

SECTION
SIKKIM MANIPAL
SCHOOL OF
ARCHITECTURE

6





SIKKIM MANIPAL SCHOOL OF ARCHITECTURE

(A Constituent College of Sikkim Manipal University)

- **Bachelor of Architecture**

Sikkim Manipal University

Majitar, Rangpo Pin - 737136, East Sikkim

Website: www.smu.edu.in,

E-mail: smit@smu.edu.in

Phone: Admission Cell: 03592 - 246466, 246020

EPABX: 246216, 217, 219, 220 extension 221, 247

Fax: 03592- 246467,246112

Mobile No: +919476363483, +917872976898

PROGRAMS AND ELIGIBILITY CRITERIA



1. BACHELOR OF ARCHITECTURE

1.1 Duration: 5 years (4 years + one year Internship)

1.2 Eligibility Criteria:

- i) Candidates must have passed 10+2 examination with Mathematics as a subject at the 10+2 level with at least 50% marks in aggregate (45% for ST/SC/OBC candidates)
- ii) 10+3 Diploma (any stream) recognized by Central / State Government with 50% (45% for ST/SC/OBC candidates) aggregate marks.
- iii) International Baccalaureate Diploma, after 10 years of schooling with not less than 50% marks (45% for ST/SC/OBC candidates) in aggregate and with Mathematics as a compulsory subject of examination.
- iv) Candidates should have passed National Aptitude Test in Architecture (NATA) administered by COA.
- v) Candidates through Manipal University Entrance Examination conducted by Manipal University, Manipal (Karnataka) are also eligible.

1.3 Number of seats:

Total	General	North East	Defence	Sikkim Govt.	NRI
40	20	7	1	8	4

Note:

- NATA shall be conducted at various designated Test Centers in COA approved architectural institutions in the country on all working days commencing from 01 March 2013. Further information and details regarding conduct of NATA can be obtained on phone 020-22952262, 65731088 and website www.coa.gov.in/school/gen_info.htm.
- Sikkim category (only for candidates of Sikkim) Applicants seeking admission under this category should contact: The Director of Technical Education, HRD Department, Govt of Sikkim, Gangtok
- NRI/PIO/Foreign Nationals/ Children of Indian workers in Gulf Countries: Except eligibility criteria, for other relevant information of this category please see *Para 4.5 of section 1*.
- The course will commence only if sufficient number of candidates join.**



SECTION
UNIVERSITY
DEPARTMENTS

7





UNIVERSITY DEPARTMENTS

- Bachelor/ Master of Arts
- Bachelor/ Master of Commerce
- Bachelor of Business Administration (BBA)
- Master of Hospital Administration

Sikkim Manipal University

5th Mile , Tadong, Gangtok- 737102, Sikkim

Website : www.smu.edu.in

E-mail : admission_smu@smu.edu.in

Ph -91-03592-270389

Fax : 91-03592 -270389

PROGRAMS AND ELIGIBILITY CRITERIA

1. COURSES AND OBJECTIVES

1.1. Bachelor of Arts/Commerce (3 years)

These courses have been designed with an aim to train/teach the students so that they can compete for jobs in Govt. /Banks/MNCs. They may also continue up to Ph.D in SMU.

1.2. Master of Arts /Commerce (2 years)

With base in BA/B.Com, students may further explore wide horizons in the field of Arts and Commerce. They may stand out as resource persons in these fields and accordingly contribute to societies.

1.3. Bachelor of Business Administration (3 years)

B.B.A Course is designed to provide competencies in basic Management discipline as also impart requisite skills in Leadership, Communication, Decision Making and Problem Solving in organizations with appropriate subjects covering areas of finance, marketing, human resource, information technology, operations and international trade.

1.4. Master of Hospital Administration (2 years)

The aim is to equip students with knowledge, experience and skills that will enable them to be effective in Hospital Administration & Health System Management in Health Care Industry/ Hospital establishments.



2. ELIGIBILITY CRITERIA

2.1. B.A/B.Com.

A candidate must have passed 10+2 or equivalent examination in any stream with 50% (45% for SC/ST/OBC) marks in aggregate from recognized Board/ University.

NOTE: CANDIDATES APPEARING IN 10+2 OR EQUIVALENT EXAMINATION ARE ALSO ELIGIBLE TO APPLY.

2.2. MA/M.Com

A candidate must have passed Bachelor of Arts/ Commerce or equivalent with 50% of marks (45% in case of SC/ST/OBC).



2.3. Bachelor of Business Administration (BBA) (3 years)

A candidate must have passed 10+2 or equivalent examination in any stream from recognized Board/ University with 50% marks in aggregate for general (45% for ST, SC & OBC) with adequate proficiency in English. Candidates through central counselling conducted by Manipal University, Manipal (Karnataka) are also eligible for admission.

2.4. Master of Hospital Administration

Bachelors degree with 50% marks in aggregate for general (45% for North Eastern States, ST, SC & OBC) preferably with one year work experience in Hospital / Health System Management.

Put coma between States and ST

Course	Total	Sikkim Govt	General	North East	Defence Foreign/PIO	NRI/
B.Com.	20	4	16	-	-	-
B.A.	20	4	16	-	-	-
M.Com	40	8	32	-	-	-
M.A	40	8	32	-	-	-
Bachelor of Business Administration	45	9	20	9	1	6
Masters in Hospital Administration	15	3	7	3	1	1

(The course will commence only if sufficient numbers of applicants join.)

NOTE:

- The distribution of seats under respective categories is provisional and liable to change on Government orders /decision by the Governing Council.
- The candidates must exercise their option for only one category in the application and the option is not transferable to any other category
- Applicants seeking admission under Sikkim Category (only for candidates of Sikkim) should contact: The Director of Technical Education, HRD Department, Govt. of Sikkim, Gangtok.

3. ADMISSION PROCEDURE:

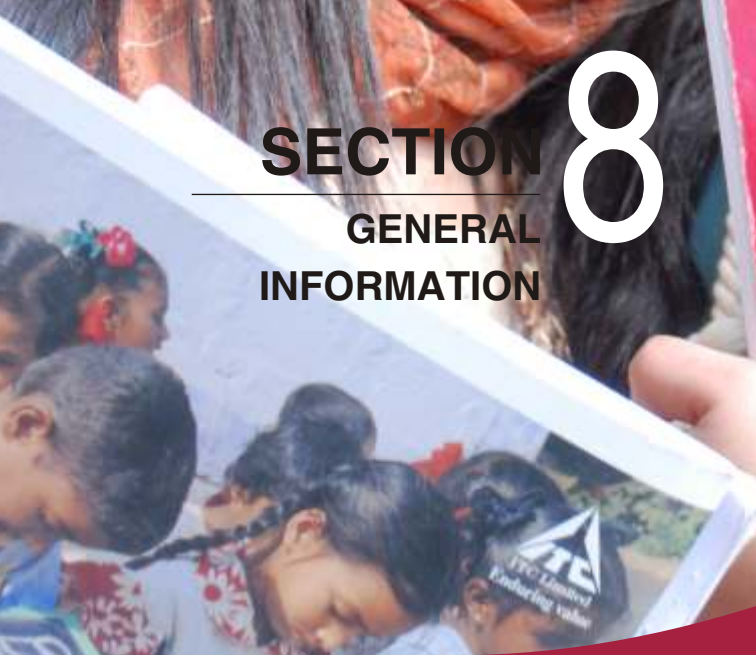
The admission will be based on marks scored in the qualifying examination.





SECTION 8

GENERAL INFORMATION





GENERAL INFORMATION

FOR B.TECH (UNDER AIEEE & SMIT OFFLINE TEST) & ALL OTHER COURSES UNDER SIKKIM MANIPAL UNIVERSITY

1. Guidelines provided in SMU prospectus are for all courses of SMU inclusive of candidates applying for B.Tech. (through AIEEE and SMIT Offline Test). Form for applying to these courses is attached with the prospectus.
2. Cut-Off Ranks & Counselling dates and all relevant information will be displayed on the website www.smu.edu.in

FOR B.TECH (UNDER MU-OET)

1. For MU-OET (B.Tech.) applicants, separate guidelines and application form is enclosed in the SMU/MU prospectus.
2. Counselling dates and all relevant information will be displayed on www.manipal.edu

Sikkim Manipal University

5th Mile, Tadong, Gangtok- 737102, Sikkim

Website: www.smu.edu.in

E-mail: admission_smu@smu.edu.in

Ph -91-03592-270389, 246466, 246020

Fax: 91-03592 -270389, 246467, 246112

GENERAL INFORMATION

1. GUIDELINES FOR FILLING SMU APPLICATION FORM

1.1 General Instructions:

- a) Please refer to item wise instructions before filling up the form.
- b) Fill in the form in English using Capital letters, except for signature. Forms must be filled in applicant's own handwriting.
- c) Use only BLACK or BLUE Hi-Tec type pen to fill up the form.
- d) Square boxes provided in the forms are only for writing the alphabets in capitals or numbers. Only one alphabet or number should be written in one box. Wherever codes are given, fill in the boxes with the appropriate codes.
- e) Overwriting, striking off or erasing in any of the forms may lead to rejection and should be avoided. Any discrepancy in the statement and/or submission of incomplete forms will lead to rejection of application/cancellation of admission.
- f) Keep a photocopy of the filled application for future reference. Application number must be quoted in all future correspondence.
- g) Applicants who are required to submit photocopies of marks cards, certificates or any other documents must ensure that:
 - ▶ The photocopies are taken on A4 size paper only.
 - ▶ The print is clear and legible.
- ▶ Both sides are photocopied if the original document is printed on both sides.
- ▶ Application number must be written at top right corner of all the photocopies.
- h) Do not fold the form. Do not staple or clip the form with any other enclosures, keep it loose. All marks cards and certificates, if any, must be stapled together. Demand draft must be kept loose. However, cost of application form can be remitted electronically also.
- i) The demand draft should be drawn in favour of **'Sikkim Manipal Institute of Technology' payable at Rangpo or electronic transfer can be made to Axis Bank Ltd., Rangpo, Account No. 441010100069632, IFSC Code: UTIB0000441, Bank Code: 211.**
- j) The application number and candidate name should be mentioned on the reverse side of the demand draft.
- k) Fees once remitted shall not be refunded under any circumstances.
- l) B. Tech. counseling and admission under MU-OET will be centrally conducted. Counselling for B.Tech under AIEEE & SMIT Offline Test will be conducted at SMIT and the counselling dates and cut-off ranks will be displayed on our website www.smu.edu.in.



1.2. Form Filling Instructions

1) CODE OF APPLIED COURSE: Write the code of the course applied in the box.

SN	COURSE	CODE
Technical Courses		
1	B. Tech (ECE, CSE, EEE, IT, ME, CE, E&IE) through AIEEE & SMIT OFFLINE TEST	101
2	B. Arch	102
3	B.S (Engg.)	103
4	Integrated M.Sc. (IT, CS, Software, Networking, Embedded Systems)	104
5	Lateral B.Tech. (ECE)	105
6	Lateral B.Tech. (CSE)	106
7	Lateral B.Tech. (EE)	107
8	Lateral B.Tech.(IT)	108
9	Lateral B.Tech. (ME)	109
10	Lateral B.Tech. (CE)	110
11	Lateral B.Tech.(E&IE)	111
12	BCA	112
13	MCA	113
14	M.Tech (Power Electronics)	114
15	M.Tech (CSE)	115
16	M.Tech (IT)	116
17	M.Tech (Digital Electronics & Advanced Communication)	117
18	M.Tech (Material Sciences and Nano Technology)	118
19	M.Tech.(ME)	119
20	PG Diploma in Geo Informatics	120
Medical Courses		
21	MBBS	201
22	B.Sc. (Nursing)	202
23	BPT	203
24	Integrated M.Sc Medical Biotechnology	204
25	Bachelor in Medical Lab Technology (BMLT)	205
26	Post Certificate B.Sc Nursing	206
27	M.Sc Medical (Anatomy)	207
28	M.Sc Medical (Biochemistry)	208
29	M.Sc Medical (Physiology)	209
30	M.Sc Medical (Microbiology)	210
31	MPT	211
32	Master in Hospital Adm.	212
33	MD/MS (Only for NRI/NRI sponsored)	222
Other Courses		
33	BBA	301
34	B.Com	302
35	B.A	303
36	MBA	401
37	Integrated M.Sc (Chemistry)	402
38	Integrated M.Sc (Mathematics)	403
39	Integrated M.Sc (Physics)	404
40	M.Sc (Chemistry)	405
41	M.Sc (Mathematics)	406
42	M.Sc (Physics)	407
43	M.Sc (Environment Science)	408
44	M.Phil. (Mathematics)	409
45	M.Com.	410
46	MA	411

Candidates seeking admissions can use one application form for two or more courses.

According to preference, fill up the code. For example: If the course applied is Technical and first preference is B.TECH and second is Integrated M.Sc. in IT, write first 101 and then 104 as under:

Medical				Technical				Others			
CODE 1	CODE 2	CODE 3	CODE 4	CODE 1	CODE 2	CODE 1	CODE 2	CODE 1	CODE 2	CODE 1	CODE 2
						1	0	1	1	0	4

2. NAME OF THE APPLICANT: Write your name in CAPITAL LETTERS as it appears in your 10th standard marks card. Leave one blank box between adjacent words. Do not use any prefixes like Dr., Mr., Mrs., Miss/Ms etc.

For example, MR. S VINOD KUMAR OJA should be written as:

S		V	I	N	O	D		K	U	M	A	R		O	J	A	
---	--	---	---	---	---	---	--	---	---	---	---	---	--	---	---	---	--

3. DATE OF BIRTH: Enter the date, month and year of your birth as recorded in the 10th marks card in DD/MM/YY format only. When the number of date or month is a single digit, zero should be prefixed.

For example: 5th June 1989 should be written as

0	5	0	6	8	9
---	---	---	---	---	---

4. GENDER: Tick the appropriate box only

☒

MALE

☐

FEMALE

5. NATIONALITY: Write your nationality.

6. CASTE: Write GEN/SC/ST/OBC/MBC.

7. CATEGORY: Specify the category by a tick mark under the appropriate category.

For example: If the candidate is from the North East having the permanent domicile certificate, tick below that category

General	North East	Defence	GTA	SIKKIM	PF	NRI/PIO/Indian workers in Gulf Countries
	✓					

8. NAME OF THE ENTRANCE TEST APPEARED/APPEARING: Specify the category by a tick mark under the appropriate category.

AIEEE	SMIT Offline Test (for B.Tech. only)	MAT	CAT	NATA
✓				

9. TEST CENTRE CODE: Write the code of the test centre for SMIT OFFLINE TEST (for B.Tech. only). You can give two choices as per priority.

TEST CENTRE	CODES	TEST CENTRE	CODES
RANCHI	01	PATNA	10
DELHI	02	SHILLONG	11
GANGTOK	03	SILCHAR	12
GUWAHATI	04	SILIGURI	13
BHUBANESHWAR	05	ITANAGAR	14
JAMSHEDPUR	06	AGARTALA	15
JORHAT	07	IMPHAL	16
KOLKATA	08	AIZAWL	17
LUCKNOW	09	KOHIMA	18

In case number of candidates are less than 10 in any centre, candidates will be allotted next nearest test centres. Candidate applying for BBA/BCA/MCA/MBA or any other course should not write any of the above test centre code.

10. NAME OF THE PARENT/GUARDIAN - Write the name of your parent or guardian
For example: MR. ANAND KUMAR OJA should be written as:

A	N	A	N	D		K	U	M	A	R		O	J	A			
---	---	---	---	---	--	---	---	---	---	---	--	---	---	---	--	--	--

11. ADDRESS FOR CORRESPONDENCE: Write the complete postal address including PIN CODE to which communications are to be sent.

For example, the address:

MR. S VINOD KUMAR OJA
S/O ANAND KUNAR OJA
SOUBHAGYA NIVAS, HNO. 26A, MAJITAR
RANGPO POST,
EAST SIKKIM - 737 136

Write as shown below (Do not repeat name of applicant)

S	O	U	B	H	A	G	Y	A		N	I	V	A	S			
H		N	O	2	6	A		M	A	J	I	T	A	R			
R	A	N	G	P	O		P	O	S	T							
E	A	S	T		S	I	K	K	I	M							
7	3	7	1	3	6												

12. STATE/UNION TERRITORIES CODE: Enter the state/UT code given from the following table.

For example: If the name of state is Rajasthan, then corresponding code, RJ to be entered

R	J
---	---

State/UT	Code	State/UT	Code	State/UT	Code	State/UT	Code
Andaman & Nicobar Islands	AN	Delhi	DL	Lakshadweep	LD	Punjab	PB
Andhra Pradesh	AP	Goa	GA	Madhya Pradesh	MP	Rajasthan	RJ
Arunachal Pradesh	AR	Gujarat	GJ	Maharashtra	MH	Sikkim	SK
Assam	AS	Haryana	HR	Manipur	MN	Tamil Nadu	TN
Bihar	BR	Himachal Pradesh	HP	Meghalaya	ML	Tripura	TR
Chandigarh	CH	Jammu and Kashmir	JK	Mizoram	MZ	Uttarakhand	UL
Chhattisgarh	CT	Jharkhand	JH	Nagaland	NL	Uttar Pradesh	UP
Dadra and Nagar Haveli	DN	Karnataka	KA	Orissa	OR	West Bengal	WB
Daman and Diu	DD	Kerala	KL	Puducherry	PY	Others	OT

13. STD CODE AND TELEPHONE NUMBER: Write the STD code followed by your telephone number.

For example: (03592)246048 should be written as:

0	3	5	9	2			
---	---	---	---	---	--	--	--

2	4	6	0	4	8		
---	---	---	---	---	---	--	--

14. MOBILE NUMBERS: Mobile numbers of applicant/parent/guardian should be provided in the appropriate box.

For example: 9900225832 should be written as:

9	9	0	0	2	2	5	8	3	2
---	---	---	---	---	---	---	---	---	---

15. E-MAIL ADDRESS: Writing the e-mail of applicant and parent/guardian is compulsory as all the correspondence will be made through the e-mail only. The application form without e-mail may be considered as incomplete and may lead to rejection. Write the e-mail ids in CAPITAL letters without blank spaces.

For example: vinod.kumaroja@gmail.com should be written as

V	I	N	D	.	K	U	M	A	R	O	J	A	@	G	M	A	I	L	.	C	O	M
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

16. **PHOTOGRAPH OF APPLICANT:** Applicants must paste their most recent colour photograph (not older than 3 months). Do not pin or staple the photograph.
17. **SIGNATURE OF APPLICANT.** Sign within the box without touching the edges.
18. **DETAILS OF 10th EXAM:** Write all specified details of 10th exam.
19. **DETAILS OF 10+2 EXAM:** It is only for the courses which require eligibility of 10+2. If the result of the qualifying examination is not declared/withheld or if the candidate is appearing in the exam, kindly leave the space for marks as blank and write other details.
20. **DETAILS OF UG/DIPLOMA COURSE:** Applicant applying for Post Graduate courses/Lateral B.Tech should give details of their Graduate degree/Diploma exam. If the result of the qualifying examination is not declared/withheld or appearing in the exam, kindly leave the space for marks as blank and write other details.

21. SUBMISSION OF APPLICATION FORM

- i). No document should be attached with the application except DD as the case may be.
- ii). Duly filled application form of any course should be sent by either speed post or courier service to Chairman (Admissions)
Sikkim Manipal Institute of Technology, Majhitar, Rangpo 737136 (East Sikkim)
- iii). **SMU Entrance Exam fee**
 - a) ₹1000/- : For **SMIT OFFLINE TEST (for B.Tech./M.Tech./Lateral Entry)**
 - b) ₹750/- : For **BCA/MCA/MBA**
22. The demand draft should be drawn in favour of '**Sikkim Manipal Institute of Technology**' payable at Rangpo or electronic transfer can be made to Axis Bank Ltd., Rangpo, Account No. 441010100069632, IFSC Code: UTIB0000441, Bank Code: 211.

2. GUIDELINES FOR CANDIDATES APPEARING IN SMIT OFFLINE TEST (for B.Tech. only)

2.1. Hall Ticket

Hall ticket will be sent through post to the addressed mentioned in the application form by the candidates. Candidates will be informed telephonically as well as through their e-mail ids.

In case of cancellation/change in the test centres, candidates will be informed beforehand.

In case of non-receipt of hall tickets, candidates

may report to the test centre with the examination fee payment receipt/challan and the photocopy of the application. SMIT representatives will issue the hall ticket on the spot.

Registration for fresh candidates will also be made at the test centres after payment of ₹1500 by the candidate on the spot (candidates need to bring 2 copies of their recent passport photograph).

2.2. Answer Sheet

- (i) 15 minutes before the commencement of the test, an answer sheet will be given. Candidates must ensure that the answer sheet they have received is correct and properly printed on both sides.
- (ii) The hall ticket number and the test booklet numbers as filled by the candidate in the answer sheet will be accepted as final for the purpose of evaluation. When these numbers are not written or written wrongly, the answer sheet will not be evaluated.
- (iii) The candidate will be solely responsible for any error/omission in filling up the hall ticket and the test booklet number.

2.3. Front Page of Answer Sheet

On the front page of the answer sheet, the candidate must write his/her name (in capital letters) and hall ticket number in the appropriate places using Hi-Tec type black pen.

2.4. Reverse Page of Answer Sheet

On the reverse page, candidates must write hall ticket number and test booklet number in Arabic numerals in appropriate boxes using a Hi-Tec point type black pen and also completely darken corresponding circles.

2.5. Test Booklet

- (i) At scheduled time for the commencement of the test, the candidate will receive a test booklet. Candidates must ensure that the test booklet received by them is correct and printed properly. Each test booklet has a specific five digit test booklet number on the front page. Candidates must write this number on the reverse of their answer sheets and blacken circles at the appropriate place.
- (ii) The order of questions is not same in all test booklets. Candidates should never change their test booklets during the test.
- (iii) Each Multiple Choice Question will consist of a stem which may be in the form of a question or an incomplete statement and four responses labeled A, B, C and D. Only one of the four responses is correct or the most appropriate answer. Candidates should indicate the correct or most appropriate answer by darkening the appropriate circle completely.

2.6. Marking of Answers

- (i) Correct answers must be marked by darkening the appropriate circle. The answer sheet will be evaluated by the computer using Optical Mark Recognition (OMR).
- (ii) If more than one circle is darkened or if the response is marked in any wrong manner as explained above, it shall be treated as wrong answer. Candidates who do not wish to attempt a question should not touch any circle given against that question. Candidates must ensure that the answer sheet is not folded and has no stray mark on it.
- (iii) The candidates must bring their own writing materials such as Hi-Tec point type black pen.

2.7. Rough Work

- (i) Candidates should not do any rough work or writing work on the answer sheet.
- (ii) All rough works should be done in the test booklet itself.
- (iii) The examination hall will open 30 minutes before the commencement of the examination. Candidates should take their seats immediately thereafter. If the candidates do not report in time, they are likely to miss out some of the general instructions to be announced in the examination hall.
- (iv) Candidates must bring their hall ticket, and Hi-Tec ball pen.
- (v) Candidates are not allowed to keep any textual materials, calculators, slide rule, log tables, electronic watches with facilities of calculator, printed or written material, bits of paper, mobile phones, pagers or any other device except the hall ticket inside the examination hall.
- (vi) No candidate will be allowed to leave the examination hall during the duration of the test.
- (vii) Candidates are advised to bring with them a cardboard or a clipboard on which nothing is written so that they have no difficulty in writing responses in the answer sheet if the tables provided in the examination hall do not have a smooth surface.
- (viii) Smoking in the examination hall is strictly prohibited.
- (ix) Tea, coffee, cold drinks and snacks are not allowed to be taken inside the examination hall.

2.8. Unfair Means

Any candidate found indulging in unfair means or impersonation will be debarred from taking the

examination and his/her candidature will be cancelled. All impersonation cases will be handed over to law Enforcement authorities.

3. INCOMPLETE APPLICATIONS

Eligible incomplete application (For example: Declaration not signed, left thumb (for female)/ right thumb (for male) impression not taken, course/s not mentioned, DD not enclosed or electronic transfer not made, DD wrongly drawn or amount wrongly transferred electronically, Photographs not affixed on the application etc.) will not be processed. Sikkim Manipal University will not take responsibility to inform these candidates. Candidates are hence advised to ensure that the application is duly filled and dispatched along with other enclosures complete in all respects.

4. RANK LIST

Rank will be based on the total marks obtained in Physics, Chemistry, Mathematics and English in SMIT OFFLINE TEST (for B.Tech. only). In case of tie, the rank will be decided on the basis of marks scored by the candidate(s) in Mathematics for SMIT OFFLINE TEST. In case of further tie, the rank will be decided on the basis of the marks obtained in Chemistry followed by Physics.

5. COUNSELLING PROCEDURE

The list of candidates eligible to attend the counseling, counseling schedule, venue and other relevant details will be made available on our website www.smu.edu.in. Physical presence of the candidate at the counseling is mandatory. If a candidate is prevented by unavoidable circumstances from being physically present for the counseling, he/she may authorize another individual to represent him/her at the counseling. This representative must carry the authorization letter and must bring all documents and full fee. Absence of the candidate or his/her representative at the indicated reporting time and date will result in the instantaneous forfeiture of any claim for a seat.

The choice of course made by the candidate/ representative is final and binding and cannot be altered under any circumstances.

Only the candidate/representative will be allowed into the counseling hall. They will be called in the order of their ranks and offered the seats available at that point of time. They are permitted to choose any of the seats available during their turn.

6. WAIT LIST

When all the seats in a given course/s are filled, candidates may choose to be waitlisted. Candidates will be waitlisted as per their rank order in the counseling.

- (i) Candidates may opt for one course and simultaneously get waitlisted for other course/s.

Such candidates are required to pay the fee for the course to which they are admitted. Failure to pay the fee will result in instantaneous forfeiture of the seat.

On subsequent selection to the course to which they are waitlisted, these candidates need to pay the difference of fees, if any.

- (ii) Candidates who opt only to be waitlisted need not pay any fee until they receive the selection intimation from the university that they have been selected for admission from the waiting list as a consequence of withdrawal or cancellation of admission of any originally admitted candidate.

- (iii) The University officer in-charge of counseling will declare the wait list for each course as closed as soon as he/she is satisfied that adequate number of candidates have been waitlisted for that course.

- (iv) **Candidates can waitlist only for the course in the same Institute. They cannot waitlist for the course in other Institutes (for MU-OET candidates).**

7. DOCUMENTS

During counseling, candidates are required to produce the original and one set of photocopies of documents. In the event of admission, the University will retain these original documents for verification till the completion of course.

Candidates are warned against submitting the colour photocopies of the original marks card in lieu of the original marks cards. In the event of submission of such fraudulent original marks cards, incorrect or untrue information or suppression or distortion of any fact in the original marks card, admission/degree of the candidate is liable for cancellation.

Request for withdrawal of the original documents submitted can only be made for genuine reasons in the prescribed application form available at the Admission Office.

Following Original Documents along with the attested copy of each document are to be submitted at the time of Counseling:

- ▶ Hall Ticket (for SMIT OFFLINE TEST candidates).

- ▶ Original AIEEE rank card (if appeared).
- ▶ Date of birth / Class X Pass Certificate.
- ▶ Marks sheet of 10th pass exam.
- ▶ Marks sheet of 10+2/ Diploma (only for UG courses) or Degree (only for PG courses).
- ▶ Conduct and character certificate to be obtained on the school/college letter head/pad. No other certificate in lieu of this will be accepted.
- ▶ Transfer certificate or school/college leaving certificate issued by the school/college. No other certificate in lieu of this will be accepted.
- ▶ Migration certificate from previous University/ Board.
- ▶ Sponsoring/domicile certificates for various reserved categories.
- ▶ Documents as required for admission in Defence, North East, PF and NRI categories.
- ▶ Six (06) recent and identical passport size photographs.
- ▶ Anti-Ragging Declaration forms (given in Appendix I and II) duly affirmed in front of an Oath Commissioner.
- ▶ Registration Certificate of GNM (For P.C. B.Sc. Nursing only).
- ▶ Marksheet of GNM (For P.C. B.Sc. Nursing only).

Notes:

- (a) Candidates appearing in the qualifying examination can apply as provisional candidates. They will have to submit the marks sheet and migration certificate at the time of admission.

A candidate may be given provisional admission if the results of the qualifying examination are not declared at the time of counseling. In case of failure in the qualifying examination, candidate has to withdraw his/her candidature.

- (b) Candidates are advised to keep certified copies of above certificates with them.

IMPORTANT NOTE

The number of candidates called for counseling may be more than the total number of seats available in the constituent colleges. This is to take care of any drop outs at the counseling stage. **Mere call for counseling does not guarantee admission to a course.** This will entirely depend on the candidate's rank, the number of candidates attending the counseling, their choice of course and the number of seats available.

The admission in SMU is purely on the merit basis. SMU does not appoint any agent to facilitate the admission process. For any clarification, please contact the numbers given on the backpage of the prospectus.

8. DISCIPLINE

The university is an institution meant for higher learning and the objective is not only to impart education but also to build up the character of the students and transform them into better human beings. The students are, therefore, expected to observe proper discipline in their conduct during the entire period they spend with the university. Regulations are designed to ensure that the conduct of students and their discipline are up to the required standards.

Acts of Indiscipline: The following are regarded as acts of indiscipline:-

- ▶ Failure to attend classes on regular basis.
- ▶ Any act, which results in the damage or destruction of university property.
- ▶ Misappropriation of university property.
- ▶ Ragging.
- ▶ Physical assault on students and teachers/staff.
- ▶ Any conduct inconsistent with the status of a student, like smoking and drinking etc.

After the enquiry, penalties ranging from fines, warnings, to expulsion from the institute can be awarded as per the Institute regulations.

9. ANTI RAGGING MEASURES

The Hon'ble Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been made a cognizable offence and it attracts a punishment of rigorous imprisonment of up to three years and a fine of ₹. 25,000/-. Ragging has been defined as: "Any act causing, inducing, compelling or forcing a student, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or forbears him from doing any lawful act, by intimidating, wrongfully restraining, wrongfully confining, or injuring him or by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force".

In SMU, there has always been an attempt to foster a strong vibrant and warm relationship amongst the senior and junior students. An interactive session between senior and junior students is conducted in the presence of teachers. Any interaction beyond this invites harsh punishment that may take any of the following forms depending upon the severity of offence:-

- ▶ Suspension from classes/hostels
- ▶ Debarring from appearing in examinations
- ▶ Rustication from the college for a period up to two years
- ▶ Expulsion from the college
- ▶ Fine up to ₹ 25,000/- by a court of law

Every student admitted to SMU and his/ her parents/ guardians are required to sign an undertaking (Annexure I & II duly affirmed in front of an Oath Commissioner) that the student will desist from indulging in ragging.

10. ATTENDANCE

Students are required to attend a minimum of 75% of the total classes held in each subject up to the end of the semester. A candidate who does not satisfy the above requirement of attendance shall not be permitted to appear for the entire university examination of the semester. He/she shall have to satisfy the attendance requirement.

11. COURSE & HOSTEL FEES

11.1. Mode of Payment

11.1.1. For B.Tech, B. Arch, Int. M.Sc.(IT/CS/SD/NW/ES), MCA, MBA, M.Tech, PG Diploma in Geo-Informatics, M.Sc., M.Phil., BCA, BBA and BS Engineering:

The fee should be remitted by a Demand Draft only in favour of "Sikkim Manipal Institute of Technology" payable at Gangtok/ Rangpo / Mazitar. Outstation Demand Draft will not be accepted.

Payment in Cash/Cheque (Normal/ At par) will not be accepted under any circumstances.

11.1.2. For MHM, B.A, B.Com., MA & M. Com:

The fee should be remitted by a demand draft in favour of "Sikkim Manipal University" payable at Gangtok.

11.1.3 For MD/MS, MBBS, BPT, B.Sc (Nursing), Integrated M.Sc. Medical (Biotechnology), MPT, M.Sc. (Medical):

The fee should be remitted by a demand draft in favour of "Sikkim Manipal Institute of Medical Sciences" payable at Gangtok.

11.1.4. For PIO/NRI/Foreign Nationals Students:

The fee should be remitted by a demand draft in favour of "Sikkim Manipal Institute of Medical Sciences" payable at Gangtok for medical applicants and "Sikkim

Manipal Institute of Technology” payable at Majhitar, Rangpo for engineering applicants.

For PIO/NRI/Foreign students, fees are to be paid in US Dollar demand draft on account of tuition fee as per the fee structure in favour of “Sikkim Manipal University” payable at Gangtok, India drawn from outside India, out of the account of sponsor. The clearing charges are to be borne by the student if the instrument gets cleared from outside India.

The payment can also be made in INR (Indian Rupees) provided that draft is made only from NRE (Non Resident External) account of sponsor with a certificate from the issuing bank. The conversion rate will be intimated through the counseling letter.

The fee can also be paid through SWIFT transfer from outside India. In such cases, the sender should bear the transaction charges and the sender should provide the copies of proof of money transfer for follow-up and records. The payment instruction for SWIFT transfer is as follows:

For Medical Applicants:

Credit to : JP Morgan Chase Bank, Swift Code : CHASUS33, A/C # 001-1-406717

Beneficiary Name : SIKKIM MANIPAL INSTITUTE OF MEDICAL SCIENCES

Beneficiary's Address : 5th Mile, Tadong Gangtok, Sikkim 737102

Beneficiary's Account No : 04201930000164

Beneficiary's Bank : HDFC BANK LTD, GANGTOK BRANCH, INDIA

Beneficiary Bank Swift Code : HDFCINBB

(The word OUR is to be mentioned in Field No. : 71 of Swift Transfer Form)

For Engineering Applicants:

Pay to: JP Morgan Chase Bank, Swift Code : CHASUS33, 4 CHASE METROTECH CENTRE, BROOKLYN NY, NEW YORK 11245, USA

For Credit to: Axis Bank Ltd., NOSTRO ACCOUNT NO.: 0011407376

Beneficiary Name : SIKKIM MANIPAL INSTITUTE OF TECHNOLOGY

Beneficiary's Address : MAZITAR, RANGPO, EAST SIKKIM, PIN: 737132

Beneficiary's Account No : 441010100069632

Beneficiary's Bank: AXIS BANK LTD., SILIGURI BRANCH, INDIA

Beneficiary Bank Swift Code: AXISINBB035

11.2. Schedule for Payment of Fees

First semester/year fee should be paid at the time of counseling once the seat is allotted. Subsequent semester fee to be paid is as follows.

11.2.1. For B.Tech, B.Arch., MCA, MBA, M.Tech, BCA, BS Engineering, M.Sc, M.Phil., PG Diploma in Geo-Informatics, BBA:

Fee can be paid in lump sum amount which is one time every year and to be paid at the time of the counselling once the seat is allotted. Institute also offers the students the option of paying the fees in two easy installments per year.

► First Year Fee: Lumpsum or 1st Installment should be paid at the time of counselling. 2nd Installment of 1st Year should be paid during 1st January to 31st January.

► Second Year Onwards: Lumpsum or 1st Installment should be paid in the beginning of odd semester during 1st August to 31st August. 2nd Installment should be paid in the beginning of even semester during 1st January to 31st January.

► Final year students of B.Tech & MCA do not have the option of two installments.

11.2.2. For MD/MS, MBBS, BPT, B.Sc (Nursing), M.Sc. (Medical) Courses:

For the second academic year, all the qualified candidates have to pay tuition and other fees within one month from the date of declaration of 1st year results. For the third/fourth/fifth academic year, from third year onwards, tuition and other fees have to be paid by 31st of July of each year respectively.

11.2.3. For Integrated M.Sc. Medical (Biotechnology) and MHA:

Fee can be paid in lump sum amount which is one time every year and should be paid at the beginning of odd semester (01-31 August each year)

Note: Delayed payment of fees will attract a modest fine of 1% p.m in the first three months and 2% per month for more than three months.

In case of defaulter, students will not be allowed to appear in the end semester exam.

12. FEE MATRIX OF ALL COURSES

(Fee is under revision and changes, if any, will be displayed in our website www.smu.edu.in)

FEE STRUCTURE FOR ADMISSION OF 2013-14 BATCH FOR MEDICAL AND HEALTH SCIENCE COURSES

(Amount in Rupees)

Sl. No.	Stream	Duration	FIRST YEAR FEE				SECOND YEAR ONWARDS			
			Caution Deposit	Course Fee	Lump Sum	TOTAL FEE		Lump Sum	TOTAL FEE	
						IN INSTALLMENTS			IN INSTALLMENTS	
						1st Installment	2nd Installment			1st Installment
TABLE 1 A: General (GEN), North East (NE), Defence (DEF) & GTA Category										
1	MBBS	4.5 Yrs	10,000	650,800	660,800	346,700	339,200	650,000	335,900	339,200
2	BSC NURSING	4 Yrs	5,000	75,800	75,800	44,500	33,800	70,000	38,700	33,800
3	BPT	4 Yrs	5,000	80,800	85,800	49,500	39,200	80,000	43,700	39,200
4	MPT	2 Yrs	5,000	150,800	155,800	84,550	76,950	150,000	78,750	76,950
5	MSC - MEDICAL	3 Yrs	5,000	80,800	85,800	49,500	39,200	80,000	43,700	39,200
6	BMLT	3 Yrs	5,000	55,200	60,200	36,700	25,400	54,400	30,900	25,400
7	Post Basic BSC Nursing	2 Yrs	5,000	70,800	75,800	44,500	33,800	70,000	38,700	33,800
8	Master in Hospital Administration	2 Yrs	5,000	100,800	105,800	59,500	50,000	100,000	53,700	50,000
9	Integrated MSC in Bio-Technology	5 Yrs	5,000	75,800	80,800	47,000	36,500	75,000	41,200	36,500
10	MD / MS in Paediatrics / General Medicine/ OBG / ENT / Psychiatry	3 Yrs	10,000	1,100,800	1,110,800	571,800	832,800	1,100,000	561,000	582,100
11	MD in Bio Chemistry/Community Medicine/ Pharmacology / Physiology / Microbiology	3 Yrs	10,000	700,800	710,800	371,700	455,800	700,000	360,900	366,200

TABLE 1 B: Sikkim Concession Category

1	MBBS	4.5 Yrs	10,000	257,800	267,800	150,200	127,000	257,000	139,400	127,000	127,000
2	BSC NURSING	4 Yrs	5,000	45,300	50,300	31,750	20,050	44,500	25,950	20,050	20,050
3	BPT	4 Yrs	5,000	55,450	60,450	36,825	25,525	54,650	31,025	25,525	25,525
4	MPT	2 Yrs	5,000	68,300	73,300	43,300	32,400	67,500	37,500	32,400	32,400
5	MSC - MEDICAL	3 Yrs	5,000	48,900	53,900	33,550	21,950	48,100	27,750	21,950	21,950
6	BMLT	3 Yrs	5,000	33,500	38,500	25,850	13,650	32,700	20,050	13,650	13,650
7	Post Basic BSC Nursing	2 Yrs	5,000	45,300	50,300	31,750	20,050	44,500	25,950	20,050	20,050
8	Master in Hospital Administration	2 Yrs	5,000	38,900	43,900	28,550	16,550	38,100	22,750	16,550	16,550
9	Integrated MSC in Bio-Technology	5 Yrs	5,000	41,600	46,600	29,900	18,000	40,800	24,100	18,000	18,000
10	MD / MS in Paediatrics / General Medicine / OBG / ENT / Psychiatry	3 Yrs	10,000	500,800	510,800	271,800	258,100	500,000	261,000	258,100	258,100
11	MD in Bio Chemistry/Community Medicine/ Pharmacology / Psysiology / Microbiology	3 Yrs	10,000	325,800	335,800	184,200	163,700	325,000	173,400	163,700	163,700

FEE STRUCTURE FOR ADMISSION OF 2013 - 14 BATCH FOR TECHNICAL, SCIENCE AND MANAGEMENT COURSES

(Amount in Rupees)

Sl. No.	Stream	Duration	FIRST YEAR FEE				SECOND YEAR ONWARDS				
			Caution Deposit	Advance Exam Fee	Course Fee *	TOTAL FEE			TOTAL FEE		
						Lump Sum	IN INSTALLMENTS		Lump Sum	IN INSTALLMENTS	
							1st Installment	2nd Installment		1st Installment	2nd Installment

TABLE 1 A: General (GEN), North East (NE), Defence (DEF), Para-military Force (PF) & GTA Category

1	B Tech	4 Yrs	5,000	2,400	175,800	183,200	101,625	88,075	177,400	95,825	88,075
2	B Arch	5 Yrs	5,000	2,400	185,800	193,200	106,625	93,475	187,400	100,825	93,475
3	BS Engg Twinning	2 Yrs	5,000	2,400	195,800	203,200	121,625	88,075	197,400	115,825	88,075
4	BCA	3 Yrs	5,000	2,400	55,800	63,200	41,125	23,875	57,400	35,325	23,875
5	MCA	3 Yrs	5,000	2,400	80,800	88,200	53,625	37,375	82,800	47,825	37,375
6	M Tech	2 Yrs	5,000	4,800	85,800	95,600	58,525	40,075	89,800	52,725	40,075
7	MBA	2 Yrs	5,000	4,800	180,800	190,600	118,175	78,225	184,800	112,375	78,225
8	PG Diploma in Geoinformatics	1 Yr	5,000	4,800	54,950	64,750	43,100	23,350	-	-	-
9	BBA	3 Yrs	5,000	2,400	80,800	88,200	53,625	37,375	82,400	47,825	37,375
10	B.A. / B.Com.	3 Yrs	5,000	2,400	31,650	39,050	29,050	10,800	33,250	23,250	10,800
11	Integrated MSC in Mathematics	5 Yrs	5,000	4,800	34,650	44,450	32,950	12,400	38,650	27,150	12,400
12	Integrated MSC in Physics/Chemistry	5 Yrs	5,000	4,800	50,650	60,450	40,950	21,100	54,650	35,150	21,100
13	MSC in Mathematics/M.A./M.Com	2 Yrs	5,000	4,800	34,650	44,450	32,950	12,400	38,650	27,150	12,400
14	MSC in Physics/Chemistry	2 Yrs	5,000	4,800	50,650	60,450	40,950	21,100	54,650	35,150	21,100
15	M Phil in Mathematics	2 Yrs	5,000	4,800	40,150	49,950	35,700	15,350	44,150	29,900	15,350

TABLE 1 B: Sikkim Concession Category

1	B Tech	4 Yrs	5,000	2,400	100,800	108,200	64,125	47,575	102,400	58,325	47,575
2	B Arch	5 Yrs	5,000	2,400	103,300	110,700	65,375	48,925	104,900	59,575	48,925
3	BS Engg Twinning	2 Yrs	5,000	2,400	120,800	128,200	84,125	47,575	122,400	78,325	47,575
4	BCA	3 Yrs	5,000	2,400	33,300	40,700	29,875	11,725	34,900	24,075	11,725
5	MCA	3 Yrs	5,000	2,400	46,300	53,700	36,375	18,725	47,900	30,575	18,725
6	M Tech	2 Yrs	5,000	4,800	52,100	61,900	41,675	21,825	56,100	35,875	21,825
7	MBA	2 Yrs	5,000	4,800	72,150	81,950	63,850	19,500	76,150	58,050	19,500
8	PG Diploma in Geoinformatics	1 Yr	5,000	4,800	32,450	42,250	31,850	11,200	-	-	-
9	BBA	3 Yrs	5,000	2,400	35,800	43,200	31,125	13,075	37,400	25,325	13,075
10	B.A. / B.Com.	3 Yrs	5,000	2,400	16,650	24,050	21,550	2,700	18,250	15,750	2,700
11	Integrated MSC in Mathematics	5 Yrs	5,000	4,800	17,450	27,250	24,350	3,100	21,450	18,550	3,100
12	Integrated MSC in Physics/Chemistry	5 Yrs	5,000	4,800	33,450	43,250	32,350	11,800	37,450	26,550	11,800
13	MSC in Mathematics/M.A./M.Com	2 Yrs	5,000	4,800	17,450	27,250	24,350	3,100	21,450	18,550	3,100
14	MSC in Physics/Chemistry	2 Yrs	5,000	4,800	33,450	43,250	32,350	11,800	37,450	26,550	11,800
15	M Phil in Mathematics	2 Yrs	5,000	4,800	18,750	28,550	25,000	3,850	22,750	19,200	3,850

* Course Fee includes Tuition fee, Registration Fee, Lab Fee and Other One Time Fee.

FEE STRUCTURE FOR ADMISSION OF 2013-14 BATCH FOR NRI / FOREIGN CATEGORY

Sl. No.	Stream	Duration	FIRST YEAR FEE			SECOND YEAR ONWARDS		
			TOTAL FEE			TOTAL FEE		
			Lump Sum	IN INSTALLMENTS		Lump Sum	IN INSTALLMENTS	
				1st Installment	2nd Installment		1st Installment	2nd Installment
1	MBBS	4.5 Yrs	USD 26,000 + INR 32,600	USD 13,000 + INR 32,600	USD 14,000	USD 26,000 + INR 21,800	USD 13,000 + INR 21,800	USD 14,000
2	BSC NURSING	4 Yrs	USD 4,000 + INR 13,600	USD 2,000 + INR 13,200	USD 2,200	USD 4,000 + INR 7,400	USD 2,000 + INR 7,400	USD 2,200
3	BPT	4 Yrs	USD 4,000 + INR 13,600	USD 2,000 + INR 13,200	USD 2,200	USD 4,000 + INR 7,400	USD 2,000 + INR 7,400	USD 2,200
4	MPT	2 Yrs	USD 7,000 + INR 13,300	USD 3,500 + INR 13,200	USD 3,800	USD 7,000 + INR 7,500	USD 3,500 + INR 7,500	USD 3,800
5	MSC - MEDICAL	3 Yrs	USD 3,000 + INR 13,200	USD 1,500 + INR 13,200	USD 1,600	USD 3,000 + INR 7,400	USD 1,500 + INR 7,400	USD 1,600
6	MD / MS in Paediatrics/General Medicine/ OBG / ENT / Psychiatry	3 Yrs	USD 40,000 + INR 13,800	USD 20,000 + INR 32,800	USD 21,600	USD 40,000 + INR 22,800	USD 20,000 + INR 22,800	USD 21,600
7	MD in Bio Chemistry / Community medicine/ Pharmacology / Physiology / Microbiology	3 Yrs	USD 20,000 + INR 32,800	USD 10,000 + INR 32,800	USD 10,800	USD 20,000 + INR 21,800	USD 10,000 + INR 21,800	USD 10,800
8	B Tech	4 Yrs	USD 5,000 + INR 20,050	USD 2,500 + INR 20,050	USD 2,700	USD 5,000 + INR 14,250	USD 2,500 + INR 14,250	USD 2,700

FEE STRUCTURE FOR ADMISSION OF 2013 BATCH

Hostel, Mess & Utility Charges

Sl. No.	Location of Hostel	Hostel Room Charges Per Annum		Advance for Mess & Utility Charges Per Annum	TOTAL PER ANNUM	
		Double Sharing	Triple Sharing		Double Sharing	Triple Sharing
1	SMIT, Mazitar Campus	27,500	N. A.	35,000	62,500	N. A.
2	SMIMS, Tadong Campus	36,000	24,000	40,000	76,000	64,000

Note:

1. Double sharing rooms at SMIMS, Tadong Campus shall be allotted subject to availability.
2. Mess and Utility charges shall be at actual on monthly basis, which shall be adjusted against the advance.
3. Mess & Utility charges may vary from time to time, as per prevailing market price of related commodities and electricity tariff.
4. Advance for Mess & Utility charges may be paid either in lump sum or in two equal installments in July/August & January every year.

13. WITHDRAWAL & REFUND OF FEES

13.1. Once a student is admitted to any course of study, usually no refund of fee is permitted on withdrawal/absence from college for any reasons.

13.2. A refund claim may however be admitted on merits after due consideration of the request by the college and the amount to be refunded shall be within the limit stated below. Candidates admitted in Engineering & Basic Science courses are informed that payment of fees by installment is only a facility given to them. However, the amount of fees to be forfeited will be worked out based on total fees payable for the whole year.

13.3. Registration : Registration fee is not refundable under any circumstances.

13.4. Deposits: All deposits such as caution deposit, mess advance etc. lying to the credit of the student as on the date of withdrawal/cancellation of admission shall be refunded to the student after adjusting all dues of the student (if any).

13.5. Any student admitted to Medical or Allied Health Sciences courses who withdraws from the course after 30th September, will be required to remit to the college, in addition to the fees already forfeited, 100% of the TUITION FEE APPLICABLE FOR THE WHOLE COURSE.

13.6. Any student admitted in Engineering & Basic Science courses who withdraws from the course after 30th September, will be required to remit to the college, in addition to the fees already forfeited, 50% of the TUITION FEE APPLICABLE FOR THE REMAINING PERIOD OF THE COURSE. However, students declared not fit for technical education on academic grounds, will not be required to pay 50% of the tuition fees for the remaining period of their course.

13.7 Any student admitted in Engineering & Basic Science courses who withdraws from the course,

- Within 90 days after commencement of classes, proportionate deduction of course fee will be made on monthly basis.
- After expiry of 90 days but before completion of one semester, will be required to remit to the college, in addition to the fees already forfeited, 50% of the tuition fee applicable for the remaining period of the course.

- ▶ After completion of one semester, 100% fees of first year will be forfeited. In addition to this, an amount equal to 50% of the tuition fee applicable for the remaining period of the course will be forfeited.

13.8. For a student withdrawing before starting of the course, the entire fee collected will be refunded after deducting ₹1000/- (as processing fees). **Students withdrawing after completion of one semester have to surrender the laptop or refund equivalent amount to the Institute.**

13.9. In all cases where the student withdraws after the commencement of classes, the amount refunded will be after proportionate deduction of Tuition fee, Lab fee, Hostel fee on monthly basis plus registration fee.

13.10. Withdrawal Procedure (After the commencement of class):

- ▶ Written application by the candidate duly signed by the parent to be approved by the HOI.
- ▶ Obtaining No Dues Certificate from different offices.
- ▶ Submission of withdrawal form to the Finance Section alongwith original fee receipt (earlier issued by the Finance Section during counselling).
- ▶ Return of Identity card/Laptop issued to the candidates (if any).



ANNEXURE I

AFFIDAVIT BY THE STUDENT

- 1) I, (full name of student with admission /registration/enrolment number) S/o D/o Mr. /Mrs./Ms. _____, having been admitted to (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institution, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 7 and clause 9.1 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name :

Address:

Telephone / Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) _____ of (month) _____ (Year) _____

Signature of Deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II

AFFIDAVIT BY PARENT/GUARDIAN

- 1) I, Mr./Mrs./Ms. _____ full name of parent/guardian, father/mother/guardian of _____ (full name of student with admission/registration/enrolment number), having been admitted to (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 7 and clause 9.1 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 if the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name :

Address:

Telephone / Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) _____ of (month) _____ (Year) _____

Signature of Deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE III

Format of Sponsorship Letter for NRI applicants

I, Mr./Mrs. _____(name of sponsor)_____ a resident of _____(complete address abroad with country of residence)_____hereby sponsor Mr./Ms. _____(name of candidate)_____ who is my _____(mention correct relationship)_____. I also undertake to bear the cost of total/tuition fees of the candidate for the entire course.

A photocopy of my proof of residence (copy of passport/certificate of residence from appropriate authority in case of citizens of Nepal/Bhutan) is also enclosed.

Signature of the Sponsor

Full Address



Highlights for B.Tech Course

- ▶ Almost all eligible students passed out in 2012 batch have already been placed in reputed companies like TCS, Wipro, HCL, SONY, Wells Fargo etc.
- ▶ Freeships for Meritorious students
- ▶ Each First Year B.Tech. student will be given a new laptop free of cost



Getting to Sikkim

SMIT and SBAS are located at a distance of 4 kms from Rangpo (West Bengal - Sikkim Border) and 35 kms short of Gangtok. Rangpo is located at a distance of 72/80 kms from Siliguri/New Jalpaiguri (NJP) respectively and 80 kms from Bagdogra Airport. SMIMS is located at a distance of 32 kms from Rangpo and 7 kms short of Gangtok. Both these Institutes are located astride NH 31A. SMU and SMIMS/SMCON/SMCOP are located in the same campus.

By Air: Major airlines operate flights from Delhi, Kolkata and Guwahati to Bagdogra. From the airport, one can take a taxi to the campus of SMIT & SBAS, Majhitar and SMIMS, Tadong- Gangtok. The drive takes about three to four hours. One can also use the services of chartered helicopters to travel between Bagdogra and Gangtok.

By Train: One can travel by train from any part of the country to New Jalpaiguri (NJP) or Siliguri. From here, the journey to the campus, which takes 3 to 4 hours, can be made by bus or taxi.

By Road: Long distance buses ply from major towns in West Bengal, Bihar and Assam to Siliguri. The journey from Siliguri to the campus can be made by taxi or bus via the Himalayan foothills along the Teesta and Rangit rivers and passing through the towns of Teesta Bazar, Melli & Rangpo.

CAUTION

Applicants are advised to be careful against possible cheating by unscrupulous agencies who may put out misleading advertisements in newspapers or approach by other means, promising and assuring seats for various courses for monetary considerations or by extracting large sums of money from candidates/parents. SMU wishes to authoritatively refute all such misleading false claims and advertisements. The seats for all the courses offered by SMU can be secured only by merit in the qualifying examination/entrance test. We have no agents or middlemen for admissions. There is no donation or capitation fee of any kind. There are no management seats too.

NOTE: JURISDICTION FOR ALL DISPUTES (IF ANY) RELATING TO THE UNIVERSITY IS IN GANGTOK, SIKKIM, INDIA.

18.DETAILS OF 10th EXAM

YEAR	BOARD	TOTAL MARKS	MARKS OBTAINED	PERCENTAGE

19.DETAILS OF 10+2**SUBJECTWISE MARKS OF 10+2**

YEAR	SUBJECT	MARKS MAXIMUM	MARKS OBTAINED	% OF MARKS
SCHOOL				
BOARD				
	TOTAL			

20.DETAILS OF UG / DIPLOMA COURSE

QUALIFYING EXAM	COLLEGE	UNIVERSITY	YEAR/ SEMESTER	MARKS MAXIMUM	MARKS OBTAINED	% OF MARKS	MONTH & YEAR
			I SEM				
			I YR / II SEM				
			III SEM				
			II YR / IV SEM				
			V SEM				
			III YR / VI SEM				
			VII SEM				
			IV YR / VIII SEM				
			TOTAL				

21.DETAILS OF DEMAND DRAFT

NUMBER	DATE	AMOUNT	BANK NAME WITH BRANCH
	<div>[DD]</div> <div>[MM]</div> <div>[YY]</div>		

DECLARATION

I hereby declare that all the particulars stated in this application form are true to the best of my knowledge and belief. I have read and understood all the provisions of admission and agree to abide by them. In the event of submission of fraudulent, incorrect or false information or suppression or distortion of any fact like educational qualification, marks, nationality etc., I understand that my admission/degree is liable for cancellation. I further understand that my admission is purely provisional subject to the verification of the eligibility conditions.

SIGNATURE OF PARENT/GUARDIAN

SIGNATURE OF APPLICANT

SUMMARY OF COURSES

TECHNICAL COURSES

B.Tech.

Last date for receipt of duly filled application forms for AIEEE & SMIT OFFLINE TEST only	: June 15
SMIT OFFLINE TEST	: June 16
MU-OET (# Dates to be declared later on website www.manipal.edu.in / www.smu.edu.in)	
Publication of SMIT OFFLINET TEST result (on website www.smu.edu.in)	: June 24
Counselling for admission at SMIT	
For all reserved categories (Sikkim, Defence, GTA, NE, PF)	: July 3
For General AIEEE candidates	: July 4
For SMIT OFFLINE candidates	: July 5 & 6
Commencement of first Semester	: July 15
Lateral B.Tech. (through Diploma/ Degree)	
Last date for receipt of duly filled application forms	: July 10
Counseling/ Admission	: July 19
Commencement of classes	: July 22

B. Arch.

Last date for receipt of duly filled application forms	: June 15
Submission of NATA score	: June 20
Counseling /Admission at MU, Manipal: To be announced later.	
Counseling /Admission at SMIT	: June 20
Commencement of first semester	: July 22

BBA/MBA

Last date for receipt of duly filled application forms	: July 10
Counseling for BBA	: June 18* & July 18@
GDs/PIs & counseling for MBA at SMIT for MAT/ CAT/CMAT applicants	: June 19
Non-MAT/CAT applicants	: June 27* & July 17@
Commencement of first semester	: August 12

BCA/MCA/M.Tech

Last date for receipt of duly filled application form	: August 9
Entrance test & Counselling/Admission at SMIT for MCA	: July 27* & August 9@
BCA	: June 18* & August 9@
Counseling/Admission for M.TECH	: August 9
Commencement of first Semester (BCA & MCA)	: August 12
Commencement of first Semester (M.Tech.)	: August 12

Int. M.Sc., M.Sc.(Phys, Chem, Maths, Env. Sc),

M.Phil./ BS Engineering

Last date for receipt of duly filled application form for BS Engineering	: June 15
M.Sc & Int M.Sc & M.Phil (Maths)	: August 9
Counseling / Admission for M.Sc, Int M.Sc. & M.Phil (Maths)	: August 9
Commencement of first semester for M.Sc, Int M.Sc & M.Phil (Maths)	: August 12

Integrated M.Sc. (IT,NW,CS,ES,SD) & PG

Diploma in Geo Informatics

Last date for receipt of duly filled application forms	: August 9
Counseling/Admission at SMIT, Majitar	: August 9
Commencement of first semester	: August 12

MEDICAL AND ALLIED HEALTH COURSES

MBBS

Admission test and counseling	Dates as per NEET/MCI notification
Commencement of classes	: August 1st week
Last date for admission against vacant seats arising due to any reason	: September 30
MD/MS	
Admission test	: Dates as per NEET/MCI notification
Submission of application form:	refer to www.smu.edu.in
Admission	: Dates as per NEET/MCI notification
Commencement of courses	: May 2

Integrated M.Sc. Medical Biotechnology

Last date for receipt of duly filled application forms	: June 30
Counseling / admission	: July 27-29
Commencement of classes	: August 1st week

BMLT, M.Sc (Medical)

Last date for receipt of duly filled application forms	: July 30
Counseling / admission	: August 16
Commencement of classes	: September 1st week

Master in Physiotherapy (MPT)

Last date for receipt of duly filled application forms	: June 29
Counseling / admission at SMU	: July 15
Commencement of classes	: August 20

B.Sc (Nursing)/ P.C. B.Sc. Nursing/ BPT

Last date for receipt of application forms	Open for direct admissions
Commencement of class	: August 1

UNIVERSITY COURSES

Master in Hospital Administration, BA, B.Com, M.A, M.Com

Last date for receipt of duly filled application form	: August 13
Counseling / admission	: August 31
Commencement of classes	: Aug 26

*Early Applicants@Others

IMPORTANT NOTE:

- ▶ Applicants applying for Manipal University- Open Engineering Test (MU-OET) category for B.Tech. may please refer to the separate instructions enclosed in the prospectus for the important dates. Refer website: www.admissions.manipal.edu
- ▶ Candidates aspiring to apply under AIEEE and SMIT OFFLINE TEST category for B.Tech. need to send the filled applications to the Chairman, Admission Cell, SMIT, Majitar, Rangpo, Sikkim (737136) by the prescribed date. Refer website: www.smu.edu.in
- ▶ If seats remain vacant in any course, admission will continue until 30 September 2013.
- ▶ Admission for NRI/PIO/Foreign category will start from 15 January 2013. It is based on first come first serve.

NOTE FOR CANDIDATES:

- Need of providing correct mobile number and e-mail ID of the Candidate and Guardians.
- Need of visiting our website regularly as well as checking their e-mail frequently.
- Only receiving the call letter / counseling letter is not a sufficient condition for admission. Candidate not meeting the eligibility criteria of 50% in PCM and/or those who have not passed the 10+2 examination should not proceed for counseling even if counseling letter has been received.



SMU

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