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UNIVERSITY OF DELHI

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Most Urgent/By Hand

No. Aca.I/UG-PG: Admissions/2012/ 27
April 26, 2012

Dear Sir/Madam,

Subject : GUIDELINES FOR ADMISSION TO VARIOUS UNDER-GRADUATE AND POST-GRADUATE COURSES

It has come to the notice of the University that some Departments and Faculties either provide inadequate information on the admission criteria or furnish incorrect information in their admission information bulletins by ignoring the guidelines laid down by the competent authorities from time to time. In order to ensure that the admission and other guidelines notified by the University from time to time are uniformly followed by all concerned, the following guidelines/decisions already approved by the competent authorities are hereby renotified for strict compliance by all concerned:

1. AGE

As per Ordinance I of the University, there is no minimum age bar for admission to the under-graduate and post-graduate courses in the University and its colleges except in the courses where the respective regulatory bodies (such as MCI, AICTE etc.) have prescribed the minimum age requirement in their regulations.

2. RELAXATIONS/CONCESSIONS

(a) Scheduled Caste/Scheduled Tribe

Ref: AC Resolution No. 88 dated 14/06/1983; EC Resolution No. 157 dated 24/12/2001

The minimum eligibility requirement for the Scheduled Caste/Scheduled Tribe candidates will be that they must have passed the qualifying school/degree examination. Provided that the minimum eligibility for admission to post-graduate Courses be the minimum pass marks of the qualifying examination concerned

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of the University of Delhi. In the case of Scheduled Castes/ Scheduled Tribes candidates who had passed the last qualifying examination from other Universities, they should have secured at least the same percentage of pass marks at the qualifying examination as prescribed for the equivalent examination of Delhi University for purposes of admission to the Post-graduate course of this-University.

That where the admission is based on screening/written test, both for under-graduate and post-graduate courses, the Scheduled Castes/Tribes candidates would also be required to take the test but their merit list be drawn separately and permitted as per the reservation quota.

However, for admission to the M.Phil. and Ph.D. programmes, the SC/ST candidates shall be given 5% relaxation in the minimum eligibility marks.

(b) Other Backward Classes

Ref: Notification No. Aca.I/2012-13/OBC/588 dated 11/04/2012

The OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 10% of the minimum eligibility marks prescribed for the General Category candidates. For example, if the minimum eligibility for admission to a course is 50% for the General Category candidates, the minimum eligibility for the OBCs would be 45% i.e. (50% less 10% of 50%).

All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in the order of their merit, keeping in view the availability of seats reserved for them.

The OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the **Central List** of the OBCs only shall be eligible to be considered for admission under the OBC Category.

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(a) **Persons With Disabilities (PWD)**

The PWD candidates with not less than 40% disability shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 5%.

(b) **Children/Widows of the eligible Armed Forces Personnel (CW)**

A concessions of 5% marks in the minimum eligibility requirements in the qualifying examinations.

(c) The candidates belonging to the Scheduled Caste, Scheduled Tribes, and Persons with Physical Disability shall be charged the admission form/entrance examination fee at concessional rates.

3. RESERVATIONS

(a) **Scheduled Caste/Scheduled Tribe/Other Backward Classes**

Reservation of seats in admissions to various under-graduate and post-graduate courses, including the M.Phil. programme, shall be in the following manner:

Scheduled Caste =15% of total intake in each course

Scheduled Tribe =7 ½ % of total intake in each course

Other Backward Classes =27% of total intake in each course

The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in the case of non-availability of the eligible candidates the reserved seats may be interchanged between the SC & ST. If still any seat remains unfilled, the same shall be left vacant.

The seats reserved for the OBCs remain vacant, the said seats shall be filled with the OBC students. Only if OBC candidates possessing the minimum eligibility marks are not available in the OBC category then the vacant OBC seats shall be converted into General Category seats in accordance with the admission schedule notified by the University.

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(b) Supernumerary seats:

- (i) **Persons with Disabilities (PWD) =3%** of total intake (1% each for the persons with low vision or blindness, hearing impaired and loco motor disability or cerebral palsy (interchangeable in case of non-availability of candidates in the sub-categories).
- (ii) **Children/Widows of the eligible Armed Forces Personnel (CW Category) =5%** of the seats in each course.

As per the guidelines approved by the Academic Council, admission of candidates belonging to CW categories have to be made in the following order of priorities:

- I. Widows/Wards of Defence personnel killed in action;
- II. Wards of serving personnel and ex-servicemen disabled in action;
- III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;
- IV. Wards of Defence personnel disabled in peace time with disability attributable to the military service; and
- V. Wards of Ex-servicemen personnel and serving personnel including personnel of police forces who are in receipt of Gallantry Awards;

Category-V (Gallantry Awards) include: Param Vir Chakra, Ashok Chakra, Sarvottam Yudh Seva Medal, Maha Vir Chakra, Kirti Chakra, Uttam Yudh Seva Medal, Vir Chakra, Shaurya Chakra, Yudh Seva Medal, Sena, Nau Sena, Vayusena Medal, Mention-in-Despatches, President's Police Medal for Gallantry, Police Medal for Gallantry.

Authorities Competent to issue certificates under CW category:-

- Secretary, Kendriya, Sainik Board, Delhi
- Secretary, Rajya Zila Sainik Board
- Officer-in-Charge, Records Office
- 1st class Stipendiary Magistrate
- Ministry of Home Affairs (for Police personnel in receipt of Gallantry Awards)

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- (iii) **Foreign Nationals=5%** seats in first year of each course in Colleges.

The foreign nationals seeking admission in the University/its colleges shall have to get themselves registered with the Foreign Students Registry in compliance with the schedule notified by the FSR. No Foreign students will be admitted directly by the Department/Colleges.

- (iv) **Sports/ECA Persons=upto 5%** of total intake in each course.

Admission under these categories shall be made in accordance with the guidelines issued by the University from time to time.

4. For admission to the courses which are governed by the Regulations of the regulatory bodies, like Medical Council of India, Dental Council of India, AICTE, etc. the minimum eligibility requirements prescribed under their respective regulations shall be followed.
5. The merit list for the general category seats will comprise of all the candidates in the order of merit. No one will be excluded from the same. In other words, it will also include SC/ST/OBC candidates if they come in the general merit. A candidate cannot be excluded from the general category merit list just because he belongs to SC/ST/OBC. Such a candidate is entitled to be considered under the general category, as well as under the reserved category. Admission to open category seats will be strictly in the order of merit without excluding SC/ST/OBC candidates.
6. As per A.C. Resolution 40 dated 24/04/1997, no student of the University shall be permitted to pursue two degree courses simultaneously either from the University of Delhi or from other University except the part-time diplomas/certificates of the University of Delhi.

The colleges/Departments shall get the relevant certificates submitted for availing the benefit of reservation verified from the issuing authorities.

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I am directed to request you to kindly ensure that the information provided in your Bulletin of Information is in conformity with these guidelines and if the Bulletin of Information has already been printed, suitable amendments be notified immediately.

Thanking you

Yours faithfully,

RAM DUTT 30/4/12
Deputy Registrar (Academic)

Copy to:

1. The Dean Students' Welfare
2. The Joint Dean Students' Welfare, South Delhi Campus.
3. The Dy. Registrar, South Delhi Campus
4. The PS to VC, PVC, DC, DSC, Director-COL, Registrar
5. The Director, Delhi University Computer Centre for uploading the same on D.U. Website.
6. The Liaison Officer : PWD/SC-ST

Section Officer (Academic-I)