

CENTRAL PUBLIC WORKS DEPARTMENT

APPLICATION FORM

MODIFIED UP TO 22.09.2010

**DIRECTORATE GENERAL OF WORKS
NIRMAN BHAWAN
NEW DELHI**

Applicable For Fresh Enlistment in Class I Category to submit application online

Things needed for applying for online Submission of Forms:

1. Entry of Annexure-I and Annexure-II is must for applying this online Application
2. System will accept the Images (Photos and Signatures) of the Partners / Directors only in the JPG/JPEG format. Each Image Size is accepted up to 80 Kilo Byte (KB) only.
3. System will accept all the Supporting documents (eg. Annexure-III, Annexure-IV) only in the PDF format.
4. Before applying Online, please download the Annexure –I and Annexure –II forms from the download link, fill it properly and check it and then apply it Online through this system.
5. After entering the details in the Annexure –I & Annexure –II press the option DRAFT, in the Annexure –II form, by which the system will generate the DRAFT report for rechecking your entries. A Unique Application Number is automatically generated by this System. You should remember your Application Number as well as your Security Code for further modifications as well as for taking prints of the submitted Application.
6. Application Number and the Security Code are to be kept secret. Application Number has to be mentioned in all your future communications to CPWD.
7. After checking the Draft report, select the option FINAL, in order to finalise your application.
8. Before submitting the application as FINAL you can edit your application and make changes if required in the Annexure-I & Annexure –II through the MODIFICATION option in the Main Menu.
9. Once you submit the application as FINAL no further changes is allowed to modify you submitted application.
10. Once you enter the option FINAL then the CPWD logo will appear on your printout along with FINAL displayed in the top right corner of the page.
11. Enlistment section, CPWD, will process your application after you submit your application as FINAL.

Things to be done after applying online:

After applying online application as FINAL take the printout of the application through the Menu option Printout of the application option, sign it and send it to the Contractors Enlistment Section, CPWD along with all Supporting documents in ORIGINAL to the below address:

Superintending Engineer (C&M)
CSQ Unit, CPWD
Room Number. 332, A-Wing,
Nirman Bhavan, Moulana Azad Road
New Delhi
Tele Fax: 011 - 23061838

[I have read all the instructions carefully.](#)

Continue

CENTRAL PUBLIC WORKS DEPARTMENT

CONTRACTOR ONLINE REGISTRATION MONITORING SYSTEM

APPLICATION FOR ENLISTMENT AS CONTRACTOR IN CLASS I CATEGORY TO BE SUBMITTED ON LINE

ANNEXURE-I

Supporting Documents be annexed with the application form. (Applications found deficient in any respect are liable to be rejected without further correspondence)

TYPE OF ENLISTMENT:

New Revalidation

CLASS:

Select Class ▼

CATEGORY:

Select Category ▼

JURISDICTION:

▼

1. Name of the Applicant (Individual / Firm / Company):

*

2. Nationality :

Indian Others

3. Address:

(i) Registered Office:

*

(ii) Head Office:

*

4. Contact Details:

(i) Telephone Number:

STD Code * Telephone **

(ii) Fax Number:

STD Code * Fax Number *

(iii) Mobile Number:

* *

(iv) Website URL (If any):

*

(v) Email Id:

* *

5. PAN Number (Individual / Firm / Company):

*

6. Constitution:

Select Constitution

7. Name, scanned passport size photo and scanned signature of the Individual(s) / Partner(s) / Director(s):

Name	Image	Signature	
<input type="text"/>			Add

8. Is the Individual / Sole Proprietor / any Partner / Director of company:

a) Dismissed Government Servant:

Yes No

b) Removed from approved list of contractors:

Yes No

c) Demoted to a lower class of contractors:

Yes No

d) Having business banned/suspended by any Government in the past:

Yes No

e) Convicted by Court of Law:

Yes No

f) Retired Engineer/official from Engineering Department of Government of India within last one year:

Yes No

Yes No

Yes No

g) Director or Partner of any other company/firm enlisted with CPWD or any other department:

h) Member of parliament or any State Legislative assembly:

If answer to any of the above is 'Yes' Furnish details on a separate sheet

9. a) Name of person holding power of attorney (if any):

*

b) Nationality:

Indian Others

c) Liabilities (if any):

*

10. Name of the Banker with full address:

*

11. Place of Business:

*

12. Full Time Technical Staff in the Applicant's employment (Refer Table I and fill up the columns below respect of requisite trade and experience only):

Qualification	Name	Experience in Years	Date of Appointment
<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

13. Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirement mentioned in the Enlistment Rules for the class & category applied for [Attach details on separate sheet] : Yes No

14 [For Electrical]

i) Does the applicant possess valid Electrical License: Yes No

ii) Do the permanent electricians employed by contractor possess valid license: Yes No

15(a) Whether already enlisted with CPWD or any other department:
If Yes, Give details Yes No

15(b) (Name of department, Class & Category, enlistment authority & address, enlistment No. and date, Date of validity and tendering limit) Yes No

16. Is any person working with the applicant is a near relative of the officer/official of CPWD [See Rule 17 of the Enlistment Rules] If yes, give details : Yes No

17. Enlistment Processing Fee Enclosed Details:

Draft Number:

Please Enter Draft Number Draft Number should be Numeric only

Draft Date:

Invalid Data of Validity *

Amount:

(Rs.) * Amount should Numeric only

Bank Name:

Select Bank

Branch:

Branch Drawn Upon:

Whose Favour:

18. **Details of works completed, in progress and secured during the last 5 years (to be filled in the Pro forma as given in Annexure-III). This list should include all works whose gross amount of works done is more than the required magnitude for the class in which registration is required.**
19. **Certificates from clients in original or attested copy as per pro forma given in Annexure-IV for all eligible works.**

Number of Documents attached:

 * *

Enter Security Code

 * * [maximum 4 digits only]

Note: Please remember your Security Code for further modification of this Application.

Submit

ANNEXURE-IA

**APPLICATION FOR ENLISTMENT AS CONTRACTOR IN ALL CATEGORIES
EXCEPT CLASS I CATEGORY**

Supporting Documents be annexed with the application form. (Applications found deficient in any respect are liable to be rejected without further correspondence)

TYPE OF ENLISTMENT: NEW

CLASS:
CATEGORY:
JURISDICTION:

1. **Name of the Applicant (Individual/Firm/Company)**
2. **Nationality**
3. **Address :**
 - (i) **Registered Office :**
.....
 - (ii) **Head Office :**
.....
4. **Contact Details :**
 - (i) **Telephone Number**
 - (ii) **Fax Number**
 - (iii) **Mobile Number**
 - (iv) **Website URL (If any)**
 - (v) **Email Id**
5. **PAN Number (Individual / Firm / Company)**
6. **Constitution**

7. Name, scanned passport size photo and scanned signature of the Individual(s) / Partner(s) / Director(s)
 (Size of photo should be 2.5 X 3.5 cm having white background and printed name at bottom)

1.	2.	3	4
Paste photo	Paste photo	Paste photo	Paste photo
Name	Name	Name	Name

8. Is the Individual / Sole Proprietor / any Partner / Director of company :

- a) Dismissed Government Servant: Yes No
- b) Removed from approved list of contractors: Yes No
- c) Demoted to a lower class of contractors: Yes No
- d) Having business banned/suspended by any Government in the past: Yes No
- e) Convicted by Court of Law:
- f) Retired Engineer/official from Engineering Department of Government of India within last one year: Yes No
- g) Director or Partner of any other company/firm enlisted with CPWD or any other department: Yes No
- h) Member of parliament or any State Legislative assembly: Yes No

If answer to any of the above is 'Yes' Furnish details on a separate sheet:

- 9. a) Name of person holding power of attorney (if any):
- b) Nationality:
- c) Liabilities (if any):

10. Name of the Banker with full address:

11. Place of Business:

12. Full Time Technical Staff in the Applicant's employment (Refer Table I and fill up the columns below respect of requisite trade and experience only):

Qualification	Name	Experience in Years	Date of Appointment

13. Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirement mentioned in the Enlistment Rules for the class & category applied for [Attach details on separate sheet] : Yes No

14. [For Electrical]
i) Does the applicant possess valid Electrical License: Yes No

ii) Do the permanent electricians employed by contractor possess valid license: Yes No

15 (a) *Whether already enlisted with CPWD or any other Department: If Yes, Give details* Yes No

15 (b) *(Name of department, Class & Category, Enlistment Authority & address, enlistment No. and date, Date of validity and tendering limit)* Yes No

16. Is any person working with the applicant is a near relative of the officer/official of CPWD [See Rule 17 of the Enlistment Rules] If yes, give details:

17. Enlistment Processing Fee Enclosed Details:

Draft Number:

Draft Date:

Amount:

Branch:

Branch Drawn Upon:

Whose Favour:

18. Details of works completed, in progress and secured during the last 5 years (to be filled in the Pro forma as given in Annexure-III). This list should include all works whose gross amount of works done is more than the required magnitude for the class in which registration is required.

19. Certificates from clients in original or attested copy as per pro forma given in Annexure-IV for all eligible works:

Number of documents attached:

ANNEXURE-II**Documents Attached for Enlistment****Your Application No.**

Document Code	Annexure No.	Document Description	User Status	
			Yes	No
1		Proof of constitution (Sl. No. 6)		
a)		In case of sole proprietorship/HUF: an affidavit executed before a 1st class Magistrate that the applicant is the sole proprietor of the firm/Karta of HUF		
b)		In case of partnership firm: (Submit attested copies)		
i)		Partnership deed attested by Notary Public		
ii)		Form "A" or equivalent form issued by Registrar of firms		
iii)		Form "B" or equivalent form issued by Registrar of firms		
iv)		Form "C" or equivalent form issued by Registrar of firms		
c)		In case of Private/Public Ltd. Co. Article of Association duly attested by Notary Public.		
2		Power of attorney, if any (Sl.no.9a), attested by Notary Public		
3	V	Banker's/ Working capital certificate in original from scheduled bank in the Performa given in Annexure-V. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority (Sl.no.10)		
4		Technical Staff(Sl. No. 11)		
i)	XI	List of full time technical staff/Designers with qualification and experience of each (onus of submitting adequate proof of experience of staff lies with the applicant)(Copies of Provisional certificate related to technical qualification are not accepted)		
ii)		Attested copies of the degrees/diplomas of the technical staff/Designers		
iii)	XII	Declaration from the technical staff/Designers that they are employed with the applicant		
iv)		Documents like PF subscription, copy of Income Tax return with IT form 16 etc. conclusively proving employment of technical staff with applicant (Onus of submitting adequate proof lies with applicant).		
5(i)	XIII	List of M/C, T&P i/c steel centring & shuttering, possessed by the Applicant. Full details and location of workshop including details of Machines & Equipment possessed and proof of sufficient stock of Materials as required for Furniture category (Sl.no. 13)		
5(ii)		Copy of purchase document etc (Onus of submitting adequate proof lies with applicant)		
6		Attested copies of valid Electrical Licenses (Sl.no. 14(i) &(ii))		
7		Attested copy of Enlistment order (Sl.no. 15)		
8		List of all near relatives working in CPWD, including their addresses (Sl.no.15) See also Rule 16.0 of Enlistment Rule		
9		Demand Draft for processing the case (Sl.no.17)		
10	IV	Original or attested copies of certificates for works done, from concerned clients, in proforma as given in Annexure-IV		
11	III	Attested copies of award letters for works included in Annexure-III		

ANNEXURE-III

(1) In case of enlistment- Works completed, in progress& secured during the last five years or

(2) In case of revalidation- List of works completed, in progress& secured during last enlistment/revalidation period

(It is mandatory to submit details of all the works secured irrespective of its cost) [Add additional sheets, if necessary]

S.No.	Name of work & Agreement No.	Date of start	Date of completion		Reasons for delay & compensation levied, if any	Tendered Amount	Gross Amount of the completed work	Net amount received	Name, designation & complete address of the authority for whom the work was done
			Stipulated	Actual					

Contractor's Signatures

ANNEXURE – IV

CLIENT’S CERTIFICATE REG. PERFORMANCE OF CONTRACTOR

Name & address of the Client
Details of Works executed by Shri/M/s

1. Name of work with brief particulars	
2. Agreement No. and date	
3. Agreement amount	
4. Date of commencement of work	
5. Stipulated date of completion	
6. Actual date of completion	
7. Details of compensation levied for delay (indicate amount) if any	
8. Gross amount of the work completed and paid	
9. Name and address of the authority under whom works executed	
10. Whether the contractor employed qualified Engineer/Overseer during execution of work?	
11. i) Quality of work (indicate grading) ii) Amt. of work paid on reduced rates, if any.	Outstanding/Very Good/Good/Poor
12. i) Did the contractor go for arbitration? ii) If yes, total amount of claim iii) Total amount awarded	

Name & address of the Client

Details of Works executed by Shri/M/s

Name of Work: (Mention of name of work is mandatory and should be same as mentioned on page 1 of Annexure IV)

13. Comments on the capabilities of the contractor.	
a) Technical proficiency	Outstanding/Very Good/Good/poor
b) Financial soundness	Outstanding/Very Good/Good/Poor
c) Mobilization of adequate T&P	Outstanding/Very Good/Good/Poor
d) Mobilization of manpower	Outstanding/Very Good/Good/Poor
e) General <u>behaviour</u>	Outstanding/Very Good/Good/Poor

Note: All columns should be filled in properly

“Countersigned”
Reporting Officer with Office Seal

Signature of the
Officer of the rank of Superintending Engineer or equivalent

ANNEXURE – V

FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information M/s./Sri.....having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs..... (Rupees.....).

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

This certificate is issued on the request of Shri/Smt./M/s for obtaining enlistment/revalidation of Enlistment in CPWD in (Name of category) Class.....

(Signature)
For the Bank

- Note: 1) Bankers' certificates should be on letter head of the Bank, sealed in cover addressed to enlistment authority.
2) In case of partnership firm, certificate to include names of all partners as recorded with the Bank.
-

ANNEXURE – V

FORM OF WORKING CAPITAL CERTIFICATE FROM A SCHEDULED BANK

(Applicable only for Class IV & V relevant category of unemployed Degree/Diploma engineers)

Certified that Shri/Smt./M/s S/o/W/o and resident(s) of has/have been maintaining a saving bank account/current account/fixed deposit account with this branch of bank since and an amount not less than Rs. (Rupees)has been available to the credit in his/her/their account No. for the last six months.

This certificate is issued on the request of Shri/Smt./M/s for obtaining enlistment/revalidation of Enlistment in CPWD in (Name of category) Class.....

Signature
For the Bank

ANNEXURE - VI

FOR CHANGE OF CONSTITUTION - LIST OF DOCUMENTS/INFORMATION REQUIRED TO BE SUBMITTED

A. DOCUMENTS TO BE SUBMITTED

1. Copy of proposed partnership deed duly signed/proposed Memorandum of articles.
2. An undertaking sworn in before a 1st class Magistrate by all the partners to the effect that the new firm will take over all assets and liabilities.
3. Dissolution deed/consent of retiring partners/death certificate in case of death of a partner.

B. FURNISH THE FOLLOWING DETAILS IN RESPECT OF EACH PARTNER WITH WHOM CONTRACTOR'S FIRM WANT TO ENTER INTO PARTNERSHIP.

- i) Whether he is enlisted with CPWD/MES/Railway/P&T/State PWD.
- ii) Whether he is a dismissed Govt. servant.
- iii) Whether he is a partner/director of any other firm enlisted with this Department/MES/Rly./P&T/State PWD.
- iv) Whether he is member of Indian Parliament or State Legislature.
- v) Whether his name has been blacklisted or removed from the approved list of contractors or demoted to lower class or orders banning/suspending business with him by any department in the past.
- vi) Whether he is a dismissed/removed/retired Govt. servant within One year.
- vii) Whether he has any relative working in CPWD, if yes, give details.
- viii) Whether he has any civil or criminal case pending in any court in India, if yes, give details.
- ix) In addition Certificate as required under item 19 of Enlistment application form from new partners be given

C. DOCUMENTS TO BE SUBMITTED AFTER THE PROPOSAL IS AGREED IN PRINCIPLE BY THE COMPETENT AUTHORITY

- 1) Copy of the partnership deed duly attested by the Notary Public.
- 2) Certificate from banker of the contractor indicating new constitution..
- 3) Form A, B & C or equivalent as the case may be.
- 4) Acknowledgement from the Income Tax/ Sales Tax department for having noted the change.

ANNEXURE VII

PERFORMANCE REPORT OF WORKS

PART I

(To be filled in by the contractor in duplicate in respect of each work cost of which falls within the range prescribed for eligibility as per para 19 of enlistment read with Table –I. One copy be submitted to **Reporting Officer** and other, containing acknowledgement of receipt and seal of office **of reporting officer**, be submitted to enlisting authority).

1. Period:
2. Name & Address of contractor:
3. Class, Category and Enlistment No.:
4. Name & address of enlisting authority:
5. Name of Work
6. Agreement. No.
7. Name & Address of C.P.W.D. Division:

Sl.	Item	
8.1	Estimated Cost/Tender amount	
8.2	Stipulated date of Commencement& Completion	
8.3	Percentage progress with date/actual date of completion	
8.4	Gross amount of final bill/work done	
8.5	Amount of compensation levied, if any	
8.6	Amount of reduced rate items, if any	
8.7	Did the contractor go for arbitration ?	
8.8	If yes, total amount claimed and amount awarded	

Signature of the contractor

PART II

(To be filled by the department)

9.0 Certified that details given by the contractor in Part - I have been verified and found to be correct/have been corrected wherever necessary.

Delay is partly /not/ fully attributable to contractor.

Signature of Divisional/Sub Divisional Engineer

10.0 Note : After submission of Annexure VII by contractor, reporting officer shall write the Report and forward to Reviewing officer within a week's time. Reviewing officer shall then forward the report to the Enlisting authority within a week's time.

Class	I	II	III	IV	V
Reporting Officer	E.E	E.E	EE	AE	AE
Reviewing Officer	S.E	S.E	SE	EE	EE
Report to be sent to o/o	DG	ADG	CE	CE	S.E

PART – III

(Serial 1 to 7 is repeat information of Part I for proper linkage and confirmation)

1. Period:
2. Name & Address of contractor:
3. Class, Category and Enlistment No.:
4. Name & address of enlisting authority:
5. Name of Work
6. Agreement. No.
7. Name & Address of C.P.W.D. Division:

11.1	Quality of work	Outstanding/Very good/Good/Poor
11.2	Comments on capability of contractor	
11.2.1	Technical proficiency	Outstanding/Very good/Good/Satisfactory /Poor
11.2.2	Financial soundness	Outstanding/Very good/Good/Satisfactory /Poor
11.2.3	Mobilizations of adequate T&P	Outstanding/Very good/Good/Satisfactory /Poor
11.2.4	Mobilizations of man power	Outstanding/Very good/Good/Satisfactory/ Poor
11.2.5	General behavior	Outstanding/Very good/Good/Satisfactory /Poor

Reporting Officer (Designation and Address)

12.1	Quality of work	Outstanding/Very good/Good/Satisfactory/Poor
12.2	Comments on capability of contractor	
12.2.1	Technical proficiency	Outstanding/Very good/Good/Satisfactory/Poor
12.2.2	Financial soundness	Outstanding/Very good/Good/Satisfactory/Poor
12.2.3	Mobilizations of adequate T&P	Outstanding/Very good/Good/Satisfactory/Poor
12.2.4	Mobilizations of man power	Outstanding/Very good/Good/Satisfactory/Poor
12.2.5	General behavior	Outstanding/Very good/Good/Satisfactory/Poor

Reviewing Officer (Designation & Address)

ANNEXURE – VIII

CENTRAL PUBLIC WORKS DEPARTMENT

APPLICATION FOR REVALIDATION OF ENLISTMENT

(The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filling the form. Application found deficient in any respect are liable to be rejected without any further correspondence)

CLASS

CATEGORY

1. Name of applicant

2. Nationality Indian Other

3. Address

Regd. Office

Head office.....

4. Telephone Number Fax No. Mobile

Now E-mail address

5. Constitution Individual Sole Proprietorship Concern Partnership firm
 Public Ltd. Company Private Ltd. Company

6. Furnish names and paste photograph(s) (Size of photo should be 2.5 X 3.5 cm having white background and printed name at bottom) of individual / sole proprietor / all partners / all directors against his / their names.

1.	2.	3	4.
Paste photo	Paste photo	Paste photo	Paste photo
Name	Name	Name	Name

7. (a) Name of person holding power of attorney.....

(b) Nationality Indian Other

8. Name of Bankers with full address.....

9. Place of business.....

10. Full time tech. staff in applicant's employment (Refer Table I & fill up Nos. of staff in respect of requisite trade and experience only).

- (a) Graduate engineers with minimum ... years' experience
- (b) Graduate engineers with minimum ... years' experience (excluding (a) above)
- (c) Diploma engineers with minimum... years' experience
- (d) Diploma engineers with min.....yrs. exp. (excluding (c) above)
- (e) Furniture/Furnishing Designers of min.....yrs .experience
- (f) Post Graduate in Agri. Science of min.....yrs. exp.
- (g) Graduate in Agri. Science of min.....yrs. exp.

11. Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirements mentioned in the Enlistment Rules for the class & category applied for

Yes No

(attach details on separate sheet)

12. [For Electrical]

(i) Does the applicant possess valid Electrical License Yes No

(ii) Do the permanent electricians employed by contractor possesses valid license Yes No

13. Details of enlistment with CPWD

(i) Enlistment No. & date

(ii) Valid up to

14. Is any person working with the applicant is a near relative of the officer/official of CPWD.(See Rule 17 of the Enlistment Rules)

Yes No

If answer to above is yes, give details

15. Details of CPWD and Non CPWD Works completed, in progress & secured during the last enlistment/revalidation period as per Annexure -III. This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is required. Receipted copy of the Annexure –VII for CPWD works also be enclosed

Whether above details enclosed?

Yes No

16. Certificates:

- i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in CPWD as amended up to date and shall abide by them.
- ii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name,
- iii) I/We certify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled.

iv) I/We certify that I/none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last **One** year. We also certify that we have neither under our employment any such person nor shall we employ any person within **One** year of his retirement except with the prior permission of the Government.

(Strike out whichever is not applicable)

Signature(s) of applicant(s) :

Name	Signature	Address
------	-----------	---------

1.

2.

3.

4.

Date

No. of documents attached

ANNEXURE – IX

Documents attached for revalidation

S.No.	Document	Yes	No
1.	Attested copy of power of attorney, if any		
2.	Banker's/working capital certificate in original from scheduled bank in the pro forma given in the Enlistment Rules. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority. (Annexure-V)		
3	Technical Staff: (Sl. no. 10)		
(i)	List of full time technical staff/Designers with qualifications and experience of each (onus of submitting adequate proof of experience of staff lies with the applicant). (Annexure-XI)		
(ii)	Attested copies of the degrees/diploma of the technical staff/Designers. (Provisional Degree shall not be accepted).		
(iii)	Declaration from the individual technical staff/Designers that he is employed with the applicant. (Annexure-XII)		
(iv)	Documents like PF subscription ,Certificate of IT deduction at source, IT form16 etc conclusively proving employment of technical staff with applicant (Onus of submitting adequate proof lies with applicant)		
	Note :- The documents at (iv) will not be required in case details at (i) & (iii) above are in shape of affidavits sworn in before Magistrate/Notary Public by the concerned parties.		
4	(i) List of Machinery, T&P i/c steel centering & shuttering, possessed by the Applicant. Full details and location of workshop including details of Machines & Equipment provided and proof of sufficient stock of Materials as required for Furniture category. (Sl.no.11) . (Annexure-XIII) (ii) Copy of purchase document etc (Onus of submitting adequate proof lies with applicant) Note :- The documents at (ii) will not be required in case detail at (i) above is in shape of affidavit sworn in before Magistrate/Notary Public		

5.	Attested copies of valid Electrical License(s)		
6.	Attested copy of Enlistment order		
7.	Annexure III – List of works completed, in progress & secured during last enlistment/revalidation period		
8	Affidavit as per Annexure - XIV		
9.	Attested copies of award letters for works included in Annexure III (as per rule 19.1.1)		
10.	Copies of Annexure – VII with acknowledgement of E.E/AE.		
11.	Late fee(if applicable)		

ANNEXURE – XI

Affidavit to be submitted by applicant Contractor / Firm

AFFIDAVIT

I, S/o Sh..... Aged Years R/o Sole proprietor/Partner/ Director (as the case may be) of M/s/Shri.....(Name of firm/contractor with address).....do hereby solemnly affirm and declare that the following Technical staff (Engineers/interior designer) are working as full time staff with me/us /our firm. (Strike out whichever not applicable)

S. No.	Name of Engineers/ interior designer	Qualification	Passed out in year	Working with we/us firm since	Experience in Bldg. work
1.					
2.					
3.					
4.					
5.					

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and correct to the best of my knowledge and belief and nothing is concealed therein. Date:

Place:

Deponent

Identified by me

Dated signature with seal of 1st class Magistrate/Notary Public

ANNEXURE – XII

Affidavit to be field by individual Technical staff/ Interior Designer

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)
(As applicable for affidavit as
per respective state
Government rule).

AFFIDAVIT

I, S/o Sh..... AgedYears..... R/o do hereby solemnly affirm and declare that:-

1. I have passed degree/diploma in Civil Engineering/Electrical (as the case may be) during year from.....University/Board.
2. I am working full time under M/s/Shri asEngineer since (Month & Year) till date.
3. I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and and nothing is concealed therein.

Date:

Place:

(Deponent)

Identified by me

Dated signature with seal of Ist class Magistrate/Notary Public

ANNEXURE – XIII

Affidavit to be filed by applicant contractor / firm

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/-)
(As applicable for affidavit as per respective state Government rule).

I, Sole proprietor/Director/Partner of M/s/Shri. Regd. Office at
....., do hereby solemnly affirm and declare that our firm is in
possession of following Tools & Plants of Machinery.

(Applicable for Civil Category)*

S. No.	Description of Item	Quantity
1.	Total Station No.
2.	Builders Hoist/Tower Crane No.
3.	Concrete Mixers of full bag capacity No.
4.	Steel shuttering Sqm
5.	Out of total quantities of steel shuttering at 4 above, quantities procured during last 2 years Sqm
6.	Steel props cum space
7.	Out of total quantities of Steel props at 6 above, Quantities procured during last 2 years cum space
8.	Mortar Mixers No.
9.	Vibrators (a) Needle vibrators (i) Oil (ii) Electric (b) Beam vibrators (c) Slab vibrators (d) Shutter vibrators No. No. No. No. No.
10.	Vibro compactor No.
11.	Batching Plant (fully automatic minimum m3 capacity) with pump No.

(Applicable for Road Category)*

S. No.	Description of Item	Quantity
1.	Wet macadam mix plant No.
2.	Pavers finishers No.
3.	Road rollers No.
4.	Trucks/Tippers No.
5.	Vibratory road roller No.

(Applicable for Internal & External Electrical Installation)*

S. No.	Description of Item	Quantity
1.	Steel/Aluminium Ladder 1.5 m to 8 m Sets
	1.5 m Sets
	3.0 m Sets
m Sets
2.	Chase cutting machine Sets
3.	Electrical wire drawing equipment Sets
4.	Torque wrench for nut/bolt/screws Sets
5.	Conduit Die Set Sets
6.	Pipe Vice Sets
7.	Bench Vice Sets
8.	LT Meggar - 1000 Volts Sets
9.	LT Meggar - 500 Volts Sets
10.	Tong Tester Sets
11.	Multimeter Sets
12.	Hydraulically operated crimping machine Sets
13.	Hand operated crimping machine Sets
14.	Earth Tester Sets
15.	Portable Drilling machine Sets
16.	Over head conduit puller Sets
17.	Core cutting machine Sets

(Applicable for Horticulture Category)*

S. No.	Description of Item	Quantity
1.	Matador/Pick up Van No.
2.	Tractor with tiller and trolley No.
3.	Power Lawn Mover No.
4.	Wheel Barrows (Rubber Tyred) No.
5.	Rubber Nose Pipe Metre
6.	Power Sprayer No.

*Strike out whichever not applicable.

Deponent

Verification:-

Verified that my above statement are true and correct to the best of my knowledge and belief and nothing is concealed therein.

Date:

Place:

Deponent

Identified by me

Dated signature with seal of Ist class Magistrate/Notary Public

ANNEXURE – XIV

Affidavit to be applicant contractor / firm along with application for revalidation

INDIAN NON JUDICIAL STAMP
(As applicable for affidavit as Per respective state Government rule).

AFFIDAVIT

I, S/o Sh..... Aged Years, R/o Sole proprietor/Partner/ Director (as the case may be) of M/s/Shri.....(Name of firm with address).....do hereby solemnly affirm and declare that;

1. I/we confirm and submit that no work other than shown in the Annexure 3 has been secured and executed by me/us during the period ofto(Indicate period of last valid period of enlistment) . This is my true statement.

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and correct to the best of my knowledge and belief and nothing is concealed therein.

Deponent

Date:

Place:

Identified by me

Dated signature with seal of Ist class Magistrate/Notary Public