

Website version

VIVEKANANDA COLLEGE FOR WOMEN, BARISHA,  
KOLKATA-700008,

*Affiliated to the*

UNIVERSITY OF CALCUTTA

## **PROSPECTUS**

FOR ADMISSION

TO

**B.A./B.Sc./ B. Com UNDERGRADUATE COURSES**

&

**POSTGRADUATE COURSE IN GEOGRAPHY**

WEBSITE : [www.vivekanandacollegeforwomen.com](http://www.vivekanandacollegeforwomen.com)



### **From the Desk of the Principal**

I take this opportunity to introduce our esteemed institution Vivekananda College for Women, Barisha to you all. However, keeping in mind, what is written over here is the resource we have and not the potentialities we can reach, I like to put forward some of our dreams and future planning.

Education in India flourished from the Vedic Ashramas with Sām-mantras full of moral values and self-realisation, the fragrance of which faded long ago. At present we are in an era when it is difficult to identify the actual aim of education – whether it is only the financial stability or to prepare ‘man’ with moral values. Probably a perfect balance, a perfect blending of the two is required at present which we actually try to do here. Formal education is being supplemented here with non-formal and professional training giving better job opportunities to the students. At the same time we try to enlighten our students through the messages of Swami Vivekananda and try to make proper ‘man’ with good morale and self-reliance. Our aim, on one hand is to give light of education to the masses and to generate skilled workforce, on the other to give quality education to students and to make better perspective citizens of the country.

**2009** was the year of fulfillment of one of our long cherished dreams. The University of Calcutta granted us permission to introduce **Post Graduate Course of Studies (semester system) in Geography**. After a long and continuous effort we have reached the goal. I like to thank everyone who shares the success. We have also introduced Honours courses in Education and Sociology from the academic session 2009-10.

Introducing **B.Com general stream** in the Morning Section of our College from the academic session 2010-2011 is an attempt of our relentless strife towards opening up bright career options for a student. Vivekananda College for Women Training Society (Registered) and Placement Cell (UGC – aided) have opened up a professional world for our students through introducing a sizeable number of career-oriented courses and courses on performing arts. Plan for construction of a Girls’ Hostel is in the pipeline.

Please share our dreams and remain with us.

*Dr. Soma Bhattacharya,* Principal, Vivekananda College for Women, Barisha, Kolkata-700008

## Content

Section	Page
<b>Section 1 : Our College</b>	
• Vision, Mission and Location	
• Profile of the College	
• Office address/Telephone no. and related information	
• Student Support Services	
<b>Section 2 : Curricular Aspects for UG Courses</b>	
• Academic Profile & Admission Procedure	
• Academic Calendar	
• Subject Combinations	
<b>Section 3 : Payment of Fees: UG Courses</b>	
<b>Section 4 : Curricular Aspects for PG Course</b>	
• Academic Profile	
• Admission Procedure	
• Academic Calendar	
• Faculty	
• Important Notice	
<b>Section 5 : Payment of Fees: PG Courses</b>	
<b>Section 6 : Our College Family</b>	
• College Governing Body	
• Faculty	
• Non-teaching Staff	
<b>Section 7: Rules and Regulations of the College</b>	

## Section 1: Our College

### Vision

Vivekananda College for Women plays a vital role in the expansion of higher education among the Indian women following the philosophy of Swamiji. The thrust area of the College is to ensure barrier-free higher education to the deserving girl students. Our initiatives are guided mainly by goal of equitable access which includes Equality, Quality and Excellence, Relevance and Value-based education.

### Mission

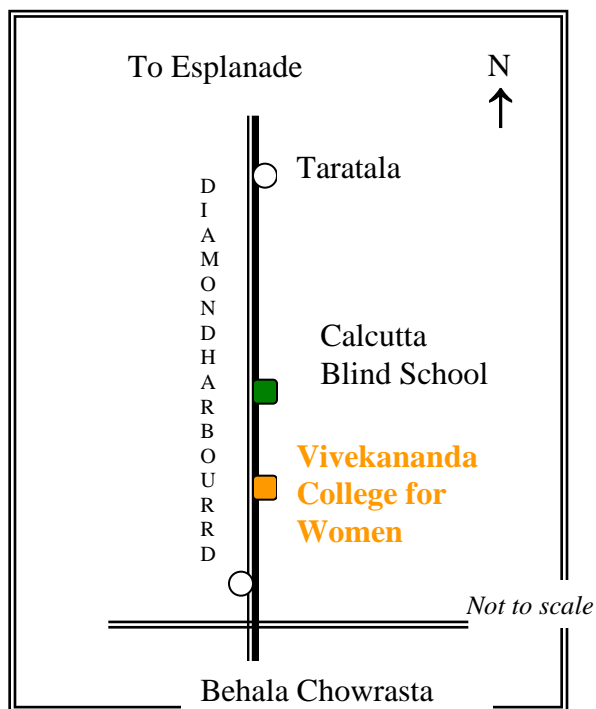
The college aims at the academic, intellectual, moral and economic uplift of students. Mental alertness, cultural exposure, physical fitness, secular outlook, crisis management and intellectual resourcefulness are some of the qualities it seeks to imbue in students. The outreach programmes of the college try to ensure that enterprising and career-minded students find keys to future self-advancement and economic self-sufficiency.

### Location and Campus

Vivekananda College For Women, Barisha, Kolkata-700008, an independent Women's College since 1961 is located on the Diamond Harbour Road adjacent to Behala Chowrasta with an easy accessibility to the heart of the city as well as southern fringe of the metropolis embracing a vast hinterland of urban and semi-urban status.

Over the years the college has consolidated its position as one of the premier institutions in the district, imparting learning in diverse areas of Humanities, Commerce, Social Sciences along with Biological and Pure Sciences in undergraduate courses and post-graduate course in Geography.

The college has been accredited by the NAAC as B++ grade institution in 2004.



## Profile of the College

An affiliate of the University of Calcutta, the College fulfilled the norms of UGC act under section 2(f) and 12(B). The College offers three-year Bachelor degree (*Honours. & General*) courses in various disciplines of Humanities, Commerce, Social, Biological and Pure sciences and postgraduate course in Geography. The College is working in two shifts-

- Morning Shift from 7-15 a.m. to 11-00 a.m.(offers only General Course in B.A., B.Sc. with Economics and Geography and B.Com)
- Day Shift from 9-30 a.m. to 5-15 p.m.(offers Postgraduate in Geography, Honours and General Courses in B.A.& B.Sc. with Biological and Pure Sciences)

The excellent *governance* at our College comprising social leaders, educationists, technocrats vis-à-vis a team of highly qualified, student-friendly *faculty* and efficient, sincere, welcoming *office persons* enable the College to relentlessly march towards its mission.

The College has a tradition of brilliant academic *performances* in the internal as well as University Examinations. A number of First Class and First Division holders reflect the academic standard of the College.

Students are awarded with a number of *prizes* and *scholarships* as recognition of their performance and contribution in academic, co-curricular, extra-curricular activities and games and sports.

## Subjects taught:

- B.A. General: Bengali, Education, English, History, Music, Philosophy, Political Science, Sanskrit, Sociology.
- B.Sc.General: Anthropology, Botany, Chemistry, Economics, Geography, Mathematics, Physics, Psychology, Zoology.
- B.Com General: As per prescribed syllabus of University of Calcutta.
- B.A. Honours: Bengali, Education, English, History, Philosophy, Political Science, Sanskrit, Sociology.
- B.Sc.Honours: Anthropology, Botany, Economics, Geography, Mathematics, Zoology.
- **Post graduate Course in Geography.**

## Office address/Telephone no. s and related information

- Vivekananda College for Women, Barisha, Kolkata-700008
- Phone No. 033-24074770(Only for PG Geo) & 033-24455044(Office)
- Email:vivekanandacollege@gmail.com
- Website: www.vivekanandacollegeforwomen.com
- Name of the Principal: Dr. Soma Bhattacharya

## Student Support Services

The College provides a number of infrastructure and other facilities to the students from the very date of admission viz:

### **Library Facilities:**

- **Central Library**

The College has a large Central Library, rich in the collection of over 30000 text and rare books covering all subjects, journals, and periodicals with an *open access system*. Reading as well as borrowing facilities is provided. Library cataloguing is totally computerised.

- **Reading Room**

A large well-equipped *reading room* is a special feature, with free internet facility.

- **Seminar library**

Each Honours and Postgraduate Department possesses a seminar library to provide students with text and reference books and journals. The Postgraduate library of the Department of Geography is linked with the Central Library through LAN.

### **Facility for photocopying:**

The facility is provided by the college by digital copier at nominal charges.

### **Students' Counselling Desk:**

Student-friendly teachers are always available to sort out specific academic problems as well as for personal and social problems.

### **Placement Cell:**

The Placement Cell (UGC-aided) of this College has started functioning with an aim to show the students the right path to professional world. Different training courses necessary for the purpose are also conducted at nominal charges. Campus interviews with a considerable success rate are also conducted by the Cell.

### **Grievance Redressal Cell:**

It comprises a complaint box in the entrance to redress the grievance of the students with Principal in its apex.

### **Students' Financial Aid and Stipends:**

- **Students aid fund**

It *extends* financial help to the poor but meritorious, regular students from Students' Aid Fund and Seminar Society of the College.

- ***SC/ST Stipend***

Stipend for the physically challenged and SC/ ST students are awarded by the Government and different organizations.

- ***Concession***

*Travelling concession* for students is available as per Indian Railway and rules of State Transport Corporation.

- ***Concession for BPL card holders***

BPL card holders get special concession from the institution.

- ***Teachers' financial assistance***

Teachers of the College have generated a fund for poorer section of the students.

***Services towards Health and Medical Facilities:***

- ***Purified drinking water***

Cooled and purified drinking water supply is from aqua guard.

- ***Medical Facilities***

A *separate medical room* is there with provision of first-aid and availability of doctors. Medical facilities like regular health check up, blood group detection are available from Students' Health Home and other voluntary organizations. Basic medicines are also provided free of cost.

- ***Medical Benefit Fund***

The College has generated a fund for the students from financially backward section to help them for their medical treatment.

- ***Students' Health Home***

Students can avail of the health and medical facilities given by Students' Health Home on payment of an annual fee of Rs. 5.

***College Cheap Store***

It is a corner where stationeries including pen, writing sheets and copies are available.

***Co and Extra- curricular Activities:***

- ***Cultural***

Inter and intra-college competitions in debate, drama, elocution, music, drawing, short story, theme collage etc. are arranged frequently. Vivekananda Day, College Social, Freshers' Welcome are held regularly.

- ***Magazines***

*College Magazine, Wall Magazines and Departmental Magazines* are media of creativity and are published regularly.

***Games and Sports:***

Annual Sports is a regular event. Students also take part in various inter-college competitions and coaching camps. College has its own cricket practicing pitch and regular training is provided in table tennis, by accredited coaches.

***National Cadet Corps (NCC) Training:***

The college has a strong NCC unit and training is provided under the supervision of bonafide NCC officer on every Wednesday and Saturday.

***National Service Scheme (NSS):***

NSS unit of the College is taking part regularly in different extended services under financial assistance of Calcutta University.

***Students' Forum:***

It is a platform to express their views and to work in unison with the academic and non-academic staff.

***Media Room:***

Media room is equipped with TV, DVD, LCD Projector, Computer, OHP, Slide projector and Digital Image Visualiser. Visual displays are arranged regularly.

***Training and other facilities:***

- ***GIS Laboratory***

The GIS Laboratory in Geography department provides internet facilities, imparts basic education in computer to the students of the department and runs a training course under the auspices of VCW Training Society (registered).

- ***UGC Network Resource Centre***

Funded by UGC, it aims to provide students internet facilities with basic computer knowledge at a cheap rate.

- ***Training in Communicative English***

Communicative English in collaboration with Placement Cell of the College is provided.

- ***Training in Performing Arts***

Training in Performing Arts is imparted under the guidance of persons of eminence in the concerned fields.

- ***UGC sponsored Career - oriented Courses***

*Family counselling and Legal Literacy* in collaboration with State Legal Services Authority and *Education and Training of Physically Challenged Children (IGNU)* in collaboration with Pradip Organisation are the two courses running under the scheme.



□ ***Students' Enclave*** at the rear part of the college consists of

- Games Room with Table Tennis and other indoor games.
- Common Room: Students' Leisure Corner
- Canteen: Students' food corner.
- A badminton practicing ground.
- Cricket pitch for practice.
- Cycle stand.
- Open air theatre with green lawn.
- Students' Forum room.

□ ***Some Unique Features:***

- Remedial and tutorial classes for academic redressal of backward students.
- Additional care and attention for deserving students.
- Regular class test.
- Open Access Library.
- Parent-Teacher Meet.
- Evaluation of teachers, teaching methods and the college by the students.
- Special lectures by persons of eminence arranged for students
- Regular seminars delivered by the students.
- A handsome number of UGC sponsored seminars.
- Internet facilities.
- Table tennis and cricket coaching.
- Special care regarding attendance.
- 24 hours generator back-up.
- Grooming for future placement.

□ ***Alternative Approach to Education:***

An alternative approach to higher education through *Netaji Subhas Open University* to provide an avenue of higher learning to intending students who cannot be accommodated conventionally. The courses offered are:

- Graduation with Honours in Bengali, English, Political Science, Sociology, History, Public Administration, B.Lib.
- Post Graduation in Bengali.
- Pre-primary Teachers' Training Course is provided by *NSOU and an NGO*.

***“Education is not the amount of information that is put into your brain and runs riot these undigested, all your life. We must have life-building, man-making, character-making assimilation of ideas.”***

***Swami Vivekananda***

## Section 2: Curricular Aspect for Undergraduate Courses

### □ Academic Profile & Admission Procedure

- A Three-Year (1+1+1) Bachelor Degree Honours(B.A./B.Sc.) and General Course (B.A./B.Sc/B.Com.) is offered to students who have passed the Higher Secondary or its equivalent examinations recognized by University of Calcutta and other criteria as stated by the College.
- Prior to selection each candidate may have to fill in the selection form available from the Office.
- Admission forms will be issued to the selected candidates on production of original mark- sheets and admit cards from the college office.
- Selections are made strictly on merit basis/ entrance test (in some specific subjects)
- All other specifications regarding admission procedure will be notified on College Notice board after the publication of results of Higher Secondary Examination of West Bengal Council of Higher Secondary Education.

Course	Course Structure	Total Marks
Three Year Bachelor of Arts or Science Honours	<b>Part I:</b> Hons. Paper 1 & 11 Gen. Papers I ( of two subjects) Compulsory English Compulsory Modern Indian Language (Bengali / Hindi)	200( 100 marks each) 200 (100 marks each) 50 marks 50 marks
	<b>Part II</b> Hons. Paper III& 1V Gen. Papers II & III( of two subjects)	200(100 marks each) 400 (100 marks each)
	<b>Part III</b> Honours Paper V, VI, VII, VIII Compulsory Paper: ENVS	400(100 marks each) 50 marks
Three Year Bachelor of Arts or Science or Commerce General	<b>Part I:</b> General Papers I ( of three subjects), Compulsory English, Compulsory Modern Indian Language (Bengali / Hindi)	300 (100 marks each) 50 marks 50 marks
	<b>Part II</b> General Papers II & III (of three subjects)	600 (100 marks each)
	<b>Part III</b> General Papers IV (of three subjects) Compulsory Paper: ENVS	300(100 marks each) 50 marks

- Each student has to appear and qualify in three University Examinations (Part I, Part II & Part III) under B.A. or B.Sc. or B.Com course to obtain Bachelor Degree (Honours / General). offered by the University of Calcutta.
- Students are allowed to sit in the Part I / II /III examinations on the basis of regulations laid down by the University of Calcutta vide relevant notifications published by the University.
  - ⇒ 75% attendance is compulsory to be sent up for Part I /II /III examinations as collegiate student. A minimum of 60% attendance is required to be sent up as non-collegiate candidate with necessary fine.
  - ⇒ Performance in college examination is also an important criterion to allow the students for the University Examinations.
- Absence from the class may only be excused on *Medical Grounds*. Such students are to apply to the Principal along with proper medical certificate and prescription immediately.
- Absence from any College Examination may only be excused on *Medical Grounds* Such students are to apply to the Principal along with proper medical certificate and prescription within a week from the commencement of the examination.
- Continuous absence of 30 days or more from the class without any intimation will lead to struck off name from attendance register.
- An *Educational Excursion is compulsory* for students willing to take *Geography, Anthropology, Botany or Zoology* as *Honours or General* subject.

### Academic Calendar

Class	Term	Session	Examination	Time
B.A./B.Sc/ B.Com Ist Year	Part I	July to June	• Class test ( Hons.)	Monthly
			• Mid-term Examination (Hons.& Gen.)	November
			• College Test (Hons.& Gen.)	March
			• Part I Final Examination (CU)	July
IIInd Year	Part II	July-June	• Class test (Hons.)	Monthly
			• Mid-term Examination (Hons.& Gen.)	November
			• College Test (Hons.& Gen.)	February
			• Part II Final Examination (CU)	May / June
IIIrd Year	Part III	July- June	• Class test (Hons.)	Monthly
			• Mid-term Examination (Hons.& Gen.)	November
			• College Test (Hons.& Gen.)	January
			• Part III Final Examination (CU)	April

**Subject Combinations offered in Bachelor of Honours Courses**

Honours Subject Offered	Elective Subjects (any two to be taken)
<b>1. Anthropology*</b> <i>Excursion compulsory</i>	1. Botany or, Chemistry , 2. Zoology,
<b>2. Botany*</b> <i>Excursion compulsory</i>	1. Zoology, 2. Chemistry or Anthropology
<b>3. Zoology*</b> <i>Excursion compulsory</i>	1. Botany, 2. Chemistry or Anthropology
<b>4. Economics</b>	1. Mathematics or History, 2. Political Science, 3. Education.
<b>5. Geography*</b> <i>Excursion compulsory</i>	1. Economics, 2. Sociology.
<b>6. Mathematics</b>	1. Physics, 2. Chemistry.
<b>7. Bengali</b>	1. Sanskrit or Music, 2. Political Science or Philosophy 3. Education .
<b>8. English</b> <i>Students have to opt for Charlotte Bronte in the 2<sup>nd</sup> year &amp; Indian Writing in English in the 3<sup>rd</sup> Year.</i>	1. Sanskrit or Sociology or Music, 2. Political Science, 3. History.
<b>9. Sanskrit</b>	1. Philosophy or Political Science, 2. Bengali General or English General, 3. History.
<b>10. History</b>	1. Sanskrit or Sociology or Music, 2. Bengali General or English General, 3. Philosophy or Political Science.
<b>11. Philosophy</b> <i>Students have to take spl. paper offered by College</i>	1. Sanskrit or Sociology or Music, 2. Bengali General or English General, 3. Education.
<b>12. Political Science</b>	1. Sanskrit or Sociology or Music, 2. Bengali General or English General or Economics 3. History
<b>13. Education</b>	1. Sociology, 2. Psychology or Philosophy, 3. History.
<b>14. Sociology</b>	1. Education, 2. Political Science or Philosophy, 3. History.

**Subject Combinations offered in B.Sc. General Courses (Day Section)**

Three subjects from *any one group* to be taken

Group	Elective Subjects
<b>A</b>	1 Anthropology *, 2. Botany or, Chemistry, 3. Zoology.
<b>B</b>	1 Chemistry, 2. Physics, 3. Mathematics.
<b>C</b>	1. Psychology, 2. Economics, 3. History or, Mathematics

**Subject Combinations offered in B.A. General Courses (Day Section)**

Three subjects from any *one group* to be taken

Group	Elective Subjects
<b>D</b>	1 Sanskrit or, Sociology or, Music, 2. History, 3. English General or, Bengali General or, Economics
<b>E</b>	1. Philosophy / Political Science, 2. History, 3. Education.
<b>F</b>	1. Sanskrit or, Sociology or, Music, 2. Philosophy or, Political Science, 3. Education.
<b>G</b>	1. Sanskrit or, Sociology , 2. Psychology, 3. Education.

- *Excursion is compulsory: for detailed information see the table of Section 3*
- *A student may apply for change of subjects within prescribed period of the University, subject to the availability of seats in the same.*

**Morning Section**

Three subjects from *any one group* to be taken

**Subject Combinations offered in B.Sc. General Courses**

Group	Elective Subjects
A	1. Geography, * 2. Economics, 3. Political Science or Bengali General.

**Subject Combinations offered in B.A. General Courses**

Group	Elective Subjects
B	1. Philosophy** or Education, 2. History or Geography**, 3. Political Science or Bengali General.

**\*\* Philosophy and Geography cannot be taken simultaneously**

**Subject Combinations offered in B. Com General Courses**

Group	Elective Subjects
C	1. Business Management, 2. Entrepreneurship Development & Business Communication, 3. Principles & Practice of Accountancy

- *Excursion is compulsory: for detailed information see the adjacent table.*
- *A student may apply for change of subjects within prescribed period of the University, subject to the availability of seats in the same.*

### Section 3: Payment of Fees of UG Courses

- As soon as the applicant is offered admission to the college, the full fee becomes payable.
- All kind of fees are payable in the cash counter of the college.
- Fees must be paid within the 15<sup>th</sup> of the month for which the same is due.
- Fees up to the month of *June* must be cleared in the First, Second and Third Year Classes prior to their corresponding terminal examinations.
- Name of the student will be struck off the rolls in case of non-payment of tuition fees for three consecutive months.
- All admissions are valid for a year, and are therefore to be renewed for each subsequent year of study.
- Fees once paid can neither be refunded nor carried over for a further session.
- Laboratory deposit for laboratory based subjects and Library deposit are non-refundable.
- University fees are exempted for physically challenged students.
- An Educational Excursion is compulsory for students willing to take Geography, Anthropology, Botany or Zoology as Honours or General subject.

#### PROBABLE DURATION AND EXPENDITURE FOR EXCURSION

Subject	Year	Amount in Rs. (approx)	Duration
Anthropology (Honours)	1 <sup>st</sup>	2000/-	5 days
Anthropology (Honours)	3 <sup>rd</sup>	8000/-	15 days + 3 days
Anthropology (General)	3 <sup>rd</sup>	2000/-	5 days
Zoology (Honours)	2 <sup>nd</sup> or 3 <sup>rd</sup>	00/-	days
Zoology (General)	2 <sup>nd</sup> and 3 <sup>rd</sup>	1500/- each	3/ 4 days
Botany (Honours)	2 <sup>nd</sup>	1000/-	2 days
Geography (Honours)	1 <sup>st</sup> or 2 <sup>nd</sup>	5000/-	7days
Geography ( General)	1 <sup>st</sup> or 2 <sup>nd</sup>	2000/-	4 days

### **Important Notice for Postgraduate Students**

- Please read the Instruction in the Information Brochure carefully before filling up the form.
- Notice in detail for Admission Procedure, Last date of submission of duly filled application form, Date of Publication of final Selection List, Counselling, Interview, Date of Admission, Date of commencement of classes, Notice for correction if any, will be displayed in the College Notice Board. Please follow the Notice Board from time to time, as no communication shall be sent to any individual candidate.
- After publication of merit list, all applicants are requested to check the list; especially marks obtained in Honours Course, Form No., SC/ST/PH status and Year of Passing.
- If there is any mistake, please report immediately in writing within 24 hours of publication of list. No claim will be entertained later.
- After admission to the PG Course, **75% of attendance** is mandatory in each module to be eligible for appearing in the Semester Examinations as **collegiate** students.
- The name of the students being absent from their classes for continuous seven days or intermittently for more than 50% of classes held during any consecutive two weeks **without any intimation** will be struck off from College register and she will be debarred from continuing her studies. Fees submitted by the student at the time of admission will be forfeited.

**All the rules are subject to change by the order of the appropriate authority**

### **Section 4: Curricular Aspect for Postgraduate Courses**



## □ *Academic Profile*

The Post Graduate Department of Geography of Vivekananda College for Women was established in the year 2009. The department is functioning through a consolidated effort of all teaching, non-teaching staff as well as students. Our aim is to impart *‘that education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one’s own feet.’*

### **Salient features**

- Enthusiastic and dynamic teachers ready to serve the society.
- Well-equipped computer laboratory with internet and intranet facilities.
- Compulsory excursion and field work.

### **Learning Resources**

- Total No. of Books in Geography: 1600
- Text: 632
- Reference: 958
- Journals: 7
- Interdisciplinary Learning Resources: From Anthropology, Botany, Economics, Philosophy, Sociology, Political Science, Mathematics, History.
- Seminar Library,
- Central Library,
- British Council Library (Institutional Membership)
- On-line library references from BCL,
- Newspapers subscribed by College: Five
- Unlimited internet access.

**Faculty: Permanent**

- Dr. Soma Bhattacharya, Principal, M.A.,M.Phil.,Ph.D
- Basabi Mukhopadhyay, M.A.,*Associate Professor*
- Rikta Joardar , M.A.,M.R.P. ,*Associate Professor*
- Dr. Amitajyoti Bagchi, M.A.,Ph.D.,*Assistant Professor*
- Mitra Mondal, M.Sc, *Assistant Professor*
- Tanushree Dutta M.Sc, *Contractual whole time lecturer*
- Ranita Ghosh, M.Sc.,*Contractual whole time lecturer*
- Lipika Das Munshi, M.A., B.Ed.,( Computer and GIS)

**Faculty: Interdisciplinary lectures from other departments of the College**

- Dr. Kaberi Banerjee, Department of Sanskrit
- Dr. Rani Michael, Department of Zoology.
- Vaswati Banerjee, Department of Sociology

**Faculty: Invited**

- Dr. Apurba Rabi Ghosh, *Former Head of the Dept of Geography*, University of Calcutta.
- Dr. Asis Sen, *Retired Reader*, Dept. of Geography, Presidency College
- Dolly Bose, *Retired Head of the Dept of Geography*, Vivekananda College for Women.
- Abanti Raut, *Associate Professor*, Dept of Geography, Bijoykrishna Girls' College, Howrah.
- Dr. Manisha Deb Sarkar, *Associate Professor*, Dept. of Geography., Women's Christian College, University of Calcutta.
- Dr. Sriparna Bose, *Associate Professor*, Dept of Geography, Sivnath Shastri College, University of Calcutta.

**Controller of Examinations: Dr. Soma Bhattacharya, Principal**

□ *Academic Calendar*

Class	Term	Session	Examination	
PG First Year	Ist Semester	July to December	End semester Examination (December)	<b>Syllabus and evaluation system of University of Calcutta will be followed.</b>  <b>Classes will be of 1 hr. duration</b>
	2 <sup>nd</sup> Semester	January to June	End semester Examination (June)	
PG Second Year	3 <sup>rd</sup> Semester	July to December	End semester Examination (December)	
	4 <sup>th</sup> Semester	January to June	End semester Examination (June)	

*Admission Procedure*

□ **ELIGIBILITY TO APPLY**

The following **girl** candidates are eligible to apply for admission in Post graduate Course in Geography in Vivekananda College for Women, Barisha, Kolkata-8, affiliated to University of Calcutta.

- Honours Graduates in Geography from University of Calcutta of the current year.
- Honours Graduates in Geography from University of Calcutta of the preceeding year.
- 1st Class Honours Graduates or, its equivalent of other Indian Universities of the (10+2+3) pattern.

**ISSUE OF APPLICATION FORMS**

- Applications should be made in *SELECTION FORM* obtainable along with *PROSPECTUS* from the office of Vivekananda College for Women, Barisha, Kolkata-700008.
- *SELECTION FORM* and *PROSPECTUS* for PG course may also be downloaded from the College **website:** [www.vivekanandacollegeforwomen.com](http://www.vivekanandacollegeforwomen.com) and duly filled downloaded Selection Form may be submitted to the office against the payment scheduled for the same.

**RESERVATION OF SEATS**

- 22% for SC and 6% for ST, \*
- Physically Challenged: 3% of the total number of seats\*\*
- Non-CU: Maximum 5% of the total number of seats subject to availability of suitable candidates.

\*As per Government rule **Scheduled Caste** and **Scheduled Tribe** candidates in her domicile state are entitled to get the **reservation facility**. SC/ST certificate issued by the competent authority of Government of West Bengal are only accepted.

A Scheduled Caste or Scheduled Tribe student getting admission should obtain marks in the previous qualifying examination in the relevant Honours subject not lower than **25%** than that of obtained by the last candidate admitted from the General Category.

\*\***Physically Challenged** Candidates having disability 40% and above are entitled to get **reservation facility**. **Physically Challenged** candidates must attach a certificate from the competent authority.

**SUBMISSION OF SELECTION FORMS**

- Duly filled Selection Forms in all respects are to be submitted in the Office of Vivekananda College for Women, Barisha, Kolkata-700008 within the prescribed date.
- Incomplete Forms are liable to be rejected.

**MODE OF SELECTION**

- Admission is strictly in order of merit, judged on the basis of marks secured in Honours subject.
- In case of a tie, the aggregate marks in top four subjects obtained in H.S.(10+2) or equivalent examinations excluding environmental studies/science will be taken into consideration.
- Selection of C.U. Honours candidates of the preceeding year will be done according to merit; provided that their marks are not less than the lowest marks of current year's candidates

admitted. However, the number of such candidates admitted should not cross 5% of the total seats in the subject concerned.

- Non-C.U. candidates will be selected through interview to be held on scheduled date.
- Counselling will be held after publication of the merit list on scheduled date.
- At the time of Interview and at the time of Counselling / Admission all original documents must be produced.

**All Non-C.U. students admitted in the P.G. Courses** must have to submit application for **Registration at Calcutta University** in prescribed format along with **Original Migration Certificate** from previous University **within a month of admission.**

#### **Section 4: Payment of Fees of PG Courses**

- As soon as the applicant is offered admission to the college, the full fee becomes payable (as per fee structure enclosed).
- At the time of Admission Tuition Fee and Laboratory Fee for three months along with all semester and annual charges are to be deposited.
- All kind of fees (except fines) are payable in the cash counter of the college after verification.
- Fees must be paid within the **15<sup>th</sup>** of the month for which the same is due.
- Fees up to the month of end semester must be cleared prior to their corresponding terminal examinations.
- Name of the student will be struck off the rolls in case of non-payment of tuition fees for two consecutive months.
- All admissions are valid for a semester, and are therefore to be renewed for each subsequent semester of study.
- Fees once paid can neither be refunded nor carried over for a further session.
- Educational Excursion is compulsory. A minimum amount of Rs. 8000/- will be required for the purpose.

## **Section 6: Our College Family**

### **College Governing Body**

**President** **Dr. Pratip Kumar Choudhury**

**Principal / Secretary ( ex-officio):** **Dr. Soma Bhattacharya**

Syndicate Nominee Dr. Baby Datta and

Dr. Ajit Bera

Government Nominee Dr. Sunil Nag and

Sri Soumitra Bhattacharya

Teacher Members: Dr. Kaberi Banerjee,

Sm Rikta Joardar,

Sm Sumana Das,

Sm Sunanda Roy

Non-teaching Members: Sm Shibani Mukherjee and

Sri Arjun Ch. Das

Student Member

Sri Manik Lal Chatterjee

Councillor Member

*“Education makes a people easy to lead, but difficult to drive; easy to govern, but difficult to enslave.”*

**-Lord Broughham.**

## **Faculty (Undergraduate Section: Day and Morning)**

**Principal: Dr. Soma Bhattacharya, M.A., M. Phil., Ph.D.**

**Bursar: Dr. Kaberi Banerjee, M.A., Ph.D.**

### **Department of Anthropology**

1. Ujjaini Basu, *M.Sc., Part time Lecturer,*
2. Soma Bhattacharya, *M.Sc., Part time Lecturer*
3. Sri Kundan Ghosh, *M.Sc., Part time Lecturer*
4. Dr. Parna Roychowdhury. *M.Sc., Ph.D, Part time Lecturer*

### **Department of Bengali**

1. Dr. Swapna Roy, *M.A., M.Phil, Ph.D., Associate Professor, Department in charge*
2. Swagata Mukhopadhyay Bagchi, *M.A., M.Phil., Assistant Professor*
3. Nirmiti Bandopadhyay, *M.A., M.Phil., Associate Professor(in FIP)*
4. Dr. Antara Mitra, *M.A., Ph.D., Associate Professor*
5. Arjundeb Sen Sarma, *M.A., Assistant Professor ( in lien)*
6. Sunanda Ghosh, *M.A., M. Phil, B. Ed. Substitute Teacher and Academic Co-ordinator, Morning Section*
7. Nita Sil, *M.A.B.Ed., Part Time Lecturer*
8. Tanusree Barui, *M.A.B.Ed., Part Time Lecturer*

### **Department of Botany**

1. Sunanda Roy, *M.Sc., Assistant Professor, Department in charge*
2. Barnali Chattopadhyay, *M.Sc., Part Time Lecturer*
3. Reshmi Paul, *M.Sc., Part Time Lecturer*
4. Nipa Sikdar, *M.Sc., Part Time Lecturer*

### **Department of Chemistry**

1. Aparna Sarkar, *M.Sc, Assistant Professor, Department in charge*
2. Dr. Bibhas Lahiri, *M.Sc, Ph.D, Part Time Lecturer*
3. Dr. Shaibal Kr. Ghorai, *M.Sc, Ph.D, Part Time Lecturer*
4. Satarupa Sarkar, *M.Sc*

### **Department of Commerce**

1. Leena Priya De, *M.Com, Part Time Lecturer*
2. Dilip Kumar Dey, *M.Com, , Part Time Lecturer*

### **Department of Economics**

1. Sumana Das, *M.A., M.Phil, Associate Professor, Department in charge*
2. Dr. Jayati Bhattacharya, *M.A., M.Phil, Ph.D., Assistant Professor*
3. Nabanita Dey, *M.Sc., Guest Lecturer*
4. Jhunu Saha, *M.A., Part Time Lecturer*
5. Maliya Bhattacharya, *M.A. ,B.Ed, Part Time Lecturer.*
6. Soma Kundu *M.A. Guest Lecturer*

### **Department of Education**

1. Tara Pramanik, *M.A.,B.Ed Assistant Professor, Department in charge*
2. Kakali Sengupta,*M.A.,M.Phil, Part time Lecturer*
3. Arpita Bhatta *M.A. B.Ed Part time Lecturer*

### **Department of English**

1. Dr. Arpa Ghosh, *M.A., M.Phil, Ph.D. Associate Professor, Department in charge*
2. Sukanya Bhadra, *M.A., M.Phil, Assistant Professor*
3. Samrita Sengupta, *M.A., M. Phil., Part time Lecturer*
4. Swati Roy Chowdhury, *M.A., Part time Lecturer*
5. Romit Samadder, *M.A., Part time Lecturer*

### **Department of Geography**

1. Basabi Mukhopadhyay, *M.A., Associate Professor, Department in charge*
2. Rikta Joardar, *M.A., M.R.P., Associate Professor*
3. Dr. Amitajyoti Bagchi, *M.A., Ph.D., Assistant Professor*
4. Mitra Mondal, *M.Sc., Assistant Professor*
5. Dolly Bose, *M.A., Honorary Invitee Lecturer*
6. Tanushri Dutta *M.Sc Contractual whole time lecturer*
7. Sarmistha Brahma. *M.Sc. Part time Lecturer*
8. Rita Mukherjee, *M.Sc. B.Ed, Part time Lecturer*

### **Department of History**

1. Arabinda Patra, *M.A., Selection Grade Lecturer, Department in charge*
2. Dr. Ranjana Mitra, *M.A., Ph.D., Reader*
3. Chhanda Basak, *M.A., M. Phil., Assistant Professor*
4. Ajanta Sengupta, *M.A., M. Phil., Assistant Professor*
5. Sharmistha Bhattacharya, *M.A., B.Ed., Part Time Lecturer*
6. Anamitra Bhattacharya, *M.A., Part time Lecturer*

### **Department of Mathematics**



1. Srabani Sarkar, *M.Sc., M. Phil., Assistant Professor, Department in charge*
2. Manjulika Mukherjee, *M.Sc., Part Time Lecturer*
3. Arundhati Banerjee, *M. Sc., Part Time Lecturer*
4. Bidisha Kundu, *M. Sc., Part Time Lecturer*

### **Department of Music**

1. Dr. Shromona Chottopadhyay, *M. Mus, Ph.D. Assistant Professor, Department in charge*
2. Manasi Pal, *M.Mus., Part Time Lecturer ,*
3. Sudakhina Chatterjee, *, M. Mus., Guest Lecturer*

### **Department of Philosophy**

1. Dr. Aryya Bhattacharya, *M.A., M. Phil, Ph.D , Associate Professor , Department in charge*
2. Rita Roychoudhury, *M.A., Associate Professor*
3. Tamasa Chatterjee, *M.A., M. Phil., Associate Professor*
4. Poulami Talukder, *M.A. Part Time Lecturer*
5. Sanhita Ghosh, *M.A. Part Time Lecturer*
6. Sudeshna Chatterjee, *M.A., Part Time Lecturer*
7. Sanchita Sengupta *M.A., Part Time Lecturer*

### **Department of Physics**

1. Dr. Biplab Ghosh, *M.Sc., Ph.D, Assistant Professor, Department in charge*
2. Masud Karim Sarkar, *M.Sc, M.Phil, Part Time Lecturer*
3. Debika Pakira, *M.Sc, Part Time Lecturer*

### **Department of Psychology**

1. Ishita Chatterjee, *M.A., Part time Lecturer*
2. Dola Majumdar, *M.A., Part time Lecturer*

### **Department of Political Science**

1. Dr. Sujata Mukherjee, *M.A., M.Phil, Ph.D., Associate Professor, Department in charge*
2. Sanchita Datta, *M.A., Associate Professor*
3. Minu Sinha, *M.A., M. Phil., Assistant Professor*
5. Debjani Basu *M.A. M.Phil , Part time Lecturer*
6. Amrita Banerjee, *M.A., Part Time Lecturer*
7. Sutripti De, *M.A. M.Phil, B.Ed Par time Lecturer*
8. Lipika Das Munshi, *M.A., B.Ed Honorary Lecturer*

### **Department of Sanskrit**

1. Dr. Kaberi Banerjee, *M.A., Ph.D., Associate Professor, Department in charge*
2. Baisali Das, *M.A. Part Time Lecturer*
3. Arpita Dey, *M.A., Part Time Lecturer.*
4. Paramita Ghosh, *Part Time Lecturer*
5. Rumki Banerjee, *M.A., Part Time Lecturer*

### **Department of Sociology**

1. Nandini Roy, *M.A., M.Phil Part time Lecturer*
2. Vaswati Banerjee, *M.A., Part time Lecturer*
3. Deborshi Talukder, *M.A., RTP, Part time Lecturer*

### **Department of Zoology**

1. Paramita Saha, *M.Sc., Assistant Professor, Department in charge*
2. Dr. Rani Michael, *M.Sc., Ph.D., Part Time Lecturer*
3. Ishita Ray(Sen Gupta) *M.Sc, Part Time Lecturer*
4. Arindam Das Gupta *M.Sc, Part Time Lecturer*
5. Tanusri Sengipta, *M.Sc., Part Time Lecturer*

### **Department of Hindi**

1. Snehalata Singh, *M.A., Part Time Lecturer.*

### **Library:**

1. Atanu Das, *M. Lib., Librarian*
2. Sima Choudhury, *M. Lib., Librarian, Contractual*

### **NCC and NSS Unit**

1. Santana Chokraborty, *NCC and NSS co-ordinator*

**Non-teaching Staff (Day & Morning Section)****OFFICE STAFF**

1. Priyabrata Bhattacharya, *Head clerk*
2. Mamata Rahaman, *Cashier*
3. Shibani Mukherjee, *Clerk*
4. Sumitra Kumar Saha, *Accountant (Acting)*
5. Subrata Manna, *Clerk*
6. Ashim Kumar Chanda, *Clerk*
7. Lipika Das Munshi, *Stenotypist*
8. Jayanta Das, *Clerk (Contractual)*
9. Sarbani Bhattacharya, *Clerk, ( Part time)*
10. Tanusree Pal, *Clerk(Part time)*

**GENERAL STAFF**

1. Premnath Mahato, *Night Watchman*
2. Mukul Chakraborty, *Bearer*
3. Asha Debi Balmik, *Sweeper*
4. Ranjit Kamath, *Guard*
5. Bablu Mahato, *Bearer (Temporary)*
6. Anil Balmiki, *Sweeper(Part time)*

**LIBRARY STAFF**

1. Rita Banerjee, *Library Assistant*
2. Arjun Ch. Das, *Library Attendant (Acting)*
3. Sanjay Samanta, *Library Attendant*

**LABORATORY STAFF**

1. Sumana Chakraborty, *Zoology Laboratory Instructor (Contractual)*
2. Ananya Roy, *Geography Laboratory Instructor (Contractual)*
3. Shrima Das, *Computer Instructor, UGC Network Resource Centre (Contractual)*
4. Santosh Banerjee, *Laboratory Attendant (Geography)*
5. Bhagwan Jana, *Laboratory Attendant (Geography)*
6. Paresh Ch. Choudhury, *Laboratory Attendant (Anthropology)*
7. Archana Mitra, *Laboratory Attendant (Botany)*
8. Buddhadev Mukherjee, *Laboratory Attendant (Zoology)*
9. Subrata Das, *Laboratory Attendant (Botany)*
10. Shampa Banerjee, *Laboratory Attendant (Zoology)*
11. Shakuntala Hemram, *Laboratory Attendant (Chemistry)*
12. Palan Patra, *Laboratory Attendant (Physics)*
13. Tarun De, *Laboratory Attendant (Geography, PG Section)*
14. Madhumita Das, *Xerox Operator (Contractual)*

## Section7: Rules and Regulations of the College

On admission each student will have to follow the rules of the College:

- Must be **punctual and regular** in class attendance.
- 75% of attendance is essential in each subject to be eligible for appearing in the University as well as College examinations.
- Appearing in the **College examination** is mandatory for each student.
- Absence from the Classes or College examinations may only be excused on **Medical Grounds**.
- Applications along with proper **medical certificate and prescription** should be submitted to the office within due date in above-mentioned cases.
- All applications are to be addressed to the **Principal** and to be submitted to the office.
- Certificates will be issued on receipt of **application** only.
- Should make a regular habit to see the **College Notice Board**.
- **Loitering** in the corridors / lawn / College Gate / Public Road is strictly prohibited.
- Should not have any **visitor** in the College.
- **Identity card** issued by the College must be brought regularly.
- Wastage of **electricity, water** and is punishable.
- **Littering** here and there is punishable.
- Use of **MOBILE PHONES** in the College Premise is not allowed.
- Students are expected to conduct themselves in a **worthy and dignified** manner to maintain academic and moral standards of the College.
- Uniform is compulsory.

**ANTHROPOLOGY**

Anthropology is a multidisciplinary subject related with Sociology, Archeology, Geography, Psychology, Geology, Political Science, Economics, Human Biology and Genetics and also with Statistics.

The department of Anthropology was introduced in the year 1995 and has been offering honours courses since 2001.

*Salient Features:*

- Seminars and special lectures on relevant topics of the subject.
- Training on Geographical Information System.
- Project works and field works on different tribal communities and economic groups in rural areas.
- Students' seminars and group discussion sessions for the benefit of students.
- Compulsory educational excursion.

**BOTANY**

The department of Botany started its journey in 1995 with undergraduate pass course. Honours course was introduced in the year 2004. We try to give our best to the students. Efforts are being made to modernize the existing departmental infrastructure.

*Salient Features*

- Classroom teaching according to Calcutta University syllabus with the help of audio-visual aids.
- Remedial classes are arranged for academically weak students.
- Group discussions.
- Students' lecture series.
- Extension lectures by the teachers from other reputed institutions.
- Seminars by eminent scholars on relevant issues.
- Project works.
- Additional care for deserving students.
- Department is maintaining a herbarium for the benefit of the students.
- Educational excursion is compulsory for Honours students.

**Zoology**

The department of Zoology began its journey in the year 1995, but honours course was introduced in the year 2005. Being a comparatively new entrant we try to give our best to the students, and our motive is to enable students to love nature and its fauna and preserve our natural wealth from further destruction through various activity related curriculum.

*Salient Features*

- Seminars and special lectures on relevant topics.
- Compulsory excursion and field work.

## **Economics**

The department of Economics offers undergraduate courses in both Advanced (Honours) and General Stream.

### ***Salient Features***

- Primary focus is to prepare students for University examinations with regular classes, out of the classroom guidance and arranging special lectures by competent teachers affiliated to other Colleges.
- Students are also encouraged to undertake small projects (incorporating collection and analysis of data), write papers and give seminars to have an idea of the applied side of the subject.
- Effort is also being made to groom students for future job market by arranging sessions on Group Discussions and Mock Interview( conducted by personnel from the government and corporate sectors.

***Average Result:*** Good.

## **GEOGRAPHY**

The department of Geography has been relentlessly progressing towards excellence since its inception by setting roadmaps to indicate milestones each year. The department is functioning through a consolidated effort of all teaching, non-teaching staff as well as students. Our aim is to impart *'that education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one's own feet.'*

### ***Salient features***

- Admission procedure is strictly on merit basis within the administrative prescriptions of University of Calcutta.
- Modular Teaching –Learning methods range from traditional talk and chalk to elearning.
- Well-equipped computer laboratory with internet and intranet facilities.
- Compulsory excursion and field work.

***Average Result:*** Excellent, about 50% of the students secure 60% & above on an average.

## **MATHEMATICS**

The department of Mathematics was introduced in the year 1961, the same year in which the College was founded. Since the year 2003, the department has been offering honours course. Being a comparatively new honours department our trait is total care, total success.

### ***Salient features***

- Workshop on preparation for competitive examinations.
- Seminars and special lectures on relevant subjects.
- Spoken English class to enhance job opportunities for our students.

- Mock interview and Group Discussion session to give students a taste of actual interview for benefit of students..

*Average Result:* Satisfactory.

## **ENGLISH**

The department of English has grown to size and stature over the years since its inception.. With the introduction of the Honours course in 2001, we have become a specialized department teaching English literature at an advanced level.

### *Salient features*

Students are encouraged to speak and write so that they are able to master the skills of oratory and writing. Apart from conventional class





