

Sr. No.

Price 10/-

# HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION DHARAMSHALA 176700

## ADMISSION FORM FOR MATRICULATION EXAMINATION PRIVATE CANDIDATES

### FOR OFFICE USE ONLY

 Regd. No. \_\_\_\_\_  
 Date \_\_\_\_\_  
 Computer Diary No. \_\_\_\_\_

 Roll No. \_\_\_\_\_  
 Centre Name \_\_\_\_\_  
 Centre Code \_\_\_\_\_

### TO BE FILLED BY THE CANDIDATE IN CAPITAL LETTERS

 YEAR 201..... Session  1. March, 2. September District Code   See instruction  
 District  If belongs to other State, specify: State 

 Appearing in  1. Full Subject, 2. Compartment, 3. Improvement, 4. English Only 5. Additional Subject

**Name of Centre at which to be examined**

 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_

 Registration No. / / / / / / / 

 Name of the Candidate .....  
 (Write in CAPITAL LETTERS)

Father's Name .....

Mother's Name .....

**Address for Correspondance**

Vill. .... P.O. ....

Tehsil ..... District .....

Telephone Office ..... PIN No. ....

Annual Income of the family Rs. ....

Date of Birth

    
 DD MM YY

Sex

 1. Male  2. Female

State of Residency

 1. Urban  2. Rural

Category

 1. General  2. SC  3. ST  4. OBC

Disabled Person

 1. Blind  2. Deaf  3. Handicapped

 Religion 

 Nationality 
**Subject Names**

1. English

2. Maths

3. Hindi

4. Social Science

5. Science

6. Language III

 

7. Elective

 
**Subject Code**
 
 
 
 
 
 
 
 
 
**Mode Code**










 1. Hindi  
 2. English

**For Improvement in Division/Performance State**

Roll No. .... Year .....

 Session  1. March 2. Sept. 3. Dec. Marks Obtained.....

**For Failed/Compartment Candidate only**

Roll No. .... Year.....

 Session  1. March 2. September 3. December

**Subject Name**

\_\_\_\_\_

**Subject Code**
 
 1. Hindi

 2. English

 Space for  
 passport size  
 Photograph  
 duly attested,  
 Showing Name,  
 Date, Signature  
 of Candidate

**A. Year of Passing of Middle Examination/Compartment**

Year.....Session.....Roll No.....

Board.....Marks Obtained.....

**Permanent Address**

Vill./ H.No..... Post Office.....

Tehsil..... District.....

Phone/Mobile No. .... PIN Code No. ....

Have you ever been disqualified by any Board from appearing in any examination? If so give details:

Name of the Examination.....Roll No. .... Year..... Session.....

No. of years for which disqualified ..... Board .....

**Declaration by the Candidate:**

All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have also gone through the syllabus and all the rules and regulations of the Board regarding this examination. I Have not passed equivalent or higher examination of any others Board/University

**Date:**
**Place:**
**Signature of the Candidate**

**The following officers are authorized to attest the admission form:**

- (i) Principal of colleges affiliated to the Board/Universities.
- (ii) Principal/Headmaster/Headmistress of Senior Secondary and High Schools.
- (iii) Joint/Deputy/Assistant Director, Department of Education of H.P. Government.
- (iv) Commanding Officer in case the candidate is employed in the army.

**CAUTIONS FOR THE ATTESTING OFFICER:**

- (i) Under no circumstances shall any Headmaster/Headmistress/Principal attest the admission form of any candidate unless he/she has verified the bonafides of candidate.
- (ii) Before affixing signatures or stamp as attesting authority on the Examination form, the Correctness of Particulars be checked from the documents produced by the Candidate and also ensure that the blank column provided in the certificate(s) appended below have also been duly filled in. Strike out the certificate(s) which is/are not applicable.
- (iii) A Private candidate shall paste three latest passport size photographs with slate-patti/board-patti showing the name, date and signature of the candidate/s on his/her examination application form dully attested by the same authority with clear school stamp who attested the certificate on the examination application form.

**CERTIFICATE**

**It is certify:**

1. that the candidate was placed under compartment in Matriculation Examination under Roll No. \_\_\_\_\_ Session \_\_\_\_\_ Year \_\_\_\_\_ from H.P. Board of School Education.
2. that the candidate has passed Middle Standard Examination from \_\_\_\_\_ Board under Roll No. \_\_\_\_\_ Session \_\_\_\_\_ Year \_\_\_\_\_ with English, Mathematics and Modern Indian Language.  
OR  
that the candidate has already been passed Middle Standard Examination from.....  
(name of School) with English, Mathematics and Modren Indian Language and the Institution is affiliated to ..... Board.
3. The Candidate has already passed Matricualtion Examination under Roll No..... Session..... year.....and is appearing in improvement of performance/ in additional subject (s).
4. The candidate has signed the admission form in my presence and the particulars filled in by him/her are correct.
5. The candidate has remitted the fee required under the rules.
6. The candidate is not on the active rolls at present.

.....  
Signature of the Principal/ Headmaster/Headmistress of  
Govt./affiliated High/Senior Secondary School  
(affix office seal)

Name(in block letters) of the attesting officer.....

Address.....

**Admission Fee:**

Please ensure that the admission fee is sent through Bank Draft only in favour of secretary, H.P. Board of School Education payable at Dharashala(locally). The Schedule of fee is as under:

	Probably month Of Examination	Admission fee	Last date without late fee (up to)	With late fee of Rs. 500/- (up to)	With late fee of Rs. 1000/- (up to)	With late fee of Rs. 2000/ at the Counter of the Board (up to)
For Annual Examination	March	Rs.350/-	30th Sept.	30th Oct.	15th Nov.	30th Nov.
For Supplementary (compartment)	September	Rs.200/-	25th July	-----	17th August	-----
Improvement of Performance		Rs.350/-				
Additional subject (one subject)Eng. only		Rs.200/-				
Additional subject (more than one subject)		Rs.350/-				
Private candidate appearing from outside state of H.P.		Rs. 500/-				

**At the Supplementary examination candidates can appear only in one subject for Improvement in performance/additional subject.**

**Note Below:**

1. Candidates placed under Compartment/Re-appear in the examination can send their admission form and fee for the immediate following exams with in 30 days from the date of declaration of their result without late fee and thereafter the last date for receipt of admission form and fee shall be the same as mentioned above.
2. The date of receipt of Examination admission Form alongwith fee shall be the day of receipt in the Board's Office by post counter of the Board.
3. All the head of the institutions who have to attest the Examination Admission Form of Private Candidate to verify the Bank Draft Examination Fee of the candidate is as per schedule fixed by Board without late fee and with late fee.

# ADMIT CARD

Admit the candidate as per date sheet  
for/March/September 201----



Space for  
passport size  
Photograph  
duly attested,  
Showing Name,  
Date, Signature  
of Candidate

**Matriculation Examination Roll No.**

Name .....	Father's Name.....
Vill. ....	P. O. ....
Tehsil .....	District .....
PIN Code .....	Phone No. ....

Name of the Exam Centre (To be allotted by Board's Office)
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Signature of the Candidate
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Assistant Secretary

## CORRESPONDENCE ADDRESS

Matriculation March/Sept. 201.....  
Roll No. ....  
Name .....

Father's Name .....

Vill. ....  
P.O. ....  
Tehsil .....

District .....

PIN Code.....  
Phone No. ....  
Mob. No. ....

Matriculation March/Sept. 201.....  
Roll No. ....  
Name .....

Father's Name .....

Vill. ....  
P.O. ....  
Tehsil .....

District .....

PIN Code.....  
Phone No. ....  
Mob. No. ....

### IMPORTANT INSTRUCTIONS

- \* All particulars to be filled in by candidate in his/her own hand writing
- \* सभी विशिष्टताएँ परीक्षार्थी अपनी लिखाई में करें
- \* Do not use Xerox copy of this admission form
- \* इस प्रवेश पत्र की फोटोकॉपी प्रयोग में न लायें।
- \* Write in CAPITAL letters and Arabic (English) Numerals e.g. 1-2-3-4 etc. only
- \* केवल अंग्रेजी के बड़े शब्दों तथा अरबी / अंग्रेजी अकों 1-2-3-4 इत्यादी में ही लिखें।
- \* Affix photograph with gum at the space provided in the admission form as well as on the Roll Number Slip.
- \* प्रवेश पत्र तथा रोल नं० स्लिप में निर्धारित स्थान पर अपनी फोटो गोंद के साथ चिपकायें।
- \* Before filling in the column centre of the examination ensure yourself that the names of the centres are in the approved list of centres of the Board.
- \* परीक्षा केन्द्रों को भरने से पहले सुनिश्चित कर लें कि आपके द्वारा भरे जाने वाले परीक्षा केन्द्रों के नाम बोर्ड की परीक्षा केन्द्र की सूची में हैं।

### INSTRUCTIONS TO FILL IN THE ADMISSION FORM

1. Please read the instructions carefully before filling up the admission form.  
प्रवेश पत्र भरने से पूर्व कृपया अनुदेशों का ध्यान पूर्वक पढ़ें।
2. All entries should be made in BLOCK/CAPITAL Letters only without touching edges of the box.  
सभी प्रविष्टियाँ स्पष्ट अंग्रेजी के बड़े अक्षरों में खानों के बीच भरें।
3. Do not overwrite the character with eraser or white fluid.  
गलती हो जाने पर स्वर व सफेद फलक का प्रयोग न करें।
4. In the column of District code write district code of the district to which candidate permanently belongs. In case candidate belongs to other state then write the name of his State and District at the space provided in the admission form.

जिला कोड स्तम्भ में उस जिला का कोड भरें जिस जिला के आप स्थाई निवासी हैं। यदि आप अन्य राज्य के जिले से सम्बन्ध रखते हैं तो निर्धारित स्थान पर अपने राज्य तथा जिला का नाम भरें।

Name of the District	District code	Name of the Distt.	Distt. Code	Name of the Distt.	Distt. Code
BILASPUR	01	KINNAUR	05	SHIMLA	09
CHAMBA	02	KULLU	06	SIRMAUR	10
HAMIRPUR	03	LAHAUL & SPITI	07	SOLAN	11
KANGRA	04	MANDI	08	UNA	12

5. Write registration number if already allotted by the Board, if not allotted yet, registration fee Rs. 10/- alongwith admission fee for examination to get the registration number.  
बोर्ड द्वारा निर्धारित रजिस्ट्रेशन नम्बर लिखें, यदि पहले निर्धारित किया गया है। यदि अभी तक निर्धारित नहीं हुआ है, तो परीक्षा शुल्क के रूप में 10/- रजिस्ट्रेशन शुल्क भी भेजें/जमा करावें।
6. Write the name of the three examination centres which are nearest to your Place of residence or home town. However, the Board reserves the right to allot any examination centre to the candidate.  
तीन परीक्षा केन्द्रों के नाम भरें जो आपके निवास स्थान अथवा मूल निवास के समीप हैं। बोर्ड को यह अधिकार प्राप्त है कि परीक्षार्थी को कोई भी परीक्षा केन्द्र आवंटित कर सकता है।

7. The name of the candidate, his Father's and Mother's name should be entered in CAPITAL LETTERS ONLY.

परीक्षार्थी का नाम, पिता का नाम, माता का नाम अंग्रेजी के बड़े अक्षरों में लिखें।

8. Date of birth should be entered as ( For example: 09<sup>th</sup> October, 1990)  
DD/MM/YYYY

जन्म तिथि की प्रविष्टि इस उदाहरण के अनुसार करें (09 अक्टूबर, 1993)

9. Write the annual income of the parents of the candidate from all resources.  
परीक्षार्थी अपने अभिभावकों की सभी स्रोतों से प्राप्त वार्षिक आय लिखें।
10. The abbreviation and code number of the SUBJECT should be entered very carefully.  
विषय का संकेताक्षर, कोड नम्बर और माध्यम अल्पतम ध्यानपूर्वक करें। विषय के सामने कोड भरते समय विशेष ध्यान रखें।

11. Code numbers allotted to Language and Elective Subjects are follows:-

Language			Elective Subject					
Subject	Abbr.	Code	Subject	Abbr.	Code	Subject	Abbr.	Code
URDU	URD	06	ARTS	ART	07	MUSIC VOCAL	M.V	14
SANSKRIT	SKT	08	AGRICULTURE	AGR	09	MUSIC INST.	M.I	15
TAMIL	TAM	19	COMMERCE	COM	10	DANCE	DAN	16
TELGU	TEL	20	ECONOMICS	ECCO	11	DRAMA	DRM	17
PANJABI	PBI	24	SOCIAL Re	SOR	12	ELE. OF ENG.	E. E	18
			HOME SCIENCE	H/SC	13	INFO. TECH.	I. T	25

12. Candidate must sign at the space provided for candidate's signature in the admission form as well as ROLL NUMBER SLIP.  
परीक्षार्थी प्रवेश पत्र तथा रोल नम्बर स्लिप में निर्धारित स्थान पर हस्ताक्षर करें।
13. Admission form alongwith other documents should be enclosed in an envelop of size 23.5x14cms. Do not close the envelop with staple pin use only gum paste for closing the envelop. Only three fold the admission form in such a way that photograph should be folded.  
परीक्षा पत्र तथा अन्य दस्तावेजों के 23.5x14cms. लिफाफे में बन्ध करें। लिफाफे को स्टैपलर पिन से बन्ध न करें, लिफाफा बन्ध करने के लिए केवल गोंद का ही प्रयोग करें। ध्यान रहे कि प्रवेश पत्रको तीन तलों में फोल्ड किया जाये।
14. Admission form should be addressed to the Secretary, H.P. Board of School Education Dharamshala, Kangra- 176700

**DIRECTION TO THE CANDIDATES**

**ELEGIBILITY:** A candidate who has failed in the Matriculation Examination of the Board or equivalent examination of recognized board can appear in the Matriculation Examination as a private candidate OR any others candidate who has passed the Middle Standard Examination of H.P. Board or an equivalent examination from a recognised Board/Institution with English, Mathematics and Modren Indian Language two years earlier than the year in which he would take Matriculation Examination can appear as a private candidate provided the candidate has attained a minimum age of 15 years on 1st July preceding the date of examination provided further that a candidate who has passed the Middle Standard Examination or equivalent examination from a recognised institution of any State/U.T. where Middle Standard Examination is not conducted by the Board/ University shall have to obtain the counter signature of the District Education Officer or an equivalent officer of the State/U.T. on the certificate/School Leaving Certificate issued to him/her by the Institution. Provided further that the certificate/S.L.C. issued by the Institution should indicate the subject in which the candidate has passed the Middle Standard Equivalent Examination.

**ADDITIONAL SUBJECTS:** The candidates appearing in English only must have passed Oriental Title or Modren Language Examination of the Recognised Board/University. Candidates who have passed the Matricualtion Examination from H.P. Board or other recognised Board/University may offer additional subject(s) as private candidate provided in the scheme of studies. Such candidates can appear in one additional subject in the supplementary examination but the facility to appear in more than one additional subject will be available only at the annual examination.

**ALLOTMENT OF EXAMINATION CENTRE:** A candidate is required to filled the name in his/her admission form of three approved examination centers which are nearest to his place of residence or home town and the Board will allot him/her any centre out of the three at its own discretion. If a candidate does not filled any name of the centre in his/her admission form or names only one or two centres, the Board will allot him/her any centre whether named by him/her in his admission form or not. However the Board reserves the right to allot any examination centre to the candidate.

**CHANGE OF EXAMINATION CENTRE:** Request for change of centre along with a fee of Rs.500/- will be entertained one month before the commencement of the examination and in case of transfer of parents/guardians that will be 15 days before the commencement of the examination. There after no change will be allowed. No correspondence on this issue will be entertained.

**RECHECKING/RE-EVALUATION:** Rechecking and Re-Evaluation is permissible on payment of Rs. 150/ and 200/- respectively per answer book on the prescribed form alongwith requisite fee is received within 21 days from the declaration of result. However, the re-evaluation would be permissible only is a candidate has obtained a minimum of 20% marks in the subject(s) for which re-evaluation is being applied for.

**ROLLNUMBER**

If the candidate does not received his/her Roll No. Ten days before the commencement of the examination, he/she should contact the Board's office for getting the admit card (Roll Number Slip). No one who does not have admit card issued by the Board is authorised to appear in the examination.

*If this Form downloaded from Internet Please add Rs. 10 (Cost of Form) with examination Fee.*