That I am taking admission in the college at my own risk and responsibility subject to confirmation of my eligibility by the University. If I am declared ineligible at any stage for admission to the course and my admission is cancelled by the University abinitio. I shall have no claim whatsoever for this.

Dated \_\_\_\_\_

Signature of the Father/Guardian

Signature of student

Certified that the eligibility of the candidate has been checked and he/she is eligible to take admission in the college for the above course under the latest University Rules/Ordinance and as per list of examinations recognized by this University. The admission has been allowed provisionally to the candidate at his/her own risk and responsibility subject to confirmation of the eligibility by the University. The Original Certificate/DMC has been obtained from the candidate and is attached herewith for the purpose. If the candidate is declared ineligible for admission to the above course for non-fulfillment of any of the eligibility conditions and the provisional admission of candidate is cancelled, the college shall have no claim whatsoever for this.

DA: Original Certificate attached

- i) \_\_\_\_\_
- ii) \_\_\_\_\_

Signature of Principal  
with office seal

The Director,  
HCTM Technical Campus  
Ambala Road,  
Kaithal – 136 027 (Haryana)

**Subject : Registration for Admission in B.Tech. / M.Tech. / MBA / MCA / BBA / BCA (201 - 1 ) .**

Sir,

I, \_\_\_\_\_, Son/ daughter of Sh. \_\_\_\_\_ a  
Resident of \_\_\_\_\_ am  
interested to seek admission in the course of \_\_\_\_\_ in your college in the  
ensuing session \_\_\_\_\_.

I have passed qualifying examination i.e. \_\_\_\_\_ securing \_\_\_\_\_ out of \_\_\_\_\_ marks  
( \_\_\_\_\_ %) from \_\_\_\_\_ (Name of Board / University). I have also  
appeared in AIEEE/LEET/MAT test this year and my Rank is \_\_\_\_\_.

On the basis of the above qualification, I apply in your college, to seek admission in the above course and  
request you to register my name for admission at my own risk and responsibility. I fully understand that  
registration of my name in the college for admission, does not guarantee me the right of admission in the  
college notwithstanding fulfillment of condition of eligibility. I also understand that I am required to get my  
admission regularized/finalized in the college at a later stage, failing which my registration shall stand  
cancelled ab-initio.

I also understand that the decision of the college/admission committee will be final and binding upon me.

I am tendering a sum of Rs. 1000/- (Rupees one thousand only) in the college as registration fee  
(non-refundable) as under :

in cash vide College Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

OR

Through Demand Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Bank \_\_\_\_\_

In favour of the Haryana College of Technology & Management, Kaithal.

Thanking you,

Yours faithfully,

Signature of the Applicant

Name : \_\_\_\_\_

Address \_\_\_\_\_

Place : \_\_\_\_\_

\_\_\_\_\_

Date : \_\_\_\_\_

Contact No. \_\_\_\_\_

**Application Form to be a member of College Alumni  
(Authorization Letter by student)**

I \_\_\_\_\_ S/o D/o \_\_\_\_\_ a  
students of (B.Tech./M.Tech./MBA/MCA/BBA/BCA) \_\_\_\_\_ HCTM Technical  
Campus, Ambala Road, Kaithal to become a life-time member of College Alumni. The  
requisite charges/fee of Rs.1000/- (Rupees one thousand only) may be recovered from  
my Caution Money lying with the college.

I further authorize the college administration to refund my Caution Money after the  
deduction of Rs.1000/-.

Date : \_\_\_\_\_

Place : \_\_\_\_\_

SIGNATURE OF THE CANDIDATE

Full Name: \_\_\_\_\_

S/o/D/o \_\_\_\_\_

Course/Branch \_\_\_\_\_

Session \_\_\_\_\_

## Undertaking by Father\Mother\Guardian of Student

I \_\_\_\_\_ F/M/Guardian of Mr./Ms. \_\_\_\_\_ (Name of Student) admitted in B.Tech/M.Tech/MCA/MBA/BBA/BCA course in **HCTM Technical Campus, Kaithal** do hereby solemnly affirm as under :

1. That I have gone through the contents of "Undertaking" given by my son/daughter/ward for seeking admission in HCTM Technical Campus, and shall abide by the same.
2. That my above said ward will not involve in any act of ragging and he\she will immediately report to the College Administration, if there comes any incident of ragging on the college premises in his\her knowledge.
3. That my above said son\daughter\ward will maintain good behavior and strict discipline and not take part in any activities prejudicial to the discipline\property etc. of the college.
4. That I undertake that my above said son\daughter\ward will attend the College\classes right from the opening day. It is expressly understood that the admission of my son\daughter\ward would stand automatically cancelled without any further notice\reference to me if he\she abstain from classes\college at any time during the course of studies.
5. That the entire amount of Tuition and College and Hostel, dues once paid by him\her (except refundable Security\caution money), shall stand forfeited in favour of College upon his/her withdrawal\cancellation of admission for any reasons, whatsoever and he\she shall have no claim for the refund of the same.
6. That I have been told that my son\daughter\ward will be required to undergo obligatory practical training for specified period in accordance with the relevant academic curriculum. I agree that in the event of my son\daughter\ward being placed\deputed in an industry\institution for such Practical training, I will have no objection for his\her being so placed. Further, I agree that the College shall not be responsible in any way for any mishap that may occur during his\her tenure with the College and training outside the college.

Place :

Date :

Signature of Father\Mother\Guardian

Name : \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Undertaking by Applicant/Student

I \_\_\_\_\_ S/O / D/O SH. \_\_\_\_\_ admitted in class

B.Tech/M.Tech/MBA/MCA/BBA/BCA in the **HCTM Technical Campus, Kaithal** do hereby declare and affirm as under :

1. That my admission in the College is provisional and if at any stage, I am declared ineligible or my admission is cancelled by the University/State Govt. I will abide by the decision and will have no claim, whatsoever, against the College/University/State Govt.
2. That I shall strictly abide by the rules & regulations of the College and Kurukshetra University that may be in force from time to time.
3. That I am fully aware that in pursuance of the verdict of the Hon'ble Supreme Court of India, ragging in any form in the College is totally banned, I shall not indulge in any act of ragging. If at any stage I am found guilty, I shall be liable to be expelled from the college roll and no appeal against expulsion shall be entertained.
4. That during my stay in the College, I shall not take part in any subversive or indisciplinary activities or act of damaging the property of the College. If found indulging so, my admission is liable to be cancelled or I shall be liable to the punishment which is deemed appropriate by the College administration.
5. That in the event of cancellation of my admission from college, the entire amount of Tuition and other College dues including Hostel fees paid by me (except refundable amount) shall stand forfeited in favour of the college and I have no claim whatsoever for the refund.
6. That the decisions of Director/College authorities in all the matters concerning to admission, studies, discipline and conduct etc. will be final and binding upon me.
7. That use/keeping of alcohol, smoking, drugs or any other intoxicant within the college premises is forbidden and banned and if found guilty I may be punished.
8. That, if at any stage/time, the fee structure is revised/enhanced by the College/University authorities/state govt. the same would be binding upon me and will be paid, as per the rates & schedule fixed by such authorities.
9. That I have no objection, if my photograph/ bio-data is used by the college/University in any form i.e. advertisement/publication etc.
10. That I authorize the College to make good any pending dues against me from my security etc. payable by the College.
11. That I shall attend the classes in the College right from the commencement date, failing which my admission shall be deemed to be cancelled without any notice to me. I shall abide by the attendance norms, to appear in University Examinations, as per University rules.
12. That, in pursuance of University Rules I shall attend at least 75% of the total lectures delivered ( theory and practical separately) of a particular semester, which is the eligibility condition to appear in the University Exam. In case of my failure to meet this condition, my candidature to appear in the relevant semester university exam may be detained/cancelled.
13. That I shall make good shortage of attendance during remaining period of semester, as per facilities available with college to fulfill the condition of attendance. However if it is not done, I may be debarred to appear university examination of concerned semester

Signature of student

### DECLARATION

I \_\_\_\_\_ S/O /D/O Sh. \_\_\_\_\_ do hereby solemnly affirm and declare that the information provided by me in the admission form. is correct and nothing has been concealed. I shall abide by the contents of the undertaking given above.

Countersigned

Signature of the father/mother/guardian

Signature of the student

Date :

**Undertaking against withdrawal of admission  
(By those seeking admission under Management Quota)**

I, Mr./Ms. \_\_\_\_\_, Son/Daughter of Sh. \_\_\_\_\_ have taken admission in \_\_\_\_\_ Course/Branch under Management /Leftover seats in HCTM Technical Campus, Ambala Road, Kaithal. I undertake that I will not withdraw my admission under any circumstances at any stage of the course. I, however, understand that in case I do so, all the amount/fee deposited by me, shall be forfeited, and shall not have any claim against the College.

SIGNATURE OF THE PARENT/GUARDIAN

SIGNATURE OF THE CANDIDATE

Place : \_\_\_\_\_

DATE : \_\_\_\_\_

**Undertaking/Declaration**  
**(To be given by applicant seeking admission on the LEET Basis)**

I, \_\_\_\_\_ S/o/ D/o Shri \_\_\_\_\_ hereby submit as under :

1. That Institute/College, from where I have passed my three year diploma is recognized by AICTE/UGC/DTE, Haryana and if at any stage (after my admission), it is found/proved to be "fake" or "unrecognized", my admission is liable to be cancelled ab-initio. I shall not claim any refund of fee etc, deposited by me in college.
2. That my result of Three-Year Diploma/B.Sc. Course has not so far been declared by State Board. Therefore, I may kindly be allowed provisional admission to B.Tech. in \_\_\_\_\_ 2nd year (3rd semester). I shall submit my original Three-Year Diploma certificates along with other original certificates before \_\_\_\_\_, for verification of my eligibility.
3. That, if I failed to submit my original Three-Year Diploma Certificates/ Other Original Certificates by the above date, my provisional admission to B.Tech. Course (under LEET) shall stand cancelled and I will have no claim for my admission in question.

Signature of Candidate

Full Address :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My son/daughter/ward may be admitted provisionally for want of original documents and in case of his/her failure to submit the original documents of three years diploma by the above specified date, (to verify his/her eligibility) his/her provisional admission to B.Tech. course (under LEET) will stand cancelled.

Date \_\_\_\_\_

Signature of Father/Guardian