

JIWAJI UNIVERSITY, GWALIOR

Tender No./Stores/Dev./2012/800

Gwalior, Dated: 25-06-2012

Third Call

Sealed tender are invited for the supply of following accessories items for smart class room:-

S.No.	Item	Quantity	EMD Amount Rs.	Cost Of Tender Form
Group 02	1. PA Amplifier	30	48,000/-	1,000/-
	2. PA Speaker	120		
	3. PA Goose Neck Microphone	30		
	4. PA Cordless Microphone	60		

Tender form along with terms & conditions may be obtained from stores department of Jiwaji university, Gwalior during office hours. It can also be downloaded through our website www.jiwaji.edu and in such case a bank draft for tender form cost in favour of the Registrar, Jiwaji University, Gwalior must be attached along with tender form. The last date for receiving the sealed tender is 03/07/2012 till 01:30 p.m.



Registrar

JIWAJI UNIVERSITY, GWALIOR

TENDER DOCUMENT FOR ACCESSORIES ITEMS FOR SMART CLASS ROOM

GROUP - 02

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JIWAJI UNIVERSITY, GWALIOR (M. P.)

PRICE – Rs.1000/- Only

Tel: (0751) 2442801, 2442823

Website: www.jiwaji.edu

GROUP -02

JIWAJI UNIVERSITY, GWALIOR

CHECK LIST OF ENCLOSURES

(To Be Submitted In Envelop No. – 2)

The tenderer should write enclosure No. as given below on each document of the enclosures of Technical bid envelope-2 and arrange them in the following order :

(Please write enclosure no. on the cover page of each document with ink.)

Enclosure-1 Technical bid form and terms & conditions duly signed by the tenderer with seal of the firm on each page.

Enclosure-2 Copy of PAN No. issued by Income tax department

Enclosure-3 Copy of VAT/ TIN/CST No. Registration issued by commercial tax department..

Enclosure-4 Copy of manufacturer certificate/authorized dealer certificate issued by the Manufacturer for each item.

Enclosure-5 Copy of registration certificate issued under MP shops and establishments act or other applicable act.

Enclosure-6 Copy of brochures or relevant documents for each item to prove that all the items quoted are in accordance with the specifications laid down in the tender document.

Note: All pages including the enclosures shall be signed with seal by the tenderer.

JIWAJI UNIVERSITY, GWALIOR

TERMS AND CONDITIONS

(To Be Submitted In Envelop No. – 2)

1. Sealed offers should be addressed to the Registrar Jiwaji University Gwalior, and to be submitted on or before **03/07/2012 till 01:30 p.m.**
2. Offer received after **03/07/2012, 01:30 p.m.** shall not be accepted in any case.
3. Tenders received within the specified time shall be opened on **03/07/2012, 03:00 p.m.** at room no.16 Administrative Block, Jiwaji University, Gwalior in presence of the tenderers or their authorized representatives who choose to remain present.
4. The tender shall be accompanied with EMD of Rs. 48,000/- in the form of Demand Draft drawn on any Nationalized Scheduled Bank in favour of the Registrar Jiwaji University Gwalior . In case of the tender document downloaded from the website, the cost of tender document of Rs.1000/- should also be submitted by DD in favour of the Registrar Jiwaji University Gwalior.
5. Tenderer must be the manufacturer or authorized dealer from the manufacturers for all the items as specified in the tender document. If the manufacturer certificate/authorized dealership certificate from manufacturer for all the items will not be found attached with the Technical Bid then the tender will be summarily rejected.
6. Tenderer should enclose the copy of PAN issued by income tax department with technical bid.
7. The tenderer should have VAT/TIN/CST No. issued by department of commercial taxes.(Please enclose copy of registration with technical bid)
8. The tenderer should be registered under MP Shop Establishment Act or other applicable Act.(Please enclose copy of registration with technical bid.)
9. Conditional Tenders shall not be accepted in any case. A copy of the terms and conditions signed by the tenderer with seal on each page should be submitted along with technical bid as token of acceptance of the terms and conditions. In case of non receipt of terms and conditions duly signed with the tender form the tender will be rejected.

Signature of tenderer with Seal

10. Technical bid shall be opened only of those who have submitted the EMD and cost of tender form as specified.

11. Financial bid shall be opened only of those who have submitted proper EMD and cost of tender document and are selected in Technical Bid evaluation.

12. The list of items required and their specifications are mentioned in chart given below:

S.No.	Description Item with specifications	Unit
1.	<u>PA Amplifier -</u> Power Requirement – AC 220-240V, 50/60 Hz Power Output – Between 120 W – 160W RMS Input Channel – 5 x mic, 2 x Aux Frequency Response – 50 – 15000/16000 Hz \pm 3 dB Signal to Noise Ratio – 60 dB Tone Control – Bass \pm 10 dB at 10 Hz, Treble \pm 10 dB at 10 KHz Outputs – 200 mv / 600 Ohms Speakers Output – 4 Ohm, 8 Ohm, 70V & 100V	30
2.	<u>PA Speakers</u> Input Power – Between 32W-60W Rated Voltage – 100V Tweeter – 13mm Dome Frequency Response – 80 – 20000 Hz SPL at 1W/1M – 85-100 dB	120
3.	<u>PA Goose Neck Microphone</u> Frequency Response – 50-16000/17000Hz Sensitivity – 4mv/Pa Impedance – 1 K Ohms Power – 1.5/3V – 9VDC Length – between 17.5” – 18”	30
4.	<u>PA Cordless Microphone Hand Held & Collar Type</u> Frequency Stability - \pm 0.005 Operation – VHF Frequency Response – 50 – 15000 Hz Maximum Deviation - \pm 25 / \pm 30KHz Power Requirement Receiver – AC 220-240V for AC Adaptor Signal to Noise Ratio - > 100 dB Audio Dynamic Range – 80dB-100dB	60

Signature of tenderer with seal

2.

13. The Tenderer should enclose brochures or relevant documents for each item with technical bid to prove that all the items quoted are in accordance with the specification laid down in the tender documents.

14. A - Submission of the Tender Document

The tender shall be submitted under TWO BID system in **three different sealed envelopes**:

ENVELOPE No.1 :- EMD and cost of tender document, if downloaded from the website.

ENVELOPE No.2:- Technical Bid and Terms & Conditions containing all certificates, documents along with duly filled in check list, as set out in the tender document and in the order as given in the check list.

ENVELOPE No.3:- Financial Bid, containing the rates quoted by the tenderer.

ENVELOPE No.1

(i) This envelope will consist of the Earnest Money Deposit (EMD) of Rs.48,000/- in the form of DD from any nationalized scheduled bank, in favour of the Registrar Jiwaji University Gwalior. In case of the tender document downloaded from the website, the cost of tender document of Rs.1000/- should also be included in this envelope by DD in favour of the Registrar Jiwaji University Gwalior.

(ii) Those tenders not containing the EMD and the cost of tender document will be summarily rejected.

(iii) This envelope will be superscribed as “**ENVELOPE No.1 – EMD**” and should be addressed to the Registrar Jiwaji University, Gwalior.

ENVELOPE No.2

(i) All technical information in Technical bid along with Terms and Conditions , certificates, etc., to be submitted in Envelope No.2 duly sealed. The tenderer should write enclosure No. as given below on each document of the enclosures of Technical bid envelope and arrange them in the following order :

Enclosure-1 Technical bid form and terms & conditions duly signed by the tenderer with seal of the firm on each page.

Enclosure-2 Copy of PAN No. issued by Income tax department

Enclosure-3 Copy of VAT/ TIN/CST No. Registration issued by commercial tax department..

Enclosure-4 Copy of manufacturer certificate/authorized dealer certificate issued by the Manufacturer for each item.

Signature of tenderer with seal

Enclosure-5 Copy of registration certificate issued under MP shops and establishments act or other applicable act.

Enclosure-6 Copy of brochures or relevant documents for each item to prove that all the items quoted are in accordance with the specifications laid down in the tender document.

(ii) All pages including the enclosures shall be signed with seal by the tenderer.

(iii) This envelope will be super scribed as “**ENVELOPE No.2 – “TECHNICAL BID”** and should be addressed to the Registrar Jiwaji University, Gwalior.

ENVELOPE No.3

(i) FINANCIAL BID shall be in the third envelope containing the filled up schedule of rates duly sealed.

(ii) This envelope should be superscribed as “**ENVELOPE No.3 – “FINANCIAL BID”** and should be addressed to the Registrar Jiwaji University, Gwalior.

B. All the above three envelopes are to be inserted in a larger envelope and duly sealed before submitting the tender document. This envelope should be addressed to the Registrar Jiwaji University Gwalior – 474011 (M.P.)and super scribed as- “TENDER FOR ACCESSORIES ITEMS FOR SMART CLASS ROOM GROUP-02”.

All tenderers are required to read tender document carefully before quoting rates and submission of tender.

14. RATES :

(i) Only net rates should be quoted in financial bid against the specified column of the items.. No Separate free goods or cash discounts should be offered.

(ii) Delivery should be given to Jiwaji University, Gwalior. The University will pay no cartage or transportation charges and the rates must be quoted inclusive F.O.R. Gwalior accordingly.

(iii) The net rate must be inclusive of all charges by way of packing, forwarding, incidental of transit charge including transit insurance, octroi and any other levies or duties etc. charge on the product except Sales Tax (VAT/CST). If rates are quoted giving any free goods quantity or cash discounts the same shall not be considered.

Signature of tenderer with seal

(iv) Only Sales Tax (VAT/CST) and surcharge if applicable will be paid over net rate.

(v) The rates must be written both in words and figures in financial bid, in case of discrepancy between the prices quoted in words and in figures, lower of the two shall be considered. There should not be errors and/or overwriting. Corrections if any should be made clearly and signed by the tenderer with date. Element of the Madhya Pradesh Sales Tax (VAT) or Central Sales Tax should be mentioned separately.

(vi) The tenderer should clearly state regarding charges for installation of the equipment if any, in the commercial bid.

15. The quantities of each item to be purchased may vary according to actual requirement at the time of placing order.

16. If there is any DGS&D rate contract or MPLUN rate contract, the same should be quoted enclosing the copy of rate contract, which will get preference.

17. The tenderer should avoid the use of vague terms such as 'extra as applicable' otherwise such tenders will be rejected.

18. Condition of advance payment will not be accepted in any case. Full payment will be made after receipt of material, inspection thereof and after satisfactory installation and working of all the items.

19. If any of dates of receipt/opening of tender happen to be declared as holiday, the schedule will be shifted to the next working day automatically.

20. Earnest money shall be forfeited in case the selected firm does not supply the items within specified time as mentioned in the supply order by the Registrar Jiwaji University Gwalior.

21. If the successful tenderer requests for an extension of time for supply of all or any item due to account of occurrence of any circumstances beyond control of human being than he shall apply in writing to the Registrar Jiwaji University, Gwalior for the same immediately on occurrence of the circumstances. Decision of the Vice Chancellor, Jiwaji University will be final and binding to the tenderer in this regard.

Signature of tenderer with seal

22. If the tenderer is unable to complete the supply within the specified or extended period, the Registrar shall be entitled to purchase all the items or any part thereof from the second lowest bidder or elsewhere without notice to the tenderer on his (i.e., Tenderers) account and risk. The tenderer shall be liable to pay any loss or damage which the registrar Jiwaji University may sustain by reasons of such failure on the part of the tenderer.
23. EMD amount Rs.48,000/- of the the successful tenderer will be converted as performance guarantee after supplying and installation of all the items for the period of one year so as to ensure proper maintenance and satisfactory working of the items. The successful tenderer may choose to submit a bank guarantee of Rs.48,000/- issued by a nationalized bank as performance guarantee after supplying and installation of all the items and in such case EMD amount Rs.48,000/-will be refunded back to the tenderer. No interest shall be paid on the EMD/Performance Guarantee.
24. The supply order shall generally be awarded to the lowest tenderer as per the Bid Evaluation Criteria. However the Registrar Jiwaji University Gwalior does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason. The Registrar Jiwaji University, Gwalior also reserves the right to reject any bid which in his opinion is violating any of the conditions without any liability to any loss whatsoever it may cause to the tenderer in the process.
25. Tax deducted at source (TDS) will be deducted by the Registrar Jiwaji University from the bills as per rules inforce from time to time . The firm will have to bear all applicable taxes and duties enforced by the Central / State Government / Local Bodies from time to time.
26. All the items supplied by the tenderer should be strictly in accordance with the specifications laid down in the tender document.
27. The tenderer shall be responsible for the proper packing and delivery of the material to the University. In the event of any loss, damage, or breakage or shortage, the tenderer shall make good the loss and shortage found at the checking of the materials by the University. No extra cost on such account shall be admissible.

Signature of tenderer with seal

28. The prices charged for the items supplied by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the same items to any other persons during the period of supply to the university. If any time, during the period of supply, the tenderer reduces the sales price chargeable for any item, he shall forth will notify such reduction to the Registrar, Jiwaji University, Gwalior and the price same payable for the items supplied after the date of coming into force of such reduction or sale shall stand corresponding reduced.
29. In the event of any dispute, The Vice Chancellor Jiwaji University, shall be the sole Arbitrator and his decision shall be final and binding on both the parties. .
30. After submission of tender no tenderer shall contact Jiwaji University on any matter relating to bid. Any effort on part of a tenderer to influence the Competent Authority in the decision making of bid evaluation or bid comparison may result in rejection of the tenderer's bid.
31. Legal proceeding if any arising out of the Tender shall have to be lodged in courts situated in Gwalior City only.
32. It is expected and assumed that all the documents, certificates, declarations made are true and correct on the basis of which technical evaluation will be made. If the information submitted by the tenderers is not correct and subsequently has come to the knowledge of Jiwaji University, then the order of supply for the items may be liable for cancellation at the discretion of jiwaji University and EMD/Performance Guarantee will be forfeited.
33. The Registrar, Jiwaji University, Gwalior can relax the terms and conditions in the exigency of the department work.

Registrar

Jiwaji University, Gwalior

I/We have read the above terms and conditions and I/We agree to abide by the same.

Signature of Tenderer with Seal

JIWAJI UNIVERSITY, GWALIOR

TECHNICAL BID FOR ACCESSORIES ITEMS FOR SMART CLASS ROOM GROUP-02.

(To be submitted in Envelope No.-2)

(Please write all entries in Capital letters and enclose relevant documents as required)

1- Name Of The Tenderer Firm :.....

2- Address Of The Firm :

.....

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3- Name Of The Proprietor Of The Firm :.....

4- Telephone Number 1- Office :.....2- Residence :.....

Mobile :.....Fax :.....

5- E-Mail Id Of The Firm :

6- Details Of The Emd Amount : Rs..... D.D. No.....

Dated..... Name and address of the Bank :

7- Details Of The Cost Of Form Purchased :

(A) If Purchased From The University : Amount Rs.....

(Please enclose photocopy of the receipt) -Receipt No..... Dated.....

(B) If Downloaded From The University Website

Rs..... D.D. No..... Dated.....

Name and address of the Bank :

Signature of Tenderer with Seal

8- PAN No. issued by Income Tax Department :

(Please also enclose photocopy)

9- VAT/TIN/CST Registration No. :

issued by commercial Tax department:

(Please also enclose photo copy)

10- Whether Registration No./certificate issued under : Yes/No.

M.P. shops and Establishment Act or other

applicable Act is enclosed (Please enclose photo copy)

11- Whether copies of Manufacturer / Authorised Dealership: Yes/No.

certificate for all the items issued by the manufacturer

is enclosed (Please enclose photo copy)

12- Whether copy of brochures or relevant documents : Yes/No

for each item to prove that all the items quoted

are in accordance with the specifications laid down

in the tender documents is enclosed

13- Whether acceptance of terms & conditions is enclosed : Yes/No

(Please sign each page of terms & conditions as

token of acceptance)

Signature of Tenderer with Seal

JIWAJI UNIVERSITY, GWALIOR

FINANCIAL BID FOR ACCESSORIES ITEMS FOR SMART

CLASS ROOM GROUP-02.

(To be submitted in Envelope No.-03)

1. Name of the Firm
2. Address of the firm
3. Telephone No.

Please read general terms & conditions carefully before filling the financial bid. Quoted net rates must be inclusive of all charges by way of packing, forwarding incidental of transit charge including transit insurance, octroi and any other levies or duties etc. and transportation of material up to University office/store except Sales Tax (MPST/CST/VAT).

Note :-

1. No separate free goods or Cash Discounts should be offered.
2. Rate should be written both in words and figures.

S.No.	Description of Item with specifications	Unit Price Rs.		MPST/CST/VAT (as applicable) Please mention in %
		In Fig.	In Word	
1.	<u>PA Amplifier -</u> Power Requirement – AC 220-240V, 50/60 Hz Power Output – Between 120 W – 160W RMS Input Channel – 5 x mic, 2 x Aux Frequency Response – 50 – 15000/16000 Hz \pm 3 dB Signal to Noise Ratio – 60 dB Tone Control – Bass \pm 10 dB at 10 Hz, Treble \pm 10 dB at 10 KHz Outputs – 200 mv / 600 Ohms Speakers Output – 4 Ohm, 8 Ohm, 70V & 100V			
2.	<u>PA Speakers</u> Input Power – Between 32W-60W Rated Voltage – 100V Tweeter – 13mm Dome Frequency Response – 80 – 20000 Hz SPL at 1W/1M – 85-100 dB			

Signature of Tenderer with Seal

3.	<p><u>PA Goose Neck Microphone</u> Frequency Response – 50-16000/17000Hz Sensitivity – 4mv/Pa Impedance – 1 K Ohms Power – 1.5/3V – 9VDC Length – between 17.5” – 18”</p>			
4.	<p><u>PA Cordless Microphone Hand Held & Collar Type</u> Frequency Stability - ± 0.005 Operation – VHF Frequency Response – 50 – 15000 Hz Maximum Deviation - $\pm 25 / \pm 30$KHz Power Requirement Receiver – AC 220-240V for AC Adaptor Signal to Noise Ratio - > 100 dB Audio Dynamic Range – 80dB-100dB</p>			

Signature :
Name of the tenderer:
Seal :