



# WEST BENGAL UNIVERSITY OF TECHNOLOGY

BF-142, SALT LAKE, SECTOR-I, KOLKATA-700 064, INDIA

Web Site : [www.wbut.net](http://www.wbut.net) / [www.wbut.ac.in](http://www.wbut.ac.in)

**Dr. Syed Rafikul Islam**  
Registrar

Ref. No. :

Date :

**No:10.3/Regis./Registration/2012**

**Dated: 3<sup>rd</sup> October, 2012**

To  
The Principal/Director,  
All Affiliated Colleges/Institutes of WBUT.

Dear Sir/Madam,

I am directed to inform you that the registration process for the academic year 2012-13 is going to commence from the 4<sup>th</sup> of October, 2012 for which we expect your cooperation to the extent possible. For registration in **MCA, BHM, MBA (FT & PT) and other Non-AICTE courses (UG & PG)** students admitted in your Colleges must have:

- i) For MCA and BHM, a valid JECA/JEHOM rank with allotment card and for direct admission the documents as specified in the Govt. order.
- ii) For MBA, a rank either in JEMAT or in any of the CAT/MAT etc. (examinations held in the national level).
- iii) For Non-AICTE courses, students who have qualified in CET has to be treated separately along with their Rank Card. For others who have not qualified through CET but fulfil the eligibility criteria of University guidelines, a separate list has to be provided.

**For filling up the Registration Form, following guidelines should be followed:**

1. Registration Form is available online at [www.wbut.ac.in](http://www.wbut.ac.in). **Click Registration.**
2. Students will enter according to the Password provided by the college and will take printout of the filled up forms and will submit to the college along with supporting documents and requisite registration fees;
3. College will check the registration forms (duly filled in) from their own login I-d and approve the same after normal verification;
4. Registration Forms and Documents are to be submitted to the Registrar's Department. The college will remain liable for providing all correct information;
5. Re-admitted Students are to fill up the Registration Form. The Colleges are directed to submit the same in separate packets to the University.
6. Those colleges who are taking admission in the Management Quota seats should follow the Govt. Order No. 382-Edn(T)/10M-74/09 Pt-I dated Kolkata, the 11<sup>th</sup> September, 2012.
7. **Registration Certificates will not be issued unless form is substituted with relevant**



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documents.

## 8. Important Dates:

Date of online submission of Registration Forms : On and from 4<sup>th</sup> October, 2012.

Date of submission of Registration Forms (hard Copy): 16<sup>th</sup> October to 19<sup>th</sup> October,  
by the college to the University for Non-AICTE (UG 2012 (Excluding weekend holidays  
and PG) programme, MCA, BHM and MBA (FT & PT) and other Govt. holidays)

## Fees:

Registration Fees

: Rs. 400/-

Development Fees

: Rs. 550/- per year (to be paid at a  
time according to the duration of  
Course)

Registration Fees for Non-Qualified CET students

: Rs 1000/- (600 + 400)

The fees should be submitted in Draft drawn in favour of West Bengal University of Technology payable at Kolkata. Colleges are to bring the Draft separately for Registration Fees and Development Fees. Application, inspection and affiliation fees are to be paid at least one day prior to the date of submission of hard copies of registration. Photocopies of challans of all fees paid should be produced at the time of submission of hardcopies.

Thanking you,

Yours faithfully,

(Syed Rafikul Islam)  
Registrar

**N.B.** For Registration to B. Tech and B. Pharm Courses, date will be announced shortly.