

# NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

## TATA INSTITUTE OF FUNDAMENTAL RESEARCH

GKVK, Bellary Road, Bangalore – 560 065

**Tender Notice No.: NCBS/H-I&C/Tr -25/2012**

**dt. 19.03.2012**

- 1.** Separate sealed item rate tenders are invited on behalf of the Centre Director, NCBS and will be received in the Office of the Head/I&C from contractors who have executed similar nature and magnitude of work, for the following work.

Sl. No	Description	Approx. Cost	Earnest Money deposit	Cost of tender document	Period Of completion
1	Construction of Dining and Recreation Hub for inStem – Civil, PH, Firefighting, Electrical & Mechanical ventilation works. (The building has basement at about 9m below G.L with precast concrete waffle shells and conventional slab etc.)	Rs. 10.00Cr	Rs. 20Lakhs	Rs. 2,500/-	15 Months

- 2.** The entire work is to be completed within **15months**, in accordance with the time schedule indicated in the tender, from the 15<sup>th</sup> day of issue of letter of intent/ work order. The period includes monsoon period also.
- 3.** Tender documents(Non Transferable), consisting of drawings, complete specifications, schedule of quantities for various items of work to be done and the set of conditions of contract to be complied with by the tenderer, whose tender may be accepted can be obtained from the office of the Head-I & C, NCBS on any working day between 10:00 Hours to 16:00 Hours on payment of amount mentioned in paragraph 1 (non refundable) from **29.03.2012 to 12.04.2012**.
- 4.** The details of the past experience ,list of similar works completed in the last seven years with value of each work, the addresses of the clients for whom the works were executed should be furnished along with the application for the tender document.  
Tender document will be issued only to those who have completed the works as below, in the last seven years (documentary evidence to this extent should be enclosed along with the application)
- (a) One work of similar nature costing Rs. 8.00 Crores  
**OR**  
(b) Two works of similar nature costing Rs. 5.00 Crores each  
**OR**  
(c) Three works of similar nature costing Rs. 4.00 Crores each

At least one work among the above should be for Government department /Public sector undertaking/Public institutions.

- 5.** The tenderers shall be required to submit the bids in three envelopes in sealed cloth lined covers as below :-

Envelope 1 – Documents related to Eligibility criterion along with EMD.

Envelope 2 – Technical bid

Envelope 3 - Financial bid

- a. Envelope 1 should contain the EMD in the prescribed form and the list of similar works done, value of each work, the address of the client, Date of work order, Completion period, Actual date of completion etc. Details of similar works under execution also are to be furnished.
- b. Envelope 2 should contain Technical and commercial bid highlighting any deviation with respect to SOQ / Specifications / Departmental conditions etc.

C. Envelope 3 should contain the financial bid.

- a. Envelope – 1 super scribed with “**Documents related to Eligibility criterion**”
- b. Envelope – 2 super scribed with “**Technical & Commercial Bid**” And
- c. Envelope – 3 super scribed with “**Financial Bid**”.

All the three envelopes shall be put in another sealed cloth lined cover **super scribed with the name of work, NIT number and name of the Tenderer**. The “Eligibility criterion Bid” envelope - 1 will be opened first, in the presence of intending tenderers, on the due date and time for receipt and opening. **(It may be noted that only those covers (Envelope-1) containing EMD in the prescribed form shall be taken for further consideration and all others, without EMD shall be rejected)**. Then proper evaluation shall be done (as per Annexure -1 enclosed to NIT) with respect to the competency of the tenderers for ascertaining their eligibility to participate in the tender, by verifying various details furnished by them. If necessary the works executed/under execution by the tenderer will be inspected by a committee of NCBS to qualify the tenderers. After the above evaluation and short listing of eligible tenderers the time and date of opening of Technical and commercial bids, (Envelope-2) will be informed to the qualified contactors and the Technical and commercial bids of the qualified tenderers only will be opened. Proper evaluation of the technical offers opened will be done. After the above Technical evaluation, the time and date of opening of Financial bid will be informed to the qualified tenderers and the Financial bids will be opened accordingly in the presence of the intending tenderers.

**Evaluation Criteria: - As per enclosed Annexure – 1**

If any tenderer withdraws his tender after the price bid is opened within the validity - period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the NCBS shall without prejudice to any / or other rights or remedy be at liberty to forfeit 50% (Fifty Percent) of the earnest money absolutely.

Application for tender document not accompanied by the following is liable for rejection of issue of tender document:-

- (i) Proof of experience in execution of similar nature and magnitude of work as indicated at para above.
- (ii) Valid PAN No. of the Company/firm.
- (iii) Letter of authority in case the application is through authorized person.
- (iv) Cost of tender document.

**Note:** (Application for tender document should be submitted at least one working day before the last date for sale of tender. Late application for the tender document is liable for rejection)

**6.** As said above tender which should always be placed in sealed covers super scribed with the name of work (as given in paragraph 1) will be received by NCBS up to 15.00 Hrs on 16.04.2012 and will be opened in the Office of the Head –I & C, on the same day at 15.30 Hours in the presence of the tenderers or their representatives who would be present.

**7.** Tenders are to be on the printed form of the NCBS which can be obtained on payment of the cost of documents as mentioned above by cash, crossed Demand Draft or Bankers cheque, drawn in favour of NCBS payable at Bangalore. The drawings issued with the tender documents should be returned along with the tender. The Contractors shall quote rates in figure as well as in words and amounts tendered by them. The amount for each item shall be worked out and requisite totals given. All corrections shall be attested by the dated initials of the tenderer. The contractors not tendering for this work after the purchase of the tender documents must return the tender documents and drawings within 15 days of the due date of receipt of the tender. However, the cost of the tender documents will not be refunded.

**8.** Tenders not accompanied by the following are liable to be summarily rejected.

Tenderers shall furnish the Earnest Money Deposit which may be in the form of Crossed Demand Draft/Call deposit on the Reserve bank of India or State bank of India.

Earnest Money Deposits may also be furnished in the form of Fixed Deposit Receipts issued by any Scheduled Bank and endorsed by the Bank concerned at the disposal of the NCBS, Bangalore.

- 9.** The Contractors whose tender/s is/ are accepted will be required to furnish Security Deposit/s (Including the Earnest Money Deposit/s), and Performance Guarantee for the due fulfillment of the contract/s as per details in clause 1 and 1A of the conditions of Contract.
- 10.** The acceptance of the tender will rest with the Centre Director, NCBS who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender.
- 11.** Canvassing in connection with tender will result in disqualification.
- 12.** Any tender which does not fulfill any of the prescribed conditions will be liable to be rejected.
- 13.** NCBS reserves the right to alter the scope/or reduce quantum of work before issue of work order and the Tenderer shall not have any claim what so ever on this account.
- 14.** Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if any discrepancy is found, the rate, which corresponds with the amount worked out by the Contractor, shall be taken as correct.
- 15.** If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
- 16.** Where the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
- 17.** Where the rates are not quoted by the Contractor in words and amount is not worked out or not worked out correctly, the rate quoted by the Contractor in figures will be taken as correct.
- 18.** Deployment of adequate number of machineries to ensure completion of the work with in the stipulated time schedule should be ensured by the tenderer. Tenderer should furnish along with the Technical & Commercial Bid, list of machineries, centering materials and details of site(Quality Control) laboratory etc that will be deployed by them for the work in the event, the work is entrusted to them.
- 19.** NCBS reserves the right to reject any application for issue of tender document without assigning any reason.

**20. Pre bid meeting for tender clarifications if any.**

For any information/ technical details / clarifications that may be required by tenderers, they can address Head/I&C, NCBS in writing so as to reach him at least 10 days before the due date of submission of tender. NCBS shall not be responsible or liable to reply clarifications requested if any there after.

A pre bid meeting (if it is found necessary) will be held with tenderers at NCBS and compiled clarifications will be communicated to all tenderers, which will be treated as part of the tender document.

The date and time of pre bid meeting will be informed to tenderers separately

Sd/-  
Head/I&C