

Recruitment of Head IT, Finance and HR

Applications are invited from interested candidates for following positions in a joint venture third party administrator company (JV TPA) proposed to be incorporated, subject to necessary approvals and permits, for being engaged in administering health insurance claims, by Public Sector General Insurance Companies (PSGICs) *namely* Oriental Insurance Company Ltd., National Insurance Company Ltd., New India Assurance Co Ltd. , United India Insurance Co Ltd. and other reputed public sector entities.

It is made clear that the role of the PSGICs is limited to merely initial scrutiny of the applications, including preliminary interaction with the Applicants. However, the TPA Company alone shall select and recruit suitable candidate(s) as meeting the requirements. The selection and recruitment of the candidate(s) will be done only by the TPA Company after its incorporation and any step taken by the PSGICs does not bind the PSGICs to provide employment or create a lien over any position for any Applicant in any organization and participation in this process by all Applicants does not create any rights or obligations between the PSGICs and the Applicant. Further, the TPA Company and/or the PSGICs reserve the right to cancel the recruitment / scrutinizing process at any stage without assigning any reason.

The details of the position, required qualification and experience, preferred industry, essential competencies etc. are mentioned below for reference of prospective candidates. The job profile as a member of founding team of the proposed JV TPA shall be enriched with challenges to set up new operations, and to build and grow with the organisation.

Applications with relevant details like date of birth, passport size photograph, educational & professional qualifications with year of passing, educational board & institution name, percentage of marks, job experience, projects/responsibilities handled, special achievements, current emoluments and expected compensation etc. may be sent by e-mail to jvtparecruitments@gmail.com within 15 days of this advertisement and/or in hard copy to Ms Mita Bhattacharjee, DGM, TPA Project Office, Oriental Staff Training College, Sector 11, Mathura Road, Faridabad -121006, Haryana.

Position (Based in Delhi)	Qualifications		Approximate Experience in number of years	Preferred Industry	Essential Competencies
	Minimum	Desirable			

Head IT	B Tech in IT/CS	M Tech, MBA	15 years	BPO, IT, BFSI, TPA	Leadership, vision and proven technical expertise for creation and implementation of robust, state of art IT architecture and solution, suitable for high volume complex transactions. Systems integration with principals, channel partners and vendor management experience for large scale operation.
Head Finance	CA	ICWA/ MBA	15 years	BPO, BFSI, TPA	Leadership, communication skills, expertise in Financial Planning, Budgeting, Auditing, Accounting, Statutory Compliances, Financial Management, Monitoring and Control, Management Reporting and other relevant skills
Head HR	MBA in HR	LLB	12 years	BPO, BFSI, TPA	Leadership, vision and proven capability in Manpower Budgeting, Planning, Compensation, Recruitment, 'best in class' talent management practices, implementation of HR systems and processes for large organisation, knowledge of statutory compliances and relevant Indian laws