



# MANAGEMENT INSTITUTE OF DURGAPUR

(Approved by AICTE & Affiliated to WBUT)

G.T. ROAD, RAJBANDH, DURGAPUR - 713212, DIST. - BURDWAN

Phone No. : (0343) 2520712, 2520713, 2520880

e-mail : mid@rahul.ac.in, Website : www.mid.rahul.ac.in

*For Office Use Only*

Mode of Payment \_\_\_\_\_

Sl. No. \_\_\_\_\_

Amount \_\_\_\_\_

Roll No. \_\_\_\_\_

DD No. \_\_\_\_\_

Course \_\_\_\_\_

Date \_\_\_\_\_

Date of Admission \_\_\_\_\_

Drawn On \_\_\_\_\_

## Application Form for Admission

Session : 20 - 20

Course : .....

Name of the Student : .....

Father's Name : .....

Name of the Competitive Examination .....

Enrollment No. .... Rank .....

### Documents to be submitted at the time of Admission :

1. Photographs (colour) : 6 (Six) Stamp size and 4 (Four) Passport Size.
2. Photocopy of Age proof Certificate (Madhyamik / 10<sup>th</sup> Std. Admit / Birth Registration Certificate).
3. Photocopy of Marksheet / Grade Card of Madhyamik / 10th standard.
4. Photocopy of Marksheet / Grade Card of Higher Secondary / 12th standard.
5. Photocopy of Marksheet / Grade Card of Graduation. (Wherever applicable)
6. Photocopy of Rank Card of Competitive Examination along with original. (Wherever applicable)
7. Migration Certificate in original. (if applicable)
8. SC / ST / OBC / PH certificate (if applicable) from competent authority.
9. Power of Glass Certificate (if applicable)
10. Character / School / College Leaving Certificate from the Head of the Institution Last attended.

**N.B. :-** All the above documents (two sets of Photocopies duly attested) must be submitted along with the Originals for verification.



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## Application Form for Admission

Session : 20 - 20

Course : .....

Passport Size  
Photograph

- A. i. Full Name Mr./Ms./Mrs. : .....
- ii. Date of Birth : ..... (DD/MM/YYYY)
- iii. Whether (SC/ST/OBC/PH/GEN) : .....
- iv. Sex : MALE / FEMALE
- v. Present Address : .....
- Pin Code ..... State : ..... Nearest Railway Station : .....
- vi. Permanent Address : .....
- Pin Code ..... State : .....
- vii. Phone No. (Residence) ..... Mobile : .....
- viii. Father's Name : .....
- ix. Mother's Name : .....
- x. Blood Group : ..... xi) Religion : ..... xii) Nationality : .....
- B. i. Husband's / Guardian's Name : .....  
(If Father is not Guardian)
- ii. Relationship : .....
- iii. Husband's / Guardian's Address : .....
- Pin Code .....
- State : ..... Ph. No. .... Mob. ....

C. Do you require Hostel Accomodation ? Yes/No

D. Academic Qualifications (High School onwards)

Examinations	Year of Passing	Board / Univ.	Name of Institution / College	Roll No.	% of Marks Secured	Subjects

If previously registered with WBUT : Registration No. .... Year .....

**DECLARATION** : The particulars mentioned above are true to the best of my knowledge. I fully understand that my application is liable to be cancelled in case of any discrepancy being found or adverse report in the Medical Examination or for any other reasons whatsoever for which registration has not been accorded by WBUT, I shall abide by the rules & regulations of the Institute & the University.

Dated :

(Signature of Parent/Guardian)

(Signature of Student)



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## Code of Conduct for the Students

1. To attend classes as per routine and to ensure at least 75% attendance in each class / subject in each semester as per WBUT norms;
2. To attend special classes as and when arranged by the Institute as a part of development of Personality and Communication Skills in particular;
3. To attend classes with proper uniform regularly;
4. To maintain revering relation with the Faculty Members and Staff of the Institute;
5. To maintain discipline not only in the classes but also in the Hostels and other places inside the college premises;
6. To refrain from loitering in the college premises that too in an indecent manner;
7. To abstain from involvement in any kind of indisciplined acts including Ragging in particular;
8. To draw and return Library Books following the norms set by the Institute;
9. To deposit tuition and other fees as per time schedule to avoid fines / penalty / discontinuation in studies;
10. To refrain from smoking and / or taking intoxicated materials;
11. To refrain from using mobile phone inside Institute premises;
12. To abide by rules and regulations of hostels as applicable;
13. To abide by the directives issued by the Institute from time to time.

1. Name of the Guardian / Parents

\_\_\_\_\_

2. Signature of the Guardian / Parents

\_\_\_\_\_

3. Address :

\_\_\_\_\_

P.O. \_\_\_\_\_ PIN \_\_\_\_\_

Dist. \_\_\_\_\_ State \_\_\_\_\_

4. Contact No.

\_\_\_\_\_

5. Occupation

\_\_\_\_\_

6. Date : \_\_\_\_\_

1. Name of the Student

\_\_\_\_\_

2. Course

\_\_\_\_\_

3. Session : 20 - 20

\_\_\_\_\_

4. Signature of the Student

\_\_\_\_\_

5. Contact No.

\_\_\_\_\_

6. Date : \_\_\_\_\_



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## Declaration for boarders of Hostels

I hereby declare that I am the guardian of Mr. / Ms. / Mrs. \_\_\_\_\_ who is a student of \_\_\_\_\_ Management Institute of Durgapur for the year \_\_\_\_\_ and the boarder of your boy's / girl's hostel. He / She may leave the hostel premises on working day / holiday / vacation leave at his / her own risk subject to obeying the standing rules & regulations and orders for the hostel boarders. This will be treated as a consent letter of the guardian of the said student.

1. Name of Father / Guardian : \_\_\_\_\_
2. Address of Father / Guardian : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pin : \_\_\_\_\_ State : \_\_\_\_\_
3. Phone No. : Residence \_\_\_\_\_  
: Office \_\_\_\_\_  
: Mobile \_\_\_\_\_

Thanking you,

(Signature of Parents / Guardian)

(Signature of Student)

Date : .....

Passport  
Size  
Photograph