B.Tech. Admission 2015-2016 (Through DASA)
DELHI TECHNOLOGICAL UNIVERSITY
Established by Govt. of Delhi Vide Act 6 of 2009
Shahbad Daulatpur, Bawana Road, Delhi-110042
Tel : +91-11-27296337, Fax : +91-11-2787 1023

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REPORTING INSTRUCTIONS

FOR NRI/ PIO/ FN STUDENTS FOR ADMISSION TO B. TECH. COURSES IN DTU THROUGH DASA 2015

After **fourth** round of allotment, provisionally selected applicants have to report to DTU for admission during July 13-14, 2015. All admissions would be subject to the verification of original certificates/ documents and satisfactory physical fitness as prescribed by the DTU during the time of admission. Not reporting at DTU during the specified period entails cancellation of the allotted seat.

Candidates who have been provisionally selected for admission in DTU after completion of **four** rounds of allotments and have been issued Provisional Admission Letters by DASA (Coordinated by MNIT, Jaipur) are required to report at DTU as per the schedule given below. It may please be noted that no separate letters will be issued by the University for such candidates. It is in the interest of the candidates that they should regularly visit website www.dtu.ac.in for any specific updates. If provisionally selected candidate does not report for admission at DTU on the specified date with required original documents / testimonials / certificates and Fees, he / she shall forfeit his / her right of admission and no correspondence in this regard will be entertained after scheduled dates:

Provisionally selected candidates should bring one set of self attested photocopies and originals of all required documents for verification. If found eligible in all respect, candidates will be required to deposit the required Demand draft (in favour of Registrar, Delhi Technological University, payable at New Delhi).

1.   SCHEDULE OF REPORTING:

Date/Day	Time of reporting	Branches offered
13/07/2015 Monday	10:00 AM	Computer Engineering, Software Engineering, Information Technology, Mechanical Engineering, Production and

		Industrial Engineering, Mechanical Engineering with the specialization in Automobile Engineering
14/07/2015 Tuesday	10.00 AM	Remaining branches

2.   PLACE OF REPORTING:

Convocation Hall, Civil Engg Dept, **DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Bawana Road, Delhi-110042**

How to reach: Please visit: www. dtu.ac.in/web/About/visitus.php. May also visit website of Govt of NCT Delhi and Delhi Tourism.

Contact: 011-27871018/08750632739

3. PROCEDURE OF COUNSELLING:

3.1.   All students and their companion / parents are requested to make it convenient to sit in Convocation Hall.

3.3.   A blank file containing guidelines etc. will be handed over to the student.

3.4.   Student is required to place and tag all required documents (as per para 4) in strict order of list in the file.

3.5.   Self attest all photocopies indicating name in CAPITAL ENGLISH letters and put date.

3.6.   Tea and snacks order will be served in the Convocation Hall

3.7.   Students and only one of the parent/ companion will be allowed in counselling arena one by one, on the basis of merit, where all original documents will be verified and admission letter will be generated.

4. DOCUMENTS TO BE SUBMITTED AT THE TIME OF REPORTING

Original transcripts/ certificates and their self-attested copies of following documents are required to be submitted at the time of reporting:

4.1.   Provisional Admission Letter issued by the DASA, MNIT, JAIPUR, **-original.**

4.2.   Details and proof of fee payment – In case of payment by SWIFT transfer, the complete details should be attached with the printed application form.

4.3.   The hard copy of online application form submitted at the time of online registration, duly signed by the candidate and parent/ guardian - **original**.

4.4. Recent passport size photograph (3.5 cm x3.5 cm) to be affixed in space provided in the printed application form, preferably same as the photo uploaded in the application portal.

4.5. Copy of candidate's Passport (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted*).

4.6. Copy of proof for date of birth (Secondary Education Board/ University Certificate [Class X or equivalent] or any certificate issued by the Government authorities).

4.7. Anti-ragging –Affidavits-2 (Download from www.dtu.ac.in/Web/Academics/anti-ragging/Anti-Ragging-Affidavit-ormat%20.pdf)

4.8. Self declaration form (Download from www.dtu.ac.in/Web/Academics)

4.9. Copy of Mark Sheets of 10th, 11th, and 12th, (or) Equivalent examination.

4.10. Copy of certificate from School authorities (in the format given in Appendix – II of DASA 2015 brochure on letter head of the school) as proof of completion of 11th and 12th Standard or equivalent.

4.11. School Leaving Certificate/ Migration Certificate.

4.12. Medical Fitness(Download from www.dtu.ac.in/Web/Academics)

4.13. Prescribed fees as applicable(US$ 4000/ US$ 2000)

Provisional admission given based on SAT score will be deemed to be cancelled if the candidate is not able to produce the required documents for academic eligibility within the specified time i.e. latest by 15.09.2015.

I. The transcripts/ marks/ grade sheets of the qualifying examination should be self-attested.

II. If any supporting documents are in languages other than English or Hindi, authenticated translated copy of the documents in English or Hindi must also be provided.

III. Incomplete/ illegible applications and documentary evidences in any respect would be summarily rejected without any communication to the candidates.

5. BALANCE AMOUNT OF ANNUAL TUITION FEE TO BE DEPOSITED AT THE TIME OF REPORTING AT DELHI TECHNOLOGICAL UNIVERSITY:

5.1. Registration Fee and First Semester Tuition Fee which has been deposited with DASA: A total amount of US$ 4, 300/ US$ 2, 300 [US Dollars four thousand three hundred only/ US Dollars two thousand three hundred only] has been paid along with the application form. This is towards non-refundable registration fee of US$ 300 [US

Dollars Three hundred only] and first semester Tuition Fee of US$ 4,000/ US$ 2,000 [US Dollars Four thousand only/ US Dollars two thousand only].

    5.2.   **NRI / FN / PIO**: Balance amount (US$ 4000) of annual tuition fee is to be deposited at the time of reporting at DELHI TECHNOLOGICAL UNIVERSITY where admission has been confirmed.

    5.3.   **Foreign Nationals from SAARC countries**: Balance amount (US$ 2000) of annual tuition fee is to be deposited at the time of reporting at DELHI TECHNOLOGICAL UNIVERSITY where admission has been confirmed.

    5.4.   **Candidates from Nepal and Bhutan**: Balance amount (US$ 2000) of annual tuition fee is to be deposited at the time of reporting at DELHI TECHNOLOGICAL UNIVERSITY where admission has been confirmed can be paid either in US Dollars or in Equivalent Indian Rupees. However, in case of Rupee payment they are required to get Exchange Rate Certificate from the bankers and submit the same along with the application form.

6. MODE OF FEE PAYMENT

The tuition fee is to be paid through Bank Demand Draft drawn in favour of **Registrar, Delhi Technological University** payable at New Delhi at the time of reporting.

Payment can also be made through bank transfer to SBI bank.

Name of the Beneficiary	Registrar, DTU
Bank Name	State Bank of India
Bank Address	DCE Campus, Shahbad Daulatpur, Bawana Road, Delhi-110042
Bank Account No.	34918789295
MICR Code	110002438
Branch Code	10446
IFSC Code	SBIN0010446
Swift Code	SBININBB544
Type of Account	Current Account

Note: Any transaction charge towards payment should be borne by the candidate.

REPORTING INSTRUCTIONS DASA 2015

7. TUITION FEE FOR SUBSEQUENT YEARS OF STUDY:

7.1. The tuition fee as applicable to respective students for subsequent years of study will be deposited by admitted candidates, directly to DELHI TECHNOLOGICAL UNIVERSITY, as per rules of the DELHI TECHNOLOGICAL UNIVERSITY, at the beginning of each year as per scheduled announced.

8. HOSTEL ACCOMMODATION AND OTHER EXPENSES:

Please visit: **www.hostels.dtu.ac.in**

8.1. Hostel fee and other expenses are as follows: (may vary at the reporting)

8.1.1. One-time Refundable fee   Rs. 11,000/-
8.1.2. One-time Medical fee   Rs.   600/-

8.2. Hostel fee to be deposited every semester:

8.2.1. Room rent, electricity, water   Rs.   4,800/-
8.2.2. Maintenance fee   Rs.   1,200/-
8.2.3. Monthly Mess charges   Rs. 1875/- (Vegetarian)
                                                      Rs. 1925/-(non- Vegetarian)

Fee are required to be paid by the candidate directly to the University hostel office at the time of admission. Candidates are advised to visit the websites or contact concerned authorities for detailed information regarding hostel accommodation and other expenses.

9. REFUND OF FEES

All cases of refund of fee will be dealt with as per DASA guidelines.

10. INTERNAL SLIDING

An internal sliding will be conducted on July 18, 2015, Saturday on the basis of inter–se-merit and choice for internal sliding indicated by the applicant at the time of admission for vacancies that exist in the DTU on completion of admission process. After the internal sliding is completed, DTU will notify the vacancy status to DASA Office at MNIT Jaipur.

11. SPOT ROUND

Seats remaining vacant after the internal sliding in DTU will be displayed on the DASA 2015 website on July 20, 2015. Applicants who have not got any allotment in the earlier rounds and those who were not eligible for allotment in the earlier rounds and have become eligible later can register for Spot round. Applicants who have declined their allotments or withdrawn/ cancelled their applications are eligible to re-register for Spot round after paying a re-registration Fee of US$ 300 (US Dollars Three hundred only). Applicants who have got admitted to the allotted Institute

(DTU) have to withdraw their admission before internal sliding if they would like to participate in Spot Round. New applicants who meet the academic and residential eligibility requirements are also eligible to apply. Interested applicants who wish to participate in this Spot round must sent SAT scores through College Board to MNIT Jaipur (Institute Code 7664) so as to reach MNIT Jaipur on or before July 23, 2015. Valid SAT subject test scores of SAT subject tests administrated by College Board prior to June 30, 2015 will be considered for Sport Round.

More details regarding how to register for Spot Round will be announced in the DASA 2015 website around July 15, 2015.

12.   BRANCH CHANGE

There will be no branch change, once a branch has been allotted through DASA.

13.   MISCELLANEOUS INFORMATION

Following information is for the benefit of candidates who are taking admission in DTU.

1.1. Academic session will start on 03/08/2015. For more information please visit www.dtu.ac.in and Academic Calendar as announced later on DTU website.

1.2. Availability of guest house is not assured. All students and their parents are advised to make their own arrangements.

1.3. All candidates and parents are advised to make their own arrangements for stay in Delhi, as DTU will not be able to provide any accommodation during the admission.

1.4. All selected foreign nationals (excluding PIO card holders) must obtain a valid students visa issued by the Indian Missions abroad. The visa can be obtained by producing the provisional admission letter and other required documents at the Indian Missions located in their respective country. All foreign national are required to register with FRRO.

14.   MEDICAL EXAMINATION

The candidates, in their own interest, are advised to ensure that they are medically fit to pursue the prescribed course of study. The candidates would be required to submit the Medical Certificate from an Authorised Medical Practitioner in their home country or India for general fitness. Alternatively, the candidates would be required to

undergo a Medical Fitness Test at the time of reporting DTU. Please note that if the candidate is not medically fit, his/ her admission is likely to be rejected.

MEDICAL FITNESS CERTIFICATE *(*on letter head of the GP/Hospital etc.)

(To be signed by a registered medical practitioner holding a degree not below of M.B.B.S.)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Mr../ Ms.* _____Son/ daughter of Shri _____whose signature is given below. Based on the examination, I certify that he/she is in good mental and physical health and is free from any physical defects, which may interfere with his/ her studies including the active outdoor duties required of a professional.

Marks of Identification _____

Signature of the Candidate_____

Place:

Date:

Name & Signature of the Medical Officer

With seal and registration number

* Strike off whichever is not applicable.

15. ACADEMIC REGULATIONS, PLACEMENT AND INTERNSHIP

Potential applicants should visit the website www.dtu.ac.in or directly approach the authorities of the DTU for details on Academic Regulations, Placement and opportunities for internship.

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16. Seat Matrix for Admission under DASA scheme 2015-2016 At Delhi Technological University, DTU, Delhi

S.No.	COURSE	NRI/FN/PIO Intake
1.	Mechanical Engg. with specialization in Automotive Engineering(MAM)	5
2.	Bio-Technology (BT)	2
3.	Civil Engineering (CE)	6
4.	Computer Engineering (COE)	7
5.	Electronics & Communications Engineering (ECE)	9
6.	Electrical engineering (EE)	7
7.	Electrical & Electronics Engineering(EEE)	5
8.	Environmental Engineering (ENE)	3
9.	Engineering Physics(EP)	4
10.	Information Technology (IT)	5
11.	Mathematics and Computing (MCE)	4
12.	Mechanical Engineering (ME)	9
13.	Polymer Science & Chemical Technology (PCT)	3
14.	Production & Industrial Engineering (PIE)	2
15.	Software Engineering (SE)	5
	TOTAL	**76**