



# विजया बैंक VIJAYA BANK

(A GOVT. OF INDIA UNDERTAKING)

*A friend you can bank upon*

Head Office: No.41/2, M G Road, BANGALORE - 560 001

## Recruitment Notification No. 01/2012

### RECRUITMENT OF PROBATIONARY ASSISTANT MANAGERS - JMG-S-I

Vijaya Bank, one of the Fast Growing Public Sector Banks, with Head Office at Bangalore, having a network of 1300 branches plus offices, with total employee strength of around 12000 with presence all over India, invites applications (On-Line only) from young & Dynamic Candidates **who have qualified in the Common Written Examination (CWE)-PO/MT- conducted by Institute of Banking Personnel Selection IBPS in 2011-12 and holding a valid score card issued by IBPS**, for recruitment for the posts of Probationary Assistant Manager (JMG-S-I) in Officers Cadre.

Eligible candidates, (who are having valid IBPS CWE-PO/MT-2011-12 Score Card) are requested to apply ON-LINE through Bank's website [www.vijayabank.com](http://www.vijayabank.com). No other means / mode of Application will be accepted.

Please read this advertisement carefully and ensure your eligibility before paying fees / submitting on-line application.

	Dates
Opening date for On-Line Registration:	16.05.2012
Closing date For On-Line Registration: (For All Applicants, including those from Far Flung Areas)	02.06.2012
Payment of Application fee/Intimation Charges	16.05.2012 to 30.05.2012

#### 1. NAME OF THE POST / NO. OF VACANCIES:

Post Code	Name of the post	Grade/ Scale	No. of Vacancies	Age as on 01.07.2011
01	Probationary Assistant Manager	JMG-S-I	894	Min: 20 Years Max: 30 Years

No. of vacancies is provisional and may vary according to the actual requirements of the Bank. The Bank also reserves the right to increase or decrease the number of vacancy/ies based on various factors/ administrative requirements/reasons and shall also cancel the vacancies advertised for recruitment, without assigning any reason.

#### 2. PAY SCALE, ALLOWANCES AND PERQUISITES:

Grade/Cadre	Pay Scale (Rs.)	Approximate total monthly emoluments inclusive of Basic, DA, CCA, HRA etc., at the start of the scale at metropolitan centres. *
Probationary Assistant Managers in JMG-S-I.	14,500/- to 25,700/-*	Rs. 26,000/-

\* In addition, officers are also eligible for Accommodation/House Rent Reimbursement (in lieu of HRA), Leave encashment & LTC encashment in lieu of LTC, Reimbursement of Conveyance, Medical Aid, Hospitalization expenses, Retirement benefits, Loans at concessional rates etc as per the Bank's scheme.

#### 3.a. RESERVATION TO SCHEDULED CASTE, SCHEDULED TRIBE, OTHER BACKWARD CLASSES & PWD CANDIDATES IN OFFICERS CADRE:

Post	Grade / Scale	SC	ST	OBC	UR	TOTAL	PWD
Probationary Assistant Manager	JMG-S-I	147	125	273	349	894	48

Vacancies include backlog vacancies pertaining to SC/ST/OBC/PWD.

**The Recruitment of Probationary Assistant Manager is on All India Basis.**

#### 3.b. Reservations amongst PWD Candidates:

OC	VC	HI	TOTAL PWD
15	19	14	48

Vacancies include backlog vacancies

**Reservations are followed strictly as per Government Guidelines. The number of vacancies and also the number of reserved vacancies is provisional and may vary according to actual requirement of the Bank.**

In case of non-availability of reserved candidates in Persons With Disabilities (PWD) category, Bank reserves its right to inter-change these sub-categories as per Government Directives.

It is clarified that it may not be possible to employ Persons With Disabilities in all Offices/Branches of the Bank and they will have to work in the post identified by the Bank as suitable for them.

#### Abbreviations stand for:

**SC**-Scheduled Caste; **ST**-Scheduled Tribe; **OBC**- Other Backward Classes; **UR**-Unreserved; **XSM** - Ex-Serviceman, **PWD** - Person with Disability means **OC** - Orthopaedically Challenged; **HI** - Hearing Impaired, **VC** - Visually Challenged.

**Ex-serviceman** means a person who has served in any rank (whether as a combatant or as a non-combatant) in the regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, and

- Who has retired from such service after earning his pension OR
- Who has been released from such service on medical grounds attributable to Military Service or circumstances beyond his control and awarded medical or other disability pension OR
- Who has been released otherwise than on his own request, from such service as a result of reduction in establishment OR
- Who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army of the following categories :
  - Pension holders for continuous embodied service;
  - Persons with disability attributable to military service; and
  - Gallantry award winners

**Locomotor Disability or Cerebral Palsy (OC)** - Persons who have a minimum of 40% of physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints.

**Hearing Impairment (HI)** - Those in whom the sense of hearing is non-functional for ordinary purposes of life, i.e., those who do not hear, understand sounds at all even with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) or total loss of hearing in both ears.

**Visually Challenged (VC)** (Blindness or Low Vision) - Refers to a person who suffers from any of the following conditions:

- Total absence of sight.
- Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses, or
- Limitation of the field of vision subtending an angle of 20 degree or worse and so certified by a Medical Board appointed by the State Government.

The definitions of VC, HI, OC are as prescribed in "The Persons with Disabilities (Equal opportunities protection of Rights & full participation) Act 1995".

Candidates belonging to reserved category including Persons With Disabilities & Ex-Servicemen, for which no reservation has been announced, are free to apply for vacancies announced for unreserved category, however they must fulfill all the eligibility conditions of unreserved Category.

#### 4. RELAXATION IN UPPER AGE LIMIT:

Sl. No.	Category	Age relaxation
1	SC/ST Candidates	5 years
2	OBC (Persons who do not belong to Creamy layer/Section)	3 years
3	Persons domiciled in Kashmir Division in J&K State during the period from 01.01.1980 to 31.12.1989	5 years
4	Persons With Disability (PWD):	10 years
5	The children/Family members of those who died in the 1984 riots	5 years
6	In the case of ex-servicemen commissioned officers including ECOs/ SSCOs who have rendered atleast 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within the next one year from the last date for receipt of application) other than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or on invalidment by 5 years.	

#### Note:

- An ex-serviceman who has once joined a government job on the civil side after availing the benefits given to him as an ex-serviceman for his re-employment, including a job in Public Sector Undertaking, ceases to enjoy ex-serviceman status for further employment.
- The relaxation in upper age limit is cumulative as per Govt. guidelines.

- All persons eligible for age relaxation under (3) above must produce the domicile certificate at the time of interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K between 1st January, 1980 and the 31st December, 1989.

#### 5. ELIGIBILITY CRITERIA:

##### 5.1 NATIONALITY / CITIZENSHIP:

A candidate must be either (i) a citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan Refugee who came over to India before 1st Jan. 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Govt. of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/interview conducted by the IBPS/Bank but on final selection the offer of appointment may be given only after the necessary eligibility certificate has been issued to him / her by the Govt. of India.

##### 5.2 EDUCATIONAL AND OTHER QUALIFICATIONS:

#### Note:

**The Educational qualifications prescribed for the post are the minimum. Candidates must possess the requisite qualifications as on 01.07.2011 and must possess proof, i.e., attested photocopies of the Provisional Pass/Degree Certificate and Mark sheet.**

##### 5.2.a EDUCATIONAL QUALIFICATIONS as on 01.07.2011:

Post Code No.	Name of the post	Educational qualifications
01	Probationary Assistant Manager	Graduate in any discipline from a recognized University / Institution.

- Degrees obtained from the recognized Universities/Institutes recognized by the Govt. of India only will be considered.
- The Educational Qualifications prescribed for the post are the minimum requirements for eligibility.
- Candidates must specifically indicate the class / division and percentage of marks obtained calculated to the nearest two decimals in the relevant column of the online application. Where no percentage of marks is awarded by the University, but only Cumulative Grade Point Average (CGPA)/ Overall Grade Point Average (OGPA) is awarded, the same should be converted into percentage, besides indicating the CGPA/OGPA in the online application.
- The result of the qualifying examination, i.e. graduation should have been announced by the University/Insitute, on or before 01.07.2011.

##### 5.2.b IBPS Common Written Examination Score:

Candidates should have valid IBPS Score Card obtained in Common Written Examination [CWE] for Probationary Officers [POs] / Management Trainees [MTs] 2011-12 with minimum Total Weighted Standard scores and Individual Subject Score as mentioned below;

IBPS CWE-PO/MT 2011-12 - Total Weighted Standard (TWS) Score As mentioned in IBPS Score Card.	
Candidates belonging to Category	IBPS TWS Score
Unreserved [UR] (General Category)	138 & above
SC/ST/OBC/PWD	113 & above

IBPS CWE-PO/MT 2011-12 - Individual Subjects		
Particulars	IBPS Score cut-off for category	
	Unreserved	SC/ST/OBC/PWD
Test of Reasoning [TR]	24 & above	21 & above
Test of English Language [EN]	24 & above	21 & above
Test of Quantitative Aptitude [QA]	24 & above	21 & above
Test of General Awareness [GA]	24 & above	21 & above
Test of Computer Knowledge [CK]	24 & above	21 & above
Descriptive Paper on English [DP]	24 & above	21 & above

(Note:

Those candidates, though hold a valid score card issued by IBPS in the CWE for PO/MT 2011-2012 but have the marks less than the Score mentioned above in TWS as well as Individual Subjects are not eligible to apply.)

#### 6. SELECTION PROCEDURE:

Post Code.	Name of the Post	Grade	Selection Procedure
01	Probationary Assistant Manager	JMGS-I	Group Discussion and/or Interview. (at the discretion of the Bank)

- Depending upon the number of vacancies, only those candidates (with the above minimum score in the CWE conducted by IBPS and possess a valid score card issued by IBPS), who have applied to our Bank's vacancy notification and rank sufficiently high in the order of merit based on the TWS and as decided by the Bank shall be called for Group Discussion and/or interview.
- Mere eligibility/obtention of specified marks in TWS shall not vest any right in a candidate for being called for group discussion and/or interview.

##### 6.1 Group Discussion:

Communication skills, Analytical skills, personality traits etc will be assessed through Group Discussion. Maximum Marks will be 50. Candidates should secure a minimum of **40% (35% for reserved category candidates)** i.e. Minimum **20 (17.5 for reserved category candidates)** marks in the Group Discussion to be merit listed.

##### 6.2 Interview:

- The interview shall be conducted to assess the personality traits having bearing on interpersonal competence, emotional stability, adaptability, courtesy, self confidence & temperament, positive attitude towards work/ people and communication skills etc. **Maximum marks for interview shall be 100 with minimum qualifying marks of 40% (35% in case of Reserved Category candidates, as per GOI guidelines.)**

##### 6.3 Final Selection:

Final selection will be on the basis of the merit ranking reckoned after adding the marks obtained in the **Total Weighted Score in the CWE, Group Discussion and/or Interview.**

Sl. No.	Parameters	Maximum marks
1	Total Weighted Score	250
2	Marks obtained in Group Discussion (if, conducted)	50
3	Marks obtained in Interview	100
	TOTAL MARKS	350 / 400

A rank/merit list of candidates in the descending order of merit, category wise, based on the total marks obtained by them in the above criteria, shall be prepared and the final selection shall be in the descending order of merit and as per GOI guidelines.

#### Note:

**The Bank reserves the right to change the selection procedure / hold supplementary written test/selection process, if necessary. The change, if any, shall be intimated to the candidates through our website / email in advance.**

##### 6.4 Group Discussion and / or Interview Centres :

The Group Discussion and Interview or only Interview, as the case may be, will be held in different centres and the addresses of the venue will be displayed in the Bank's website approximately one week before the date(s) of commencement of Group Discussion and / or Interview.

Note :

- Request for change of centre of Group Discussion and / or Interview shall not be entertained.
- Bank reserves the right to cancel any of the centres and / or add some other centre(s) / or rehold GD / Interview depending upon the response, administrative feasibility, exigencies etc.

##### 7.0. APPLICATION FEE & INTIMATION CHARGES (NON-REFUNDABLE):

Kindly ensure the eligibility for the post, before paying the application fees / intimation charges as the same is not refundable.

##### 7.1.a) Rs.50/= towards Intimation charges for SC/ST/PWD Candidates.

##### 7.1.b) Rs.200/= Application fee (including postal charges) for all others including OBC & XSM Candidates.

**The application fee / intimation charges can be paid by;  
Directly remitting the amount in any of the Vijaya Bank Branches**

##### 7.2. The procedure for payment of fee is mentioned below;

- Take print-out of the Payment Challan (in Triplicate) from website [Click here to download Payment Challan]
- Fill the particulars viz, IBPS CWE-PO/MT 2011-12 Registration Number, Name, Date of Birth, Contact Phone No., Category, Amount deposited, Depositing Branch Name & City
- Go to the nearest Vijaya Bank Branch with the Fee Payment Challan and pay, in Cash, the appropriate Application/Intimation charges in Account No. 900900022503006 towards **"VIJAYA BANK REC\_PROJ 2012-13 Scale-I"**.

- iv. Collect the candidate's copy of Fee Payment Challan (in duplicate) from the Branch. Please verify that challan is properly signed & the details of Transaction **Number, Branch Name & Deposit Date** are noted in the challan by the Branch Authorities.
- v. Log on to bank's website [www.vijayabank.com](http://www.vijayabank.com) for applying on-line.

**After on-line registration, candidates are requested to write their Registration Number on the back of the Payment Challan.**

The application fee / intimation charges should be paid between **16.05.2012 and 30.05.2012 (both dates inclusive)**.

Even if the last date of registration changes due to any/technical reasons, the valid dates for payment of application fee / intimation charges will not be changed.

**Note:**

**Payment of fee by Demand Draft / Cheque / Money Orders / Postal Orders etc or any other mode will not be accepted and such applications will be summarily rejected.**

## 8. IDENTITY VERIFICATION:

While appearing for the GD and/or Interview, the candidate should produce his/her photo identity such as PAN Card / Passport / Driving License / Voters ID Card / Bank Pass Book with Photograph / Photo embossed Credit Card for verification. If the identity of the candidate is in doubt, the candidate will not be allowed for GD and/or Interview.

## 9. GENERAL INSTRUCTIONS

- a) Probation: Two years for Probationary Assistant Managers in JMG-S-I.
- b) Indemnity Bond: The Probationary Assistant Managers in JMG-S-I joining the services of the Bank are required to serve the Bank for a minimum prescribed period of 3 years from the date of joining the bank and are also required to execute an indemnity bond of Rs. 2.00 Lakh (Rupees Two Lakh only) at the time of joining the Bank indemnifying that they will pay an amount of Rs. 2.00 lakh to the Bank, if they leave the service before completion of the stipulated period of 3 years.
- c) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. The Bank in this behalf shall **NOT** entertain any correspondence or personal enquiries. **In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.**
- d) The Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for future examination / selection.
- e) Applications which are incomplete in any respect will be rejected and the fee will be forfeited.
- f) **Calling/admission to the Group Discussion and/or interview is purely provisional without verification of age / qualification / category etc. of the candidates. Mere receipt of call letter for Group Discussion and/or interview does not imply that the Bank is satisfied about the candidate's eligibility. Candidates should ensure their eligibility before applying / attending the Group Discussion / interview. Bank reserves the right to reject ineligible candidate's applications at any stage and the fee paid by ineligible candidates shall be forfeited.**
- g) The short listed candidates are required to submit photocopy of all the documents pertaining to Age, Qualification, Experience, Caste etc at the time of GD and/or interview. These documents will be verified with originals at the time of GD / interview. If any candidate is found ineligible while verifying the documents, he / she shall not be allowed to take up GD / interview.
- h) Candidates belonging to SC / ST / OBC / Persons with Disabilities categories should keep ready an attested copy of certificate issued by competent authority in the prescribed format as stipulated by Government of India. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate should not be more than one year old.

### **THE COMPETENT AUTHORITY FOR THE ISSUE OF THE CERTIFICATE TO SC/ST/OBC/PERSONS WITH DISABILITY (PWD) IS AS UNDER:**

**For SC/ST/OBC:** (a) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner. (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate. (c) Revenue Officer not below the rank of Tahsildar. (d) Sub-divisional Officer of the area where the candidate and/or his family normally resides.

For Persons with disability (PWD): Authorised certifying authority will be Medical Board at the District level. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic Surgeon.

**Prescribed Formats of SC, ST, OBC, PWD certificates can be downloaded from Bank's website [www.vijayabank.com](http://www.vijayabank.com). Candidates belonging to these categories are required to produce the certificates strictly in these formats only.**

- I) An Ex-serviceman candidate has to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. *Those who are still in defence service should submit a certificate from a competent authority that they will be relieved from defence services, on or before 31.12.2012.*
- j) The candidates will have to appear for Group Discussion and/or Interview at their own expense. However, eligible outstation SC/ST & PWD candidates attending the Group Discussion and/or interview will be reimbursed to & fro Second Class Rail/Bus fare by the shortest route on production of evidence of travel. Fare will not be reimbursed to candidates belonging to other categories appearing for interview and those SC/ST/PWD candidates who are already employed with the Government of India, PSUs / PSBs/ State Governments.
- k) Candidates willing to serve anywhere in India only should apply for the post of Probationary Assistant Manager.
- l) Candidates serving in Government/Public sector undertaking (including banks) are required to produce a "No Objection Certificate" from their employer at the time of Group Discussion/interview, in the absence of which their candidature may not be considered. **In order to ensure that the applications are made well in time, the candidates are advised to remit the fee and apply online well before the closing date.**
- m) Any request for change of address will not be entertained.
- n) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Bangalore only.
- o) The IBPS / Bank takes no responsibility to connect any certificate/remittance sent separately.
- p) In case any dispute arises on account of interpretation in version other than English, English version will prevail.
- q) The candidates will appear for the Group Discussion and/or Interview at the allotted centres at their risks and the bank will not be responsible for injury/losses etc. of any nature.
- r) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank & receiving satisfactory report from referees / police authorities. Such appointment will also be subject to the Service & Conduct Rules of the Bank.

- s) Banking is versatile activity, which needs all round grooming of the selected candidates. Accordingly, the candidates, recruited/selected in the Bank will be required to inculcate overall knowledge of various facets of the banking for which the bank will provide necessary on-the-job/theoretical training in Staff College etc., so as to enable them to undertake all type of banking activities.
- t) Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of GD and / or interview, selection and any other matter relating to recruitment will be final and binding on the candidate. Further, the Bank reserves right to stall / cancel the recruitment partially / fully at any stage during the recruitment process at its discretion, which will be final and binding on the candidate.
- u) No correspondence or personal enquires shall be entertained by the Bank.
- v) Bank may, at its discretion, hold re-examination / re-group discussion / re-interview wherever necessary in respect of a centre / venue or candidate/s.
- w) No candidate is permitted to use Calculator, Cell Phone, Pager or any other instruments in the GD / Interview hall / during selection process.
- x) The Bank / IBPS shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person / institution.
- y) Canvassing in any form will be a disqualification.

### **z) Action against candidates found guilty of misconduct:**

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while registering the information and submitting the certified copies / testimonials.

At the time of Group Discussion and/or Interview/ during the selection process, if a candidate is (or has been) found guilty of:

- i) using unfair means or
- ii) impersonating or procuring impersonation by any person or
- iii) misbehaving in the GD/Interview hall or taking away any documents from the venue or
- iv) resorting to any irregular or improper means in connection with his/her candidature by selection or
- v) obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable :
  - a) to be disqualified from the GD/Interview/Selection Process for which he/she is a candidate
  - b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by IBPS / Bank.

## 10. HOW TO APPLY

Candidates are requested to read the contents of the advertisement and ensure their eligibility before applying.

The eligible candidates are required to apply ON-LINE through Bank's website [www.vijayabank.com](http://www.vijayabank.com). The guidelines for filling on-line application are as follows;

- i. Candidates should have a valid personal e-mail Id (the same email id registered with IBPS CWE-PO/MT 2011-12). This e-mail Id should be kept functional till completion of this recruitment project. All the communication will be sent to the candidates on this e-mail Id only.
- ii. Candidates should have remitted the requisite fee in any branch of Vijaya Bank and should have details of payment made. Please note that without valid fee payment details, on-line registration of application will be summarily rejected. For details of fee payment, check Point 7.1 and 7.2.
- iii. Candidates are required to visit the Bank's website [www.vijayabank.com](http://www.vijayabank.com) Recruitment page and click on the relevant link and apply for the post. Alternatively, candidates can click the link "Recruitment Notification" scrolling in the "Announcement" column.
- iv. The link for registration of application will be open on our website on the dates indicated at the top of this advertisement.
- v. After filling in all the required particulars, candidates shall submit the application on-line.
- vi. Candidates should take utmost care to furnish the correct details while filling in on-line application. Submission of incorrect / false information in the online application will render the candidature invalid.
- vii. Retain a copy of the final on-line application print out along with Registration Number & Password safely for your records.
- viii. The name of the candidate or his / her father / husband etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.

**Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to deposit the fees to avoid the possibility of disconnection/ inability/ failure to log on to the Bank's website on account of internet failure/ website jam/congestion/choking etc.** The Bank does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reasons beyond the control of the Bank.

### **CANDIDATES NEED NOT SEND APPLICATION PRINT / DOCUMENTS AT THIS STAGE.**

**If shortlisted for Group Discussion and/or Interview, at the time of Group Discussion / Interview, candidates have to submit the following documents / certificates IN ORIGINAL along with a attested (by a Gazetted / Bank Officer) photocopy of the same with the printout of the GD/ Interview call letter;**

- i. Print-out of On-line application submitted to the Bank with Photo & Signature affixed at appropriate place
- ii. Copy of On-line application for CWE for POs/ MTs-2011 submitted to IBPS
- iii. Fee Payment Challan,
- iv. IBPS Score Card in original
- v. Proof of Date of Birth along with proof of certificate for age relaxation, if any
- vi. Certificates and Mark lists from SSC / SSLC / X std, 10+2 / PUC / Intermediate, Graduation, Post Graduation (if any) etc
- vii. Caste Certificate in case of SC/ST/OBC category candidates & Medical Certificate in case of PWD candidates
- viii. Photo-identity proof (as specified)
- ix. Any other relevant documents

**Originals of the documents should be presented for verification. Candidates will not be allowed to take up Group Discussion and/or Interview with out production of the Original documents/ certificates/ marksheets.**

## 11. CALL LETTERS FOR THE GROUP DISCUSSION AND/OR INTERVIEW:

The candidates who have been shortlisted will only be called for the Group Discussion and/or Interview and their details and schedule for Group Discussion and/or Interview will be made available in Bank's website [www.vijayabank.com](http://www.vijayabank.com). All the communications viz, call letters for Group Discussion / interview etc., will be sent **only to the registered e-mail Id** given by the candidate. Request for sending to different e-mail Id subsequently will not be entertained. Alternatively the call letter for Group Discussion and/or Interview can be downloaded from the Bank's website.

Bank will not take responsibility for late receipt / non-receipt of call letter / any communication e-mailed due to whatsoever reasons to the candidate. Hence **candidates are requested to keep track of their application status by visiting Bank's website as well as checking of their registered e-mail account from time to time during the recruitment process.**

16.05.2012

[www.vijayabank.com](http://www.vijayabank.com)

GENERAL MANAGER - PERSONNEL