

BIDHAN CHANDRA KRISHI VISWAVIDYALAYA

Brochure for Admission to Master and Ph.D. Degree Programme: 2015-2016

THE UNIVERSITY

The Bidhan Chandra Krishi Viswavidyalaya, established in 1974 vide West Bengal Act XLIS of 1974, has almost completed four decades of its existence as the pioneer of agricultural education, research and extension. In order to fulfil its objectives and to attain desired goals, the Directorate of Research, Directorate of Farms and the Directorate of Extension Education have been established besides three teaching faculties, namely Faculty of Agriculture, Faculty of Horticulture and Faculty of Agricultural Engineering. Recently, a new centre, Centre for Human Resource Development (CHRD), has been created for catering the need of producing master trainers, as well as, for dissemination of new findings, advisories etc. with the help of advanced technologies. There are three Regional Research Stations (RRSs) and three Regional Research Sub-Stations (RRSS) under the umbrella of the University to address agro-ecological region specific researchable issues of New Alluvial Zone, Coastal-Saline Zone and Red-Laterite Zone.

There are 25 departments distributed among the three faculties of which 16 falls under the Faculty of Agriculture, 5 under the Faculty of Horticulture and 4 under the Faculty of Agricultural Engineering. The research results of the University are playing a notable role in the progress of agriculture in the State and national levels, particularly in the fields of improving yield in acid soils, pest and disease control of pulse crops, increasing production of seeds of vegetables and other crops through farmers' participation, marker assisted breeding and many others areas including popularization of Bengal's indigenous small grain aromatic rice genotypes and its seed production. The University has twenty two centers for AICRP/AINP (All India Co-ordinate Research Projects/Network Program) supported by Govt. of India (75%) and State Govt. (25%). These AICRPs not only provide data and technology support for generating advanced technology or recommendation on dose of fertilizers, pesticide etc. in the crops, agrometeorology, water management including drainage and irrigation at the national level, but also develop and validate the performance of new technology and varieties (vegetables, wheat, flower, tuber crops, cashew nut, banana and other fruit crops, spices, forage, agro-forestry etc.) suitable for our State.

The University offers Under-Graduate, Post-Graduate and Doctoral programmes in various branches of Agricultural Science and engineering. Usually, meritorious students from West Bengal and other Boards having strong affinity in biological science and engineering are admitted in the University. Indeed, for the last ten years, the lowest cut-off marks for admission at the UG level (general category) have remained well above the percentage marks of top 5% of the total candidates appeared for Higher Secondary examination of our State. Teachers of the University earn sponsorship for their research activities in the field of agriculture not only from ICAR but also from the CSIR, DBT, DST, ICARDA, CYMMYT, ISRO, INDICE and several national and multinational private organizations. The activities, in details, are given at the University website (www.bckv.edu.in).

ACADEMIC ACTIVITIES

Academic programmes of the University at Post-Graduate levels, which include Master and Ph.D. Degree Programmes, are offered through Course and Credit System, in two semesters in a year, normally from July to December and January to June under three Faculties namely: 1) Faculty of Agriculture; 2) Faculty of Horticulture, and 3) Faculty of Agricultural Engineering. The medium of instruction of the courses is English.

Faculty Academic Programmes

Faculties are primarily responsible for offering under-graduate and post-graduate courses in different disciplines. The university offers two-year (four semesters) and three-year (six semesters) Master and Doctoral degree programmes, respectively, through

respective faculties. Course Credit load which the students, enrolled under the post-graduate programme, will have to undertake is given below.

Course Credit Requirement

Sl. No.	Particulars	Masters Degree programme	Doctoral Degree programme	Doctoral degree programme (Cognate Branch)
I.	Course Work			
	Major Subject	28	10	22
	Minor Subject	07	02	06
	Supporting Subject	03	03	02
	Seminar	02	03	03
	Total	40	18	33
II.	Comprehensive Examination	Non-credit	Non-credit	Non-credit
III.	Thesis	20	45	45

Admission to Master Degree and Doctoral Degree programmes for the session 2015-2016.

Online applications are invited for admission to Master Degree and Doctoral Degree programmes. The admission will be done through an entrance examination to be held on **13.06.2015** and **27.06.2015** respectively at the University campus at Mohanpur, Nadia. The Syllabus for both the programmes has been displayed on the University website (www.bckv.edu.in) separately.

Only Indian citizens are eligible to apply. The SC/ST/OBC candidates who are domicile of West Bengal will get the benefit of reservation; ICAR's nominees will be considered as per prevailing rules.

For entrance examination of Master Degree Programme of the Faculty of Agriculture, candidates may apply according to the following groups; however, all the candidates are permitted to apply for Agronomy and Plant Science separately. Separate examinations will be conducted for all the groups mentioned below.

<u>Groups</u>	<u>Departments</u>
Natural Resource Management	1) Agricultural Chemistry & Soil Science 2) Soil and Water Conservation 3) Agricultural Meteorology & Physics
Crop Protection	1) Agricultural Entomology 2) Plant Pathology 3) Agricultural Chemicals
Plant Science	1) Genetics & Plant Breeding 2) Plant Physiology 3) Agricultural Biochemistry 4) Seed Science & Technology
Social Science	1) Agricultural Extension 2) Agricultural Economics 3) Agricultural Statistics

Agronomy

Agronomy

Only one common entrance examination will be conducted for the Faculty of Horticulture and also for Agricultural Engineering for all of its departments.

Candidates are advised to go through the Brochure of P.G. & Ph.D. programme for the academic session 2015-16 from the University website (www.bckv.edu.in) and submit the necessary Affidavit/ Declaration/ Undertaking as per format given in Annexure-I, II and IIA at the time of admission/ counseling.

A) MASTER DEGREE:

1. Faculty of Agriculture:

1) Agronomy, 2) Plant Pathology, 3) Agril. Entomology, 4) Agril. Economics, 5) Agril. Statistics, 6) Agril. Extension, 7) Genetics & Plant Breeding, 8) Seed Science & Technology, 9) Plant Physiology, 10) Agril. Chem. & Soil Science, 11) Agril. Biochemistry, 12) Agril. Chemicals, 13) Agril. Meteorology & Physics, 14) Soil & Water Conservation.

2. Faculty of Horticulture:

1) Fruits & Orchard Management, 2) Vegetable Crops, 3) Floriculture & Land Scaping, 4) Post Harvest Technology of Horticultural Crops, 5) Spices & Plantation Crops.

3. Faculty of Agricultural Engineering:

1) Soil & Water Engineering, 2) Farm Machinery & Power, 3) Food Engineering

ELIGIBILITY (Master Degree)

Candidates must have passed the 4-year Bachelor Degree examination in Agriculture/ Horticulture/Agricultural Engineering securing Overall Grade Point Average (OGPA) of at least 6.60/10.00 in ten-point scale, 3.25/5.00 in five-point scale, 2.60/4.00 in four-point scale for General and OBC categories, whereas for SC/ST/PH candidates the said requirement is an OGPA of at least 5.60/10.00, 2.75/5.00, or 2.20/4.00. In other cases, where grade-points are not awarded and only marks are awarded, the candidate must have secured at least 60 % marks for General and OBC categories, whereas for SC/ST/PH categories the requirement is 50 % marks.

The graduates of some other disciplines of Engineering are also eligible to apply in the respective departments, i.e. 1) Civil Engineering for the Dept. of Soil & Water Engineering, 2) Mechanical Engineering for the Dept. of Farm Machinery & Power, 3) Chemical/ Biochemical Engineering for the Dept. of Food Engineering.

Candidates must have passed Higher Secondary or equivalent examination (10+2) in General stream or Vocational stream securing at least 50 % marks in aggregate for General and OBC categories, whereas for SC/ST/PH categories the said requirement is 40 % marks.

B) PH.D. PROGRAMME :

1. Faculty of Agriculture:

1) Agronomy, 2) Plant Pathology, 3) Agril. Entomology, 4) Agril. Economics, 5) Agril. Statistics, 6) Agril. Extension, 7) Genetics & Plant Breeding, 8) Seed Science & Technology, 9) Plant Physiology, 10) Agril. Chem. & Soil Science, 11) Agril. Biochemistry, 12) Agril. Chemicals, 13) Agril. Meteorology & Physics, 14) Soil & Water Conservation. 15) Animal Science, 16) Agril. Biotechnology.

2. Faculty of Horticulture:

1) Fruits & Orchard Management, 2) Vegetable Crops, 3) Floriculture & Land Scaping, 4) Post Harvest Technology of Horticultural Crops, 5) Spices & Plantation Crops.

3. Faculty of Agril. Engineering:

4) Soil & Water Engineering, 2) Farm Machinery & Power, 3) Post Harvest Engineering, 4) Food Engineering.

ELIGIBILITY (Ph.D. Programme):

Candidates must have passed 2-year **Master degree** examination in Agriculture/ Horticulture /Agril. Engineering from a duly recognized University, following 4-year Bachelor Degree programme with relevant subjects, securing an Overall Grade Point Average (OGPA) of at least 6.50/10.00 in ten-point scale, 3.25/5.00 in five-point scale, 2.60/4.00 in four-point scale for General and OBC Categories, whereas for SC/ST categories, the said requirement is an OGPA of at least 5.50/10.00, 2.75/5.00, or 2.20/4.00. In other cases, where grade-points are not awarded and only marks are awarded, the candidate must have secured at least 60% marks for General/OBC Category, whereas for SC/ST candidates, the minimum percentage of marks is 50%.

Applicants passed 2-year Master Degree in cognate branches under traditional system and secured at least 60 % marks for General/OBC and 50% for SC/ST candidates in aggregate in related discipline following a 3-year Bachelor Degree with Honours in concerned subject are also eligible for admission excepting in the courses offered by the Faculty of Horticulture and the Department of Agronomy, Faculty of Agriculture. In the Faculty of Agril. Engineering, the candidates having M.Tech. in Civil/Mechanical/Chemical Engineering after completing 4-years Bachelor Degree in Engineering are eligible for admission to Ph.D. programme in the respective department as cognate branches of Agricultural Engineering.

In the Department of Animal Science, Faculty of Agriculture, the candidates must have passed 2-year Master Degree in concerned subjects followed by BVSc and AH degree/ B.Sc.(Ag.)Hons. with specialization in Animal Husbandry are eligible for admission to Doctoral Degree programme in the Department of Animal Science. Regarding securing of marks for admission to the said courses, contents as stated above will be followed. Other qualifications related to Graduation in the course credit and traditional system would be the same as mentioned above.

Candidates must have passed the 4-year Bachelor Degree examination in Agriculture/ Horticulture/Agricultural Engineering securing Overall Grade Point Average (OGPA) of at least 6.60/10.00 in ten-point scale, 3.25/5.00 in five-point scale, 2.60/4.00 in four-point scale for General and OBC categories, whereas for SC/ST candidates the said requirement is an OGPA of at least 5.60/10.00, 2.75/5.00, or 2.20/4.00. In other cases, where grade-points are not awarded and only marks are awarded, the candidate must have secured at least 60 % marks for General and OBC categories, whereas for SC/ST categories the requirement is 50 % marks.

Candidates must have passed Higher Secondary or equivalent examination (10+2)- General stream or Vocational stream securing at least 50 % marks in aggregate for General and OBC categories, whereas for SC/ST categories the said requirement is 40 % marks.

C) MODE OF APPLICATION (ONLINE) AND PAYMENT FEES (ONLINE & OFFLINE)

Apply online through the Viswavidyalaya website (www.bckv.edu.in) and application fee is to be paid as per following rates following online or offline mode.

Application Forms - Master Degree / Doctoral Degree - (General/OBC category)	Rs. 800.00
--	------------

Application Forms - Master Degree (SC, ST & PH) / Doctoral Degree -(SC & ST - category)	Rs. 200.00
---	------------

The In-service candidates (For both PG and Ph.D. programme) must submit a “NO OBJECTION CERTIFICATE” from his/ her present employer during the Counseling. After admission, the concerned students must have to submit an approved letter of leave for a period of 2 years and 3 years respectively issued by his/her employer within three (3) months from the date of admission, failing which his/her admission will be treated as cancelled without any further notification. Results submitted/received after the due date shall not be considered for preparation of merit list.

IMPORTANT

Results submitted/received after due date will not be entertained for preparation of merit list.

Candidates are hereby directed to produce the following documents (IN ORIGINAL) at the time of Admission (counseling) for necessary verification & submission.

- 1) The entire Mark-sheet & Age-proof certificate (Madhyamik admit card).
- 2) SC/ST & OBC-A & OBC-B certificates from the competent authority.
- 3) Domicile Certificate issued by the Competent Authority (Chairman, Municipality/Pradhan, Gram Panchayat /B.D.O./ S.D.O.).
- 4) Voter’s Identity Card issued by the Election Commission in favour of the candidate or his parent (if any).
- 5) Blood Electrophoresis (Thalassaemia) test report.
- 6) 2 (two) copies of recent colour passport size photograph.
- 7) The attested copy of recent (not more than 6 months old) Medical Certificate from proper authority (Sub-divisional Medical Officer/Superintendent of State Hospital or above) for physically handicapped persons along with CERTIFICATE FROM AN OPHTHAMOLOGIST (Original Copy) to rule out Refractive Errors & Colour blindness.

A) Important Dates for Master Degree Admission:

1.	Last date of Submission of Application Forms	05.06.2015
2.	Publication of list of eligible candidates for appearing Entrance Examination	10.06.2015
3.	Date of Entrance Examination	13.06.2015
4.	Last date of uploading of Final Results by the students	19.06.2015
5.	Date of Declaration of Result/ Publication of Merit List	03.07.2015
6.	Date of Admission/Counseling of M.Sc./ M.Tech. students at J. N. Mukherjee Hall, Faculty of Agriculture Building (1st Floor), BCKV, Mohanpur, Nadia	13.07.2015, 14.07.2015, 15.07.2015
7.	Date of Final Admission/Counseling of M.Sc./ M.Tech. students at J. N. Mukherjee Hall, Faculty of Agriculture Building (1st Floor), BCKV, Mohanpur, Nadia (if vacancy occurs)	16.07.2015
8.	Date of Registration & Commencement of 1st semester classes of M.Sc./ M.Tech. students.	23.07.2015

B) Important Dates for Doctoral Degree Admission (Ph.D.):

1.	Last Date of Submission of Application Forms	17.06.2015
2.	Publication of list of eligible candidates for appearing Entrance Examination	23.06.2015
3.	Date of Entrance Examination	27.06.2015
4.	Uploading of Final Results by the students	03.07.2015
5.	Date of Declaration of Result/ Publication of Merit List	16.07.2015
6.	Date of Admission/Counseling of Doctoral Degree students at J. N. Mukherjee Hall, Faculty of Agriculture Building (1st Floor), BCKV, Mohanpur, Nadia	27.07.2015, 28.07.2015, 29.07.2015
7.	Date of Final Admission/Counseling of Doctoral Degree students at J. N. Mukherjee Hall, Faculty of Agriculture Building (1st Floor), BCKV, Mohanpur, Nadia (if vacancy occurs)	30.07.2015
8.	Date of Registration & Commencement of 1st semester classes of Ph.D. students.	06.08.2015

NB: If there is any change in the above mentioned dates due to unavoidable circumstances, revised dates will be notified in the University Website.

ADMIT CARD for Entrance Examination

The candidates who shall be eligible for appearing the Entrance Examination of M.Sc. & Ph.D. programme to be held on **13.06.2015 & 27.06.2015** respectively are requested **to report to the Dean**, of the concerned Faculty, BCKV, Mohanpur to obtain the signature of the Dean in Admit Card **before 1 hour of the commencement of examination**, without which they shall not be allowed to appear for the entrance examination.

SCHEDULE FOR ENTRANCE EXAMINATION:

For Masters Degree programme:

Group /Subject	Date	Time	Duration	Venue
Natural Resource Management	13.06.2015	11.00 am	1.00 hours	F/of Ag. Bldg.
Crop Production	-do-	11.00 am	-do-	-do-
Social Science	-do-	11.00 am	-do-	-do-
Agronomy	-do-	1.00 pm	-do-	-do-
Plant Science	-do-	3.00 pm	-do-	-do-
Horticulture	-do-	11.00 am	-do-	F/Hort. Bldg.
Agricultural Engineering	-do-	11.00 am	-do-	F/Ag. Engg. Bldg.

For Doctoral Degree programme:

Group /Subject	Date	Time	Duration	Venue
All subjects	27.06.2015	11.00 am	1.00 hours	F/ of Ag. Bldg. F/of Hort. Bldg. F/Ag.Engg. Bldg.

ADMISSION/COUNSELING

For both Master and Doctoral Degree students, Admission/Counseling will be held at **J.N. Mukherjee Hall**, Faculty of Agriculture Building (1st Floor), BCKV, Mohanpur, Nadia, West Bengal.

DATES OF DEPARTMENT-WISE COUNSELING:**For Masters Degree Programme**

Date	Courses	Time
13.07.2015	Horticulture	12.00 – 2.00 pm
	Agronomy	2.30 – 5.00 pm
14.07.2015	Natural Resource Management	12.00 – 2.00 pm
	Crop Protection	2.30 – 5.00 pm
15.07.2015	Plant Science	12.00 – 1.30 pm
	Social Science	2.00 – 3.30 pm
	Agricultural Engineering	3.30 – 5.00 pm
16.07.2015	Final counseling for all the above courses (if vacancy occurs)	12.00 – 4.00 pm

For Doctoral Degree (Ph.D.) Programme

Date	Name of the Department	Time (hour)	
27.07.2015	SESSION-1		
	Fruits & Orchard Management	12.00-12.30 pm	
	Floriculture & Landscaping	12.30-1.00 pm	
	Spices & Plantation Crops	1.00-1.30 pm	
	Post Harvest Tech. on Hort. Crops	1.30-2.00 pm	
	Vegetable Crops	2.00-2.30 pm	
	BREAK	2.30-3.00 pm	
	SESSION-2		
	All department of Ag. Engineering	3.00 to 4.00 pm	
28.07.2015	SESSION-1		
	Agronomy	12.00-12.45 pm	
	Agricultural Chemistry & Soil Science	12.45-1.30 pm	
	Agricultural Entomology	1.30-2.15 pm	
	BREAK	2.30-3.00 pm	
	SESSION-2		
	Plant Pathology	3.00-3.30 pm	
29.07.2015	SESSION-1		
	Plant Physiology	12.00-12.15 pm	
	Agricultural Extension	12.15-12.45 pm	
	Genetics & Plant Breeding	12.45-1.15 pm	
	Seed Science & Technology	1.15 – 1.45 pm	
	Ag. Meteorology & Physics	1.45-2.00 pm	
	BREAK	2.00-2.15 pm	
	SESSION-2		
		Ag. Biochemistry	2.15-2.30 pm
		Agricultural Chemicals	2.30-2.45 pm
		Agricultural Statistics	2.45-3.00 pm
		Agricultural Economics	3.00-3.15 pm
	Soil & Water Conservation	3.15-3.30 pm	
	Animal Science	3.30-3.45 pm	
	Ag. Biochemistry	3.45-4.00 pm	

30.07.2015	Final counseling for all the above courses (if vacancy occurs)	12.00-4.00 pm
-------------------	--	---------------

FEES:

Sl. No.	Courses	Admission Fees	Hostel Fees	Total Fees to be paid at the time of Admission for 1 st Semester (for HOSTELLER)	Total Fees to be paid at the time of Admission for 1 st Semester (for DASYSCHOLAR)
1.	M.Sc.(Ag.)/ M.Sc. (Hort.) / M.Tech. (Ag. Engg.)	2686=00	1610=00	4296=00	2686=00
2.	Doctoral Degree (Ph.D.)	7129=00	1642=00	8771=00	7129=00

Residential Requirement: Residing in the University Hostel is compulsory for all the students. However, Students residing within 15 Km from the Mohanpur campus of BCKV may be permitted to attend the classes as Day Scholar.

Medical Fitness: The candidates must have good health and capable of undertaking extensive fieldwork during practical classes. The selected candidates will be required to undergo a medical examination by the University appointed doctors before admission and failing in medical examination will lead to cancellation of admission.

ACADEMIC CALENDAR AND TOURS

Academic calendars are given to students at the beginning of respective Semester. Normally two semesters in a year are from July to December and January to June. The University has generally 4 weeks Summer Recess (normally from middle of May to middle of June) and about 10 days of Puja Holidays. However, the onset and tenure of holidays shall be liable to change as per decisions of the university. During summer recess, the University remains open, but the classes are suspended. A list of holidays is available as approved by the University. Academic tours are also arranged during the holidays.

EVALUATION AND GRADING

The University adopted a system for continuous evaluation of the students throughout the semester. Evaluation of the PG students is made continuously through short tests (40%) spread over entire semester followed by the end term examination (60%). Assignments and continuous class assessments are the components of practical evaluation. Finally the Overall Grade Point Average (OGPA) is assigned in a 10 point scale.

RULES AND DISCIPLINES

Students should strictly abide by the rules and disciplines of the University, non-compliance of which shall invite academic and administrative punishment as decided by the competent authority of the University.

DURATION OF PG PROGRAMME

The minimum duration of Master and Doctoral Degree programmes are two and three years, respectively.

LABORATORIES AND FARMS

Laboratories are well equipped with latest equipments for conducting all kinds of practical classes in various courses related to agricultural sciences. Specialized laboratory facilities of Mushroom cultivation, Tissue culture, Bio-fertilizers, Sericulture etc. are also available. Latest agricultural implements and machineries are also provided during various practical classes under Agricultural Engineering.

For students, an Instructional Farm consisting 51.0 acre of land under Faculty of Agriculture is situated at a walking distance from the faculty and students' hostel, where diverse crops are grown round the year for conducting practical classes. The Farm is provided with weather station, organic farm unit, a medicinal plant garden etc. Similar Instructional Farms are also available in the University campus for the students of Horticulture and Agricultural Engineering. The farms are equipped with sprinkler, drip irrigation systems and also with modern polyhouses and propagation structures.

All students are also provided with well-equipped laboratory and smart classrooms with audiovisual facilities. Specialized laboratories of tissue culture, post-harvest processing, leaf tissue analysis and quality control are also available.

SPORTS, GAMES AND CULTURAL ACTIVITIES

The Dean, Students' Welfare (DSW) looks after each and every issue of the student community and interacts with other universities of the country for highlighting the extracurricular activities (including sports, games and allied cultural programmes) of the students in consultation with the Registrar, Deans and Heads of the Departments. The DSW also looks after various functions regarding hostel administration, students' amenities, discipline in the hostel premises, etc.

The students of the University participate in Inter-University Cricket, Football, Table Tennis, Volleyball, Badminton tournaments, Youth Festival under the aegis of Association of Indian Universities etc., and also in All India Inter-Agricultural University Sports & Games Meet and All India Inter-Agricultural University Youth Festival under the aegis of ICAR.

The university has modest facilities for co-curricular and extra-curricular activities of the students to ensure all round development of the students.

It has a gymnasium having an area of 465 m² with modern facilities. Infrastructure for indoor and outdoor badminton and table tennis are available. A huge playground (14000 m²) for outdoor games like football, cricket, volleyball etc. is also utilized for holding sports meets.

In addition, such facilities for games as Table Tennis, Chess, Carrom, Volley Ball, and Badminton are also available in each Hostel. A few zonal athletic and games meet as well as Youth Festivals have been organized in this University too since its inception.

TRAINING AND PLACEMENT CELL

A Training and Placement Cell has been established in the University to facilitate employment opportunity to the students in different Govt. and private sector organizations. It arranges lectures by inviting dignitaries from different organizations and function as a platform for interaction between the Industry and Institute. The Alumni of the University are also invited to help qualitative improvement of the students for better performance during different phases of selection process. Many students get placement to various reputed organizations through campus interview arranged by the Placement Cell.

CENTRAL LIBRARY

The Central Library of the University is one of the best Agricultural University Libraries in India with an excellent architectural look. The four-storied gigantic Library (5557 sq. m. floor space) houses Lending Counter, Reference section, Reading Rooms, Research Cubicles, Book Bank, Current Journal section, Xerox centre, CD-ROM Lab., Internet & Audio-visual facilities.

The Central Library possesses around 80000 books and pamphlets, 350 Indian standards, around 25,000 Bound Journals, 3000 in-house Theses & Dissertations, 150 Cartographic materials, nearly 450 Non-Book Materials, 9900 Research bulletins, 37 Video Cassettes, etc. Yearly around 140 titles of Indian & Foreign Journals and 150 Annual Reports of several Institutions are added regularly. The Central Library has come under CERA consortium through which more than two thousand journals can be accessed online. Moreover, this library has a rich and enviable collection of Reference documents. A separate collection for Book Bank services has been built up since its inception.

Presently, the Central Library is running Automated Circulation & OPAC services. It has

its exclusive 256 kbps Broadband VSAT connectivity with 14 nodes for catering internet facilities for the students and teachers. For CD-ROM, 6 nodes are engaged and retrospective collection of abstracting services like CABCD, AGRIS, AGRICOLA, PESTCD, CropCD, HortCD, Ag.Econ.CD, Current Contents and Indian Science Abstracts have been built up.

MEDICAL UNIT

The University has a medical unit since its inception with Resident Medical Officer for the treatment of sick students of the hostel and provide medicines free of cost. Sick students of the Hostel are also sometimes hospitalized as per the recommendation of the C. M. O. of the University and free ambulance facility is also available for this purpose. In case of any infectious disease, the students are shifted to the segregation/sick room.

HOSTEL AND CIVIC AMENITIES

The hostel facilities and other amenities of the students are looked after by the Dean, Students' Welfare (DSW). He is the over all in-charge of the students hostel. Residing in the Hostel is compulsory and the students admitted in undergraduate courses are given hostel accommodation (Boys and Girls in separate hostel). Hostels provide facilities for extra curricular activities viz. games, television, newspapers, magazines, besides other central facilities available in the University. The right of admission and continuance in the Hostels as a boarder are reserved by the University. Possessions in Hostel room are given few days before commencing the classes of the concerned courses. The University is residential and all students, both girls and boys, stay in the Hostel to attend classes from 7.00 a.m. to 5.30 pm. The undergraduate Boys and Girls Hostels are situated in the main campus of the University. The students residing in a hostel must abide by hostel rules and other instructions issued by the hostel authorities from time to time. Any breach of hostel rules or such other instructions will render a student to be liable to face disciplinary action.

RULES RELATING TO RESIDENCE IN THE STUDENT HOSTELS OF BCKV REGULATIONS FOR BOARDERS

a) General Regulations

All the boarders shall abide by the following Hostel regulations. Non-compliance of any regulation shall lead to such punishment as expulsion from the Hostel and even from the Viswavidyalaya.

1. Every Boarder must acquaint himself/herself with all the regulations of the Hostel and observe them strictly. Ignorance of rules will not be considered as an excuse.
2. Boarder shall always be responsible to come across any Notification issued by the Hostel Administration through Notice Board or through any other official means or university website (www.bckv.edu.in).
3. Boarders shall maintain perfect discipline and proper atmosphere of studies in the hostel.
4. Boarders shall be responsible to the provost for the furniture's fittings etc. provided in their rooms.
5. Boarders shall keep the rooms neat and clean and will help in maintaining proper cleanliness in and around the hostel.
6. Boarders shall bring all problems related to their hostel accommodations to the notice of the provost and prefects of the Hall.
7. All cases of sickness shall be reported first to the Provost/Asstt. Provost / Matron and then to the M.O. of the Viswavidyalaya.
8. No meeting or gathering of students leading to any law and order problem of subversive nature shall be held or permitted in the hostel. However, in case of Ladies Hostels, no meeting/gathering of students belonging to other hostels will be permitted without prior written approval of the D.S.W.
9. No boarder shall keep fire arms, lethal weapons and poisons in the hostel.

10. No alcoholic drink or any other intoxicants or combustible materials shall be taken or permitted in the hostel.
11. Ragging in any form in the hostel is strictly prohibited. Detection of any act of ragging, depending upon its seriousness, shall be liable to heavy punishment including expulsion from the Hostel/University with the approval of the B. C. K. V. Council.
12. All kinds of shouting, violence, knocking or any other acts, movement or behavior causing disturbance or annoyance or nuisance to other students are strictly prohibited in the hostel premises.
13. Complaints on maltreatment or abusing of the Hostel workers/staff, which shall ordinarily be dealt with by the provost, will be liable to penal measures.
14. The boarders shall make proper use of common room, the news papers and allied literature and articles of indoor games. Hours of opening and closing of common room will be fixed by the provost from time to time.
15. Boarders shall visit the dining hall, Common room and canteen in proper and decent dresses.
16. Boarders shall not take any of the indoor games materials or reading materials from the common room.
17. Cutting, defacement, destruction and removal of any portion of news papers, magazines etc. are strictly prohibited.
18. Boarders shall not take meals outside the dining hall unless he/she has been permitted by the provost on bonafide grounds.
19. All boarders of a hostel must be the member of the Mess of the concerned hostel and must not be permitted to have any separate cooking arrangement in his/her room.
20. Boarders requiring any repair/maintenance work in their rooms, urinals and latrines shall write these matters in the register to be maintained by Provost /Asstt. Provost/Steward.
21. Character Certificate shall not be issued in favour of any student until and unless it is recommended by the Provost and the Dean, Students' Welfare.
22. Boarders shall not be allowed to permit boarding of their guests in the Hostel/Hall. However, under special circumstances, a guest may be permitted to stay in the Hostel for not more than three days with prior approval of the concerned Provost. However, in Ladies hostel, only female guests whose names have been declared by the guardian at the time of admission may be permitted as above by the provost not exceeding three days.
23. Video show can be allowed in the Hostel Campus for academic and Cultural purposes with prior permission of D.S.W. on recommendation of the students union.

b) Withdrawal and removal from the Hostel

1. Application for withdrawal from the Hostel shall be submitted only after the hostel dues have been cleared. Such application shall be countersigned by the father / guardian, if required, by the authority and be submitted to D.S.W. with the recommendations of the concerned provost.
2. Boarders shall have to pay all the hostel dues and fines standing against his / her name up to the day he/she continues to be on the roll of the Hostel as well as Mess.
3. A boarder shall be expelled from the Hostel, if he/she is in the habit of staying away from hostel without permission or is negligent in his/her studies or is found guilty of misconduct or indiscipline.
4. (a) Boarders shall not be allowed to stay in the Hostel, if his/her hostel mess dues are in arrears for more than a month and the guardian of the defaulter boarder will be intimated thereof.
 (b) In case of defaulter boarder, the matter must be reported by the concerned provost through D.S.W. and the Dean of the Faculty concerned to the Registrar and requesting him to withhold the results till the balance of the outstanding dues are paid by the

students. In case of UG and PG final year students, Dean of the Faculty concerned shall effect recovery of outstanding dues from the security deposits. The Dean of the Faculty will then hand over such recovered amount to the concerned provost. When a student leaves the hostel before the final examination in UG and PG programme without clearing the hostel dues, he/she should not be allowed to appear in the unfinished examination until he/she gets a clearance certificate from the concerned provost. The provost shall submit defaulters' list prior to the examination and publication of results to the Dean of the Faculty concerned and Registrar.

5. No boarder shall leave the hostel without personally handing over the charge of the room/seat to the concerned provost. Loss, if any, during his/her absence, in case he/she does not hand over charge, will be made good from him/her. In case a boarder leaves the room locked for 30 days without permission from the provost, the latter shall have the authority to unlock the room for re-allotment. For an outgoing student, after completion of the final examination, he/she shall have to vacate the room, failing which the provost shall have the authority to open the room by any means for re-allotment.

c) Maintenance of furniture, lights etc. in boarders' room

1. Suitable furniture shall be provided for each student.
2. Furniture shall not be removed from one room to the other. In case of any damage willfully or carelessly done to any furniture, electric and other fixtures, utensils, glass panels or any property belonging to the Hostels, it shall have to be made good by the boarder / boarders causing damage and fines shall be imposed on the boarder/boarders on the basis of the report from the provost. D.S.W. will realize the said amount.
3. Extension of the existing electric wiring by any boarder is strictly prohibited.
4. Use of electrical radios, heaters, irons or other electrical appliances by the boarders is strictly prohibited.

d) Leave rules

1. Leave sanctioned for absence from the Faculty does not mean leave from the Hostel. Leave from the Hostel shall have prior approval of the concerned provost which will be recorded by the steward/Matron of the same Hostel.
2. During summer recess and puja vacation, both hostel and mess will remain closed. Only under compelling circumstances hostel may remain open with the approval of D.S.W. and Registrar.

e) Provisions for guests and visitors

1. Guests shall not normally be permitted to stay in the hostel. In exceptional cases, however, if father, guardians or brother of a male boarder comes from far off places in an odd hour, they may be allowed to stay in the guest room with the permission of the concerned provost not more than 3 days. The names of such guests shall be entered in the Guest Register. The boarder concerned will have to make all payments of the guest charges. However, in case of ladies hostel, only female guests whose names were recorded as per advice of guardian at the time of hostel admission may be permitted as above by the provost not exceeding three days.
2. A boarder keeping guest without the permission of the provost shall be liable for punishment.
3. Visitors whose names have been approved by the provost shall be received in the visitor's room.

f) Disciplinary rules

1. Boarders shall be required to stay in the respective rooms and shall not act in any way so as to create disturbances for others.
2. Except otherwise stated here-in-under, boarder shall in no case remain outside the hostel after 8 p.m. However, boarders of ladies hostel must not remain outside the hostel after 5-30 p.m. (for November to February) and 6.00 p.m. (March to October). Before leaving the

hostel, other than their academic activities, the girl students shall have to take permission in writing from the provost and keep the records of their absence from the hostel in the movement register maintained in the office of the provost.

3. Staying in the hostel without sufficient reason, when the classes are going on, shall be considered to be an act against hostel discipline.
4. Any insubordination or incivility on the part of the hostel worker / staff shall at once be reported to the Mess Secretary for its onward transmission to the provost. A boarder shall under no circumstances take any step against any employee.
5. Boarders shall along with their belongings leave the respective hostels within 7 days after completion of respective courses. Responsibility of any of their belongings, if left behind, shall lie with them. Boarders shall have to hand over the possession of their rooms to the provost.
6. Cases of violation of regulations including disciplinary rules by a boarder will be reported to the guardian of the concerned boarder as well as the D.S.W. for necessary action.
7. A boarder, if found guilty of having committed breach of rules, shall be liable to be punished by the provost / D.S.W. as under:
 - a) The provost may impose a warning or fine upto Rs. 100/- on a defaulting boarder.
 - b) The D.S.W. in consultation with the registrar may expel a student from the hostel or impose a suitable fine for violation of hostel rules as per recommendation of the concerned provost.
 - c) Provost will not be responsible for any action / activities consequent to involvement of a boarder, outside the concerned hostel.

g) Mess Rules

1. Every boarder shall pay mess deposit and hostel caution money as may be fixed by the authority time to time which is adjustable or refundable by the Viswavidyalaya on recommendation of the Hostel provost when the boarder leaves the hostel after completion of the courses or for good.
2. The mess manager is expected to prepare a week's menu in advance in consultation with the mess committee pending approval of the provost.
3. All the boarders shall take their meals only in the dining hall during the scheduled hours as notified from time to time. Meals shall not be served to boarders staying outside the dining hall, except with the permission of the provost for only sick boarders.
4. Special diet shall not be served to any boarder except when he/she is sick on the recommendation of the Medical Officer of the Viswavidyalaya.
5. Meals shall not be available after the fixed timing unless prior permission is obtained from the mess manager.
6. Guests of boarder may be allowed to take meals in the mess by payment of a charge in advance to be determined time to time by the mess committee.
7. Once admitted in a hostel, a boarder shall have to be a member of the mess. A boarder shall not be permitted to take meals in any hostel other than the one fixed for his/her residence.
8. A boarder shall not be permitted to be the guest of another boarder of the same or other hostels in any case.
9. Boarders on no account remove any utensil of the hostel out of the dining hall.
10. The students shall check up at the beginning of each month their mess accounts for the previous month in the hostel office and shall bring to the notice of the provost discrepancies, if any, within 2 days from the date of publication of mess accounts. Discrepancy, if any, shall be rectified in the next months accounts.
11. Boarders, except the mess committee members, mess secretary and mess manager, shall not usually enter the kitchen.

h) Medical Rules

- a) All cases of illness of boarders shall have to be reported to the provost /Asstt. Provost/ Matron (in case of ladies hostel) and the medical officer of the University for treatment.
- b) A sick boarder has to be hospitalized as per the recommendation of the medical officer of the University. However, in absence of M.O. the concerned provost may hospitalize the concerned boarder but the M.O. and D.S.W. to be intimated at the earliest opportunity for further necessary action, if required.
- c) All cases of sickness to be reported to the guardian / local guardian of the concerned sick boarder for further necessary action. No medical expenses / aid to be made available to the concerned ailing boarder by the Viswavidyalaya.
- d) In case of any infectious disease, the provost shall remove the ailing boarder to the segregation / sick room.

i) Meeting etc.

1. The mess committee shall meet once in a month or more frequently, if needed.
2. The Mess secretary shall convene the meeting of the mess committee giving advance notice of at least three days as and when necessary.
3. The provost shall preside over the mess committee meeting.

j) Hygiene and cleanliness

1. Students are expected to show a sense of responsibility in the maintenance of hedges, lawns and floral growth in the hostel premises. They will refrain from any act that goes against the general cleanliness and hygiene and beauty of the hostel premises.
2. Cleanliness of corridors, common room, sick room, students' room, kitchen, drains, latrines etc. shall rest with the sweeper posted in the hostel by the Viswavidyalaya.
3. Cleaning of all utensils, dining table, benches etc. shall rest with the hostel workers / staff.
4. Cleaning and maintenance of lawns, garden etc. shall rest with the MALI of the concerned hostel.

The University has vast residential complex and various civic amenities are provided to all the students and staff members including effective transport and security systems. Banking and postal services are available inside the University campus and one ATM has also been established near the main gate of the University to cater the needs of the students and the employees.

ANTI - RAGGING INITIATIVE AND SELF DECLARATION

All the students taking admission in the University must submit the following affidavit/declaration/undertaking in the prescribed formats (Annexure I, Annexure II and Annexure II A) at the time of admission/counseling.

- **Affidavit is to be submitted by the Student (as per format in Annexure I) and by parent/guardian (as per format in Annexure II) during admission/counseling.**
- **Declaration/ Undertaking is to be submitted by the student and Mother/Father/Guardian (as per format in Annexure II A) during admission/counseling.**

AFFIDAVIT BY THE STUDENT

I,.....(full name of the student with admission./ registration/enrolment number) S/O D/O Mr./Mrs./Ms.....having been admitted to(name of University)have received a copy of UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declare thisday ofmonth of year.

Signature of deponent.
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at(place)on this the (day) of(month).....(year).....

Signature of deponent.

Solemnly affirmed and signed in my presence on this the (day) of (month)..... (year)after reading the contents of this affidavit.

Registrar

AFFIDAVIT BY PARENT/ GUARDIAN

I, Mr./Mrs./Ms.....(full name of parent/guardian) father mother/ guardian of

.....(full name of the student with admission./ registration/enrolment number) S/O D/O

Mr./Mrs./Ms.....having been admitted to.....(name of

University).....have received a copy of UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare my ward has not been expelled or debased from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declare thisday ofmonth of year.

Signature of deponent

Name:

Address:

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at(place)on this the (day) ofmonth.....(year).....

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month)..... (year)after reading the contents of this affidavit.

Registrar



BIDHAN CHANDRA KRISHI VISWAVIDYALAYA

**ADMISSION & SCHOLARSHIP SECTION, REGISTRAR'S DEPARTMENT
P.O. KRISHIVISWAVIDYALAYA (MOHANPUR), DT- NADIA, PIN 741252,
Phone: 03473 + 222269 (Extn. 63)**

I, Mr./Ms

.....
Faculty of.....Dept. of.....student of
Bidhan Chandra Krishi Viswavidyalaya, Mohanpur, Nadia being permanent resident
of.....
..... (give permanent home
address with telephone no.) do hereby undertake on this the (day), of
..... (month)(year), the following :

1. I, hereby, declare that, the entries made by me in Application Form are complete and true to the best of my knowledge and based on records.
2. I, hereby undertake to present the original documents immediately upon demand by the concerned authorities of the University.
3. I, hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of the University (BCKV), and also to follow the Code of Conduct prescribed for the Students of the University, as in force time to time and subsequent changes/ modifications/ amendment made thereto. I acknowledge that, University has the authority for taking punitive actions against me for violation and/or non-compliance of the same.
4. I, understand that, 80% attendance in classes is compulsory and I commit myself to adhere to the same. I also understand, in case my attendance falls short, for any reason, the competent authority of the University may take such punitive action against me, as may be deemed fit and proper.
5. I, hereby declare that, I will neither join in any coercive agitation/strike for the purpose of forcing the authorities of the University to solve my problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the Bidhan Chandra Krishi Viswavidyalaya campus and /or its Hostel premises.
6. I, hereby declare that, neither I will indulge in, nor tolerate ragging, in any form, even in words or intensions, and I accept to give a undertaking in the prescribed format for the same.
7. I, understand that as per rules and regulations of the University, I will not be permitted to possess or use any motorized vehicle inside the University campus, unless I am permitted to do so by a written prior authorization from the Dean of Students' Welfare.
8. I, hereby declare that, I shall be solely responsible for my involvement in any kind of undesirable / indisciplinary activities outside the campus, and shall be liable for punishment as per the law of the land. I, further understand that, the University shall in no way provide any support to me and will not be held responsible for my any such action.
9. I, also declare that, I am not suffering from any serious/contagious ailment and/ or any psychiatric/psychological disorder.
10. I, further declare that, my admission may be cancelled, at any stage, if I am found ineligible and/ or the informations provided by me are found to be incorrect.
11. I, hereby undertake to inform the University, about any changes in information submitted by me, in the Application Form and any other documents, including change in addresses and phone nos., from time to time.

Date:

Signature of the Student.

DECLARATION BY PARENT/GUARDIAN

I,..... (Mother/Father/ Guardian)
hereby fully endorse the above undertaking/declaration given by my child/ward. And I
will endeavour to induce my child/ward to do his/her best to observe the above stated
undertaking in words and spirit.

Place
Dated:

Signature of Mother/Father/Guardian.