

Serial No. _____

PANJAB UNIVERSITY, CHANDIGARH
Application for Class – A (Non-teaching) positions
(Use separate form for each post)

The candidate should attach nine
Photostat copies of this form
along-with the original

(For Office use)
(Diary No. _____)
Date _____

Name of the Post _____ Advt. No. _____

Department _____

**Affix recent
passport size
photograph**

A. Name in full Mr./Mrs./Ms. _____
(IN CAPITALS)

Father's Name : Mr. _____

Date of Birth : _____ Place of Birth _____

Nationality : _____ Marital Status _____

Member of Scheduled Caste/Backward Class : Yes/No _____

(If yes, please attach certificate from Tehsildar/Magistrate 1st. Class of the area)

B. Address :

Permanent address : _____
(IN CAPITALS)

Present Address : (For correspondence) _____
(IN CAPITALS)

Mobile/Telephone: _____ E-mail: _____

C. Minimum Pay acceptable : _____ Joining time _____
(if selected)

D. Educational Qualifications : (Please attach one set of attested copies along-with original application)

| Examination | Univ./Board | Main Subjects | Year of passing | Marks Obtd. (with Max. marks) | Class/Div./ Grade (Attach conversion formula) | Merit/ Prizes /Medals won, if any |
|------------------------------------|-------------|---------------|-----------------|-------------------------------|---|-----------------------------------|
| 1. Matric | | | | | | |
| 2. 10+2/Pre-Med./ Pre-Engg. | | | | | | |
| 3. B.A./B.Sc./ B.Com. etc. | | | | | | |
| 4. M.A./M.Sc./ M.Com. etc. | | | | | | |
| 5. M. Phil | | | | | | |
| 6. Ph. D. | | | | | | |
| 7. Any other Exam (Please Specify) | | | | | | |

P.T.O.

E. Professional Training :

| Sr.No. | Organisation | Period | | Details of Training | |
|--------|--------------|--------|----|---------------------|--|
| | | From | To | | |
| | | | | | |
| | | | | | |
| | | | | | |

F. Employment Experience (details in chronological order starting with first job) :

| Name & Address of Employer/ Institution | Date of | | Designation | Nature of Job | Basic Pay p.m. & Pay-Scale | Reasons for leaving |
|---|---------|---------|-------------|---------------|----------------------------|---------------------|
| | Joining | Leaving | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

G. Referees :

These should be professionally competent persons, well acquainted with some aspects of the applicant's training, accomplishments, capability and character but must be relations. At least two of them should be citizens of India. (Supervisor of each major employment and present or most employment must be listed.)

| <u>Name</u> | <u>Occupation/Position</u> | <u>Address</u> |
|-------------|----------------------------|----------------|
| 1. _____ | | |
| 2. _____ | | |
| 3. _____ | | |

H. Additional Information :
(No annexure need be enclosed) _____

I. List of Enclosures

1. _____ 2. _____ 3. _____ 4. _____
5. _____ 6. _____ 7. Draft No. _____ Dt. _____ Amount _____

J. Declaration : I solemnly declare that :

- (i) The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the Panjab University, Chandigarh.
- (ii) I have never been disqualified from University work/appearing in any University examination.
- (iii) I have never been dismissed either from Govt. or from University, College or other Public or Private Organisation service.
- (iv) I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.

Place : _____
Date : _____

Signature of Applicant

Recommendation of the Employer

Signature of Employer (with Seal)