

PROCEDURES FOR REGISTERING AND TAKING THE HESI (A2) RN ADMISSION EXAM FOR 2012

Beginning January 2012 all applicants for the RN Program needing to take the HESI (A2) Nursing Admissions Exam will be required to set up their own Evolve Account (Creating your Username and Password). You will no longer need to come to the Test Center to set up your account. In addition, instead of group testing on specific days, testing will be done on an individual appointment basis at the Pensacola Campus Test Center.

Please follow the steps below to set up your Evolve username and password, pay the testing fee, and schedule your testing appointment.

- Step 1:** You must create an Evolve Account to set up your user name and password. This must be done prior to scheduling your testing appointment. (See “To Create An Evolve Account” below.)
- Step 2:** The testing fee may be paid at any campus Cashier’s Office. The HESI (A2) exam fee is \$70.00. Cash, check, or most credit cards are accepted. The Cashier’s Office will give you a paid receipt. **Keep this receipt and turn it in when you come to test.**
- Step 3:** HESI testing appointments may be made by calling the Pensacola Campus Test Center at 850-484-1987 or 850-484-1656. The Test Center Appointment Line is open Monday – Friday, 7:30 a.m. – 4:00 p.m. to make appointments.
- When scheduling your appointment please allow 4 ½ hours for the test. (4 hours for the test and 30 minutes to check in and set up the test).
- Step 4:** On the day of your test you **MUST** bring with you:
- **The paid HESI (A2) receipt,**
 - **Your user name and password and,**
 - **Current (valid) official photo ID.** (i.e. Pensacola State College Student ID or city/state/federal government, such as driver’s license or passport, on which your name, photo, and signature appear.)

Arrive at the testing site on the scheduled day fifteen (15) minutes before the testing time. If you arrive late you may not be able to test and you may have to reschedule your test.

TO CREATE AN EVOLVE ACCOUNT

1. Go to **<https://evolve.elsevier.com>**. Click **Yes** to: “This page contains both secure and non-secure items.”
2. Click on **Student Site**.
3. Click on **Register for a HESI Exam**.
4. Click the green **“Register for Evolve Testing and Remediation”** tab.
5. Click the green **“Register”** button again.
6. Under New User: Follow the steps to create a password and then click on the **Continue** button.
7. You must complete the Personal Information section (**Red * = Required Information**);
 - Student **must** enter a valid email address (*Elsevier will use this to resend your username and password if you forget them*);
 - Select: Florida

- Select: Pensacola
 - Select: Pensacola Junior College for the Institution;
 - Select a graduation date: (It does not have to be exact)
 - Select: Nursing Associate Degree for Program Type
 - Click on Submit.
8. You must “**accept**” the Registered User Agreement and then click on Submit.
 9. **Print out** the Evolve account user name and password information page.
 10. You have completed the registration process.