

ANDHR APRADESH POWER GENERATION CORPORATION LIMITED  
VIDYUT SOUDHA :: HYDERABAD – 82

NOTIFICATION No.JS(P)/DS(E)/AS(E)/PO.G1/696/2012

- 01). Name of the PSU : APGENCO  
(Public Sector Utility) Vidyut Soudha, Khairatabad, Hyderabad – 82
- 02). Name of the Post : DIRECTOR (HR & IR)
- 03). Age of the applicant : The applicant shall not be above 65 years of age as on the date of notification.
- 04). Qualification : The person shall have minimum Bachelor's/ equivalent degree.
- 05). Eligibility Criteria : i). The person shall have atleast 15 years of experience in the field relevant to the position:
- ii). The person shall have atleast 25 years of professional experience with any State/Central Government and/or Government undertaking. Such person shall also have completed three years of minimum combined service in the categories of Chief Engineer and Superintending Engineer together or three years of minimum experience in the categories of Chief General Manager/Executive Director or an equivalent rank in the State Government/Public Sector Undertakings etc.,
- iii). The person shall have minimum Bachelor's/ equivalent Degree in the subject directly relevant to the position.  
(For ex: a person who can be eligible for the position of Director, Finance shall have at least a Bachelor's Degree in Commerce or an equivalent subject. Qualified Chartered Accountants and Company Secretaries can also be considered as eligible persons.)
- 06). Tenure of appointee : Directors shall be selected initially for a term of Two (2) years. The Tenure of the appointee may be extended for a period of One (1) year at a time up to a maximum of Two (2) extensions. All decisions related to extension of tenure shall be made after the approval of the competent authority with the recommendation of the Selection Committee based on the yearly assessment report of the Director. Candidates with outstanding assessment only should be considered for re-appointment.

Contd...02

- 07). Emoluments : Existing time scale – Rs. 14,100-450-16350-500-18000 plus applicable allowances (DA + HRA + CCA + Security Guard Allowance + Telephone Operator Allowance). The Gross emoluments will be approximately Rs.54,600/-. The emoluments are subject to modification from time to time by the Government of A.P.
- 08). Company Profile : APGENCO was incorporated under the Indian Companies Act 1956 as wholly owned State Government Company. It is one of the pivotal organizations of Andhra Pradesh, engaged in the business of Power Generation. Apart from operation & Maintenance of the power plants it has undertaken the execution of the ongoing & new power projects scheduled under capacity addition programme and is taking up renovation & modernization works of the old power stations.
- The installed capacity of APGENCO as on 31.12.2011 is 8924.9 MW comprising 5092.50 MW Thermal, 3829.40 MW Hydro , 2 MW Wind power stations and ,1.0 MW Photo Voltaic Cell based Solar Power plant ,contributes about half the total Energy Requirement of Andhra Pradesh. APGENCO is third largest power generating utility in the Country next to NTPC and Maharashtra. It's installed Hydro capacity of 3829.4 MW is the second highest among all power utilities in the Country.
- 09). Job Description and Responsibilities : As decided and entrusted by the Board/Managing Director, APGENCO.
- 10). Submission of Applications : i). In the prescribed format along with enclosures (as annexed) well in advance not later than one month from the date of notification addressed to :  
Managing Director, A-Block, 2<sup>nd</sup> Floor, R.No. 227, APGENCO, Vidyut Soudha, Khairtabad, Hyderabad – 500 082.
- ii). APGENCO under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at later stage.
- The candidate should not furnish any false/ tampered/fabricated information or suppress any material information while filling of the application form.
- Contd.....03

iii). Person selected if already in Government Service will have to seek retirement before appointment.

iv). The applicant if in Government Service should forward the application through proper channel. The forwarding authorities should also certify that the entries in the application have been verified from the records and found correct and that no disciplinary/vigilance proceedings are pending or contemplated against the officer as well as no major/minor penalties imposed on the Officer during the last ten years.

v). Candidate is in service the forwarding authorities should forward the application with the following documents.

a). Up-to-date and complete Confidential Report (CR) dossiers in original/attested Xerox copies of last five (5) years Annual Confidential Reports (ACR) of the candidate, and vigilance clearance.

The application of candidates received without the CR dossiers/ACRs, or which contain incomplete information, or received after the due date will not be entertained.

APGENCO reserves the right to modify/cancel the notification and/or recruitment process without assigning any reason.

11). Check list

- :
- i). Application Form in prescribed proforma as Annexed to the Notification in Duplicate.
  - ii). Attested copies in support of Age, Qualification, Nationality, Caste.
  - iii). Annual reports for the last 5 years where worked.
  - iv). Evidence of work experience
  - v). In Service applicants should submit the application through proper channel along with “No Objection Letter” from the controlling Officer/Head of Department.

Extension of last date for submission of application upto 31.01.2013 @ 5.00 PM

MANAGING DIRECTOR  
APGENCO.

**ANNEXURE**  
**APPLICATION FOR THE POST OF DIRECTOR (HR & IR)**

- 01). (a). Name \_\_\_\_\_
- (b). Father's Name : \_\_\_\_\_
- (c). Date of Birth : \_\_\_\_\_ Age as on date of notification \_\_\_\_\_
- (d). Candidate belongs to (OC/SC/ST/BC) \_\_\_\_\_
- (e). Date of entry into Service: \_\_\_\_\_
- (f). Native District : \_\_\_\_\_

Affix  
photograph duly  
attested by the  
controlling  
officer/HOD/any  
Gazetted Officer

- 02). Address with Telephone Nos :-
- (a). Permanent Address : \_\_\_\_\_
- (b). Present Address: \_\_\_\_\_
- (c). Director Identification Number (if any) \_\_\_\_\_
- (d). Designation of the Applicant (in full) (Present/Last) \_\_\_\_\_
- (e). Office Address, If in Service : \_\_\_\_\_
- (f). Telephone No. Office \_\_\_\_\_ Residence: \_\_\_\_\_
- FAX No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
- E-Mail address \_\_\_\_\_

- 03). Eligibility criteria :-

	As per job description	Possessed by the Officer	Period From / To	
Educational/Professional Qualifications (along with the name of Institutions).				
Pay Scale				
Length of service in eligible pay scale.				

04). Positions held/Experience with reference to evaluation criteria during the last 15 years (as indicated in the notification) :-

Sl.No.	Designation and place of positing	Organization	From	To	Nature of work/duties attended.
01.					
02.					
03.					
04.					
05.					
06.					
07.					
08.					

05). Any other special Qualification/experience : \_\_\_\_\_

06). Foreign Assignments/Training if any : \_\_\_\_\_

07). Special Achievements/Participation in important committees/working groups etc., if any :  
\_\_\_\_\_

08). Assignments held/work experience relevant to the requirements of the post :  
\_\_\_\_\_

09). In case the candidate is holding the present post on lien/deputation basis :-

- a). Name of the organization in which the lien is held.:-
- b). the date from which the lien is held :-
- c). date from which candidate is on deputation:-

10). Vigilance Status :-

- a). Whether any punishment awarded to the applicant during the last 10 years YES/NO  
If Yes, the details thereof :-

b). Whether any action or inquiry is going on against him as far as his knowledge goes

If yes, the details thereof.

YES/NO

11). ACRs of last five years

12). Enclosures : Certified copies of all relevant Documents/Records.

### **DECLARATION**

I \_\_\_\_\_, Son of \_\_\_\_\_

Hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols 1 to 12 are true and I am eligible for the post.

DATE :

(Name and Signature of the applicant)

(To be filled by the PSU/Ministry/Department concerned).

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

**SIGNATURE & DESIGNATION**  
of the Competent Forwarding  
Authority with Telephone No. and  
Office Seal.

**DRAFT PAPER NOTIFICATION :-**

ANDHRA PRADESH POWER GENERATION CORPORATION

NOTIFICATION No.JS(P)/DS(E)/AS(E)/PO.G1/696/2012

APGENCO Limited (Wholly owned by Government of A.P) is one of the pivotal organizations of Andhra Pradesh, engaged in the business of Power Generation with an installed capacity are 8924.9 MW. Applications are invited from the qualified candidates for the post of Director (HR & IR). For further details visit [www.apgenco.gov.in](http://www.apgenco.gov.in)

Hyderabad  
Date: 20.12.2012

MANAGING DIRECTOR