

Agreement to permit the QIP scholar for Pre-Registration visits to the QIP Centre under Advance Selection for Admission to Ph.D.

This to state that Mr./Ms..... who has been selected under Advance Selection Programme for admission at
..... vide letter No.....dated.....
will be permitted to visit the QIP Centre for pre-registration visits in accordance with the requirements stated in the letter.

While on the visits to the QIP Centre, the scholar will be considered on duty at our engineering institution.

**Signature of Head of the Institution/
Competent Authority**

(OFFICE SEAL)

To be submitted to :

**Prof. & Coordinator
Quality Improvement Programme Centre
Indian Institute of Technology
ROORKEE - 247 667**

RELIEVING CERTIFICATE FOR PRE-REGISTRATION

This is to certify that Mr./Ms..... of
.....Department of is
hereby relieved with effect from to to join Pre-registration
visits for Ph.D. programme under Q.I.P. at
(Name of Centre of selection)

During the abovesaid period of his/her stay, he/she will be treated on deputation and he/
she will be paid his/her normal salary alongwith admissible allowances in full.

**Signature of Head of the Institution/
Competent Authority**

(OFFICE SEAL)

To be submitted to :

**Prof. & Coordinator
Quality Improvement Programme Centre
Indian Institute of Technology
ROORKEE - 247 667**

CERTIFICATE OF AICTE RECOGNITION

This is to certify that

.....
(Name of the college / Institute)

..... as well as the academic department to which Mr./Ms.

.....belongs are recognised by AICTE.

(Name of the candidate)

**Signature of Head of the Institution/
Competent Authority**

(OFFICE SEAL)

To be submitted to :

**Prof. & Coordinator
Quality Improvement Programme Centre
Indian Institute of Technology
ROORKEE - 247 667**

SPONSORSHIP CUM RELIEVING CERTIFICATE

This is to certify that Mr./Ms.....
.....of Department of
is hereby relieved with effect fromto join M.Tech / Ph.D.
programme under Q.I.P. at for a period of
(Name of Centre of selection)
..... years.

During the abovesaid period of his/her stay, he/she will be treated on deputation and he/she will be paid his/her normal salary alongwith admissible allowances in full.

Mr./Ms. has executed a bond to serve this college for a period of years upon completion of his / her programme of study.

**Signature of Head of the Institution/
Competent Authority**

(OFFICE SEAL)

To be submitted to :

**Prof. & Coordinator
Quality Improvement Programme Centre
Indian Institute of Technology
ROORKEE - 247 667**

Prof. & Coordinator
Q.I.P. Centre
Indian Institute of Technology
ROORKEE - 247 667 (Uttarakhand)

SUBJECT : JOINING REPORT AS QIP RESEARCH SCHOLAR / M.TECH STUDENT

Through : Professor & Head, Deptt. / Centre of
Indian Institute of Technology Roorkee

Sir,

I herewith submit my joining report as Research Scholar / M.Tech. student under
Q.I.P. in the Department / Centre of
.....in the forenoon / afternoon of(Date)

It is requested that intimation of my joining report may please be sent to my parent
institute at an early date.

My relieving certificate from my parent institute and a certificate of AICTE
recognition are attached herewith.

Thanking you.

Yours faithfully,

.....
(Signature)

Encl. : As stated

Name of the candidate in block letters

.....

Deptt.....
(at IIT, Roorkee)

Parent Institute Address :

.....

.....

.....Pin

Tel :

Fax :

PRE - REGISTRATION FORM : PART I

Name of the QIP Research Scholar :

Designation :

College Address :

:

:

Address for Correspondence :

:

:

Tel / Mob. / Fax / Email :

:

Department where selected for
research under QIP :

Date of reporting to this institute :

Whether sponsorship certificate : Yes / No

Whether letter from the Principal
showing that you will be relieved for
registration in July 200 submitted : Yes / No

(a) Date of Arrival :

(b) Date of Departure :

Signature :

Date :

.....
(for office use only)

Verified and found correct

Date :

Office of QIP Coordinator

PRE REGISTRATION FORM : PART II
(To be submitted with in ten days of the first visit)

Name of the QIP Scholar _____

Name of the parent Institute _____

Name of the Research Supervisor
And Department/Centre (Provisional) _____

Problem/Area of Research _____

Date of Arrival at this Institute _____

Date of Departure from this Institute _____

Proposed plan of visit :

Visit No.

First Visit	From	to days
Second Visit	From	to days
Third Visit	From	to days
Fourth Visit	From	to days

Indicate what was accomplished during this visit (brief report)

(Signature of QIP Scholar)

(Signature of research Guide)

Dated

Dated

Head of the Department

WILLINGNESS AND UNDERTAKING OF THE CANDIDATE

Prof. & Coordinator
Q.I.P. Centre
Indian Institute of Technology
ROORKEE - 247 667 (Uttarakhand)

In case, I am finally admitted at Indian Institute of Technology Roorkee (formerly University of Roorkee) under the Quality Improvement Programme Scheme, I undertake the following :

1. I am willing to join the programme as and when relieved by my employer.
2. As per the existing rules at Indian Institute of Technology Roorkee, I shall spend eight hours a week on the work assigned by the QIP Centre or on its order by the concerned academic department.
3. I shall mark my attendance daily in my academic department and in case, it is closed, then in the QIP Centre to keep a relevant record of my presence in Roorkee to enable me to get a certificate of attendance at the end of my programme from the QIP Coordinator. In case, I fail to mark the attendance, the said period be considered as absence for which the scholarship will-not be payable.
4. I shall always get leave sanctioned in advance from QIP Centre while going out of town. In case of emergency, I shall inform the QIP Coordinator through a telephonic message. Under no circumstances, I shall leave Roorkee without intimation.
5. I shall not undertake any other assignment/duty with IIT Roorkee or outside etc. without prior written permission from the QIP Centre.
6. I shall abide by the rules and regulations of the IIT Roorkee and shall pay the fees and other dues as decided by the IIT Roorkee. Further, I shall be eligible to receive the scholarship and contingency grant only after it has been received from AICTE. In case, the grant is not received from the funding agency, I understand that I shall not receive this scholarship and contingency. I also understand that there may be a delay in payment of my scholarship for reasons whatsoever, which I shall bear.

Date :

Signature :

Name & Address :

The above Annexure be sent immediately failing which you may not be admitted in the programme.