

“HIMACHAL ROAD TRANSPORT CORPORATION, SHIMLA- 03”

1.	Name of Department & Address.	HIMACHAL ROAD TRANSPORT CORPORATION, ISBT, SHIMLA-171003.
2.	Name & designation of the indenting Officer.	Managing Director, Himachal Road Transport Corporation, Shimla-171003
3.	Name/Designation of the officer to whom the applicant should apply	Divisional Manager, HRTC Shimla-4/Mandi/ Hamirpur / Dharamsala,
4.	Date, Time and Place of written test/interview.	Will be fixed later on.
5.	Designation of post	Conductors(On contract basis).
6.	Scale of pay & Allowances.	Rs.5910/-+1900Gr.Pay-7810/-per month.
7.	Number of posts.	Total=224 Posts. Gen=78, Gen(EA)=20, Gen(IRDP)=18, Gen(FF)=2, Gen(SM)=6. SC=35, SC(EA)=7, SC(IRDP)=6, SC(FF)=1. ST=7, ST(EA) =2, ST(IRDP)=2. OBC=28, OBC(EA)=4, OBC(IRDP)=7, OBC(FF)=1
8.	Educational qualification	Candidate should be Matriculate or above from recognized institution and should possess valid conductor license.
9.	Desirable	The candidate should be Bonafide resident of HP and should possess knowledge of culture, manner and dialects of HP.
10.	Age limit	Between 18 to 45 years which is relax able in case of reserved categories as per Rules.
11.	Place of work.	Within operational jurisdiction of HRTC and liable to work any where in the State of HP.
12.	Are women Eligible	Yes.
13.	Whether TA/DA is admissible.	No.
14.	Any other instruction.	1.Application form can be down loaded and printed from website www.hrtc.gov.in . 2.Application on prescribed form with two self addressed envelopes with postal stamp or Rs.5/- (Rs.25/- if required by speed post) is required to be submitted to concerned Divisional Manager as indicated at Column No.3 as under:- (i) Last date for non-Tribal areas 25.07.2012. (ii) Last date for Tribal areas 31.07.2012. 3.Engagement will be made on the basis of written test and interview. 3.The candidate should enclose Demand Draft/Postal Order of Rs.100/- in case of general category and Rs.50/- for reserved category(SC & ST) in favour of Financial Advisor & CAO HRTC Shimla-3 alongwith application form. 5.Duly attested copies of matriculation certificate,

		<i>reserved category certificate, valid Conductor Licese and two latest pass port photo graph are required to be submitted by the applicants alongwith application form.</i>
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The Employment Exchanges may sponsor names of eligible candidates strictly as per the instructions of State Govt. and ensure that the names of sponsored candidates be sent to Divisional Manager concerned HRTC Shimla-4, Mandi, Hamirpur and Dharmshala. In no case supplementary list will be entertained after stipulated period.

*Sd/-
Managing Director
Himachal Road Transport Corporation
Shimla- 171003.*

Endst. No.HO:9E-Engagment/2010-Conductor(Contract). Dated:_____

Copy to:-

1. The Divisional Manager, Himachal Road transport Corporation, Shimla-4/Mandi/Hamirpur/Dharamshala, for information and further necessary action.

2. The Dy.D.M./Regional Manager, HRTC_____, for information and necessary action.

3. The Station Director, All India Radio, Shimla-4, for favour of information and necessary action.

4. The Senior Editor,Giri Raj, Weekly News Paper,HP Govt. Press complex, Shimla-171005, for information and necessary action. It is requested to publish the above posts in weekly Giriraj and copy of News Paper may please be sent for record.

5. M/S Navdha Advertising, 185 West Patel Nagar, New Delhi- 110006, for information and necessary action. It is requested to publish the above posts in the Amar Ujala and Divya Himachal News Papers immediately. A copy of News Paper may please be sent for record.

6. The Distt. Employment /Sub- Employment exchange, Shimla, Sunni ,Theog,Rampur, Kumarsain,Rohru,Jubbal, Chopal,solan,Nalagarh, Kasauli, Arki, Nahan, Poanta,Shilai,Rajgarh,Recongpeo,Nichar,Pooh,Chirgaon,Machobra,Sarahan and Kaza, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Shimla-4 before the above mentioned dates. The eligible candidates should be sponsored strictly in accordance with the norms fixed by the Govt. in this behalf.

7. The Distt. Emplyment/Sub-Employment Exchange, Chamba, Dharamshala,Palampur,Lamba Gaon,Jawali,Nagrota Surian, Nurpur, Indaur , Chawari,Bharmour,Dalhousie,Tisa,Pangi and Baijnath, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Dharamshala before the above mentioned dates. The eligible candidates should be sponsored strictly in accordance with the norms fixed by the Govt. in this behalf.

8. The Distt. Emplment/Sub-Employment Exchange, Hamirpur, Bilaspur, Una, Bhoranj, Nadaun, Ghumarwin, Amb, Dehra, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Hamirpur before the above mentioned dates. The eligible candidates should be sponsored strictly in accordance with the norms fixed by the Govt. in this behalf.

9. The Distt. Emplment/Sub-Employment Exchange, Mandi, J. Nagar, Sarkaghat, Kullu, Keylong, Udaypur, Anni, Banjar, Gohar, Karsog, Sundernagar, Paddar, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Hamirpur before the above mentioned dates. The eligible candidates should be sponsored strictly in accordance with the norms fixed by the Govt. in this behalf

10. The Director, Youth Services & Sports, Graig Garden Shimla-171002, for favour of information and necessary action.

Category-wise abbreviation is as under:-

1. GEN: General
2. EA: Ex-Servicemen
3. FF: Freedom Fighter
4. SM: Sports Men
5. SC: Schedule Caste
6. ST: Schedule Tribe
7. OBC: Other Backward Classes.

Sd/-
Managing Director
Himachal Road Transport Corporation
Shimla-171003.

HIMACHAL ROAD TRANSPORT CORPORATION

Application for the post of Conductor

Roll No. (To be issued by office)			
1	Name		
2.	Father's name		
3.	Date of Birth		
4.	Age	Years	Months
5.	Category	Gen / SC/ST/ OBC/	
	Sub category	IRDP/ Ex-serviceman/ Sports Man / FF	
6	Permanent Address	Pin :	
7	Address for correspondence	Pin :-	
8	Education qualifications :		
	Examination	Name of Board/ University	%age
(i)	Matric		
(ii)	10+2		
(iii)	Graduation		
(iv)	Others		
(v)	Name of Employment Exchange		
(vi)	Fee Detail		
9		Bank Draft No. _____	Date _____

Date :- _____

Signature of Applicant

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ADMIT CARD

Roll No. (To be issued by office)			
1	Name		
2.	Father's name		
3.	Date of Birth		
4.	Age	Years	Months
5.	Category	Gen / SC/ST/ OBC/	

Attested passport size photograph

	Sub category	IRDP/EA/ Sports Man / FF		
6	Address for correspondence			
			Pin :	
7.	Examination Centre			
8.	Date of Written Examination			

Signature of Applicant

Signature of Issuing Authority

INSTRUCTIONS

<i>Please enclose attested photocopies of following documents with the application form which may be deposited in the office of the Divisional Manager, HRTC at Shimla-4 / Hamirpur/ Mandi and Dharamsala.</i>		
1.	<i>Educational qualification</i>	
2.	<i>Bonafide Himachali Certificate</i>	
3.	<i>Certificate of Reserved category / sub category</i>	
4.	<i>Name of Employment Exchange</i>	
5.	<i>Bank Draft of Rs. 100/- for General category and Rs. 50/- for reserved category i.e. SC & ST, drawn in favour of " F.A & CAO, HRTC, Shimla-3". Write complete name and address on the reverse of the Bank Draft</i>	
6.	<i>Two self addressed envelopes 4 x 9 inches. One having postage stamp of Rs. 5/- (or Rs. 25/- , if admit card is desired through speed post)</i>	
7.	<i>Last date for submission of application form (a) For Non Tribal Areas : 25.07.2012 (b) For Tribal area : 31.07.2012</i>	
8.	<i>Candidates without Admit Card will not be allowed to appear in the written test</i>	
Instructions for Examination		
(i)	<i>The candidate should bring clip-board , blue-black ball point pen on the date of written test.</i>	
(ii)	<i>Mobile phones and calculator will not be allowed in the examination hall.</i>	
(iii)	<i>The candidature is provisional and can be cancelled at any stage. If any, irregularity noticed.</i>	