

# PROSPECTUS

**FOR SUBMISSION OF ONLINE APPLICATION FORM  
FOR ADMISSION INTO PG DENTAL DEGREE /  
DIPLOMA COURSES UNDER COMPETENT  
AUTHORITY QUOTA FOR THE ACADEMIC YEAR  
2018 -19**



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES,  
ANDHRA PRADESH,  
VIJAYAWADA - 520 008**

| Dr. NTR UNIVERSITY OF HEALTH SCIENCES::AP::VIJAYAWADA-8   |   |   |
|---|---|---|
| ADMISSION INTO PG DENTAL DEGREE / DIPLOMA COURSES UNDER<br>COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2018-19<br>IMPORTANT DATES TO REMEMBER |   |   |
| 1.  | Date of issue of Notification   | 23-03-2018  |
| 2.  | Availability of online Application  | From 11.00 A.M on 26-03-2018<br>to<br>08.00 P.M on 31-03-2018 |
| 3.  | Date of release of list of candidates applied for                                   | 01-04-2018  |
| 4.  | Dates of verification of original certificates                                      | 03-04-2018 to 06-04-2018                                      |
| 5.  | Date of release of final merit position after verification of original certificates | 09-04-2018  |
| 6.  | Dates of exercising web options for admission into PG Dental courses                | To be notified later  |
| 7.  | Commencement of classes   | 01-05-2018  |
| 8.  | Closure of admissions   | 31-05-2018  |

- Note:**
- 1 No further Notification will be issued by the University unless there is any change in the schedule. No Individual intimations will be sent.
  - 2 Printout of application along with enclosures should be submitted at the time of verification of original certificates at the centers to be notified by the university.
  - 3 If the candidate faces any difficulty for submitting the online application the following numbers may be contacted :
    - **\*for technical difficulties No. 9490332169 and 9030732880.**
    - **\*for clarifications on Regulations No.8978780501 and 7093924743 (10.00 AM to 6.00 PM only).**

**Dr. NTR UNIVERSITY OF HEALTH SCIENCES, A.P., VIJAYAWADA**  
**Prospectus for admission into "Post Graduate Dental Degree / Diploma Courses**  
**under Competent Authority Quota for the academic year 2018-19"**

**REGULATIONS:**

The following are the Regulations for admission into the State quota seats of all Post Graduate Dental Degree / Diploma Courses under Competent Authority Quota in all the Dental Colleges affiliated to Dr.NTR UHS for the academic year 2018-19.

**1. NUMBER OF SEATS UNDER COMPETENT AUTHORITY QUOTA:**

- a. Government Dental Colleges: 50% of the total available seats are in State quota under Competent Authority.
- b. Private Un-Aided Non- Minority Dental Colleges: 50% of the total available seats are in Competent Authority Quota.
- c. The details of the seats available under Competent Authority quota for the year 2018-19 will be displayed in the University website two days before the date of web counseling. However the data pertaining to previous academic year i.e., 2017-18 is given below:

Govt. Dental Colleges:

| Sl. No.      | Course                                | No. of seats in GDCH, Vijayawada | No. of seats in GDCH (RIDS), Kadapa |
|--------------|---------------------------------------|----------------------------------|-------------------------------------|
| 1            | Orthodontia                           | -                                | -                                   |
| 2            | Periodontology                        | 3                                | 3                                   |
| 3            | Oral Medicine & Radiology             | -                                | 3                                   |
| 4            | Prosthetic Dentistry                  | -                                | 2                                   |
| 5            | Oral & Maxillofacial Surgery          | 3                                | 3                                   |
| 6            | Pedodontics with Preventive Dentistry | -                                | -                                   |
| 7            | Conservative Dentistry                | 3                                | -                                   |
| <b>TOTAL</b> |                                       | <b>9</b>                         | <b>11</b>                           |

Private Unaided Non-Minority Dental Colleges:

| Sl. No. | Course                    | Unaided Non-Minority Private Dental Colleges |       |        |            |       |               |        |     |          |               |          |
|---------|---------------------------|--|-------|--------|------------|-------|---------------|--------|-----|----------|---------------|----------|
|         |                           | AU Area                                      |       |        |            |       |               |        |     | SVU Area |               |          |
|         |                           | Gitam  | Sibar | Vishnu | St. Joseph | Sudha | Sree Sai, Skl | Lenora |     | CKS      | G PULLA REDDY | NARAYANA |
|         |                           |  |       |        |            |       |               | Deg    | Dip |          |               |          |
| 1       | Orthodontia               | 2  | 2     | 3      | 1          | 2     | 1             | 1      | 0   | 3        | 1             | 2        |
| 2       | Periodontology            | 2  | 3     | 2      | 1          | 2     | 1             | 1      | 0   | 1        | 1             | 2        |
| 3       | Oral Medicine & Radiology | 1  | 1     | 2      | 1          | 1     | 0             | 1      | 0   | 1        | 1             | 3        |
| 4       | Prosthetic Dentistry      | 2  | 3     | 3      | 1          | 2     | 1             | 1      | 0   | 3        | 1             | 3        |

**Dr. NTR UHS – MDS REGULATIONS - 2018**

|   |                                       |           |           |           |           |           |          |          |          |           |          |           |
|---|---------------------------------------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|-----------|----------|-----------|
| 5 | Oral & Maxillofacial Surgery          | 1         | 2         | 1         | 1         | 2         | 0        | 0        | 0        | 1         | 0        | 2         |
| 6 | Pedodontics with Preventive Dentistry | 2         | 3         | 3         | 2         | 1         | 0        | 1        | 1        | 1         | 0        | 2         |
| 7 | Conservative Dentistry                | 2         | 3         | 3         | 2         | 2         | 1        | 1        | 1        | 3         | 1        | 2         |
| 8 | Oral pathology                        | 1         | 1         | 2         | 1         | 1         | 0        | 1        | 0        | 1         | 1        | 1         |
| 9 | Community Dentistry                   | 0         | 2         | 0         | 0         | 0         | 0        | 1        | 0        | 0         | 0        | 1         |
|   | <b>Total</b>                          | <b>13</b> | <b>20</b> | <b>19</b> | <b>10</b> | <b>13</b> | <b>4</b> | <b>8</b> | <b>2</b> | <b>14</b> | <b>6</b> | <b>18</b> |

Note :- The No. of seats shown above may increase/decrease depending upon the permissions of the DCI / GOI / Govt. of AP / University for 2018-19.

- 1.4 In case any new Seats in PG Dental Degree/Diploma Courses are permitted by Government of India / affiliated to the University for the academic year 2018-19, those seats also will be filled up. NO FURTHER NOTIFICATION WILL BE ISSUED.

**2. ELIGIBILITY:**

**THE CANDIDATES WHO FULFILLED THE FOLLOWING CRITERIA ARE ELIGIBLE:**

- 2.1 The applicant for admission to the PG Dental Degree/Diploma courses must have a B.D.S. Degree (Bachelor of Dental Surgery) from a recognized Dental college located in the State of Andhra Pradesh.
- 2.2 The candidates should have secured the following cutoff scores in NEET MDS-2018(As per NBE Notice dt.24-03-2018).

| CATEGORY                | MINIMUM QUALIFYING CRITERIA AS PER INFORMATION BULLETIN | CUT-OFF SCORE AS PER QUALIFYING CRITERIA IN INFORMATION BULLETIN | REVISED MINIMUM QUALIFYING CRITERIA (as directed by MoHFW) | REVISED CUT-OFF SCORE |
|-------------------------|---|--|--|-----------------------|
| General                 | 50 <sup>th</sup> Percentile                             | 233  | 20.265 <sup>th</sup> Percentile                            | 149                   |
| SC/ST/OBC               | 40 <sup>th</sup> Percentile                             | 204  | 10.265 <sup>th</sup> Percentile                            | 115                   |
| Persons with Disability | 45 <sup>th</sup> Percentile                             | 219  | 15.265 <sup>th</sup> Percentile                            | 133                   |

- 2.3 Candidates should have completed internship by 31-03-2018.

Note: Candidates who have already completed internship should submit internship completion certificate. The candidates who are yet to complete internship should submit provisional internship completion certificate in the format given vide Annexure– IV c .

- 2.4 The candidate shall produce certificate of registration with Dental Council of India / Any State Dental Council
- 2.5 Candidates who are already studying MDS course except the candidates of 2017-18 batch shall apply for discontinuation of the course by remitting requisite bond amount and stipend drawn upto that date before submitting the application form. Such candidates shall have to submit a certificate

issued by the Head of the Institution to that effect along with the application form in the format appended as Annexure-II.

Note: As per GO Ms.No.67, HM&FW(C1) Dept., dt.21-04-2017, the candidates admitted in the academic year 2017-18, if discontinue the course then they are not eligible for admission in to PG courses for 3 acad. Years.

3. **SERVICE CANDIDATES:**

As per G.O Ms.No. 29, dt.22-03-2018 of HM & FW (C1) Dept., Government of AP , the service candidates will be given weightage of marks for determining their Merit position in the State as noted below:

**(a) Tribal Area means:**

- i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/ Upgraded PHCs/ CHCs/ Area Hospitals/Sample Survey cum assessment units/ Leprosy temporary hospitalization wards etc in Tribal areas;
- ii. Incentive weightage of marks would be calculated @ 10 percent marks per year on the marks secured by the qualified candidate in the NEET MDS-2018 examination up to a maximum of 30%.

**(b) Rural Area means:**

- i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/ Upgraded PHCs/ CHCs/ Area Hospitals/Sample Survey cum assessment units/ Leprosy temporary hospitalization wards etc in rural areas;
- ii. Incentive weightage of marks would be calculated @ 8 percent marks per year on the marks secured by the qualified candidate in the NEET MDS-2018 examination upto a maximum of 24%.

**Note:** service rendered up to 31-03-2018 will be considered for giving above said weightage.

- The candidates who avail incentive weightage marks should serve in the same area (Tribal/Rural) for a period of 3 years after completion of course.
- All the candidates who are in-service and seeking admission to the Post Graduate courses shall submit the online application with details of service rendered by them in a prescribed proforma along with applications.
- Candidates shall submit "Eligibility Service Certificate" issued by the concerned Head of the Department in the prescribed form (as hosted/displayed online) at the time of verification of certificates.
- Applications which are not accompanied by the "Eligibility Service Certificate" will not be considered for awarding incentive of weightage marks.

**Eligibility for deputation and deputation period:**

- "Deputation to in-service candidates selected after addition of weightage of marks shall be restricted to 3 years only i.e., (36 months). The candidates selected to prosecute Post Graduate courses shall be sanctioned deputation for not more than one course in his service.
- In case, if a service candidate is selected after addition of weightage of marks for diploma course the candidate may be given deputation for a period of 2 years if the candidate is otherwise eligible. If a candidate is selected for a postgraduate degree, the candidate may be given deputation for a period of 3 years.

- If a candidate has already completed PG Degree before joining Government Service, he will not be given deputation to do another PG Degree. If a candidate has done PG Diploma course before joining Government Service or after joining Government Service, if he is selected for a PG Degree, he will be given deputation for 12 months only.
- In-service candidate shall join the course on or before the commencement of the course after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Competent Authority.
- The candidate should have a left over service of 8 years for degree and 7 years for diploma course to be eligible for deputation as service candidate. The cut-off date for calculation of left over service will be notified by the University.

- All candidates who are in-service seeking admission into PG Courses shall submit the details of service rendered by them in the proforma as per Annexure-IV-A.
- In-service candidates shall submit service certificate issued only by the concerned Directorate/Commissionerate in the prescribed form appended as Annexure IV – B.

**4. RESERVATIONS:**

- 4.1 15%, 6%, 29% seats of Post Graduate Degree and Diploma Courses are reserved for SC, ST and BC (BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E-4%) candidates respectively, which are called vertical reservations.
- 4.2 Candidates claiming reservations under SC/ST/BC categories shall submit a permanent social status certificate issued by Andhra Pradesh Government as specified in Annexure-I. The social status of SC/ST/BC candidates shall be subject to the scrutiny as per G.O.Ms.No.58 SW (J) Dept. Dt 12-5-97.
- 4.3 The regulations of Dental Council of India shall be observed in making admissions of differently abled (Physically Handicapped) candidates, according to which the differently abled candidates with locomotary disorder of lower limbs between 50% to 70% will be considered first and if any seats are remaining unfilled, Candidates with 40% to 50% will be considered.
- The candidate seeking the benefit of reservation should enclose a valid disability certificate issued within three months prior to presenting his application.

The Medical Board constituted by the University will scrutinize / verify the disability certificates as per G.O.MS.No.31 Women development, Child welfare & disabled welfare (DW) department dated 01-12-2009 and candidates claiming

reservation under PH quota for confirmation of eligibility and the decision of Medical Board specially constituted for the purpose is final and binding on the candidates.

**5. APPLICATIONS THROUGH ONLINE:**

5.1 The on-line application form will be available on the website <http://apmds.apntruhs.in> from **11.00 AM on 26-03-2018 to 8.00 P.M on 31-03-2018**. The candidates are advised to take a print out of the Prospectus / Instructions to fill the application from the website <http://ntruhs.ap.nic.in> or from <http://apmds.apntruhs.in> before proceeding to fill the application form.

5.2 The candidate should fill the online application form available in the website with the data required-for, through internet. The online application form can be filled through any computer with internet connection (home/internet café/net center). The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates ready to enter his/her correct data.

**5.2.1 Procedure of filling online application and Procedure for online payment:**

1. Read the Notification, Prospectus / Regulations carefully.
2. Keep all the following documents ready:

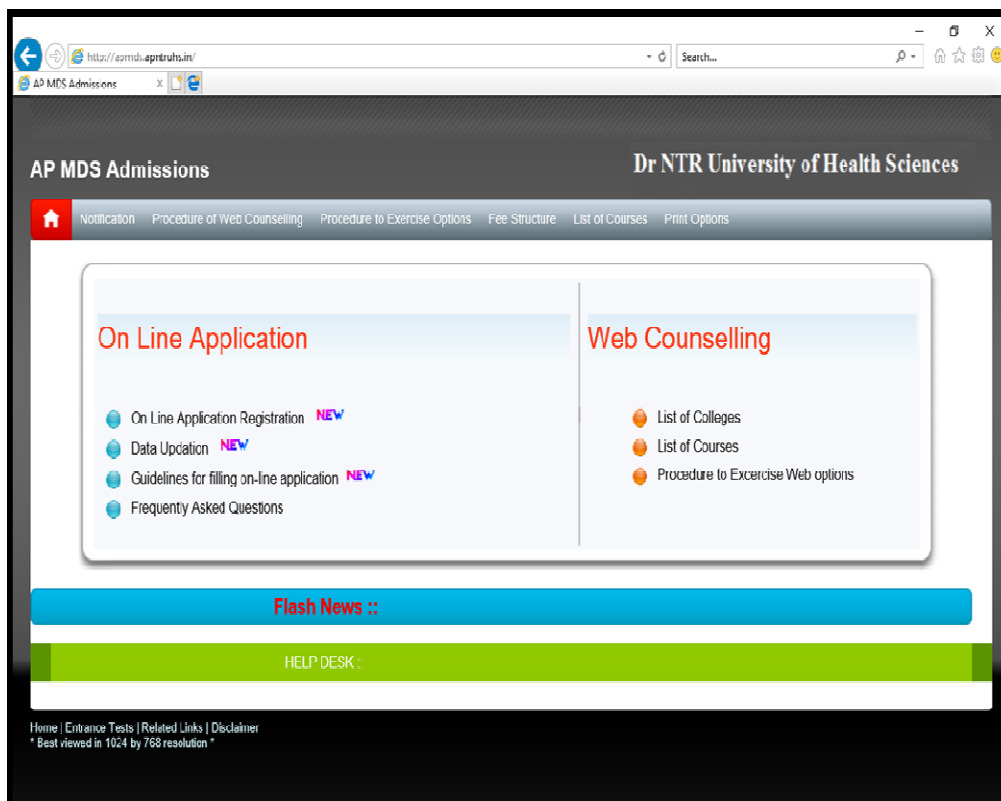
|     |  |
|-----|--|
| (a) | NEET – MDS 2018 Admit card issued by the NBE   |
| (b) | NEET – MDS 2018 Score card issued by the NBE   |
| (c) | Date of Birth Certificate. (SSC or its equivalent certificate)   |
| (d) | Study Certificates from 1 <sup>st</sup> BDS to final BDS.  |
| (e) | In case of candidates studied BDS in Government Dental College, Vijayawada, they have to submit study certificates from 6 <sup>th</sup> class to Intermediate / 12 <sup>th</sup> standard. |
| (f) | All marks memos from 1 <sup>st</sup> BDS to final BDS.   |
| (g) | Permanent Caste certificate issued by the Government of AP, if applicable (issued through mee-seva ).  |
| (h) | Service Certificate if applicable.   |
| (i) | Internship Completion certificate.   |
| (j) | Dental Council Registration Certificate.   |
| (k) | Differently abled (PH) certificate if applicable.  |
| (l) | Credit card / Debit card.  |

**PROCEDURE FOR SUBMISSION OF ONLINE APPLICATION**

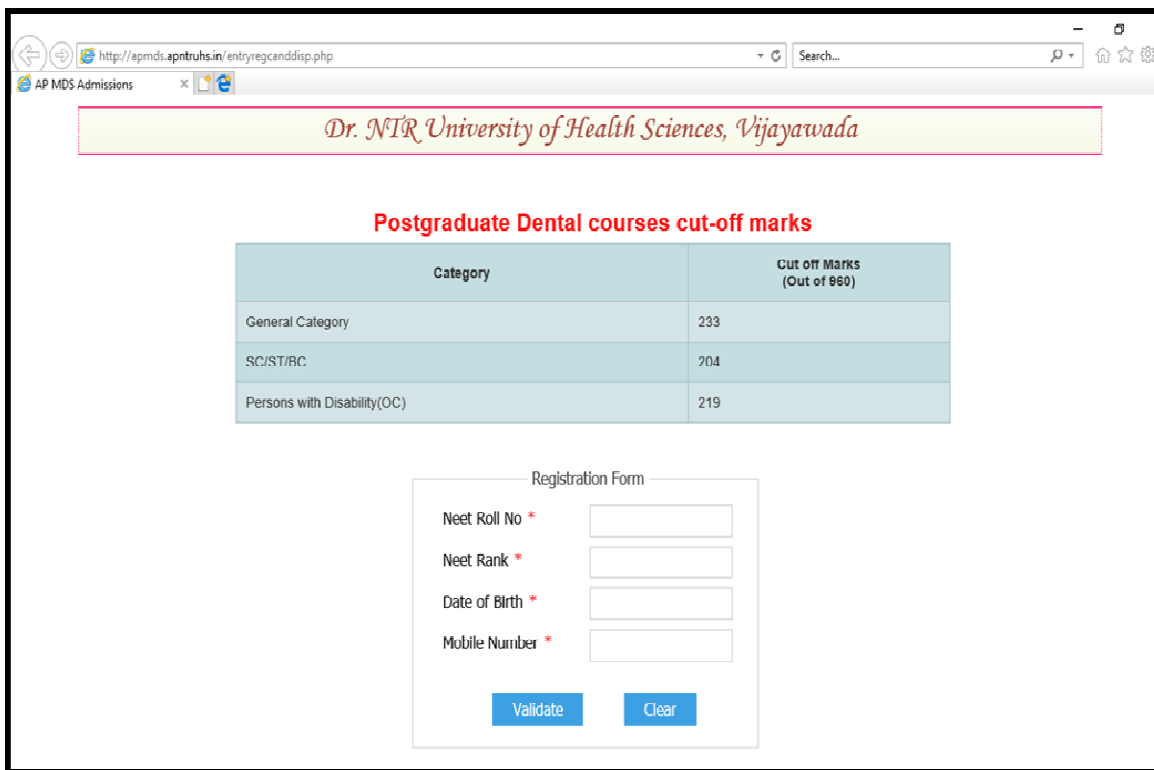


AP MDS – 2018 Online  
Application  
PROCEDURE TO SUBMIT  
APPLICATION

1. Open the website <http://apmds.apntruhs.in> Home page displayed as follows.



2. Click on the Online Registration.
3. Registration Form appears in which Candidate has to give the details to register.



The screenshot shows a web browser window with the URL <http://apmids.apntruhs.in/entryregcanddisp.php>. The page header displays "Dr. NTR University of Health Sciences, Vijayawada". Below this, the title "Postgraduate Dental courses cut-off marks" is shown in red. A table lists the cut-off marks for different categories:

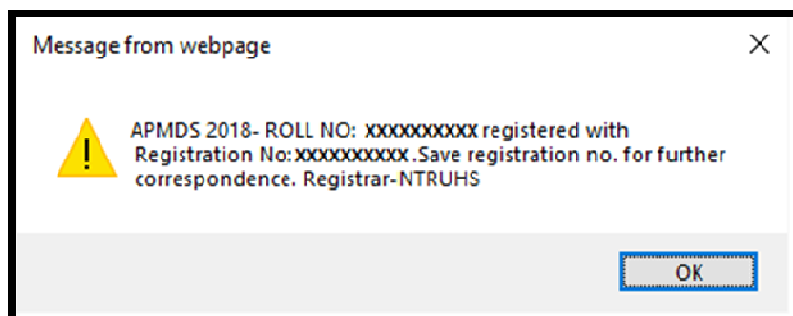
| Category                    | Cut Off Marks (Out of 960) |
|-----------------------------|----------------------------|
| General Category            | 233                        |
| SC/ST/BC                    | 204                        |
| Persons with Disability(OC) | 219                        |

Below the table is a "Registration Form" with the following fields:

- Neet Roll No \*
- Neet Rank \*
- Date of Birth \*
- Mobile Number \*

At the bottom of the form are two buttons: "Validate" and "Clear".

4. After entering the details click on validate button.
5. If all the details you entered is correct you will receive the Registration number. please note down the registration number for further correspondence



6. For updating the details of the candidate enter Testing Id and the Registration number and click on validate button to enter into the Application form

The screenshot shows a web browser window with the URL <http://apmids.apntruhs.in/entryvercanddisp.php>. The browser tab is labeled "AP MDS Admissions". The page features a header with the text "Dr. NTR University of Health Sciences, Vijayawada" in a stylized font. Below the header is a "Registration Form" containing two input fields: "Roll No \*" and "Registration No. \*". At the bottom of the form are two buttons: "Validate" and "Clear".

7. The application form will be displayed as shown below

BDS Candidate Details

**Personal Details**

|                   |             |                        |                                  |
|-------------------|-------------|------------------------|----------------------------------|
| NEET Roll No      | xxxxxxxxxxx | PH Status *            | NO                               |
| NEET Rank         | xxxxxxxxxxx | Mobile No *            | xxxxxxxxxxx                      |
| NEET Result       | xxxxxxxxxxx | Mobile No(Alternate) * | xxxxxxxxxxx                      |
| Score             | xxxxxxxxxxx | Email ID *             | xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx |
| Candidate Name    | xxxxxxxxxxx | Aadhar No *            | xxxxxxxxxxx                      |
| Father Name *     | xxxxxxxxxxx | Address *              | xxxxxxxxxxx                      |
| Mother Name *     | xxxxxxxxxxx | Place *                | xxxxxxxxxxx                      |
| Gender *          | xxxxxxxxxxx | District *             | xxxxxxxxxxx                      |
| Caste Category *  | xxxxxxxxxxx | State *                | xxxxxxxxxxx                      |
| Caste Sub Catgory | xxxxxxxxxxx | Pin Code *             | xxxxxxxxxxx                      |
| Local Area *      | xxxxxxxxxxx | SSC Hall Ticket No. *  | xxxxxxxxxxx                      |
| Local Area2(SWI)  | NONE        | Month of Passing SSC * | xxxxxxxxxxx                      |
| Minority          | xxxxxxxxxxx | Year of Passing SSC *  | xxxxxxxxxxx                      |

**BDS Details**

|                                |             |                                     |                          |
|--------------------------------|-------------|-------------------------------------|--------------------------|
| BDS University *               | xxxxxxxxxxx | Are you a Service Candidate(Yes/No) | <input type="checkbox"/> |
| BDS College *                  | xxxxxxxxxxx | Serving In                          | Select                   |
| BDS From Year *                | xxxxxxxxxxx | Eligible Service Quota              | NO                       |
| BDS To Year *                  | xxxxxxxxxxx | Service From Date                   |                          |
| Intern Completed *             | xxxxxxxxxxx | Service To Date                     |                          |
| Expected Completion Date       | xxxxxxxxxxx | Years of Service                    | Select                   |
| Medical Council Registration * | xxxxxxxxxxx | Service Type(Regular)               | Select                   |
| Registration Date *            | xxxxxxxxxxx |                                     |                          |

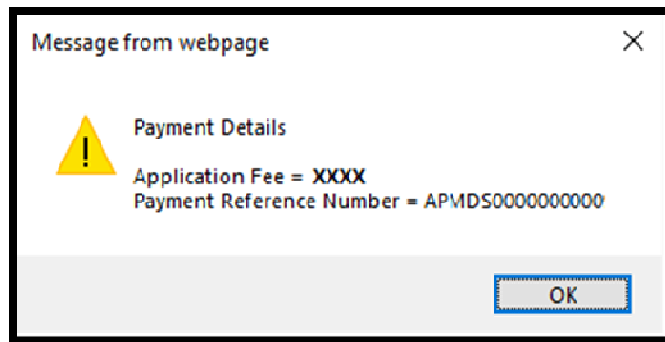
Declaration I declare that the information provided by me is true in all respect and in case any information found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me. I will pay the fees as applicable from time to time, regularly by the stipulated date.

Save and Exit

Save and Pay

8. After filling the form, click on **Save and Exit Button**. This process can be repeated till all the data you entered is correct. Then click on **Save and Pay Button** to proceed for payment. Depending on your caste category the Registration fee is varied. Once paid you will not get any refund. **Hence, you are requested to double check the eligibility conditions yourself and pay the fee.**

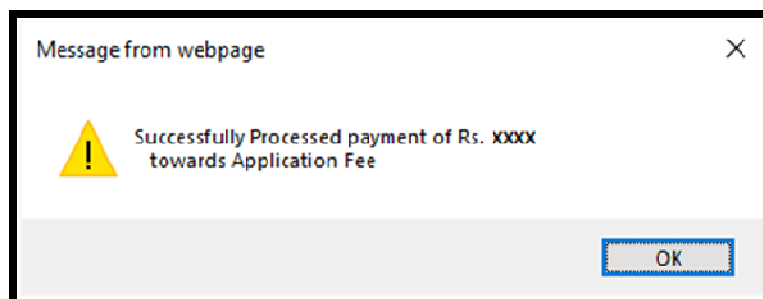
9. Now you will be directed to the Payment Gateway click OK



10. Select you mode of payment


A screenshot of a payment gateway interface titled 'Pay by Credit Card'. On the left, there is a sidebar with four options: 'Credit Card' (selected), 'Debit Card', 'Debit Card + ATM PIN', and 'Internet Banking'. The main area contains fields for 'Card Number' (with a 'Show PIN' button), 'Expiration Date' (split into 'Month' and 'Year' fields), 'CVV/ CVC', and 'Card Holder Name'. A 'Make Payment' button is at the bottom. On the right, a summary box shows 'Merchant Name: Dr. NTR University of Health Sciences' and 'Payment Amount: ₹ XXXX.XX'. A 'Cancel' link is at the bottom right, and a 'BillDesk' logo is in the bottom right corner.

11. After payment you will receive a Successful Payment message




12. Click OK Button. You will get your filled application form take printout of this form and affix Recent Passport size Photo on the space provided and submit the form at the time certificate verification

13. Sample of Filled Application



**Dr. NTR University of Health Sciences, Vijayawada**  
**AP MDS Admissions - 2018**  
**Application for Admission into MDS Courses 2018-19**

Affix Recent Passport size Photo

 Print

**Candidate NEET Details**

Roll No : xxxxxxxxxxxx Rank : xxxxxxxxxxxx

Score : xxxxxxxxxxxx Result : xxxxxxxxxxxx

**Candidate Personal Details**

Name of Candidate : xxxxxxxxxxxx Father's Name : xxxxxxxxxxxx

Date of Birth : xxxxxxxxxxxx Gender : xxxxxxxxxxxx

Caste Category : xxxxxxxxxxxx Caste Sub Category : xxxxxxxxxxxx

Local Area : xxxxxxxxxxxx Minority : xxxxxxxxxxxx

Physically Handicapped : xxxxxxxxxxxx Mobile No. : xxxxxxxxxxxx

Email ID : xxxxxxxxxxxx Aadhar No. : xxxxxxxxxxxx

Address : xxxxxxxxxxxx

Place : xxxxxxxxxxxx District : xxxxxxxxxxxx

State : xxxxxxxxxxxx Pin Code : xxxxxxxxxxxx

SSC Hall Ticket No. : xxxxxxxxxxxx Month/Year of SSC : xxxxxxxxxxxx

**Candidate BDS Details**

BDS University : xxxxxxxxxxxx

BDS College : xxxxxxxxxxxx

BDS From Year : xxxxxxxxxxxx BDS To Year : xxxxxxxxxxxx

BDS Intern : xxxxxxxxxxxx Intern Completion Date : xxxxxxxxxxxx

Intern Expected Completion Date : MCI Registration : xxxxxxxxxxxx

MCI Registration Date : xxxxxxxxxxxx

**Candidate Service Details**


Service In : -- Service Elig Quota : xxxxxxxxxxxxxxxx

Service From Date : Service To Date :

Years of Service : 0 Service Type(Regular) : --

**Paid an amount of Rs. xxxx towards Application Fee.**

I declare that the information provided by me is true in all respect and in case any information found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me. I will pay the fees as applicable from time to time, regularly by the stipulated date.






Date :: xxxxxxxxxxxx Signature of the Candidate

**Note : Take a printout and submit along with list of documents at the time of certificate verification.**

**Do's and Don'ts**

 **Do not use mobiles and tablets to Apply. Use only computers with Internet Explorer 11**

**version .**

-  Do not select or enter false information which can be liable for Criminal Action.
-  Avoid using slow internet facility.
-  Keep your mobile with you while Applying and do not block SMS.

5.3 The candidate should paste a passport size photograph which is similar to that applied for NEET-MDS 2018 in the space provided in the print out of online application form and submit at the time of verification of original certificates.

5.4 **Registration fee :**

The registration fee is Rs.3500/-(Bank transaction charges extra) for OC,BC categories and Rs.3000/- (Bank transaction charges extra) for SC,ST categories.

5.6 The candidate should sign at the declaration area in the print out of the online application form.

**6 VERIFICATION OF ORIGINAL CERTIFICATES:**

.6.1 The candidate should submit the print-out of the filled - in online application along with three sets of attested copies of required certificates **at the time of verification of original certificates at the centers notified by the University.**

**Note:** The candidature of the applicant will not be considered for admission to MDS courses unless the print-out application form along with the requisite enclosures is submitted at the time of verification of original certificates.

**7. MERIT LISTS:**

THE MERIT POSITION OF THE CANDIDATES THOSE WHO APPLIED THROUGH ONLINE IN RESPONSE TO THE NOTIFICATION ISSUED BY Dr. NTRUHS FOR COMPETENT AUTHORITY QUOTA SEATS IN RESPECTIVE CATEGORIES SHALL BE DETERMINED BY NEET-MDS-2018 SCORES AND AS PER THE ELIGIBILITY CRITERIA UNDER APPLICABLE REGULATIONS, GUIDELINES AND RESERVATION POLICIES.

7.1 As per PG Dental Regulations of Dental Council of India, the candidates who secure minimum of marks at 50<sup>th</sup> percentile (40<sup>th</sup> percentile for SC/ST/BC candidates and 45<sup>th</sup> percentile for Differently abled candidates) in NEET MDS – 2018 and fulfilled eligibility criteria will be figured in the merit list.

7.2 After verification of original certificates, the University will release final merit position of the candidates eligible for exercising Web options.

**8. COUNSELING**

**The schedule for counseling i.e., exercising of Web options, issuing of allotments etc., will be notified in the University Website**

**NOTE:** All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.

## 9. ADMISSION RULES:

8.1 The cut off date for joining of selected candidates will be communicated to them in the letter of selection.

9.2.1 All the candidates including service candidates joining the Post Graduate degree/ diploma courses should execute bond on a stamped paper of Rs. 100/- value as prescribed in Annexure-III A to the effect that he / she will complete the prescribed period of training or in default to pay Rs.3,00,000/- (Rupees three lakhs only) to the University and shall refund the amount received as stipend upto that date to the Government.

9.2.2 As per G.O.Ms.No.67, HM&FW (C1) Department dated 21-04-2017 candidates who wants to discontinue the course have to pay the discontinuation penalty of Rs. 3 Lakhs and they will be debarred for three years for admission into Post Graduate Medical Degree/Diploma courses at the colleges in the State of Andhra Pradesh for admission in addition to forfeiture of the bond amount.

9.3 The original certificates submitted by the candidates shall not be returned till they complete their courses of study, subject to sub-regulation 8.2 above.

9.4 **Attendance:** Candidates selected for the various courses should be the whole time students. The candidate is required to put in a minimum of 80% attendance during each calendar year for being eligible to appear for the examination.

In a year all 365 days will be considered as working days and students should get 80% attendance each year separately to get eligibility for appearing for University exams. The remaining days of absence (including maternity leave) will be considered for extension.

9.5.1 **Leave:** Students will be permitted to avail 30 days leave per year. No Post Graduate is allowed to go on leave more than 8 days at a stretch. In case the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave or unauthorized absence is beyond 30 days in a year, the study period of the candidate will be extended to the extent of such period. No other leave is permitted.

9.5.2 **Maternity Leave:** Women students can avail maternity leave upto 120 days only once in their PG course of study and the study period will be extended to the extent of Maternity leave availed. The candidate shall not be



eligible to appear in the University examinations till the completion of study period as per DCI Regulations (Duration of course).

- 9.6 **Break of study and re-admission:** If a student is absent continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format vide annexure V & VI along with requisite fee through DD drawn in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr.NTR University of Health Sciences with the recommendation of the Principal. Regulations for re-admission after break of study along with application format and fee payable is available in the University Website. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they fulfilled the regulatory conditions, they may submit applications through the Principal of the College by paying the fee.
- 9.7 **Private Practice:** No Post Graduate is allowed to do any private practice or consultation and should not accept any part time employment in any State or Central or Quasi Government or Private organizations during the period of Post Graduation study. The Principal has to take appropriate action after giving opportunity for explanation, if any student violates this rule.
- 9.8 **College Regulations:** Candidates are required to follow the rules and regulations of the college and should also abide by the regulations of the University. Under no circumstances they should have any correspondence with the higher authorities directly without routing through proper channel.
- 9.9 Deputation to in-service candidates selected under service quota shall be restricted to 3 years only i.e., 36 months. The candidates selected to prosecute Post Graduate courses under in-service quota shall be sanctioned deputation for one course only in his/her service time. The candidate selected under in-service quota shall be permitted to take any course of his/her choice based on merit.
- 9.10 In-service candidates shall join the course on or before the closure of the admission after getting relieved from the concerned Head of the Institution. The Heads of the Dental Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Chairman, Selection Committee.

**10. CLOSURE OF ADMISSIONS:**

- 10.1 The admissions shall be closed on the date notified by the University.
- 10.2 Any vacancy as on the date of closure of admissions shall not be filled. They will not be carried forward to the next year as per the directions of Supreme Court of India.

**11. COMMENCEMENT OF THE COURSE:**

The course shall commence as per the schedule notified.

**12. DURATION OF COURSE:**

The duration of P.G. Diploma courses is 2 years and P.G. Degree courses is 3 years from the date of commencement of the course. In case of students having a recognized two year Post Graduate Diploma course in a subject selected for PG Degree in the same subject, then the period of training including the period of examination, shall be two years.

**13. DISSERTATION:**

The Post Graduates who are admitted must register the topic of their dissertation with the University within six months of commencement of the course and approval of the University should be obtained.

The dissertation should be submitted within 2 ½ years of commencement of the Course. In the case of the candidates who are granted exemption of one year of study period of degree course, the dissertation should be submitted within 1 ½ years of commencement of the course. If the above schedule is not followed the period of Post Graduation will be extended by six months.

14. Paper Presentation/Paper publication should be as per DCI Regulations.

15. A Candidate registered for MDS Degree Examinations shall clear the examinations within 8 (eight) years from the date of joining for the course and the candidates registered for P.G. Diploma courses should clear the examination within 7 (seven) years from the date of joining of the course. If he / she does not pass the examination within the period specified above, he / she shall not be permitted to appear for examinations there after.

### 16. MIGRATION AND TRANSFER OF CANDIDATES:

Migration / Transfer / Mutual transfer of Post Graduate students from one Dental college to another Dental College, from one course to another course and from Degree to Diploma and vice versa is not allowed under any circumstances.

### 13. POWERS OF PRINCIPALS:

Notwithstanding anything contained in these regulations, the Principals of Dental Colleges in the State may at any time before completion of the post graduate course either on their own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of the receipt of the show cause notice to submit written explanation and on personal hearing, order, cancellation of admission to the 1<sup>st</sup> year postgraduate degree/diploma course if in the documents attached thereto or in the Statements made either before the authority in charge of admission or the Principals or in any other manner. Against any such order of the Principal, an appeal shall lie with the Registrar, Dr. NTR University of Health Sciences, A.P. Vijayawada.

VIJAYAWADA,  
Dt. -03-2018.

Dr. S.Appala Naidu  
REGISTRAR

### ANTI RAGGING ACT

Ragging is prohibited in the Educational Institutions in the State of AP vide Act No.26 of 1997, dt.21-8-1997. The Anti ragging Act is placed on the Website of the University for information.

### **DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION FORM AT THE TIME OF VERIFICATION OF ORIGINAL CERTIFICATES**

|    |  |
|----|--|
| 1. | NEET MDS - 2018 – ADMIT CARD.  |
| 2. | NEET MDS- 2018 – SCORE CARD.   |
| 3. | Date of Birth Certificate (X class / SSC or equivalent certificate).   |
| 4. | Xerox copies of all marks statements from 1 <sup>st</sup> BDS to Final BDS.  |
| 5. | Copies of Temporary / Permanent Registration from the respective State Dental Council.   |
| 6. | Copy of the Compulsory Rotatory Internship certificate.<br>The candidates who are yet to complete internship should submit provisional internship completion certificate in the format given vide Annexure – IV C. |
| 7. | Copy of Provisional or Original Degree Certificate.  |

|     |  |
|-----|--|
| 8.  | Copy of BDS study certificate.   |
| 9.  | In case of candidates studied BDS in Government Dental College, Vijayawada, they have to submit study certificates from 6 <sup>th</sup> class to Intermediate / 12 <sup>th</sup> standard. |
| 10. | Social Status Certificate (Permanent Caste Certificate) as shown in Annexure - I in the application form. (issued through mee-seva)  |
| 11. | Service Certificate in case of In-service candidates as in Annexure-IV B.  |
| 12. | Differently abled Certificate issued by the Competent Authority as specified in the Regulations.   |
| 13. | Copy of Provisional or Original certificate of PG Diploma or Degree, if applicable.  |

**N.B.: ALL THE ORIGINAL CERTIFICATES SHOULD BE PRODUCED AT THE TIME OF VERIFICATION OF ORIGINAL CERTIFICATES.**

**ANNEXURE - I**  
**FORM OF CASTE CERTIFICATE**

Serial No.

S.C.  
S.T.  
B.C.

District Code:  
Mandal Code:  
Village Code:

Certificate No.

**COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE**

1) This is to certify that Sri/Smt/Kum ..... Son/daughter of  
Sri ..... of Village / Town  
..... Mandal ..... District  
..... of the State of Andhra Pradesh belongs to  
..... Community which is recognised as Scheduled Caste/ Scheduled Tribe /  
Backward Class under:

The Constitution (Scheduled Castes) order 1950

The Constitution (Scheduled Tribes) order 1950

G.O.Ms.No.1793, Education, dated 25-9-1970 as amended from time to time (BCs) S.Cs., S.Ts. list  
(Modification) Order 1956, S.Cs. and S.Ts (Amendment) Act, 1976:

2) It is certified that Sri/Smt/Kum ..... is a native of ..... Village /  
Town ..... Mandal ..... District of Andhra Pradesh.

3) It is certified the place of birth of Sri/Smt/Kum ..... is ..... Village /  
Town ..... Mandal ..... District of Andhra Pradesh.

4) It is certified that the date of birth of Sri/Smt/Kum ..... is Day  
..... Month ..... Year ..... (in words) ..... as per the declaration  
given by his/her father/mother/guardian and as entered in the school records where he/she studied.

(Seal)

Signature :

Date :

Name in Capital Letters :

Designation:

Explanatory Note:

While mentioning the Community, the Competent Authority must mention sub-caste in case of Scheduled Castes and sub-tribe or sub-group (in case of Scheduled Tribes) as listed out in the S.Cs., and S.Ts., (Amendment) act, 1976.

NOTE: Certifying Officer should follow the orders issued in G.O.Ms.No.58, Social Welfare (J) Dept., dt.12-5-97.

**ANNEXURE- II**  
**DISCONTINUANCE CERTIFICATE**

This is to certify that ..... P.G. student in ..... course of academic year ..... admitted on ..... has discontinued the course on ..... by paying the bond amount of Rs. .... through Demand Draft No..... date ..... of ..... bank and the stipend Rs. .... through Challan No. / D.D.No. .... and date .....

College Seal

seal

Signature of the Principal with

Date

**ANNEXURE - III A**

**(Non-Judicial Stamped paper for Rs. 100/-)**

**(FOR ALL CANDIDATES)**

I, Dr..... selected for Post Graduate Degree/Diploma for the year 2018-19 do hereby undertake to complete the said course as per the requirements of the University. In the event of my leaving the studies after joining the course, I undertake to pay to the Dr. NTR University of Health Sciences a sum of Rs.3,00,000/- (three lakhs only) and refund the amount received as stipend upto that date to Government.

DATE : Signature of the Candidate

Witness : Sureties

1. Signature : 1. Signature :  
Name and address in full Name and address in full

2. Signature : 2. Signature :  
Name and address in full Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.  
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh Government.

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**ANNEXURE - III B**

**(Non-Judicial Stamped paper for Rs. 100/-)**

**(FOR NON - SERVICE CANDIDATES)**

I, Dr..... selected for Post Graduate Degree/Diploma Course for the year 2018-19 do hereby undertake to serve the Government of Andhra Pradesh by working in the Public Sector Hospital as a Senior Resident for a period of one year after successful completion of the PG Degree / Diploma Course. If I fail to join as senior resident or in case of not completing one year of service within a maximum period of 18 months, I undertake to pay a sum of Rs.20,00,000/- / 15,00,000/- (Rupees twenty lakhs / Rupees fifteen lakhs only) to Government.

DATE : Signature of the Candidate

Witness : Sureties

1. Signature : 1. Signature :  
Name and address in full Name and address in full

2. Signature : 2. Signature :  
Name and address in full Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.  
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh Government.

**ANNEXURE- IV A**  
**SELF DECLARATION BY INSERVICE CANDIDATES**

I, Dr. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_  
\_\_\_\_\_ is in service and working as \_\_\_\_\_  
\_\_\_\_\_ under the administrative control of \_\_\_\_\_  
\_\_\_\_\_ I will put up the following service as on

**31-03-2018.**

1) Tribal Service - Years : \_\_\_\_\_ Months \_\_\_\_\_ Days

2) Rural Service - Years : \_\_\_\_\_ Months \_\_\_\_\_ Days

I do hereby declare that I do not have any Post Graduate Degree or Diploma / I have a post graduate degree/Diploma in ..... (Specify the subject). I satisfy the definition of "In service candidate" as per rule 3(2) explanation 1&2 of **G.O.Ms.No.29 HM & FW (C1) Dept., dt. 22-3-2018,** \_\_\_\_\_, **G.O.Ms.No.122, HM & FW (E2), dt. 13-04-2006.** My Date of Birth is \_\_\_\_\_ and I will be having a leftover service of 8/7 to be eligible for deputation as service candidate after completion of the course to serve the Government. If this declaration is found to be incorrect and false I am liable for action for submitting false declaration in addition to cancellation of admission into the Post Graduate course. I certify that the above information is true and correct.

Date:  
Name (in capitals):  
Mobile Number:  
Address:

Signature of the candidate



**ANNEXURE - IV B**

**ELIGIBILITY SERVICE CERTIFICATE TO BE CONSIDERED FOR P.G.MEDICAL SELECTION UNDER SERVICE QUOTA AS PER GOVERNMENT ORDER.**

**SERVICE ELIGIBILITY CERTIFICATE**

This is to certify that Dr. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ is in service and working as \_\_\_\_\_ under the administrative control of \_\_\_\_\_. He/She is already having \_\_\_\_\_ P.G. Degree/Diploma (Specify the specialty-If no information write Nil). He/She is eligible for selection into any PG Degree or Diploma / PG Degree (Strike off the one not applicable) under service quota for admission into P.G.Dentall Courses for the year 2018-19 as per orders of Govt.of AP vide **G.O.Ms.No.29 HM & FW (C1) Dept., dt. 22-3-2018, G.O.Ms.No.122, HM & FW (E2), Dt. 13-04-2006**. His / Her date of birth is \_\_\_\_\_ and he / she is having the requisite 5 years period of leftover service after completion of the course.

**SERVICE AS ON 31-03-2018**

1) Tribal Service - Years : \_\_\_\_\_ Months \_\_\_\_\_ Days

2) Rural Service - Years : \_\_\_\_\_ Months \_\_\_\_\_ Days

(SEAL)  
Date:

Signature of  
Director of Medical Education/  
(Andhra Pradesh)

Health/Insurance Medical Services/  
(Andhra Pradesh)

Commissioner,  
A.P. VaidyaVidhana Parishad

**ANNEXURE – IV C**

**PROVISIONAL INTERNSHIP COMPLETION**

**To Whomsoever It May Concern**

This is to certified that Dr .....

is a Bonafide Student of this Institute from ..... to .....

He is likely to complete his/her compulsory Rotatory Internship on .....

Date:.....

Signature of the Principal  
with college seal

**ANNEXURE – V**  
**DECLARATION**

I ..... Son of/Daughter of  
..... Residing at ..... and  
admitted to in I year of ..... (Name of the course / UG / P.G) at  
..... (Name of the College) do hereby  
solemnly affirm and sincerely state as follows:

I declare that I shall abide by the rules and regulations prescribed by the Dr. NTR  
University of Health Sciences, Vijayawada for the ..... (course) including  
regulations for re-admission after the break of study.

Date :

Signature of candidate

/ Countersigned /

Dean / Principal / Director

(Office date with seal)

ANNEXURE – VI

PROFORMA FOR RE-ADMISSION

1. Name of the student :
2. Name of the course and period of study :
3. Name of the College :
4. Date of joining the course :
5. Duration of break of study : From : To:
6. Details of examinations appeared & :  
Subjects passed
7. Reasons for the period of break of study :  
of the course (Evidence should be produced)
8. The details of previous break of study :  
(Enclose Xerox copy of the permission  
Order of the University, if any)
9. Whether any disciplinary case is pending :
10. Whether the candidate has registered with :  
this University, if so furnish the Regn. No.
11. Whether the candidate has paid the : DD.No:  
Prescribed fee for readmission sought Date:  
For (Furnish the details) Bank:  
(**Processing fee : Rs. 2000/-**) Amount Paid Rs.

**Re admission/break of study fee: Rs. 5000/-,**

(The fee has to be paid in favour of the Registrar, Dr. NTR UHS payable at  
Vijayawada)

Signature of the candidate

12. Previous Correspondence if any made :  
(Furnish copies of relevant records)

13. Recommendation of the Dean/Principal/  
Director concerned. :

Certified that the details furnished above in respect of the candidate are verified and  
found to be correct.

Signature of the Dean/Principal/Director  
With seal