



No. _____

PONDICHERRY UNIVERSITY

R. VENKATARAMAN NAGAR, KALAPET, PONDICHERRY - 605 014.

Application form for Appointment in the University

Demand Draft No. :	_____
Date :	_____
Drawn from :	_____
Name of the Bank :	_____
Place :	_____

Affix your recent passport size photograph duly signed by you

POST APPLIED FOR _____

IN DEPARTMENT / SUBJECT _____

Specialisation required for the post, if any _____

Advertisement No. _____ Post No. _____ Date _____

Note: Prospective candidates are advised to study the enclosed Instructions carefully and then fill up the application in all respects. No column should be left blank. Incomplete application will be rejected. Attach additional sheets if required however, information given must be precise and to the point.

1. (i) Name : _____
(in Block letters)

(ii) Father's name : _____

(iii) Mother's name : _____

(iv) In case of Married women,
Name of the Husband & Address
Permanent address : _____

Pin: _____, Country _____

(v) Address for correspondence : _____ Telephone No. (O) _____ (R) : _____

E-Mail :

Fax :

Telegraphic address (if any)

Pin: _____

2. Date of birth _____ Age (as on date) _____

3. Sex _____ Marital Status _____

4. Nationality _____ Religion _____

State of which you are resident / domicile : _____

5. (a) Whether Scheduled Caste / Scheduled Tribe / Other Backward Class YES / NO SC / ST / OBC
(If yes, certificate in support thereof should be enclosed) (Put ✓mark)
- (b) Whether physically handicapped YES / NO
(If yes, certificate from an Officer not below the rank of Civil Surgeon should be enclosed)
- (i) Nature of disability : _____
- (ii) Percentage of disability : _____

6. (a) Academic qualifications:
(Examinations passed from Matriculation/ Higher Secondary onwards to Doctorate / Research* degree) Full & Exact details must be given **without which the application may be summarily rejected.**

Examinations and year	Subject	Division / Class	Percentage of marks obtained	School/College attended	Name of the Board/University.

* Give Titles of thesis (Ph.D / M.Phil), and the name & address of the guide for each thesis/project.

(b) Academic distinctions (e.g. any prize, medal, certificate of merit if any):

(c) Special subjects of study, if any:

(d) Area of specialization:

7. (a) Teaching experience at Universities or recognised Colleges of Higher Education.
In case of a faculty position, attach a sheet indicating titles of the courses taught, text books used, PG and UG Level and innovative methods designed for the courses.

Name of the Institution	University	Designation	Nature of post Temporary/ Permanent	Classes taught Under Graduate/ Post - Graduate Pass / Hons.	Period (Give dates)	Length of experience (Years / Months)

(b) Administrative experience if any:

Name of the Institution/ Department	Designation	Nature of post	Nature of assignment	Period (Give dates)	Length of experience

8. (a) Present employment :
- (i) Post held :
- (ii) Date of appointment :
- (iii) Whether Permanent/Temporary or on Probation :
- (iv) Whether State/Central Government/ PSU/Private :
- (b) Name of the employer and organisation :
- (c) Grade :
- (d) Scale of pay : Rs.

Basic Pay (In rupees)	Allowances				Total emoluments (In rupees)
	D.A.	C.C.A.	H.R.A.	Any other allowances	

(e) Date of next increment :

(f) Age of retirement in the present post :

9. Research activities (For teaching posts only): Attach additional sheets, and give full details. See the university website.

(a) Details of publication of books, papers, articles etc. (Separate sheet of paper may be attached giving details). If multiple authors, the names of the authors must be written in the same order as in the publication.	Published (in Nos.)
(i) Books	
(ii) Research Papers - Referred Journals	
(iii) Research Papers - Proceedings etc...	
(iv) Literary Articles	
(v) Others	

(b) Sl. No.	Experience in Guiding Research*# Preparation of teaching aids/ Educational innovation	Awarded	Research in Progress	Thesis / Dissertation under submission
1	M. Phil.			
2	Ph.D.			
3	Other Projects guided.			

Give Titles of thesis guided and research papers which were published based on these theses.

* If inter-disciplinary in nature, please elaborate.

10. Research Projects : Give list of research projects successfully completed/continuing with titles, names of funding agencies & total funding for each project.

11. Details of experience in imparting education through modern means of communication and or innovations in teaching methods and / or production of teaching materials.

12. Membership or Fellowship of learned accredited bodies (Give details).

13. Academic visit to foreign countries : Give details on a separate sheet.

14. Details of literary, cultural, sports and other activities in which the applicant is interested and distinctions, if any, obtained in the same.

15. Any other relevant information:

16. a Have you ever been subjected to any disciplinary action, as a student and / or as an employee?
 b Have you ever been dismissed/suspended from service/employment, if so please specify.
 c Do you have any police record ? If yes, give details.
 d Is any Court case pending against you? If yes, give full details.

17. Reference:

Please give the names and current postal address, e-mail, fax & telephone number of five persons (not related to you) who can give truthful assessment of your academic and research career, and also suitability to the position applied for:

- 1) _____ 3) _____ 5) _____
 2) _____ 4) _____

DECLARATION

I _____ son/daughter/wife of _____ hereby solemnly declare that the information made in this application as above are correct and complete to the best of my knowledge and belief, and that no material information has been concealed or suppressed and if there has been suppression of any factual information, my service can be terminated if selected.

Place :

Signature of the applicant.

Date :

To be filled by University Office

Date of receipt of application :

Registration Details-

- (a) Department / School :
 (b) Post :
 (c) Sl. No. allotted :
 (d) Details of D.D. :