

AIEEE-2012 ADMISSION **PHYSICAL REPORTING PROCEDURE**

Step-1 : Reporting & Document Verification

All India Quota Candidates :

Go to Room No. CO-009. Collect Reporting Forms and fill the required details and carefully fill the branch sliding preference. Attach ONE set of documents as per sequential list.

Home Quota Candidates :

Go to Room No. CO-007. Collect your File and Reporting Forms and fill the required details and carefully fill the branch sliding preference.

Step-2 : Complete bunch of documents must be submitted to the official in the same room and Wait for your Turn to get them verified.

Step-3 : Payment of Additional Fees

Upon satisfactory verification of your candidature proceed for additional Fee Payment to Account Section, Administrative Building, as per the advice of verification Team. (For OPEN/OBC candidates Rs.10000/- and For SC/ST Candidates Rs. 20000/-)

Collect your fee receipt and return to the verifying official in the same room (CO-005) at Computer Engineering Department for getting provisional Roll Number.

After Getting Provisional Roll No. wait for Online Reporting in Room No. CO-006 for Online Reporting.

Step-4 : Online Physical Reporting

Visit Computer Centre with official for the Online reporting and Institute branch sliding. Carefully check the order of your higher preferred branches & Collect your copy of physical reporting letter duly signed by official.

Step-5 : Hostel Admission

Proceed to Hostel Section and complete hostel admission formalities if interested.