



# भारतीय वायु सेना / Indian Air Force



## DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF UNDER HQ TRAINING COMMAND, BANGALORE

1. Applications are invited from eligible Indian citizens for recruitment to following Group 'C' civilian post at **Stations/Units under Headquarters Training Command, Bangalore**. The details of the posts and eligibility conditions are as follows:-

Sl No	Station/Unit	Post	SC	ST	OBC	UR	Total
1	Air Officer Commanding AF Stn Jalahalli West, Bangalore-560 015	Lower Division Clerk	1	-	-	-	1
		Cook	-	-	1	3	4
		Multi Tasking Staff	-	2	-	3	5
		Mess Staff	-	-	1	1	2
		House Keeping Staff	-	-	1	3	4
2	Commanding Officer, CTI, Air Force, Jalahalli East, Bangalore	Multi Tasking Staff	1	-	-	1	2
3	Commanding Officer, 16 Tetra, Jalahalli East, Bangalore-560 014	Multi Tasking Staff	-	-	1	2	3
		House Keeping Staff	-	-	2	3	5
4	Commanding Officer, E&ITI, Air Force, Jalahalli East, Bangalore	Multi Tasking Staff	-	-	-	1	1
5	Commandant, AFTC Jalahalli West, Bangalore-560 015	Multi Tasking Staff	-	-	1	3	4
		Mess Staff	-	-	1	-	1
6	Commanding Officer, HQ TC(U), AF JC Nagar Post, Hebbal Bangalore-560 006	Cook	-	-	-	1	1
		Multi Tasking Staff	-	-	3	4	7 (2 ESM)
		Mess Staff	-	-	-	1	1
7	Commandant Command Hospital, AF Agram Post Bangalore-560 007	Multi Tasking Staff	-	1	1	2	4
		House Keeping Staff	-	-	-	2	2
		Ayah/Ward Sahayika	1	-	1	-	2
8	Commandant ASTE Yemlur Post Bangalore-560 063	Cook	-	-	1	-	1
		Multi Tasking Staff	1	1	-	1	3
		Mess Staff	-	-	-	2	2
		House Keeping Staff	-	-	1	1	2
9	Air Officer Commanding AF Station Yelahanka Bangalore-560 063	Cook	1	-	-	-	1
		Carpenter	-	-	1	-	1
		Multi Tasking Staff	-	-	3	2	5
		House Keeping Staff	1	-	1	2	4
10	Commanding Officer, NTS AF Station Begumpet, Bowenpally Post, Secunderabad-500 011	Cadet orderly	1	-	-	-	1
		Multi Tasking Staff	-	-	-	1	1
12	Commanding Officer, MTTI Air Force, Avadi, Chennai-600 055	Cook	-	-	-	1	1
		Mess Staff	-	-	-	3	3
13	Commandant, AFAC, Readfields Coimbatore-641 018	Multi Tasking Staff	-	-	1	-	1
14	Commanding Officer FIS, AF C/o AF Station Tambaram Chennai-600 046	House Keeping Staff	-	-	-	1	1
15	Air Officer Commanding AF Station, Bidar—585 401	Mess Staff	-	-	-	1	1
		House Keeping Staff	-	-	1	-	1
16	Station Commander AF Station, Belgaum-591 124	Multi Tasking Staff	-	-	2	-	2
		House Keeping Staff	-	-	-	1	1
17	Air Officer Commanding AF Station Tambaram Chennai-600 046	Cook	-	-	1	1	2
		Multi Tasking Staff	-	-	1	3	4
		Carpenter	-	-	-	1	1
		House Keeping Staff	-	-	2	6	8 (1 HH)
18	Commanding Officer, 19 Tetra, AF Station, Begumpet, Bowenpally Post, Secunderabad- 011	Multi Tasking Staff	-	-	-	1	1
19	Station Commander AF Station Begumpet Bowenpally Post, Secunderabad-500 011	Mess Staff	-	-	-	1	1
		Multi Tasking Staff	-	-	-	4	4
		House Keeping Staff	-	-	1	3	4
20	Commandant CAW, 2, Sardar Patel Road, Secunderabad-500 003	Multi Tasking Staff	-	-	1	-	1
		Mess Staff	-	-	-	1	1
21	Air Officer Commanding AF Station Hakimpet Secunderabad-500 014	Civilian Mechanical Transport Driver (Ordinary grade)	-	1	-	-	1
		Multi Tasking Staff	-	-	2	2	4
		Painter	-	-	-	1	1
		House Keeping Staff	-	-	1	2	3
22	Commandant AF Academy, Hyderabad-500 043	Multi Tasking Staff	-	-	3	1	4
23	Commanding Officer 6 Tetra C/o AF Academy, Hyderabad-500 043	Multi Tasking Staff	-	-	-	1	1
<b>Total</b>							<b>122</b>

### 2. EDUCATIONAL QUALIFICATION/PAY SCALE:

Post	Pay scale in Rs (Pre-revised)	Educational qualification/Experience
Lower Division Clerk	PB-1 (5200-20200 + GP 1900)	<b>Essential :</b> 12th Class or equivalent qualification from a recognized Board or University. A typing speed of 30 wpm in English or 25 wpm in Hindi or manual typewriter; or A typing speed of 35 wpm in English or 30 wpm in Hindi on computer (35 wpm and 30 wpm correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word) <b>Desirable:</b> Knowledge in MS Office based applications.
Civilian Mechanical Transport Driver (Ordinary)		<b>Essential :</b> Matriculation pass or equivalent qualification from a recognized board or university; Must be holding a valid civil driving license for light and heavy vehicles; Must possess professional skill in driving and knowledge of motor mechanism; Minimum two years experience in
Painter		<b>Essential:</b> Industrial Training Institute certificate in the appropriate / akin field or trade viz. Painter or Ex-servicemen in appropriate trade viz. Painter
Carpenter		<b>Essential :</b> Industrial Training Institute certificate in the appropriate / akin field or trade viz. Carpenter or Ex-Serviceman in appropriate trade viz Carpenter Rigger.
Cook		<b>Essential :</b> Matriculation pass or equivalent qualification from a recognized board or university; Six months experience in trade; or Ex-Serviceman in similar/akin/field or trade.
Multi Tasking Staff		<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized Board or University. <b>Desirable:</b> One year of experience as Watchman or Lascar or Gestetner Operator or Gardener from an Organization or Institute.
Mess Staff		<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized Board or University. <b>Desirable:</b> One year of experience as Waiter or Washer up from an Organization or Institute.
Ayah/Ward Sahayika		<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized Board or University. <b>Desirable:</b> One year of experience as Ayah, in Hospitals or Nursing Homes from an Organization or Institute.
Laundryman		<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized University or Board. <b>Desirable:</b> One year of experience as Dhobi from an Organization or Institute.
House Keeping Staff		<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized Board or University.
Cadet orderly	<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized Board or University. <b>Desirable:</b> One year of experience as Orderly from an Organization or Institute.	

**3. AGE LIMIT (As on the last date of receipt of application):** 18-25 years.  
Note:- Age relaxation for SC/ST/OBC/PH/Ex-Serviceman/Departmental Candidates/ other eligible categories as per prevalent Government of India Rules. SC/ST/OBC/PH candidates applying for unreserved posts are not entitled to any relaxation in age limit.

**4. LAST DATE:** The last date for receipt of application form is **30 days** from the date of publication of this advertisement.

5. Eligible candidates desirous of applying are to forward their applications as per prescribed format with enclosures as listed below to **the Air Force Stations/Units at addresses listed above:-**

- Application as per given format duly typed in English on foolscap paper with two recent passport size photographs (one self attested photograph is to be pasted on the application).
- Self attested photocopies of certificates supporting Date of birth, Educational qualification, Experience etc;
- Candidates belonging to SC/ST/OBC/PH/Ex-servicemen are to enclose copies of certificate issued by the Competent Authority supporting their category and reservation status.
- Self addressed/stamped envelope of size 24 x 11 Centimeters.
- Any other documents supporting their candidature.
- The envelope containing the application should be superscribed "APPLICATION FOR THE POST OF \_\_\_\_\_". Separate application for each post should be forwarded.

6. Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test. The number of posts/vacancies mentioned above is likely to change.

7. Examination will be conducted at the respective Stations/Units. The syllabus for examination will be related to charter of duties of concerned post(s), General Intelligence, Reasoning, Numerical Aptitude, General English, General Awareness, Skill/ Practical/Physical Test where necessary shall be conducted to screen candidates.

### 8. INSTRUCTION TO CANDIDATES:

- Applications are to be forwarded only through ordinary post. Applications sent through Registered Post/Speed Post/Courier will not be accepted.
- Date/Time of Tests/Interview to the eligible shortlisted candidates will be intimated by post.
- No TA/DA will be paid for attending the Test.
- Original Certificates are NOT to be sent.**
- Commanding Officer of the AF Station / Unit mentioned at Para (1) has right to reject any incomplete application without assigning any reasons. Screening of application will be carried out and only the selected candidates will be called for test.

**FORMAT OF APPLICATION**

Application for the post of ..... in.....Station/Unit

Paste a self  
Attested  
Passport size

1. Post applied for : .....
2. Name of the Candidate (in block letters):.....
3. Father's / Husband's name:.....
4. Date of Birth:...../...../.....(attach copy of Birth Certificate self attested)
5. Age: Years.....Month.....Days.....
- (as on last date prescribed for receipt of application)**
6. Address for correspondence: House No/Street/Village.....  
Post Office:..... Distt..... State..... Pin.....
7. Permanent Address: House No/Street/Village.....  
Post Office:..... Distt..... State..... Pin.....
8. Category:..... SC/ST/OBC/Ex-Serviceman/Meritorious Sports/Physically Handicapped (attach self attested copy of necessary certificate)

Exam Passed/Year	School/Board/University

9. Educational Qualification: (Attach self attested copies of education certificates)
10. Any other qualification/Experience: .....  
(Attach self attested copies of education certificates)

11. Technical Training/Experience.....
12. Domicile:.....(attach self attested copy)
13. Whether registered with any Employment Exchange:- Yes/No:.....  
(If yes, mention Registration No and Name of employment exchange)
14. Select mode of typing, if applying for Lower Division Clerk (Hindi/English): .....

**Declaration**

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Place:

Dated:.....

(Signature of candidate)

**FOR OFFICIAL RECORD ONLY**

1. Received on.....
2. Accepted/Rejected.....
3. Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified.....
4. Index No:.....Date of test/Interview.....

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