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STAFF SELECTION COMMISSION

Closing Date: 26.06.2009

Exam. Date: 06.09.2009

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NOTICE

**CENTRAL POLICE ORGANISATIONS EXAMINATION- 2009 for
RECRUITMENT OF SUB-INSPECTORS**

Eligibility Check- Quick Reference

- 1. Age limit:** 20-25 years as on **26.06.2009**
- 2. Educational Qualification:** Graduation
- 3. Fee:** Rs.100/-(Rupees one hundred only)
- 4. Closing Date:** 26.06.2009
- 5. Signature and Right Hand Thumb Impression**
- 6. SC/ST/OBC Certificate, etc.**

(NOTE: MOBILE PHONES / PAGERS ETC. ARE STRICTLY NOT ALLOWED)

(PLEASE READ THE CONTENTS OF THE NOTICE PROPERLY BEFORE APPLYING)

F.No.3/5/2009-P&P. Staff Selection Commission will hold an open competitive examination on all-India basis for recruitment to the posts of Sub-Inspectors in Central Police Organisations in the pay scale of Rs.9300-34800 in Pay Band 2 with Grade Pay of Rs.4200(Pre-revised Rs.5500-9000) on **06.09.2009** in the following Central Police Organisations (CPOs):

<u>Post Code</u>	<u>Name of Organisation</u>
A	Sub-Inspector in Border Security Force (BSF)
B	Sub-Inspector in Central Industrial Security Force (CISF)
C	Sub-Inspector in Central Reserve Police Force (CRPF)
D	Sub-Inspector in Indo-Tibetan Border Police (ITBP)
E	Sub Inspector in Sashastra Seema Bal (SSB)

2. **VACANCIES/RESERVATIONS:** Vacancies reported by the Cadre Authority are as follows:-

Name of the Force		UR	OBC	SC	ST	Total	EXS
CRPF	Male	178	95	53	26	352	35
BSF	Male	135	72	40	21	268	27
CISF	Male	683	364	202	101	1350	150
	Female	77	40	22	11	150	-
ITBP	-	11	08	01	02	22	02
SSB		07	03	01	-	11	01
Total		1091	582	319	161	2153	215

NOTE-I: Candidates selected for appointment are liable to serve any where in India.

NOTE-II: Female candidates are also eligible.

NOTE-III: Reservation for SC, ST, OBC and ExS candidates is available as per extant Govt. orders.

NOTE-IV: Vacancies are liable to increase or decrease without any further notice.

NOTE-V: Physically Handicapped candidates are **not** eligible for these posts.

3. NATIONALITY/CITIZENSHIP:

A candidate **must be** either:

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India, before the 1st January,1962, with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar),Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India,

Provided that a candidate belonging to categories (b),(c),(d) and (e) above shall be a person in whose favour a **certificate of eligibility** has been issued by the Government of India.

A candidate in whose case a **certificate of eligibility** is necessary may be admitted to the examination but the **offer of appointment** will be given only after the necessary eligibility certificate has been issued to him by Government of India.

4(A). AGE LIMIT : 20 to 25 years as on **26.06.2009, i.e. normal closing date** (i.e. not born earlier than **27.06.1984** and not later than **26.06.1989**).

NOTE: CANDIDATES SHOULD NOTE THAT ONLY THE DATE OF BIRTH AS RECORDED IN THE MATRICULATION/SECONDARY EXAMINATION CERTIFICATE OR AN EQUIVALENT CERTIFICATE ON OR BEFORE THE DATE OF SUBMISSION OF APPLICATION WILL BE ACCEPTED BY THE COMMISSION AS PROOF OF AGE. NO SUBSEQUENT REQUEST FOR ITS CHANGE WILL BE ENTERTAINED.

4(B). The **Upper age** limit as prescribed in Para 4(A) will be further relaxable:

- (i) Upto a maximum of **5 years** if a candidate belongs to Scheduled Caste or Scheduled Tribe category;
- (ii) Upto a maximum of **3 years** if a candidate belongs to OBCs in accordance with DP&T OM NO.43013/2/95-Estt(SCT) dated 25.01.1995 as amended from time to time;

NOTE: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure-VII issued by the competent authority on or before the Closing Date as stipulated in the Notice. OBC Certificate obtained otherwise than the prescribed certificate meant for Central Government jobs will not be acceptable and such candidates will be treated as UR candidates and not OBC candidates.

- (iii) Upto the maximum of **5 years** to candidates of Jammu and Kashmir who have ordinarily been domiciled in the State of Jammu and Kashmir during the period from 1.1.1980 to 31.12.1989. Any person intending to avail of the aforesaid relaxation shall submit the certificate from either the District Magistrate within whose jurisdiction he had ordinarily resided or any other authority so designated

in this behalf by the Govt of Jammu and Kashmir to the effect that he had ordinarily been domiciled in the State of Jammu and Kashmir during the period 01.01.1980 to 31.12.1989;

- (iv) Upto the age of **35 years** (upto 40 years for members of Scheduled Castes/Scheduled Tribes and 38 years for members of OBC) in the case of widows, divorced women and women judicially separated from their husbands, who are not remarried.
- (v) Upper age limit is relaxable to retrenched employees of Chukha Hydel Project Authority in Bhutan who were directly recruited, to the extent of service rendered by them with the Authority (period of service rendered by the retrenched employees will be decided on the basis of certificate issued by the Chukha Hydel Project Authority);

4(C). Age concession for Ex-Servicemen will be allowed in accordance with the orders issued by the Government from time to time and they will be allowed to deduct military service from their actual age and such resultant age should **not** exceed the prescribed age limit by more than three years.

Explanation: **An ex-serviceman means** a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union and

- (i) who retired from such service after earning his/her pension. This would also include persons who are released / retired at their own request but after having earned their pension; or
- (ii) who has been released from such service on medical grounds attributable to military service / circumstances beyond his control and awarded medical or other disability pension; or
- (iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or
- (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; **and includes** personnel of the Territorial Army of the following categories, namely :-
 - (a) **Pension holders for continuous embodied service,**
 - (b) **Persons with disability attributable to military service;** and
 - (c) **Gallantry award winners.**

NOTE-I : Ex-servicemen who have already joined government job in civil side after availing of the benefits given to ex-servicemen for their re-employment are **also eligible** for the age concession,. However, such candidates will **not** be eligible for the benefit of reservation as ExS or for fee concession.

NOTE-II : The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces.

NOTE-III : For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, **he must have already**

acquired, at the relevant time of submitting his application for the Post/Service, **the status of ex-serviceman** and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date (i.e. 26.06.2009) on completion of assignment.

EXPLANATION: The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of 'ex-serviceman' may be permitted to apply for re-employment one year before the completion of the specified terms of engagements and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

NOTE IV: This concession of applying one year before the completion of specified terms of engagement is not available in respect of Educational qualifications i.e., non-graduate Ex-S are required to complete 15 years of service (and not 14 years) as on 26.06.2009 (normal closing date) for becoming a 'deemed graduate'. Thus, those non-Graduate Ex-S who have not completed 15 years of service as on this date of recruitment, as stated in Note III under para 4 (C) **are not** eligible.

NOTE V: The **format of certificate/undertaking** to be submitted by the candidates in this connection is given in **Annexures IV & V**.

NOTE VI: Age concession is **not** admissible to the **sons, daughters and dependents** of ex-servicemen.

4(D). (i) AGE RELAXATION TO CENTRAL GOVERNMENT CIVILIAN EMPLOYEES:

The Upper age limit is relaxable by 5 years(10 years for SC/ST candidates and 8 years for OBC candidates) for the Central Government Civilian employees who have rendered not less than 3 years continuous service on regular basis (and not on ad-hoc basis) as on 26.06.2009.

NOTE: The Central Government Civilian Employees should have rendered not less than 3 years continuous service on regular basis (and not on ad-hoc basis) as on 26.06.2009 and should remain in Central Government service holding civil post in various Departments/ Offices of Govt. of India till the candidate receives offer of appointment from the Office/Department where the candidate gets finally recommended for appointment through the examination.

(ii) AGE RELAXATION TO DEPARTMENTAL CANDIDATES:

Relaxation in age limits is also admissible to Departmental candidates who have rendered not less than 3 years of continuous and regular service as on 26.06.2009 which is as follows:-

For SIs in ITBP, CISE, CRPF, BSF and SSB: Up to the age of 30 years (35 years for SC/ST and 33 years for OBCs)

Note: Departmental Candidates applying under Para 4(D)(ii) as well as Central Government Civilian employees seeking age relaxation under Para 4(D)(i) above, would be required to submit a certificate by their office indicating the length of service rendered by them at the time of applying for the Examination to enable the Commission to decide their eligibility.

4(E): PROCESS OF CERTIFICATION AND FORMAT OF CERTIFICATES:

Candidates who wish to be considered against vacancies reserved/to seek age-relaxation, **must submit requisite certificate** from the competent authority alongwith their application for the examination, otherwise, their claim for SC/ST/OBC/ExS status will not be entertained and their applications will be considered as if same are from General (UR) category candidates. The nature & format of certificate is as under:

- (i) **Annexure III for Central Govt. Civilian Employees;**
- (ii) **Annexure IV/V for ExS category Candidates;**
- (iii) **Annexure VI for SC/ST category Candidates;**
- (iv) **Annexure VII for OBC Category Candidates;***
- (v) **Annexure VIII for seeking relaxation in Height/Chest standards;**
- (vi) **Annexure IX for Departmental Candidates.**

Note-I: Candidates are warned that they may be permanently debarred for the examination(s) conducted by the Commission in case candidates fraudulently claim SC/ST/OBC/ExS status.

***Note-II:** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure-VII issued by the competent authority on or before the Closing Date as stipulated in the Notice.

Note-III: Central Govt. Civilian Employees claiming the benefit of age-relaxation would be required to submit a certificate as per **Annexure-III**. Similarly, Departmental candidates claiming the benefit of age-relaxation would be required to submit the certificate as per **Annexure-IX**. Such candidates must ensure that they would be in a position to furnish “No Objection Certificate” from their Employer / Office at the time of the Interview / Personality Test that in the event of their final selection for the relevant posts through the Commission’s examination, they would be relieved by their Office for joining the new post / service else their candidature be cancelled. They may send their applications directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, in case they decide to send Application through proper channel, they **must ensure** that the application complete in all respects should reach Staff Selection Commission by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.

SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED ABOVE, SHALL, IN NO CASE, BE RELAXED.

5(a): EDUCATIONAL QUALIFICATIONS: (As on 26.06.2009)

Graduation (Bachelor's Degree) in any stream from a recognised University or equivalent.

5(b): Desirable: Possession of NCC ‘B’ or NCC ‘C’ certificate or outstanding sports or athletic certificates will be treated as an additional qualification and would accordingly be given appropriate weightage.

Note I: Candidates, who are **not** Graduate as on the stipulated date, are not eligible and need not apply for the post.

Note II: All candidates who are declared qualified by the Commission for appearing in the Interview / Personality Test are **required to produce proof** of possessing essential educational qualification at the time of Interview / Personality Test, failing which the candidature of such candidates will be cancelled by the Commission without any further correspondence in this regard.

Note III: Only such certificates as are issued by the competent authorities, would be accepted as proof of possessing the minimum educational qualifications/desirable qualifications.

NOTE IV: Degree / Diploma etc. obtained by candidates from Open Universities / Distance Education must have been recognized by Distance Education Council in terms of Ministry of Human Resource Development Notification No.44 published in Gazette of India dated 08.04.1995 for the relevant period when the candidate has acquired the relevant qualification.

6. No person:

(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, **shall be eligible for appointment to service.**

Provided that Central government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

7. A candidate must be in **good mental and bodily health** and **free from any physical defect** likely to interfere with the efficient discharge of his duties as an Officer of the service. A candidate who after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment/personality Test will be medically examined.

8. The **decision of the Commission** as to the eligibility or otherwise of a candidate for admission to the examination shall **be final**.

9. No candidate will be admitted to the examination unless he/she holds a certificate of admission (AC) from the Commission.

10. Candidates (except ex-servicemen released from the Armed Forces and those who are granted remission of fee vide Commission's advertisement) **must pay** the fee prescribed therein.

11. Any attempt on the part of a candidate to obtain support for his/her candidature by any means may disqualify him/her for admission.

12. Action against candidates found guilty of misconduct:

Candidates are advised to furnish correct particulars / information and should not suppress any material information while filling in the application form failing which appropriate action may be taken against them by the Commission.

A candidate who is or has been declared by the Commission to be guilty of:-

- (i) **O**btaining support for his/her candidature by any means, or
- (ii) **I**mpersonating, or
- (iii) **P**rocurring impersonation by any person, or
- (iv) **S**ubmitting fabricated documents or documents which have been tampered with, or
- (v) **M**aking statements which are incorrect or false or suppressing material information, or
- (vi) **R**esorting to any other irregular or improper means in connection with his candidature for the examination/selection, or
- (vii) **W**riting irrelevant matters including obscene languages or pornographic matter in the script, or
- (viii) **M**isbehaving in any other manner in the examination hall, or
- (ix) **U**sing unfair means in the examination hall, or
- (x) **P**ossessing Mobile Phones/Cellular Phones/Pagers/communication devices or any other unauthorized electronic gadget inside the Examination premises / venue, whether in use or not (Candidates by mere possession of any of these items will be deemed to have been using unfair means and would accordingly be liable to disciplinary action as deemed fit, including ban from future examination conducted by S.S.C.), or
- (xi) **T**aking away the Question Booklet/Answer Sheet with him/her from the examination hall , or passing it on to unauthorised persons during the conduct of the examination, or
- (xii) **H**arassing or doing bodily harm to the staff employed by the Commission for the conduct of these examination, or
- (xiii) **V**iolation of any of the instructions issued to candidates alongwith their Admission Certificates permitting them to take examination, or
- (xiv) **A**ttempting to commit, or as the case may be abetting the Commission of all or any of the acts specified in the foregoing clauses, may, in addition to rendering himself liable to criminal prosecution, be liable:-

(a) **to be disqualified** by the Commission from the examination for which he is a candidate as also from any other examination/selection of the Commission in which he might have appeared but the final result/selection has not yet been declared/made, and/or

(b) to be **debarred** either permanently or for a specified period which may extend upto 10 years:-

(i) by the Commission from any examination or selection held by them;

- (ii) by the Central Government from any employment under them; and/or
- (c) to disciplinary action under appropriate rules if he is already in service under Government; and/or
- (d) to any other appropriate legal action.

13. FEE PAYABLE:- Rs. 100/-(Rupees One Hundred only).

No fee for Scheduled Castes/ Scheduled Tribes/ Ex-Servicemen.

Fee concession is **not** admissible to sons and daughters of ExS or to persons belonging to Other Backward Classes. Service clerks in the last year of their colour service are also not exempted from payment of fee.

Ex-Servicemen who have already taken up a Government job shall be considered against General (UR) vacancies and, hence, shall **not** be entitled for fee concession [see Note-I of Para 4(C)].

14. MODE OF PAYMENT:-The candidates should pay the fee by means of "**Central Recruitment Fee Stamps (CRFS)**" only, available at the counters of all Post Offices of the country. These Recruitment Fee Stamps may be pasted on the Application Form in the Box earmarked for the purpose(at S.No.18 of the Application Form).

These Recruitment Stamps must be got cancelled from the Counters of any Post Office of issue with the date stamp in such a manner that the cancellation partially overflows on the Application Form itself, taking care at the same time that the impression is legible to facilitate the identification of date and Post Office of issue. Thereafter, Application Form completed in all respect may be sent / submitted to the concerned Regional Office.

Note I: Fee once paid will not be refunded under any circumstances.

Note II: Fee paid by modes other than CRFS will not be accepted and the applications of such candidates will be rejected forthright and the payment made shall stand forfeited.

15. CENTRE OF EXAMINATION AND ADDRESS TO WHICH APPLICATIONS SHOULD BE SENT:

A candidate **should carefully** select **only one** of the centres mentioned in Column 2 of the Table below, for the written examination and **submit his application only to the address** mentioned in Column 3 against the Centre selected by him/her.

NOTE I: No request for change of Centre of Examination will be allowed under any circumstances.

NOTE II: **The Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre or divert candidates of any centre to some other Centre to take the examination.**

The applications should be addressed to the Regional Offices of the Commission as indicated in the table below:-

Sl. No.	Centre of Examination and Centre Code	Address to which Applications should be sent
1	2	3
1.	Chandigarh-1601, Jammu-1004, Srinagar-1007, Shimla-1203, Jalandhar-1402, Ambala-1801, Bathinda-1401, Hamirpur-1202	The Dy. Director(NWR), Staff Selection Commission, Block No.3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160017
2.	Delhi-2201, Jaipur-2405, Jodhpur-2406, Kota-2407, Alwar-2402, Dehradun-2002, Srinagar-2004, Almora-2001, Haldwani-2003	Regional Director(NR), Staff Selection Commission, 5 th Floor, Block No.12, C.G.O. Complex, Lodhi Road, New Delhi-110504
3.	Allahabad-3003, Patna-3206, Lucknow-3010, Agra-3001, Gorakhpur-3007, Bhagalpur-3201	Regional Director(CR), Staff Selection Commission, 8-AB, Beli Road, Allahabad-211002 (Uttar Pradesh)
4.	Kolkata-4410, Port Blair-4802, Gangtok-4001, Jalpaiguri-4408, Cuttack-4605, Sambalpur-4609, Ranchi-4205	Regional Director (ER), Staff Selection Commission, 1 st MSO Building, 8 th Floor, Nizam Palace, 234/4, A.J.C. Bose Road, Kolkata – 700 020.
5.	Guwahati (Dispur)-5105, Itanagar-5001, Imphal-5501, Shillong-5401, Aizwal-5701, Kohima-5302, Agartala-5601, Silchar-5111, Dibrugarh-5102, Goalpara-5104	Regional Director(NER) Staff Selection Commission, Rukmini Nagar P.O.Assam Sachivalaya, Guwahati-781006
6.	Raipur-6204, Bhopal-6001, Gwalior-6005, Indore-6006, Jabalpur-6007, Bilaspur-6202, Jagdalpur-6203, Ambikapur-6201	Dy. Director(MPR), Staff Selection Commission, "Nishant Villa", F.Jalvihar Colony, Raipur-492001

7.	Mumbai-7204, Nagpur-7205, Panaji-7801, Ahmedabad-7001, Pune-7208, Rajkot-7006	Regional Director (WR), Staff Selection Commission, 1 st Floor, South Wing, Pratishtha Bhawan, 101, M.K. Road, Mumbai – 400 020.
8.	Hyderabad-8002, Vishakhapatnam-8007, Chennai-8201, Madurai-8204, Guntur-8001, Tirupathi-8006, Rajamundry-8004, Coimbatore-8202, Puducherry- 8401, Tirunelveli-8207	Regional Director(SR), Staff Selection Commission, E.V.K. Sampath Building, 2nd Floor, College Road, Chennai-600006
9.	Bangalore-9001, Thiruvananthapuram-9211, Kochi-9204, Dharwad-9004, Kozhikode-9206, Mangalore- 9008, Gulbarga-9005, Thrissur- 9212	Regional Director(KKR), Staff Selection Commission, 1 st Floor, "E" Wing, Kendriya Sadan 2 nd Block, Koramangala, Bangalore-560034

16. SCHEME OF EXAMINATION & ITS SYLLABUS

(A): SCHEME OF EXAMINATION

The examination will consist of **two parts**, viz.,

PART-I – Written Examination, carrying 500 marks, and

PART-II – Personality Test (Interview): The personality test will carry maximum of 100 marks for all the posts.

PART-I: The subjects of the written examination (**Part-I**), the maximum marks and time allowed for each subject will be as given below:-

<u>Paper No.</u>	<u>Subject</u>	<u>No of Ques</u>	<u>Max. marks</u>	<u>Duration</u>
<u>Paper-I</u>	<u>GENERAL STUDIES</u>			
	(a) General Intelligence and Reasoning	50	400	2 hours 10.00 AM to 12.00 Noon
	(b) General Awareness	75		
(c) Numerical Ability	75			
<u>Paper-II</u>	<u>GENERAL ENGLISH</u>			
	(a) Language Comprehension		100	1 hour
	(b) Communication /Writing Skill			2.00 PM-3.00 PM

NOTE-I: Paper-I will consist of **objective type multiple choice questions** only. The question paper of Paper I for General Intelligence, Numerical Abilities and General Awareness will be set in both English and Hindi languages.

NOTE-II: Candidates must write the papers in their own hand. In no circumstances, will they be allowed the help of a scribe to write the answers for them.

NOTE-III: Metric system of weight and measures only be used, while answering the questions.

NOTE-IV: Candidates are not permitted to use calculators or any mechanical/electric device for answering any paper (Test Booklets). They should not, therefore, bring the same inside the Examination Hall. Possession thereof, whether in use or not, may be termed as 'using unfair means' in the Examination.

(B): SYLLABUS

PAPER-I - GENERAL STUDIES

The syllabus of the three parts would be as detailed below:-

(a) **General Intelligence and Reasoning:** It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

(b) **General Awareness:** Questions will be aimed at testing the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to history, culture, geography, economic scene, general polity, Indian Constitution, Sports and scientific research.

(c) **Numerical Ability:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be the computation of whole numbers, decimals and fractions and relationships between numbers. It will test sense of order among numbers, ability to translate from one name to another, sense or order of magnitude, estimation or prediction of the out-come of computation, selection of an appropriate operation for the solution to real life problems and knowledge of alternative computation procedures to find answers.

Paper-II : GENERAL ENGLISH:

This paper will be descriptive type. The candidates will be mainly tested in the following areas:-

- (i) Simple and plain use of English Language and clarity of expression.
- (ii) Effective Communication skill in English with due economy of words.

Questions will be designed to test the candidate's understanding and working knowledge of English Language, their Comprehension and their ability at communication skill. There will also be questions on precis writing, letter writing, paragraph or report writing etc.

PART II: PERSONALITY TEST (INTERVIEW)

The personality test will carry a maximum of **100 marks** for all the posts.

NOTE-I: Only those candidates who attain minimum qualifying standard in the written examination, as may be fixed by the Commission at their discretion and also clear Eligibility and Physical Endurance Test (PET), will be called for the Personality Test / Interview.

Provided that candidates belonging to Scheduled Castes or Scheduled Tribes or Ex-servicemen or OBC may be called for the personality test by the Commission by applying relaxed standards if the Commission is of the opinion that sufficient number of candidates of these categories are not likely to be called for the personality test/Interview on the basis of general standard, in order to fill up the vacancies reserved for these categories (i.e. SC, ST, ExS and OBC).

NOTE-II: Candidates are required to submit alongwith their applications attested certificate(s) in support of their claims regarding age, educational qualifications, Scheduled Caste/Scheduled Tribe/Other Backward Classes and Ex-serviceman etc. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission (written examination and interview/personality test) will be purely **PROVISIONAL**, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the written examination and Interview/Personality test, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

NOTE- III: Candidates have the option to submit either self attested photocopies of various documents or get them attested by a Gazetted Officer. Original documents / certificates will be verified at the time of PersonalityTest/Interview and their candidature will be subject to result of such scrutiny. While exercising the facility of self-attestation of various documents, the candidates are warned that :-

any wrong attestations so as to mislead the Commission or to gain access to our Examinations, would lead to criminal/debarment action against the candidates, besides cancellation of their candidatures.

NOTE IV: Central Government Civilian employees must furnish "No Objection Certificate" from their Employer / Office at the time of the Interview / Personality Test that in the event of their final selection for the relevant posts through the Commission's examination, they would be relieved by the Office for joining the new post / service else their candidature will be cancelled.

17. PHYSICAL STANDARDS FOR

ELIGIBILITY TESTS:

(a) Height /Chest:

Height in Cms	Chest in Cms	
	Unexpanded	Expanded

(i) For male candidates only

GENERAL	170 cms	80 cms	85 cms
For candidates belonging to Hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North-Eastern States and Sikkim	165 cms	80 cms	85 cms
For all candidates belonging to Scheduled Tribes.	162.5 cms	77 cms	82 cms

(ii) For female candidates only

GENERAL	157 cms.
For candidates belonging to Hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North-Eastern States and Sikkim	155 cms
For Scheduled Tribes	154 cms

NOTE:

1. There shall be **no** minimum requirement of chest measurement for Female candidates.
2. Relaxation in height and chest (as the case may be) as mentioned above will be permissible **only on production of certificate** in the proforma as prescribed in **Annexure VIII** from the competent authorities of the District where they ordinarily reside(s).
3. Those candidates who are declared not qualified in Physical Standards, i.e., height and chest, may prefer an appeal, if they so desire, to the appellate authority present on the PET ground. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained.

(b) **Weight** : Corresponding to height.

(c) **Medical Standard** :

- 1) **Eye sight**: The minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses.
- 2) The candidate must **not** have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision.
- 3) They must be **in good mental and bodily health and free from** any physical defect likely to interfere with the efficient performance of the duties.

18. **MODE OF SELECTION:**

Candidates fulfilling the prescribed qualifications will be required to undergo a Written Examination. The Commission has full discretion to fix minimum qualifying marks component-wise in Paper-I and II for different categories, i.e., UR, SC, ST, OBC, and ExS. Candidates declared qualified in Paper-I would be required to appear for the PET, Eligibility Tests and Medical Examination and those who qualify in PET, Eligibility Tests and Medical Examination as well as in the Written Examination will be called for Interview/Personality Test. Final Select List would be prepared on All-India basis in order of merit as disclosed by the aggregate marks (marks of Written Examination and Interview) secured by each candidate and in that order so many candidates as are found by the Commission to be qualified at the Examination shall be recommended for appointment up to the number of un-reserved vacancies.

SC, ST and OBC candidates who are selected on their own merit without relaxed standards, alongwith candidates of unreserved category, will not be adjusted against the reserved vacancies. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs and OBCs which will comprise of SC, ST and OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category, but otherwise found suitable for appointment even by relaxed standard.

An Ex-Serviceman candidate who qualifies on the basis of relaxed standards, viz., age limit, experience, qualifications, permitted number of chances in written examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidates for selection. Such candidates may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their ranks in the order of merit. However, deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.

Tie between two or more than two candidates having the same aggregate marks will be resolved by applying following ways, one after another, by the Commission till it is resolved:-

- (a) The tie is resolved by the Commission by referring to the total marks in the written examination, i.e., a candidate having more marks in the written examination gets preference over the candidate(s).
- (b) If the tie still persists, then the marks in the paper where the first cut-off is given is referred to, i.e., a candidate having more marks in this paper is given preference
- (c) The candidate older in age gets preference.
- (d) The tie is finally resolved by referring to the alphabetical order of names, i.e., a candidate whose name begins with the alphabet which comes first in the alphabetical order gets preference.

Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post.

The selection process, in detail, would include the following:-

- (i) **Written examination** The written examination will be comprising of the following two papers for which two separate answer sheets will be provided before commencement of the examination:-

Paper-I 2 Hours Paper of 400 marks –
General Studies test consisting of (1) General Intelligence and

Reasoning, (2) General Awareness and (3) Numerical Ability. This paper will be of objective type multiple choice. OMR answer sheets will be provided for this paper.

Paper-II 1 Hour Paper of 100 marks –
General English (a) Language Comprehension and (b) Communication/Writing Skills. This paper will be of descriptive type.

(ii) Eligibility and Physical Efficiency (Endurance) tests(PET) Candidates, who qualify in Paper I of the written examination with reference to such minimum qualifying standard as may be fixed by the Commission, will be put through the **Eligibility test** as mentioned at para 17 (a), (b) & (c) of the Notice and **the Physical Efficiency (Endurance) Test (PET)** which will comprise of the following:

For male candidates only

- a) 100 metres race in 16 seconds
- b) 1.6 Kms race in 6.5 minutes
- c) Long Jump: 3.65 metres in 3 chances
- d) High Jump: 1.2 metres in 3 chances
- e) Shot put (16 Lbs): 4.5 metres in 3 chances

For female candidates only

- a) 100 metres race in 18 seconds
- b) 800 metres race in 4 minutes
- c) Long Jump: 2.7 metres (9 feet) in 3 chances
- d) High Jump: 0.9 metres (3 feet) in 3 chances

PETs DO NOT CARRY ANY MARKS BUT WILL BE OF QUALIFYING/ELIMINATION NATURE.

Evaluation of Paper II of the written examination would be done in respect of only those candidates who clear the Eligibility tests, PET and medical examination. The Commission may apply such minimum qualifying standard for Paper II as may be deemed fit by it.

NOTE:I Ex-Servicemen applying for recruitment to the post of Sub-Inspectors in CPOs are not required to undergo PET. However, all the Ex-Servicemen are required to pass the written test and fulfill the physical standards prescribed for direct recruits for recruitment as Sub-Inspectors in CPOs. They should also pass the medical standards prescribed for direct recruits for the post of Sub-Inspectors in CPOs.

NOTE:II The candidature of female candidates who are pregnant at the time of Physical Endurance Test will be rejected as they cannot undergo PET. No appeal/representation will be entertained against such rejection.

- iii) **Medical Examination** All the candidates who qualify in the PET will be medically examined by the Medical Officer of the CPOs or any other Medical Officer or Assistant Surgeon belonging to Grade I of any Govt. Hospital or Dispensary. Those who are found fit in the medical examination and qualify in the written examination also will be required to appear in the Interview(Personality Test) of 100 marks. Candidates who are found permanently unfit, will be informed of the position and they can make an appeal before Review Medical Board within the prescribed time limit of one month. Candidates who are declared temporary unfit will be informed of the position. They will have to get the necessary treatment and appear before the Medical Board/ Review Medical Board within the stipulated time period fixed by the Commission. Decision of Re-Medical Board / Review Medical Board will be final and no appeal / representation against the decision of the Re-Medical Board / Review Medical Board will be entertained.
- (iv) **Personality Test(Interview)**: Such eligible candidates, who qualify in the written examination as per standards fixed by the Commission as well as the PET and medical examination, would be called for Personality Test (Interview).
- v) **Final Selection**: After interview, a merit list will be drawn and the final selection will be made strictly according to merit, preference of the candidate and would be subject to availability of vacancies.

Finally selected candidates would as part of training curriculum, have to pass seven obstacle events as mentioned below, failing which they may not be retained in the Force:-

- i) Jumping over the Vertical Board;
- ii) Holding the rope on jumping from the Board.
- iii) Tarzan Swing;
- iv) Jumping on the Horizontal Board;
- v) Parallel Rope;
- vi) Monkey Crawl;
- vii) Vertical Rope.

19. **HOW TO APPLY:**

The application must be submitted in the Application Format given in **Annexure-I**, neatly typed on **A-4 size** paper and sent / submitted by post / by hand to the address shown in column 3 against the examination centre (Column 2) selected by the candidates as given in the Table under Para 15 of the Notice.

The candidates may also use the Form published in the 'Employment News'. **Ball-point pen** be used to fill in such form.

Candidates may also download the Application Form from SSC's Website <http://www.ssc.nic.in> for making an application for this examination.

The application must be filled up by the candidate in their **own handwriting**.

Candidates should **put their signatures in running script (and not in Capital or BLOCK letters)** at the appropriate places/Declaration, failing which the application will be summarily rejected by the Commission without any correspondence with the candidate.

The envelope containing the application must be superscribed in bold letters as **“APPLICATION FOR THE POST OF SUB-INSPECTORS IN CPOs EXAMINATION, 2009”** and the **name of the Centre** from where the candidate intends to appear should be written in capital letters at left side corner.

SC/ST/OBC candidates should also **superscribe their category** on the envelope.

NOTE-I: The Applicants in their own interest are advised to go through the Commission’s Notice, as published in the Employment News for all relevant details.

NOTE-II: Candidates are cautioned that Application submitted on format and size which is not exactly the same as published in this advertisement, are liable to be rejected summarily.

Candidates should enclose self-attested photocopies of various documents or get them attested by a Gazetted Officer, alongwith the application form. [Also see Note III below Part-II of Para 16].

Where Central Govt. employees send their application directly to the Commission, such candidates are required to submit **an undertaking** that they have informed their Head of Office / Department that they have applied for the examination.

Candidates should **note** that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for appearing in the examination, their applications shall be rejected and candidature cancelled.

While filling in his/her application form, a candidate should carefully decide about his/her **choice for the Examination centre**. **If a candidate sends more than one application, the Commission will cancel the candidature of the candidate and the Commission’s decision in the matter shall be final. Similarly, sending more than one application in a single envelope may also lead to rejection of such applications without entering into any correspondence with the concerned candidates.**

Due care should be taken by the candidates to fill up their application form correctly. **No column of the application should be left blank.** Incomplete or defective applications shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

NO ORIGINAL CERTIFICATE BE SENT ALONGWITH THE APPLICATION.

20. ADMISSION TO THE EXAMINATION:

The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination will be purely **PROVISIONAL**, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the written examination and Interview/Personality test, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission. Hence, before submitting his / her application, a candidate must carefully read the eligibility conditions for the examination and satisfy

himself/herself that he/she fulfills all the eligibility conditions. He should not submit more than one application opting different centres for written examination.

THE COMMISSION DO NOT UNDERTAKE ANY SCRUTINY OF THE APPLICATIONS BEFORE THE WRITTEN EXAMINATION. ALL APPLICANTS, EXCEPT THOSE WHOSE APPLICATIONS ARE SUMMARILY REJECTED ARE ALLOWED TO APPEAR IN THE EXAMINATION, PURELY ON PROVISIONAL BASIS, subject to their eligibility being verified after the examination. Hence, mere admission to the examination will not be considered as a ground for his being eligible for the examination.

All candidates who apply in response to this advertisement before / by the closing date are assigned Roll numbers and communicated to them on the self-addressed postcards (sent by the candidates with their applications) within two-three weeks from the closing date.

A candidate must write his/her Roll number alongwith his/her name, date of birth and name of the examination while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

Admission Certificate (AC) for the Examination indicating time table and also venues of examination for each candidate will be issued to all applicants about two weeks before the date of examination. If any candidate does not receive admission certificate for the examination one week before the date of examination, HE/SHE MUST IMMEDIATELY CONTACT THE CONCERNED REGIONAL OFFICE OF THE COMMISSION with proof of having submitted his/her application. The Commission will not be responsible for failure of the candidate to do so.

If any candidate appears at a centre other than the one indicated by the Commission in his Admission Certificate and take the examination therefrom, the papers of such candidate will **not** be evaluated and his candidature will be liable to cancellation.

No candidate will be admitted to the examination unless he/she holds certificate of admission (AC) from the Commission. The candidate must take the examination at the allotted centre of examination.

NOTE-I: Candidates should occupy their seat in the examination venues according to **Ticket Number** printed on their Admission Certificates (AC) as per the seating plan displayed at the venue. It may be noted that Ticket Number and Roll Number are two different things

NOTE-II: Candidates should note that answer sheets (either OMR Answer Sheets or Conventional Type Answer Sheets) not bearing Candidate's Name, Roll Number, Signature, Ticket Number and Test Form Number (blackening the relevant rectangle as per instructions given to the candidates) will not be evaluated and such candidates would be awarded "ZERO" mark. In other words, wrong coding or no coding leads to no-evaluation.

NOTE-III: Candidates are informed that while processing the result, the particulars, i.e., Name, Roll No., Ticket No., category, Date of Birth, etc. filled in / indicated by the candidate in the OMR ANSWER SHEET are scanned. Thus, the result processing is done with respect to the DATA blackened by the candidates in the OMR Answer Sheets. Hence, any mistake / error in the particulars indicated by the candidate in the OMR Answer Sheet will lead to

cancellation of the candidature of such candidates. The following steps may be taken by the candidate while filling up the OMR Answer Sheet in black ink / black ball point pen:-

“First write in black ink / black ball point pen the required information in the boxes (wherever provided). Then darken the appropriate bubble corresponding to the alphabet / numeral underneath each box with HB pencil. What you write in these boxes is only for your guidance and verification that you are darkening the bubble corresponding to the correct alphabet / numeral.

A machine will process the OMR Answer Sheet. The machine picks up only the dark pencil marks. Therefore, darken the alphabet / numeral uniformly using HB Pencil only.”

21. PREFERENCE(S):

A candidate must indicate at Serial No.19 in the Application Form, the preference for the Organisations / Service for which he / she would like to be considered for appointment in the order of preference in case he / she is recommended for appointment by Staff Selection Commission.

Note: The candidate is **advised** to be very careful particularly about various standards laid down by various Police Organisations for determining their eligibility/considerations while indicating the order of preferences for appointment as Sub-Inspector in various Organisations. The candidate is **also advised** to indicate all the Organisations in the order of preference in his / her application form. In case he / she does not indicate any of services / posts, it will be assumed that he / she does not want to be considered for those services and the Commission will have the discretion to allocate such candidates to any Cadre / Organisation as per the availability of vacancies without corresponding with the candidates. Allocation of services to the candidates selected would be made strictly, keeping in view their position in merit and the order of preference for various services.

22. CANDIDATES APPLYING FOR THE EXAMINATION SHOULD SEND FOLLOWING DOCUMENTS TO THE COMMISSION.

A. Duly filled in Application Form.

B. Attach following with the Application Form:-

(i) Central Recruitment Fee Stamps (CRFS) of Rs.100/-, affixed and clearly cancelled on the Application Form as prescribed in this Notice.

(ii) One recent good quality Passport size photograph to be pasted on the Application Form in the space provided for the purpose(Xerox copy of the photograph will not be accepted).

(iii) One self addressed Postcard worth postage of Rs.6/-. The candidate must indicate “APPLICATION FOR THE POST OF SUB INSPECTORS IN CPOs EXAMINATION, 2009” on the postcard.

(iv) One self-addressed envelope of 12 cms x 25 cms size, which must be affixed with postage stamps worth Rs.5/-.

(v) Document(s) in support of claim of SC/ST/OBC/ /ExS persons.

(vi) Attested copies of Matriculation certificate or equivalent issued by the Board showing acquirement as a proof of age(Date of Birth) , copies of Year wise mark-sheets towards proof of educational qualification

(vii) Documents in support of claim of age relaxation, relaxation in Height/Chest standard in the prescribed format.

(viii) Candidates in Government Service are to attach an undertaking that they have informed in writing their Head of Office/Department that they have applied for the examination.

NOTE:

1. If the above documents are not submitted alongwith the application, application will be rejected summarily or at any stage of the recruitment process and no request for revival will be considered.

2. Incomplete or unsigned applications or applications without Photograph/fee or late applications will be rejected summarily.

23. CLOSING DATE:

Completed application forms must reach the concerned Regional Offices of the Commission latest by **26.06.2009** (5.00 PM) and in case of candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangti Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad, the closing date is **03.07.2009** (5.00 PM). APPLICATIONS RECEIVED AFTER THE SPECIFIED TIME OF CLOSING DATE WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES. The Commission will not be responsible for postal delays. Hence, CANDIDATES ARE ADVISED TO POST THE APPLICATION WELL BEFORE THE CLOSING DATE.

24. CHECK LIST

VERIFY THE FOLLOWING BEFORE MAILING/SUBMITTING THE APPLICATION TO AVOID REJECTION.

Before submission of application, a candidate must ensure that:-

1. application is in the correct format and on a paper of appropriate size as given in the SSC Notice published in Employment News/Rozgar Samachar dated 30.05.2009 or as available on the SSC's website .
2. Signatures & Right Hand Thumb Impression: Two/Three/Four signatures in running script (not in block letters):-
 - in the space below photograph(only in black ink / black ball pen);
 - General Declaration by all candidates;
 - Declaration by the Departmental candidates, if applicable;
 - Declaration regarding OBC, if applicable;
 - Right Hand Thumb Impression put at appropriate place
3. all the columns of the application form have been filled correctly and no column has been left blank.

4. attested photocopies of certificates in support of age/ date of birth, required minimum educational qualification, SC/ST/OBC/Ex-servicemen category as claimed in the application have been attached.
5. a good quality recent passport size photograph has been firmly pasted (not pinned or stapled) in the prescribed place in the application form.
6. fee is paid by CRFS.
7. applicant fulfills eligibility.
8. Code Number(s) of category as given below has / have been indicated correctly in Column 9 of the Application Form.

Category	Code
First Box (Community), for all	
Scheduled Caste	1
Scheduled Tribe	2
Other Backward Classes	6
General Category / Unreserved	9
Second Box(Ex-Serviceman Status), if applicable	
Ex-Serviceman	3

Abbreviations used denote as under:

ABBREVIATIONS

COMMUNITY/CATEOGRY

UR

Unreserved

SC

Scheduled Caste

ST

Scheduled Tribe

OBC

Other Backward Classes

EXS

Ex-Serviceman

25. INVALID APPLICATIONS :

The applications having any of the following deficiencies or irregularities will be summarily rejected (the List is only illustrative & not exhaustive):

- 1) Application not submitted in prescribed format as given in the Notice.
- 2) Incomplete or illegible applications.
- 3) Unsigned/undated applications.
- 4) Without standard passport size photograph of good quality.
- 5) Affixing/attaching Xerox copy of Photograph.
- 6(i) Without signatures in the specified box below the Photograph and on Application form and on various Declarations
- (ii) Without Right hand thumb impression at appropriate place.
- 7) Signatures done in Block/Capital letters in English.
- 8) Particulars of Exam Fees Paid not filled in relevant column of Application/Without CRFS of requisite value and validity; where applicable.
- 9) Non-cancellation of CRFS properly by/through the concerned Post Office.

- 10) Applications not filled in English or Hindi or not filled by candidate in his/her own handwriting.
- 11) Without proper certificates, in respect of SC/ST/OBC candidates and Ex-servicemen/relaxation sought in age or physical standards. Certificate should be obtained from the competent authority in the prescribed format, as in Annexures of the Notice.
- 12) Without Declaration by OBC candidate in the format as given in Annexure I (i.e. Application Form) by the candidate.
- 13) Under aged/over aged candidates.
- 14) Not having the requisite Educational Qualification on the specified date.
- 15) Applications received after the closing date.
- 16) Photocopies of the relevant certificates not attested.
- 17) More than one application for the same post/group of posts by the same candidate or sent in one envelope.
- 18) Applications of more than one candidate sent in one envelope.
- 19) Any other irregularity.

26. COMMISSION'S DECISION FINAL

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false rejection, mode of selection, conduct of examination(s) and interviews, allotment of examination centres, selection and allotment of posts/organizations to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

27. COURTS JURISDICTION:

Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the place of concerned regional/sub-regional office of the SSC where the candidate has submitted his/her application.

Note: This Notice is also available on SSC's Website <http://www.ssc.nic.in>. Application format available on this website is downloadable and can be used by the candidates for making an Application for this Examination.

**Sd/-
(A.K. ROY)
UNDER SECRETARY(P&P)
For STAFF SELECTION COMMISSION**

INSTRUCTIONS TO CANDIDATES

- (i) Application Form should be filled up in Hindi or English only.
- (ii) Send only one application in one envelope.
- (iii) The envelope containing the application must be superscribed in bold letters as "APPLICATION FOR THE POST OF SUB-INSPECTORS IN CPOs EXAMINATION, 2009" and name of CENTRE opted should be written in capital letters on left side corner.

"APPLICATION FOR THE POST OF SUB-INSPECTORS IN CPOs EXAMINATION, 2009"	
Centre _____ Centre Code _____ Category _____	To The Regional Director(), Staff Selection Commission, (Address of the concerned Regional Office)
From:	
Name _____ Address _____	

- (iv) Candidates should read all the provisions of the Notice in his own interest and comply with instructions and provisions of the Notice failing which their candidature is liable to be cancelled at any stage of the recruitment process.
- (v) If a candidate has changed his/her name or dropped/added part of his/her name after Matriculation/SSC/Hr Secondary, he/she is required to submit an attested copy of Gazette Notification to the effect that he/she has changed his/her name after Matric etc. The changed name should also have been indicated in the Gazette Notification.
- (vi) **The Commission will not be responsible for postal delays.**
- (vii) Candidates should sign at the space provided for below the photograph (only in black ink/black ball pen), bottom of Application Form, etc. in the same manner and in the same language and there should be no variation of any kind. If any variation is found in the signature appended by them at different places, candidature in such cases is liable to be cancelled by the Commission.
- (viii) Candidate should paste (and not staple or pin) his/her recent good quality passport size photograph on the Application Form and keep one spare copy of the same photograph for the purpose of pasting, if required, on the Admission Certificate as and when received by the candidate from the Commission. Any variation in the photographs may lead to rejection of his/her candidature.
- (ix) Candidate should take care while filling up application form, not to over-write / make cuttings / apply correction fluid / paste any additional paper etc. If such corrections become unavoidable, such corrections should be suitably authenticated by putting full signature by the candidate.
- (x) Candidates have the option to submit either self-attested photocopies of various documents or get them attested by a Gazetted Officer. Original documents / certificates will be verified at the

time of Personality Test/Interview and their candidature will be subject to result of such scrutiny. Therefore, those candidates who are called for Personality Test / Interview will have to bring with them at the time of interview all ORIGINAL CERTIFICATES alongwith legible self-attested copy of each certificate as regards community status, i.e., SC/ST/OBC etc., educational qualification, age relaxation, etc. in the prescribed proforma, wherever given. While exercising the facility of self-attestation of various documents, the candidates are warned that any wrong attestations so as to mislead the Commission or to gain access to our Examinations, would lead to criminal/debarment action against the candidates, besides cancellation of their candidatures.

(xi) A CANDIDATE SHOULD ENSURE BEFORE SUBMITTING THE APPLICATION THAT HE/SHE IS ELIGIBLE FOR THE POST FOR WHICH HE/SHE IS APPLYING IN TERMS OF REQUIREMENTS OF AGE, EDUCATIONAL QUALIFICATION AS ON CRUCIAL DATE, ETC. THEIR ADMISSION AT ALL STAGES OF EXAMINATION (WRITTEN EXAMINATION, PET, INTERVIEW, ETC.) WILL BE PURELY PROVISIONAL AS THE COMMISSION DOES NOT UNDERTAKE ANY PRE-EXAMINATION SCRUTINY OF DOCUMENTS. THUS, IF AT ANY STAGE, IT IS FOUND THAT CANDIDATE DOES NOT FULFILL ANY OF THE ELIGIBILITY CONDITIONS, HIS/HER CANDIDATURE WILL BE CANCELLED BY THE COMMISSION.

(xii) Candidates are also requested to go through carefully the “General instructions to the candidates” (ANNEXURE-II) for answering objective type questions.

(xiii) Any candidate wrongfully or fraudulently claiming reservation, age-relaxation, etc. available to SC/ST/OBC/EXS may be permanently debarred for the examinations conducted by SSC.

(xiv) Candidates are advised to properly fill up the Application Form as per provisions given in the “Instructions for filling up the Application Form” failing which their candidature will be cancelled by the Commission.

18. Box for affixing CRFS of requisite denomination(See instructions)

Please paste here Central Recruitment Fee Stamp(CRFS) for Rs.100/- within the box provided and get them cancelled by the issuing Post Office in such a manner that the date & name of the Post Office are clearly readable & the stamp of the Post Office is partly on the CRFS and partly on the Application Form

**19. Preference for Organisation / Service
(See instructions for filling up the Application Form)**

1 st	2 nd	3 rd	4 th	5 th

**20. Whether you have been debarred in any earlier examination of SSC/UPSC?
(Refer Instructions)**

If Yes, Please furnish details

Name of Examination

Year of Exam

--	--	--	--

Roll Number

Date of Debarment(dd/mm/yyyy)

--	--	--	--	--	--	--	--	--	--

Period upto which debarred

21. Permanent Address (including phone number, email address, if any)

PIN:

DECLARATION

(TO BE SIGNED BY ALL THE CANDIDATES COMPULSORILY)

1. I have not submitted any other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily by the Commission.
2. I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.
3. I further declare that I fulfil all the conditions of eligibility regarding age limits, educational qualifications, etc., prescribed for admission to the examination. I have enclosed attested photocopies of certificates in support of my claim for Educational Qualifications, age, category (SC/ST/ExS/OBC) and age relaxation.
4. I also declare that I do not stand debarred by SSC/UPSC as on date and have never been convicted by any court of law.
- *5. I also declare that I do not belong to creamy layer section of persons of OBC as mentioned in Column 3 of G.O.I. Deptt. of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide DOPT's O.M. No.36033/3/2004-Estt.(Res) dated 9.3.2004 and 14.10.2008.
*(strike out if candidate does not belong to OBC)
6. I hereby further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled.

Place :

Date :

(Right Hand Thumb Impression of the candidate)

**Signature of the candidate
(in running handwriting)**

***DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY**

I.....son / daughter of Shri..... resident of village/town/city.....district.....state..... hereby declare that I belong to the.....community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Deptt. of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT) dated 8.9.1993. It is also declared that I do not belong to the persons/sections (creamy layer) mentioned in Column 3 of OM No-36012/22/93-Estt(SCT) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 and 14.10.2008.

Place:

Date:

Signature of the candidate
(in running handwriting)

NOTE: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure-VII issued by the competent authority on or before the Closing Date as stipulated in the Notice.

*** FOR CENTRAL GOVT. CIVILIAN EMPLOYEES / DEPARTMENTAL CANDIDATES ONLY**

I also declare that I am informing my Head of Office / Department / Ministry in writing that I have applied for this examination.

Place :

Date :

Signature of the candidate
(in running handwriting)

Note-I: Application not signed by Candidate and without the right hand thumb impression will be rejected. All signatures done on the Application Form must be in running script(not in Block letters),in the same language and in the same manner.

Note-II: Please ensure that the Application Form filled up by you is identical in format/size to the one appearing in the Notice of Examination in the Employment News/Rozgar Samachar and the paper on which your Application Form is printed/ photocopied, is white in colour and of good quality so that it can be scanned easily.

***Strike out whichever is not applicable**

INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

(Note: The instructions are numbered in accordance with the information sought for in the Application Form. **PUT CROSS(X) MARK IN THE RELEVANT BOX TO FURNISH NIL INFORMATION OR IF NOT APPLICABLE**)

1. **Centre Opted:** Please fill up the name of the EXAMINATION CENTRE as given UNDER Para 15 of the Notice.
2. **Centre Code:** Please fill up the Centre Code as given in Para 15 of the Notice.
3. **Fee:** Please write '1' for fee paid and '2' for fee exemption. Please ensure that you belong to SC/ST/Ex-S category to claim exemption from payment of fee. In such case please attach copies of the necessary certificate(s).
4. **Roll Number:** Please leave it blank. This will be filled up by the Commission.
5. **Name:** Please fill up your name as recorded in Matriculation Certificate in the order: First Name , Middle Name (if exists) & then Surname. Please do not add "Dr/Shri/Smt/Ms./Km." or any other title or honorific term to the name.
6. **Father's Name:** Please fill up your Father's name in the same manner as in the case of your name.
7. **Mother's Name:** Please fill up your Mother's name in the same manner as in the case of your name.
- 8(a) **Date of Birth:** Please write your actual date of birth as recorded in your Matriculation Certificate or its equivalent certificate.
- 8(b) **Age as on 26.06.2009.** Indicate the number of completed years, months, and days(including the actual date of birth while calculating the date of birth)
9. **Category Code:** Please fill up the Category Code(s) in the two boxes as per Codes given below:

Category	Code
<i>First Box (Community), for all</i>	
Scheduled Caste	1
Scheduled Tribe	2
Other Backward Classes	6
General Category/Unreserved	9
<i>Second Box(Ex-Serviceman Status), if applicable</i>	
Ex-Serviceman	3

- Note-I:** Please put a cross mark (X) in the second box under item No.9 in the Application Form, if not applicable.
- Note-II:** Those OBC candidates who come under Creamy Layer, must indicate their Category Code as '9' (General Category).
- Note-III:** Those Ex-Servicemen who have already joined Govt. job in Civil Side after availing of the benefits given to Ex-Servicemen for their re-employment, must indicate their community code only and must **not** indicate their Ex-Servicemen Code '3'. However, such Ex-Servicemen will get the benefit of age relaxation by indicating their age relaxation code in column 13 of the Application Form.
10. **Gender:** Write 1 for FEMALE and 2 for MALE
 11. **Citizenship:** Please write '1' for Indian & '2' for others.
 - 12(a). **Educational Qualification:** Please write '1' for Graduate and '2' for Post Graduate. Attach attested copies of the necessary certificate(s).
 - 12(b). Do you possess NCC "B" or NCC "C" Certificate or outstanding sports or athletic certificate? Write "1" for Yes and "2" for No. If yes, attach attested copy of certificate.
 13. **Indicate the Code No. for Age Relaxation** Please refer to PART-II of the Instructions for filling up the Application Form for the Code of Age Relaxation and write the code accordingly.
 14. **Are you seeking relaxation in Height or Chest? Write '1' for Yes, '2' for No. If yes, please attach attested copy of certificate in the prescribed format as given in Annexure VIII.**
 15. **Are you a Central Govt. Civilian Employee / Departmental candidate?:** Write '1' for Central Govt. Civilian employee, '2' for Departmental candidate and '3' for No. If Yes, please attach necessary certificate(s).
 16. **Address for Correspondence:** Please write your correspondence address including Phone Number with STD code, email address, if any, within the box. Write your complete correspondence address in this box, as your correspondence address is to be scanned and is to be printed in your Admission Certificate.
 17. **Photograph & Signature:** Please properly paste , within the given box, your recent good quality passport size photograph. Please sign, within the box provided, in black ink/black ball pen. Your photograph & signature are to be scanned & printed on your Admission certificate.
 18. **Fee-** Please paste Central Recruitment Fee Stamp(CRFS) for **Rs.100/-** within the box provided and get them cancelled by the issuing Post Office in such a manner that the date & name of the Post Office are clearly readable & the stamp of the Post Office is partly on the CRFS and partly on the Application Form.

- 19. Preference for Organisation / Service:-** Write 'A' for SI in BSF, 'B' for SI in CISF, 'C' for SI in CRPF, 'D' for SI in ITBP and 'E' for SI in SSB as per your order of preference.
- 20. Whether you have been debarred:** Please write '1' for Yes & '2' for No. If Yes, please mention further details as sought in this column.
- 21. Permanent Address:** Please write your permanent address including Phone Number with STD code, email address, if any, within the box.

Declaration by all the candidates: Please write the name of Place, Date and put your signature and thumb impression.

Declaration by OBC candidates: Please score-out, if not applicable.

Declaration by Central Govt. Civilian Employee : Please score-out, if not applicable.

Category-Codes for claiming Age Relaxation

Code No.	Category	Extent of Age Relaxation Permissible
01	SC/ST	5 years
02	OBC	3 years
03	Ex-Servicemen	(Actual age as on 26.06.2009 – Period of Military Service) ≤ 28 years
04	Do + OBC	(Actual age as on 26.06.2009 – Period of Military Service) ≤ 31 years
05	Do + SC/ST	(Actual age as on 26.06.2009 – Period of Military Service) ≤ 33 years
06	Central Govt. Civilian Employees who have rendered not less than 3 years continuous service as on 26.06.2009	5 years
07	Do + OBC	8 years
08	Do + SC/ST	10 years
09	Departmental candidates of ITBP, CRPF, CISF, BSF and SSB who have rendered not less than 3 years continuous service as on 26.06.2009	5 years
10	Do + OBC	8 years
11	Do + SC/ST	10 years
12	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir	5 years
13	Do + OBC	8 years
14	Do + SC/ST	10 years
15	Widows/Divorced Women/Women judicially separated and who are not remarried	Upto 35 years
16	Do + OBC	Upto 38 years
17	Do + SC/ST	Upto 40 years
18	Retrenched employees of Chukha Hydel Project Authority in Bhutan	To the extent of service rendered by them with the Authority
19	Do + OBC	Do + 3 years
20	Do + SC/ST	Do + 5 years

Note: For details of provisions regarding Age Relaxation, refer to para 4(B) to 4(D) of the Notice.

FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN EMPLOYEES SEEKING AGE-RELAXATION

(To be filled by the Head of the Office or Department in which the candidate is working).
(Please see Para 4(D) of the Notice)

It is certified that *Shri/Smt./Km. _____ is a Central Government Civilian employee holding the post of _____ in the pay scale of Rs. _____ with 3 years regular service in the grade as on 26.06.2009.

In case of his/her selection for the post of SI in CPOs, he/she will be relieved of his/her duties in this Office to join the new assignment.

Place:

Signature _____

Date:

Name _____

Office seal _____

(* Please delete the words which are not applicable.)

ANNEXURE-IV

Form of Certificate for serving Defence Personnel (Please see Note III Para-4(C) of Notice for the Examination)

I hereby certify that, according to the information available with me
(No.) _____ (Rank) _____ (Name)
_____ is due to complete the specified term of his engagement
with the Armed Forces on the (Date) _____.

Place :

(Signature of Commanding Officer)

Date :

Office Seal :

UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN CATEGORY CANDIDATE COVERED UNDER NOTE III PARA 4(C) OF NOTICE.

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:

- a) Date of appointment in Armed Forces _____
- b) Date of discharge _____
- c) Length of service in Armed Forces _____
- d) My last Unit / Corps _____

(Signature of the Candidate)

Place:

Date:

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town/* in District/Division * _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution(Scheduled Castes) order, 1950 _____ the Constitution(Scheduled Tribes) order, 1950 - _____ the Constitution(scheduled Castes) Union Territories order, 1951 * _____ the Constitution(Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution(Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution(Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order(Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution(Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

the Constitution(Pondicherry) Scheduled Castes Order 1964@

the Constitution(Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

the Constitution(Goa, Daman & Diu) Scheduled Castes Order, 1968@

the Constitution(Goa, Daman & Diu) Scheduled Tribes Order 1968 @

the Constitution(Nagaland) Scheduled Tribes Order, 1970 @

the Constitution(Sikkim) Scheduled Castes Order 1978@

the Constitution(Sikkim) Scheduled Tribes Order 1978@

the Constitution(Jammu & Kashmir) Scheduled Tribes Order 1989@

the Constitution(SC) orders(Amendment)Act, 1990@

the Constitution(ST) orders(Amendment) Ordinance 1991@

the Constitution(ST) orders(Second Amendment) Act, 991@
the Constitution(ST) orders(Amendment) Ordinance 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____
** Designation _____
(with seal of office)

State/Union Territory
Place _____
Date _____

- * Please delete the words which are not applicable
- @ Please quote specific presidential order
- % Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF
INDIA.

This is to certify that _____ son/ daughter of
_____ of village _____
_____ District/Division _____ in the
_____ State belongs to the _____
Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

Shri /Smt./Km. _____ and/or his family ordinarily reside(s) in
the _____ District/Division of the
_____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the G.O.I. Deptt. of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide the GOI, DOPT's O.M. No.36033/3/2004-Estt.(SCT) dated 9.3.2004 and 14.10.2008.

Dated:
Seal:

District Magistrate or
Deputy Commissioner etc.

- Note-I:
- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
 - (b) The authorities competent to issue Caste Certificate are indicated below:-
 - (i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (i) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (ii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Annexure-VII issued by the competent authority on or before the Closing Date as stipulated in the Notice.

FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO
INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT

(Please see Note 2 below Para 17(a) of the Notice for the Examination)

Certified that Shri _____ S/o Shri _____
is permanent resident of village _____, Tehsil/Taluka _____
District _____ of _____ State.

2. It is further certified that :

- * Residents of entire area mentioned above are considered as _____
(Garhwali, Kumaoni, Dogras, Marathas, Sikkimies) for relaxation in height
measurement for recruitment in the para military forces of the Union of India.
- * he / she belongs to Himachal Pradesh / Leh and Ladakh / Kashmir Valley / North-
Eastern States which is considered for relaxation in height measurement for recruitment
in the para military forces of Union of India.
- * he / she belongs to Scheduled Tribe.

Signature
District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

* Delete whichever is not applicable.

FORM OF CERTIFICATE TO BE SUBMITTED BY CPOs & SSB PERSONNEL

(DEPARTMENTAL CANDIDATES)

(TO BE FILLED BY THE HEAD OF THE OFFICE)

(Please see Para 4D(ii) of the Notice for the Examination)

Certified that as per entries made in the Service Book, No. _____ Rank _____ Name _____ who was appointed in the _____ on _____ in the rank of _____ is continuously serving in the _____ and has completed three years regular service. It is also certified that he has completed the period of probation satisfactorily on _____. He is presently posted in this unit _____ (name of the unit). During his service he has been awarded _____ major punishments and _____ minor punishments.

Signature of Head of Office

Name _____

Office Seal

Place:

Date:

