

GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION (GIMPA)

(Excellence in Leadership, Management, and Administration)



Association of African
Business Schools



GIMPA BUSINESS SCHOOL

The GIMPA Business School (GBS) is the only Ghana member of the Association of African Business Schools (AABS).

ADMISSION OF CANDIDATES TO MASTERS DEGREE PROGRAMMES (EMBA, MBA AND MSc.) FOR THE 2011/2012 ACADEMIC YEAR

The **GIMPA Business School** invites applications for admission to the following programmes.

1. EXECUTIVE MASTERS IN BUSINESS ADMINISTRATION (EMBA)

The **EMBA** is a generalist management programme designed for senior executives. It is run on a unique modular basis that is the first of its kind in the country. The programme consists of courses which are covered in three-week residential sessions over a two-year period. Each session comprises 120 hours of face-to-face instruction followed by a period of 5 months non-residential guided study. In addition, a capstone integrative project is required. Instructors are drawn from all over the world to give participants access to the latest management training techniques and tools.

ADMISSION REQUIREMENTS

The minimum prerequisites for admission are:

- A Bachelor's Degree from any approved/recognised University with at least a 2nd Class Lower Division OR
- Professional qualification such as ACCA, ICA, ICOSA, CIPS, CIM. Holders of professional qualifications should also have additional education that reflects broad-based management training, and
- At least five years post-qualification senior management experience.
- Applicants with degree classifications below 2nd class lower division and/or narrowly focused professional qualifications should enrol in the Diploma in Business Administration (DBA) or Certificate in Business Administration (CBA) programmes at the GIMPA Business School, to enhance their chances of gaining admission.

COURSES OFFERED

Corporate Leadership
Strategic HRM;
Economics of Strategy;
Operations and Project Management;
Strategic Marketing;
Strategic Management.

Environment of Business;
Ethics, Social Responsibility & Governance;
Accounting and Control;
Financial Management;
Management Information Systems;
Managerial Practice

ALL STUDENTS MUST HAVE THE FOLLOWING PRIOR TO ENROLMENT. THIS MAY BE SATISFIED THROUGH PRIOR COURSEWORK WITH A GRADE OF AT LEAST B OR TAKING AND PASSING THE COURSE DURING A PREPROGRAM SESSION AT GIMPA.

- *GECE 608: Quantitative Methods*
- *GMBA 673: Economics*
- *GMBA 661: Fundamentals of Accounting*
- *GMBA 611: Fundamentals of Organizational Behaviour*

TUITION:

Tuition is US \$8,600 for the entire programme (under review).

2. MASTERS IN BUSINESS ADMINISTRATION (MBA)

The **MBA** programme is geared towards graduates with little to moderate professional working experience after their bachelors' degrees or professional qualifications. The focus is on developing managers with decision-making skills.

The programme consists of core courses that provide a broad business perspective and electives that allow students to focus on particular areas of professional interest. In addition, a 3-credit capstone course which provides an integrative total enterprise perspective and a 6-credit project is required.

The programme is run in 2 formats: Day and Evening.

The **Day Modular programme** runs over a 2-year period of 4/5 sessions, each lasting 3 weeks of daily 8-hour lectures. Lectures are normally held in Accra.

The **Evening programme** runs over a 2-year period of 4/5 semesters. Students typically have classes three-times a week (on Week Days – Evening and Saturdays - Morning). **Lectures are currently held at the GIMPA City Campus in the Akosa Plaza, Opposite the General Post Office, Accra.**

ADMISSION REQUIREMENTS

The minimum prerequisites for admission are:

- A Bachelor's Degree from any approved/recognised University; with at least a 2nd Class Lower Division plus two (2) years post-graduation professional experience OR
- If lower class degree then 4-years post-graduation professional experience plus additional postgraduate or professional certificate/education OR

- Professional qualification such as ACCA, ICA, ICSA, CIPS, CIM plus three (3) years post-qualification experience and additional broad-based business education.
- Applicants with degree classifications below 2nd class lower division and/or narrowly focused professional qualifications should enrol in our Diploma in Business Administration (DBA) or Certificate in Business Administration (CBA) programmes at the GIMPA Business School, to enhance their chances of gaining admission.

Students may be granted exemptions of up to 12 credit hours, i.e. 3 courses, upon application to the Business School. A grade of B or better must have been earned from a reputable institution to qualify. The courses that are considered are

Managing Organizations; Accounting for Decision-Making; Quantitative Methods; Marketing Management and Managerial Finance

SPECIALIZATIONS

Finance; Marketing; Entrepreneurship; Project Management; Not for Profit Management; Human Resources Management; Accounting and Taxation; Supply Chain Management

TUITION

Tuition is US \$7,600 or its cedi equivalent for the entire programme (under review).

3. MASTER OF SCIENCE IN BUSINESS ADMINISTRATION (MSc.)

The **MSc.** programme prepares graduates for academic careers in various functional areas of business at tertiary institutions. Graduates of the programme are expected to make significant contributions to the advancement of knowledge of business practices through applied research, teaching and consulting. It is also designed for those interested in acquiring a doctoral degree in the future.

The curriculum is designed to provide graduates with in-depth exposure to a specific business content area and sophisticated analytical methods training. Particular emphasis is placed on developing research skills.

The **MSc.** programme consists of 9 core courses and 4 Research Tools courses. In addition, students take 12-credits of seminars in their area of specialization. Students must also complete a thesis. The programme is typically covered in six three-week sessions over two and a half (2½) years.

ADMISSION REQUIREMENTS

The minimum prerequisites for admission are:

- Strong quantitative orientation/background
- 2nd class upper division minimum for graduates in business, economics and other social sciences
- 2nd class lower division minimum for graduates in mathematics, statistics and engineering related sciences
- For the programme in Accounting a terminal professional qualification will be an added advantage
- Expressed interest in teaching at the tertiary level
- Sponsorship by a tertiary institution will be an added advantage

RESEARCH TOOLS

Quantitative Methods (Required of all students)
Research Methods in Behavioural Sciences
Research Methods in Accounting and Finance
Multivariate Techniques
Econometrics

SPECIALIZATIONS

Accounting, Finance, Management, Marketing

TUITION

Tuition is US \$7,600 or its cedi equivalent for the entire programme.

HOW TO APPLY

An application, three referee forms and a brochure for each programme should be downloaded from the GIMPA Website – www.gimpa.edu.gh completed, and submitted to either of the following banks for payment only, with specific GIMPA account numbers indicated against the bank: ECOBANK (0380014426245701) or UNIBANK (0510110559613), at any of their branches in the country. Payment at the bank should be made to GIMPA. The completed form with the bank payment receipt in your name should be submitted at the Greenhill campus at GIMPA or the **GIMPA City Campus in the Akosa Plaza, Opposite the General Post Office, Accra.**

The cost of the Application Form is **GH¢85**. All submitted applications must be accompanied by payment receipts.

Deadline for sale and submitting completed Application Forms is 10th **December 2010**.

Submission of Application Forms should be made to:

**The Senior Assistant Registrar
Graduate Programmes Secretariat
GIMPA Business School
P.O. Box AH 50
Achimota – Accra**

There will be an OPEN HOUSE for applicants to learn more about the curriculum and application process with Staff at the GIMPA City Campus in the Akosa Plaza, Opposite the General Post Office, Accra on Saturday, 20th November 2010 at 11.00am – 12 noon prompt.

For Further Enquiries Contact:

Tel: 0302-401681-3, Extensions **2101** and **2219**, or 0302-421658 or 0302-421576

E-mail: gradsch@gimpa.edu.gh for all applications

Website: www.gimpa.edu.gh