

**PROSPECTUS FOR M.Phil. AND Ph.D.
PROGRAMMES 2017-18**



BERHAMPUR UNIVERSITY
BHANJA BIHAR, BERHAMPUR – 760 007, ORISSA

BERHAMPUR UNIVERSITY
PROSPECTUS FOR RESEARCH COURSES (2017 – 18)

Candidates with the relevant P.G. degree may be considered for the Research Programs of the Berhampur University, subject to the fulfillment of criteria specified in respective Regulations. Seats are reserved for people belonging to different categories such as SC/ST/Divyang. as per the rules. Candidates can register for consideration by filling-in the online application form and depositing the required processing fee, on or before **DECEMBER 15, 2017**. The basis of consideration includes, among others, qualifying degree, University Research Entrance Test (URET) which consists of a written examination and Viva Voce.

SCHEDULE

1	Date of Notification	15.11.2017
2	Commencement of Online Applications	17.11.2017
3	Last Date of filling-up of Online application along with uploading of scanned documents including payment of URET Fee.	15.12.2017
4	Last date of receiving print copy of the system generated application form along with photo copies of relevant documents through Speed/Registered post by the respective Head/Course Coordinator of the Department	16.12.2017
5	Downloading of Admit Card from the website	18.12.2017
6	Date and Time of URET Venue: Bhanja Bihar	24.12.2017 (Sunday) 12.00 Noon to 01.00 PM
7	Publication of list of candidates qualified in URET in the website and downloading of call Letter for Viva Voce Examination	29.12.2017
8	Dates of Interview / Viva-Voce Examination (only those candidates qualified in the URET will be called for the viva voce examination and verification of original documents)	Venue & Dates: Respective Departments 8.1.2018 to 14.1.2018
9	Last date for publication of results	16.01.2018

	(to be published in the University's Website and displayed on the Notice Board)	
10	Last date for downloading of Intimation letter of the selected First List and Waiting List candidates	18.01.2018
11	Last date for receiving the Admission Fees and other documents in the respective Department/ Centre	25.01.2018
12	Last date for finalization of Admission	27.01.2018
13	Commencement of Classes	29.01.2018

I. Research Programmes

Both M.Phil. And Ph.D. programmes are offered in the following

Departments/Subjects:

Sl. No.	Department / Subjects	No. of Seats
1.	Botany	Depending on the availability of eligible research supervisors and vacant slots
2.	Chemistry	
3.	Commerce	
4.	Economics	
5.	English	
6.	History	
7.	Home Science	
8.	Industrial Relations and Personnel Management (IR&PM)	
9.	Marine Sciences	
	(a) Oceanography	
	(b) Marine Biology	
10.	Mathematics	
11.	Odia	
12.	Physics	
13.	Political Science	
14.	Zoology	

Only Ph.D. programmes are offered in the following Departments/Subjects:

Sl. No.	Department / Subjects	No. of Seats
1.	Electronic Science	Depending on the availability of eligible research supervisors and vacant slots
2.	Business Administration	
3.	Computer Science	
4.	Linguistics	
5.	Journalism & Mass Communication	
6.	Law	

For attention of all applicants:

The applicants before applying to any of the above courses are advised to carefully go through the Prospectus and visit the University Website (www.buodisha.edu.in) to know about the profile of the University. They are also advised to visit the University Campus, Bhanja Bihar, if they desire so and see for themselves the available infrastructure and other facilities. If satisfied, they may apply to any of the courses as per their eligibility. Once admitted, making any unreasonable demand thereafter shall not be entertained and it shall be treated as an act of indiscipline.

II. ELIGIBILITY FOR ADMISSION

M. Phil. (Master of Philosophy):

Course Duration: 1 year (Two consecutive semesters)

A candidate who has passed the MA/M.Sc./M.Com. or any other examination recognised by the Berhampur University as equivalent thereto, with at least 55% marks or equivalent grade (50% of marks or equivalent grade for the candidates belonging to the Scheduled Caste or Schedule Tribe categories) is eligible for admission into the M.Phil. course in that subject.

A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-abled candidates, or for those who had obtained their Master's degree prior to 19th September, 1991.

Candidates possessing a Master's Degree from foreign educational institution accredited by an assessment and accreditation agency, which is approved, recognized or authorized by an authority established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing accrediting or assuring quality and standards of educational institution.

The candidate must either qualify the URET conducted by the Berhampur University or exempted from the URET.

Ph.D. (Doctor of Philosophy):

Programme Duration: Minimum duration of 3 years including course work and a maximum of 6 years. Subject to the conditions stipulated in the Regulations, the following persons are eligible to seek admission to the Ph.D. programme:

- (i) Candidates with a Master's degree or M.Phil./ M.Tech./ LL.M. degree with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or CGPA of 6.0) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions. A relaxation of 5% of marks, from 55% to 50%, or 0.5 in CGPA, from 6.0 to 5.5, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled and other categories of candidates as per the norms of the UGC from time to time.
- (ii) Candidates possessing a Degree, considered equivalent to M.Phil./M.Tech. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D.Program.
- (iii) Foreign students will be required to produce clearance from the Government of India and /or other appropriate authorities, if any, for admission into the Ph.D. Program. Enrolment in the Ph. D. Program may be allowed to only such foreign nationals as have obtained and are holding valid research visa.

III. SELECTION CRITERIA

Admission shall be finalised strictly on the basis of conduct, the research aptitude, ability to work in a team, subject interest, **availability of Supervisors**, facilities in the department and the research focus of the department, and merit in the URET and shall be subject to the Rules and Regulations of the University.

The admission of candidates shall be by a two stage process:

- (i) Qualifying in:

UGC (or CSIR) NET/ SET/ SLET/GATE/ ICPR/ ICSSR/ICHR, etc or
Teacher Fellowship holder (for PhD);

OR

The URET, which is an Admission/Entrance Test conducted by the Berhampur University, with a qualifying mark of 50%. (The syllabus of the URET shall consist of 50% of research methodology and 50% shall be subject specific topics); and

- (ii) An interview/viva-voce to be conducted by the respective Departments/Centre where the candidates are required to discuss their research interest/area before a duly constituted Department Research Committee (DRC).

Note: Candidates failing to appear at the Entrance Test and Viva Voce/ Interview, and not producing the Original Documents for verification at the time of Interview will not be considered for admission.

M. Phil. (Master of Philosophy):

The final merit list of qualified candidates shall be prepared taking into account the Career Mark (40% weightage) + Written Entrance examination (40% weightage) + Viva-Voce (20% weightage) **subject to condition that Career marking shall only be computed for candidates those who qualify in the written entrance examination.** The career marks shall be computed as below:

Calculation of Career Point					
NB: For candidates passing as 'Compartmental', no career points shall be awarded.					
	10+/ HSC	+2/ Intermediate	UG	LLB	PG
General and Social Sciences, Humanities, Pedagogy	3	4	6		7
Law	1	2	4	6	7

Ph.D. (Doctor of Philosophy):

The final merit list of qualified candidates shall be prepared taking into account the Career Mark (40% weightage) + Written Entrance examination (40% weightage) + Viva-Voce (20% weightage) **subject to condition that Career marking shall only be computed for candidates those who qualify in the written entrance examination.** The career marks shall be computed as below:

Calculation of Career Point						
NB: For candidates passing as 'Compartmental', no career points shall be awarded.						
	10+/ HSC	+2/ Intermediate	UG	LLB	PG	MPhil/ MTech
General and Social Sciences, Humanities, Pedagogy	2	3	4		5	6
Law	1	2	2	4	5	6
Engg./ Techn.	2	3	9			6

Those students who have completed or going to complete their M.Phil./M.Tech. programme (excluding RGNF/ Maulana Azad National Fellowship For Minority Students/ National Fellowship for OBC Candidate/ etc.):

- Will have to appear and qualify URET
- Such candidates shall be exempted from core components of the course work and the credit earned in those components shall be directly transferred to the PhD Course work. However, if in the opinion of RAC the area of research is substantially different from that during the M.Phil./ M.Tech. then the scholar will be required to take appropriate elective courses prescribed by RAC as part of Course Work. Otherwise, the credits for elective course work(s) shall also be transferred.
- The interview/ *viva voce* shall also consider the following aspects, viz. whether:
 - i. the candidate possesses the competence for the proposed research;

- ii. the research work can be suitably undertaken at the Department/ Centre/ Institution/ College;
- iii. the proposed area of research can contribute to new/additional knowledge.

IV. ONLINE APPLICATION PROCEDURE

Please visit the Berhampur University website www.buodisha.edu.in and follow the online application procedure and also make online payment following the relevant links.

V. RESERVATION for M.Phil. Program.

Scheduled Castes & Scheduled Tribes: 38.75% of the seats in each of the subjects are reserved for candidates belonging to the Scheduled Tribes (22.5%) and the Scheduled Castes (16.25%).

Necessary certificate to this effect issued by a Revenue Officer of the locality not below the rank of a Tahasildar must be submitted for claiming reservation under the above categories.

Divyang (more than 40% disability): 3% of the seats in each subject

VI. SUBMISSION OF APPLICATION FORM

Candidates seeking admission into research programs of Berhampur University have to fill up online application form available at www.buodisha.edu.in on or before **15.12.2017** and **send the print copy of the system generated Application Form, duly signed by the applicant, along with self-attested photocopies of all the required documents** to the respective **Head / Course Coordinator of the Department by Speed/Registered post** so as to reach on or before **16.12.2017**. Applications received after the due date or incomplete in any respect will be summarily rejected. University authorities shall not be responsible for any postal delay.

VII. FEE TO BE PAID ALONG WITH THE APPLICATION FORM

Candidates seeking admission into various M.Phil./Ph.D. Programs of Berhampur University have to pay a sum of **Rs. 1000/- (Rupees One Thousand) only (Rs. 800/- (Rupees Eight Hundred) for SC/ST candidates)** towards Processing-cum-Application fee. The amount has to be paid following the online payment procedure through the admission portal. **No other form of payment is acceptable under any circumstances.**

Note: Processing-cum-Application Fee once paid shall not be refunded under any circumstances.

VIII. DOCUMENTS TO BE SENT ALONG WITH THE APPLICATION FORM

The applicant should send the following documents with his/her application form:

- (1) Self Attested photocopies of:
 - a) Certificates and Mark Sheets of all examinations from H.S.C. to Master's Degree.
 - b) Conduct Certificate from the institution last attended.
 - c) Certificate in support of his/her claim against reserved quota (SC/ST/Divyang) issued by competent Authority.

IX. ADMISSION PROCEDURE

After receiving the Intimation Letter for admission, the candidates shall send the following, super-scribing **M.Phil/ Ph.D. Subject:(mention the subject) on the top of the envelope.**

- (a) Receipt of online payment (for candidates in the **first list**).
- (b) A Demand Draft/Banker's Cheque for the stipulated amount as mentioned in the intimation letter, for **wait listed** candidates, drawn on State Bank of India (Bhanja Bihar Branch, Code: 2107) payable to the **COMPTROLLER OF FINANCE, BERHAMPUR UNIVERSITY.**
- (c) Three recent coloured Passport Size photographs.
- (d) **T.C./College Leaving Certificate in original.**
- (e) Conduct Certificate in original from the Head of the Institution last attended.
- (f) University Registration Receipt in original (in case of students of Berhampur University).
- (g) Migration Certificate (in case of students of Universities other than Berhampur University). If this certificate cannot be submitted at the time of admission due to any genuine difficulty, the candidate should give an undertaking to the effect that he/she would produce it within a Month from the date of admission, failing which the admission may be treated as cancelled.
- (h) Certificate from a recognized Medical Practitioner indicating Blood Group of the applicant.

- (i) Duly filled in prescribed Affidavits (Annexure – I & II) in non-judicial stamp paper in original are to be submitted, if admitted.
- (j) Duly filled in Identity Card in the enclosed Format with a pass port size photograph affixed thereof, if admitted.

The candidate shall submit the following declaration:

- (a) *I do hereby declare that I have enclosed the following certificates/documents in original and online payment receipt/Demand Draft/Banker's Cheque, and in case, any discrepancy is found I shall forfeit my claim for admission and shall be liable for any penal action or penalty or forfeiture of the seat as the University may deem fit and proper.*

Certificates etc. in original:

- 1.
- 2.
- 3.
- 4.
- 5.

- (b) *I also declare that I am neither employed or in active service at present nor shall I accept employment or join active service during the tenure of the course. If I am found guilty of violating the declaration, I shall forfeit my seat, my admission shall be cancelled and I shall be liable for such other penal action, as the University may deem appropriate*

Full Signature of the Applicant.

Note: Failure to submit any of the required documents within the prescribed date shall entail forfeiture of the seat.

X. RETURN OF DOCUMENTS

- (1) All the documents including the Demand Draft/Banker's Cheque of the waitlisted candidates who are not admitted will be returned to them by the concerned Head/ Coordinator of the Department by **Registered/Speed Post** in due course.

- (2) The original documents of the admitted candidates, which are not required by the University after the admission, will be returned to the candidates in person by the concerned Department after obtaining proper acknowledgement.

Sl. No.	Purpose	Fee
1.	Tuition Fee @ Rs.20/- (Rupees twenty) per month payable for twelve months in one instalment at the time of admission	Rs. 240.00
2.	Admission Fee	Rs. 20.00
3.	University Registration Fee (only for students from institutions other than Berhampur University)	Rs. 100.00
4.	University Recognition Fee (only for students migrating from other Universities)	Rs. 100.00
5.	Fee for Identity Card	Rs. 50.00
6.	Fee for Keeping Abstract of Attendance	Rs. 10.00
7.	Fee for Medical Aid	Rs. 100.00
8.	Fee for Calendar	Rs. 50.00
9.	Transport charges per session payable in one instalment at the time of admission (subject to change from time to time)	Rs. 3,200.00
10.	Library Fees	Rs. 200.00
11.	Laboratory Fees (for science students only)	Rs. 500.00
12.	Students' Aid Fund	Rs. 25.00
13.	Utility Fee	Rs. 1,500.00
14.	Academic & Other fee: i) Science And Home Science ii) Arts and Commerce	Rs. 3,000.00 Rs. 1,500.00

XI. FEE PAYABLE AT THE TIME OF ADMISSION:

Note:

- 1. In addition the students admitted into the M.Phil. Course have to pay the required seminar fees in favour of the concerned Head of Department as decided by the respective staff council.**
- 2. Fee once collected from the candidates admitted shall not be refunded under any circumstance.**

Additional Fees Applicable to the PhD Candidates			
Sl. No.	Name of the Fee	Resident Indian Students in INR	*NRI & Foreign Students in USD
1.	Application Fee (Admission)	1000/-	20\$
2.	Registration Fee	4000/-	80\$
3.	Research Fees For SAARC Countries	1000/- Per semester 10000/-	20\$ 200\$
4.	Thesis Submission	10, 000/-	200\$
5.	Late Submission of Thesis Fee for 1 st submission Fee for extension (6 months)	5000/- 3000/-	100\$ 60\$
6.	Re-registration Fee	5000/-	60\$
7.	Library fee (only for scholars in the University Departments)	1000/-	20\$

*Non Resident Indian

XII. TRANSPORT FACILITIES

Ordinarily, transport facilities for the students are arranged by the University depending on the availability of private transport, on payment of requisite fee by the students as fixed by the University from time-to-time. However, the University does not give any guarantee to provide transport facilities. In case no transport operator agrees to provide transport, then the students have to make their own arrangements for conveyance.

XIII. HOSTEL FACILITIES

University has hostel facilities for a limited number of research students. Students seeking for hostel accommodation have to apply to the Warden, P.G. Hostels through Head/ Coordinator of the concerned Department soon after admission into the course is over, as seats in the hostels are allotted on first come first served basis.

XIV. HOSTEL FEE

- (a) The following fee are to be paid at the time of admission to the Hostel:

Sl.No.	Purpose	Fee	Mode
A 1	Hostel Admission fee	Rs.100.00	Total Rs. 3,300/- onetime payment in form of SB Collect at the time of admission.
2	Hostel maintenance fee	Rs.200.00	
3	Electricity & Water charges @ Rs.150/- per month	Rs.1800.00	
4	Room rent @ Rs.100/- per month	Rs.1200.00	
B 1	Hostel Caution Money (refundable)	Rs.100.00	One time collection at the office of the Superintendents of the concerned hostels at the time of admission
2	Mess Advance (refundable)	Rs.750.00	
C 1	Hostel Annual Day	Rs.300.00	Total of Rs. 4,100/- (B + C = Rs. 850 + Rs. 3250) to be deposited by the boarders in the respective hostels at the time of admission into the hostels in the shape of Bank Draft / Bank Deposits.
2	Hostel Common Room charges	Rs.200.00	
3	Hostel Games, Sports & GYM	Rs.100.00	
4	Hostel Establishment charges @ Rs.150/- per month	Rs.1800.00	
5	Maintenance fee	Rs.300.00	
6	Magazine	Rs.100.00	
7	Identity Card for Boarders	Rs.50.00	
8	Medical Aid	Rs.300.00	
9	Republic and Independence Day	Rs. 100.00	

- (b) It is compulsory for hostel boarders to pay the monthly mess charges as determined by the Hostel Superintendent. The bill for every month has to be settled by the 10th of the succeeding month. Violation of the Hostel Rules or any default in regular payment of mess and other hostel charges shall lead to the termination of boardership.
- c) The results of the defaulting boarders shall be withheld, if the certificate of clearance in respect of payment of mess dues etc. issued by the Hostel Superintendent concerned is not produced before the Controller of Examinations at the time of finally leaving the hostel or publication of results, whichever is earlier.

- d) Boarders shall abide by the rules of the hostel prescribed from time to time by the University. In all matters pertaining to the hostels, the decision of the Warden, P.G. Hostels shall be final.

XV. CORRESPONDENCE AND ENQUIRY REGARDING ADMISSION

All correspondence regarding admission should be addressed to the Chairman, P.G. Council/Head/Coordinator of respective departments, Berhampur University, Bhanja Bihar, Berhampur – 760007, as the case may be, by designation and not by name.

XVI. GENERAL RESTRICTION

- *No candidate who is in any service shall be admitted unless he/she submits relieve order from the employer allowing him/her leave for one year to pursue the M.Phil. Course.*
- *No candidate with unsatisfactory conduct or having criminal antecedent(s) shall be considered for admission.*
- *Mere qualifying in the URET does not confer any right to claim admission into any of the M.Phil./Ph.D. Programme.*
- *The admission to any of the M.Phil./Ph.D. Programme shall be subject to availability of eligible supervisor and seats as per the existing Regulations*

XVII. REGISTRATION

Every candidate for the M.Phil. Degree in Arts, Science, Commerce and Women's Studies shall submit his/her application in the prescribed form for registration as a candidate for the examination within three months from the date of admission.

XVIII. DISSERTATION

Each student shall be required to submit the Dissertation as per the Regulations of Berhampur University. The student has to bear all expenses incurred in the preparation of the dissertation.

XIX. OBSERVANCE OF RULES

- (a) The students of the University must abide by the Rules and Regulations framed by the University from time to time.
- (b) All disputes concerning admission and studentship are subject to the exclusive jurisdiction of the Civil Courts and Legal Fora at Berhampur (Ganjam), Odisha.

XX. RAGGING

Ragging in any form is strictly prohibited. Severe action shall be taken as per rules against those involved in ragging. As per the U.G.C guide line 6.1 (d & e) of the regulation (F-1-16/2007 (CPP –II/dated 17June 2009), it is mandatory for all the applicants to submit an affidavit in a non-judicial stamp paper as per the prescribed *proforma* enclosed in the prospectus, if admitted.

Chairman, P.G. Council, Berhampur University