

“HIMACHAL ROAD TRANSPORT CORPORATION, SHIMLA- 03”

1.	Name of Department & Address.	HIMACHAL ROAD TRANSPORT CORPORATION,, SHIMLA-171003.
2.	Name & designation of indenting Officer	Managing Director, Himachal Road Transport Corporation Shimla-171003.
3.	Name/ Designation of the Officer to whom the applicant should apply	Divisional Manager, HRTC, Mandi / Hamirpur/Dharmsala / Shimla-4
4.	Date, time and place of interview.	Will be fixed and communicated later-on
5.	Designation of post	(1) Junior Technician (Motor Mechanic , Welder, Carpenter) (2) Workshop Helper (Blacksmith, Tyreman, Upholster , Painter)
6.	(a) Scale of Pay & allowances b) Period of engagement	(1) Jr. Technicians = Rs.5910 + 1900 Grade Pay (2) Workshop Helper = Rs.4900 + 1400 Grade Pay One year in the first instance
7.	Number of posts.	158 Posts on contract basis (Detail at Sr. No. 16)
8.	Qualification required.	(1) Minimum Matric Pass and having ITI diploma in the concerned trade for the post of Jr. Technicians. (2) Middle pass with 5 years experience in the relevant trades , for the post of Workshop Helpers
9.	Method of recruitment	Selection will be made on the basis of written test, trade test and Personal interview.
10	Examination fees	Rs. 100/- for General category and Rs. 50/- for reserved category i.e. SC & ST Bank Draft drawn in favour of “ F.A & CAO, HRTC, Shimla-3”
11.	Age limit	Between 18 to 45 years, which is, relaxable by 5 years in case of reserved categories as per Rule.
12.	Place of Work	Within operational jurisdiction of HRTC
13.	Whether willing to wait & consideration from other exchange area in case local applicants are not available	No
14.	Are Women eligible.	No.
15	Whether TA/DA i.e. Admissible	No

Category-wise detail of 158 posts is as under

Junior Technician (Motor Mechanic) Total = 80 posts			
UR	SC	ST	OBC
Gen = 28	SC = 11	ST = 2	OBC = 10
Gen IRDP = 6	SC-IRDP = 3	ST-IRDP = 1	OBC-IRDP = 2
Gen- EA = 7	SC-EA = 2	ST-EA = 1	OBC-EA = 2
Gen -FF = 1	SC-FF = 1	ST-FF = Nil	
Gen- Sports = 3			

Junior Technician (Welder) , Total = 15 Posts		
UR	SC	OBC
Gen = 7	SC = 2	OBC = 2
Gen IRDP = 2	SC-EA = 1	
Gen- EA = 1		

Junior Technician (Carpenter) Total = 12 Posts		
UR	SC	OBC
Gen = 6	SC = 2	OBC = 2
Gen IRDP = 1		
Gen- EA = 1		

Workshop Helper (Blacksmith) Total = 21 Posts			
UR	SC	ST	OBC
Gen = 9	SC = 3	ST = 1	OBC = 3
Gen IRDP = 2	SC-EA = 1		
Gen- EA = 2			

Workshop Helper (Tyreman) Total = 18 Posts		
UR	SC	OBC
Gen = 9	SC = 2	OBC = 3
Gen IRDP = 2	SC-EA = 1	
Gen- EA = 1		

Workshop Helper (Upholster) Total = 06 Posts	
General	4
SC	1
OBC	1

Workshop Helper (Painter) Total = 06 Posts	
General	4
SC	1
OBC	1

17	Any other Instruction	<p>(i) Application forms can be obtained from HRTC Regional and Divisional offices or can be downloaded from website www.hrtc.gov.in.</p> <p>(ii) Attested copies of Matriculation, ITI diploma and other qualification/experience required should be enclosed with the application form for recruitment of Jr. Technician.</p> <p>(iii) Attested copies of Middle pass certificate , and other qualification with five year experience in the relevant trade should be enclosed with the application form for recruitment of Workshop helper.</p> <p>(iv) Attested copy of Himachali bonafide certificate</p> <p>(v) Candidates belonging to reserved category should enclose duly attested copies of certificate issued by the competent authority.</p> <p>(vi) Applicant should enclose two self addressed envelopes One with postage stamp of Rs. 5/- for admit card (Rs. 25/- , if required by speed post).</p> <p>(vii) Duly completed application forms should be submitted to the Divisional Manager as indicated at Column No. 3.</p> <p>(viii) Last date for submission of application from :- For Non- tribal areas :- 28/07/2012 For Tribal areas :- 03/08/2012</p> <p>(ix) Fees : Candidates should enclose Bank Draft drawn in favour of " F.A & CAO, HRTC, Shimla-3" of Rs. 100/- in case of general category and Rs. 50/- for reserved category i.e. SC & ST.</p>
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The Employment Exchanges may sponsor names of eligible candidate strictly as per the instructions of State Govt. and ensure that the names of sponsored candidates be sent to Divisional Manager, HRTC, Shimla-4/ Mandi, Hamirpur and Dharamsala. In no case, supplementary list will be entertained after stipulated period.

Managing Director
Himachal Road Transport Corporation
Shimla- 171003.

Endst No. HO:9E- Rectt. Jr. Technician / WSH /2012-

Dated: _____

Copy to:-

1. The Divisional Manager, Himachal Road Transport Corporation, Mandi/Hamirpur/Dharamshala and Shimla-4
2. The Distt. Employment /Sub- Employment exchange, Shimla, Sunni, Theog, Rampur, Kumarsain, Rohru, Jubbal, Chopal, Solan, Nalagarh, Kasauli, Arki, Nahan, Poanta, Shilai, Rajgarh, Recongpeo, Nichar, Pooh, Chirgaon, Mashobra, Sarahan and Kaza, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Shimla-4 before **25.07.2012** and the Exchanges of Tribal area will be submitted upto **31.07.2012**.
3. The Distt. Employment/Sub-Employment Exchange, Chamba, Dharamshala, Palampur, Lamba Gaon, Jawali, Nagrota Surian, Nurpur, Indaur, Chawari,

Bharmour, Dalhousie, Tisa, Pangi and Baijnath, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Dharamshala **25.07.2012** and the Exchanges of Tribal area will be submitted upto **31.07.2012**. In no case, supplementary list will be entertained after stipulated period.

4. The Distt. Employment/Sub-Employment Exchange, Hamirpur, Bilaspur, Una, Bhoranj, Nadaun, Ghumarwin, Amb, Dehra, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Hamirpur before **25.07.2012**. In no case, supplementary list will be entertained after stipulated period.
5. The Distt. Employment/ Sub-Employment Exchange, Mandi, Jogindernagar, Sarkaghat, Kullu, Keylong, Udaypur, Anni, Banjar, Gohar, Karsog, Sundernagar, Paddar, for information with the request to supply the names of eligible candidates to the Divisional Manager, HRTC, Mandi before **25.07.2012** and the Exchanges of Tribal area will be submitted upto **31.07.2012**. In no case, supplementary list will be entertained after stipulated period NOTE: In case, any Sub-Exchange/Exchange is left out, the concerned Distt./Regional Employment Officer, may please circulate the vacancies, as above.
6. The Dy.D.M. /Regional Manager, HRTC _____, for information and necessary action.
7. The Station Director, All India Radio, Shimla-4, for favour of information and necessary action.
8. The Director, Youth Services & Sports, Graig Garden Shimla-171002, for favour of information and necessary action.
9. The Director, SC/ST/OBC, HP and J & K Govt. of India Railway Board Building Room No. 35 Shimla-4, for information and necessary action.
10. The Secretary State Selection Committee for Ex-Serviceman, Hamirpur Distt. Hamirpur for information and necessary action. He is also requested to sponsor eligible candidates to the respective Divisional Manager, HRTC Shimla-4, Mandi, Hamirpur and Dharamshala accordingly.
11. The Senior Editor, Giri Raj, Weekly News Paper ,HP, Govt. Press Complex, Shimla-171005 for information and necessary action. It is requested to publish the above posts in weekly Giriraj and copy of News Paper may please be sent for record.
12. M/S Global Network Advertising & marketing , Lal Niwas, 1st Floor , Below SDA Block , C-19, Vikas Nagar , Shimla-171009 for information and necessary action. It is requested to publish the above posts in the Amar Ujala & Divya Himachal Newspapers immediately. A Copy of Newspapers may please be sent to this office for record.

Category-wise abbreviation is as under :-

Gen : General	FF: Freedom Fighter
EA: Ex-serviceman	SM: Sports Man
SC: Schedule Caste	ST Schedule Tribe
OBC : Other Backward Classes	

**Managing Director
Himachal Road Transport Corporation
Shimla- 171003.**

HIMACHAL ROAD TRANSPORT CORPORATION

Application for the post of Junior Technician (Motor Mechanic/ Welder / Carpenter) and Workshop Helper (Blacksmith / Tyreman/ Upholster/ Painter)

Roll No. (To be issued by office)		TRADE			
1	Name	Attested passport size photograph			
2	Father's name				
3	Date of Birth				
4	Age			Years	Months
5	Category			Gen / SC/ST/ OBC/	
	Sub category	IRDP/ Ex-serviceman/ Sports Man / FF			
6	Permanent Address	Pin :			
7	Address for correspondence	Pin :-			
8	Education qualifications :				
	Examination	Name of Board/ University	%age		
(i)	Middle				
(ii)	Matric				
(iii)	10+2				
(iv)	Graduation				
(v)	I.T.I Diploma	Trade			
(vi)	Experience/ Apprenticeship				
(vii)	Others				
9	Name of Employment Exchange	Reg. No.			
10	Fee Detail	B. D. No.	Date Amt.		
11	Applying for Trade				

Date :- _____

Signature of Applicant

-----Cut Here -----

ADMIT CARD

Roll No. (To be issued by office)					
1	Name	Attested passport size photograph			
2	Father's name				
3	Date of Birth				
4	Age			Years	Months
5	Category			Gen / SC/ST/ OBC/	
	Sub category	IRDP/EA/ Sports Man / FF			
6	Address for correspondence	Pin :			
7	Examination Centre				
8	Date of Written Examination				

Signature of Applicant

Signature of Issuing Authority

INSTRUCTIONS

<i>Please enclose attested photocopies of following documents with the application form which may be deposited in the office of the Divisional Manager, HRTC at Shimla-4 / Hamirpur/ Mandi and Dharamsala.</i>		
1.	<i>Educational qualification</i>	
2.	<i>Bonafide Himachali Certificate</i>	
3.	<i>I.T.I. Diploma</i>	
4.	<i>Experience</i>	
5.	<i>Certificate of Reserved category / sub category</i>	
6.	<i>Employment Exchange</i>	
7.	<i>Bank Draft of Rs. 100/- for General category and Rs. 50/- for reserved category i.e. SC & ST, drawn in favour of " F.A & CAO, HRTC, Shimla-3". Write complete name and address on the reverse of the Bank Draft</i>	
8.	<i>Two self addressed envelopes 4 x 9 inches. One having postage stamp of Rs. 5/- (or Rs. 25/- , if admit card is desired through speed post)</i>	
9.	<i>Last date for submission of application form (a) For Non Tribal Areas : 28.07.2012 (b) For Tribal area : 03.08.2012</i>	
10.	<i>Candidates without Admit Card will not be allowed to appear in the written test</i>	
Instructions for Examination		
(i)	<i>The candidate should bring clip-board , blue-black ball point pen on the date of written test.</i>	
(ii)	<i>Mobile phones and calculator will not be allowed in the examination hall.</i>	
(iii)	<i>The candidature is provisional and can be cancelled at any stage. If any, irregularity noticed.</i>	