



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION APPROVAL PROCESS HANDBOOK (2015 – 2016)

FOREWORD

The aim of any country's higher education system is sustainable development and achieving higher growth rates. It is enabled through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body with its mission of developing and promoting quality technical education in the country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the technical education system and research and development activities in a concerted effort aimed at nation-building.

Technical education at all levels in the country is witnessing a consistent growth pattern marked by the setting up of new Institutions and the improvement of the existing ones in tune with the quality assurance norms set by the accreditation agencies. The Council believes in providing a proper impetus to Institutions in generating competent engineers, pharmacists, managers, architects and scientists and encourages them to think beyond the curriculum while imparting training for the advancement of knowledge.

The Council has put in place several initiatives in the last five years to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The emphasis this year is to put in place simplified procedures and greater ease in the approval process. "Access to Quality" and "Education to All" will be the slogans for the year 2015-16 to give more impetus to quality in technical education and to be the best in the world. The role of AICTE as a regulator will be further geared up to weed out the Institutions not fulfilling the norms and standards.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes and Institutions under the aegis of the AICTE. The emphasis on e-governance to ensure transparency, accountability, implementing a tech-savvy approach to enable faster processing and clearly defining the infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a technical education system which is on par with the best Institutions in the world.

In keeping with these objectives, AICTE would strive to be a true facilitator and enabler in addition to fulfilling the regulatory provisions. We hope this attempt of ours will prove endearing enough to all the stake holders.

All who have meditated on the art of governing mankind have been convinced that the fate of empires depend on the education of youth. – Aristotle

Dr. Avinash S Pant
Chairman(Actg.), AICTE

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1 Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education

1.1 Background

The beginning of formal Technical Education in India can be dated back to the mid 19th century. The major policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education policy resolution in 1904 and the Governor General's policy statement of 1913 stressing the importance of Technical Education, the establishment of II Sc. in Bangalore, Institution for Sugar, Textile and Leather Technology in Kanpur, N.C.E. in Bengal in 1905 and Industrial schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only programs in Engineering and Technology.

The growth of industries in the country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institution of Management in the early sixties. Architecture was covered under the Architects' Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short programs in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts & Crafts has also undergone similar developments during the post-independence period. Programs for Technical Education, during the first three Five Year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post-Graduate Levels. From the fourth Five Year Plan onwards, the emphasis was shifted to the improvement of quality and standard of Technical Education. This was done through implementation of the Quality Improvement Program consisting of three major components that provided for M.E. / M. Tech and Ph. D Programs, Establishment of Curriculum Design and Development Cells, and Short Term Training Programs.

Meanwhile, expansion of Institutions and intake remained at a low level in the Government, Private-aided and University sectors. The policy shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five Year Plans.

It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout the Country. Technical Education in this context includes fields of Engineering and Technology, Architecture, Town Planning, Management, Pharmacy and Applied Arts & Crafts.

1.2 Growth of Technical Education

The growth of Technical Education before independence in the Country has been very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 respectively with an intake capacity of 3200 and 3400 respectively.

Due to efforts and initiatives taken during successive Five Year Plans and particularly due to policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Number of Diploma and Post Diploma Institutes

			NUMBER OF DIPLOMA AND POST DIPLOMA INSTITUTES 2013- 2014	NUMBER OF DIPLOMA AND POST DIPLOMA INSTITUTES 2014- 2015
Region	State	Institution Type		
Central	Chhattisgarh	Government	21	30
		Govt aided	1	1
		Unaided - Private	26	38
		University Managed	1	1
	Chhattisgarh Total		49	70
	Gujarat	Government	33	34
		Govt aided	9	9
		Private-Aided		2
		Unaided - Private	89	99
		University Managed	3	3
	Gujarat Total		134	147
	Madhya Pradesh	Government	53	58
		Govt aided	4	4
		Unaided - Private	77	110
		University Managed	1	1
	Madhya Pradesh Total		135	173
	Central Total		318	390
Eastern	Andaman and Nicobar Islands	Government	1	1
	Andaman and Nicobar Islands Total		1	1
	Arunachal Pradesh	Government	1	6
		Unaided - Private	1	1
	Arunachal Pradesh Total		2	7
	Assam	Government	13	13
	Assam Total		13	13
	Jharkhand	Government	13	12
		Govt aided	6	5
		Private-Aided		1
		Unaided - Private	13	16
	Jharkhand Total		32	34
	Manipur	Government	2	1
	Manipur Total		2	1
	Meghalaya	Government	3	3
	Meghalaya Total		3	3
	Mizoram	Government	3	2
	Mizoram Total		3	2
	Orissa	Government	15	24
		Govt aided	1	1
		Unaided - Private	99	113
	Orissa Total		115	138
	Sikkim	Government	1	2
		Govt aided	1	
	Sikkim Total		2	2
	Tripura	Government	3	5
	Tripura Total		3	5
	West Bengal	Government	43	49
		Govt aided	2	2
		Private-Aided	1	
		Unaided - Private	51	70
	West Bengal Total		97	121
	Nagaland	Government		1
	Nagaland Total			1
	Eastern Total		273	328
North-West	Delhi	Deemed University(Government)	1	1
		Government	11	11
		Govt aided		1
		Unaided - Private	8	8
	Delhi Total		20	21
	Chandigarh	Government	4	4
		Unaided - Private	1	1
	Chandigarh Total		5	5

	Haryana	Government	23	24
		Govt aided	5	5
		Unaided - Private	194	202
	Haryana Total		222	231
	Himachal Pradesh	Government	11	15
		Unaided - Private	25	26
	Himachal Pradesh Total		36	41
	Jammu and Kashmir	Government	18	21
		Unaided - Private	8	9
	Jammu and Kashmir Total		26	30
	Punjab	Government	33	35
		Govt aided	4	4
		Unaided - Private	142	150
	Punjab Total		179	189
	Rajasthan	Government	43	44
		Govt aided	2	2
		Private-Aided	1	2
		Unaided - Private	184	202
		University Managed	3	3
	Rajasthan Total		233	253
North-West Total			721	770
Northern	Bihar	Government	16	19
		Unaided - Private	13	21
	Bihar Total		29	40
	Uttar Pradesh	Government	82	95
		Govt aided	21	22
		Private-Aided	1	1
		Unaided - Private	280	328
	Uttar Pradesh Total		384	446
	Uttarakhand	Government	34	35
		Govt aided	1	1
		Unaided - Private	55	56
	Uttarakhand Total		90	92
Northern Total			503	578
South-Central	Andhra Pradesh	Government	122	124
		Govt aided	5	5
		Private-Aided	1	1
		Unaided - Private	356	444
	Andhra Pradesh Total		484	574
South-Central Total			484	574
South-West	Karnataka	Government	105	107
		Govt aided	43	43
		Private-Aided		1
		Unaided - Private	198	205
		University Managed	1	1
	Karnataka Total		347	357
	Kerala	Government	53	52
		Govt aided	5	5
		Unaided - Private	12	14
	Kerala Total		70	71
South-West Total			417	428
Southern	Puducherry	Government	7	7
		Unaided - Private	3	3
	Puducherry Total		10	10
	Tamil Nadu	Government	40	41
		Govt aided	34	34
		Unaided - Private	412	417
	Tamil Nadu Total		486	492
	Southern Total			496
Western	Dadra and Nagar Haveli	Government	1	1
		Dadra and Nagar Haveli Total		1
	Daman and Diu	Government	1	1
		Daman and Diu Total		1

	Goa	Government	5	5
		Govt aided	2	2
		Unaided - Private	2	2
	Goa Total		9	9
	Maharashtra	Government	49	51
		Govt aided	38	37
		Private-Aided	1	1
		Unaided - Private	574	604
		University Managed	2	2
	Maharashtra Total		664	695
Western Total		675	706	
Grand Total		3887	4276	

Number of PGDM Institutes

Region	State	NUMBER OF MANAGEMENT INSTITUTES 2013-2014	NUMBER OF MANAGEMENT INSTITUTES 2014-2015
Central	Gujarat	18	15
	Madhya Pradesh	26	29
	Chhattisgarh	5	4
Central Total		49	48
Eastern	Orissa	30	27
	Assam	3	2
	Mizoram	1	1
	West Bengal	13	14
	Jharkhand	7	8
Eastern Total		54	52
North-West	Delhi	27	27
	Haryana	25	26
	Jammu and Kashmir	3	3
	Punjab	7	7
	Rajasthan	27	22
	Chandigarh	1	1
	Himachal Pradesh	1	1
North-West Total		91	87
Northern	Uttar Pradesh	187	200
	Uttarakhand	16	14
	Bihar	2	3
Northern Total		205	217
South-Central	Andhra Pradesh	49	51
South-Central Total		49	51
South-West	Karnataka	35	32
	Kerala	10	8
South-West Total		45	40
Southern	Puducherry	2	2
	Tamil Nadu	20	19
Southern Total		22	21
Western	Maharashtra	90	83
	Goa	1	1
Western Total		91	84
Grand Total		606	600

Number of MBA Institutes

Region	State	NUMBER OF MBA INSTITUTES 2013-2014	NUMBER OF MBA INSTITUTES 2014-2015
Central	Chhattisgarh	20	20
	Gujarat	108	100
	Madhya Pradesh	203	198
Central Total		331	318
Eastern	Orissa	72	70
	Assam	9	9
	West Bengal	55	51
	Jharkhand	6	7
	Meghalaya	1	1
	Nagaland	1	1
	Sikkim	1	1
Eastern Total		145	140
North-West	Delhi	18	18
	Haryana	150	135
	Himachal Pradesh	15	13
	Punjab	129	127
	Rajasthan	110	99
	Jammu and Kashmir	11	9
North-West Total		433	401
Northern	Bihar	18	19
	Uttar Pradesh	447	431
	Uttarakhand	49	43
Northern Total		514	493
South-Central	Andhra Pradesh	851	832
South-Central Total		851	832
South-West	Karnataka	209	198
	Kerala	73	74
South-West Total		282	272
Southern	Tamil Nadu	395	372
	Puducherry	6	6
Southern Total		401	378
Western	Maharashtra	406	382
	Dadra and Nagar Haveli	1	1
Western Total		407	383
Grand Total		3364	3217

Number of Programs & Institutes Region Wise (2013-2014)

Region	Application For	Institution Type	Number of Institutes							Number of Programmes	Number of Institutes
			APPLIED ARTS AND CRAFTS	ARCHITECTURE AND TOWN PLANNING	ENGINEERING AND TECHNOLOGY	HOTEL MANAGEMENT AND CATERING	MANAGEMENT	MCA	PHARMACY		
Central	All Existing Institute	Central University							1	1	1
		Government	4	6	131	2	13	6	8	170	147
		Govt aided		3	15		7	6	8	39	28
		Unaided - Private		9	398	6	331	127	197	1068	819
		University Managed		1	16		15	16	7	55	47
	All New Institute	Government			2					2	2
		Private-Aided			1					1	1
		Unaided - Private			15		1			16	16
Eastern	All Existing Institute	Central University			1					1	1
		Deemed University (Government)			1					1	1
		Deemed University (Private)			1		2	1		4	2
		Government	4	9	121	1	19	13	12	179	142
		Govt aided		2	14	1	1	4	3	25	16
		Unaided - Private		5	296	13	150	75	30	569	446
		University Managed			12		11	7	2	32	24
	All New Institute	Government			3		1	1		5	5
		Govt aided			3					3	3
		Private-Aided			1					1	1
		Unaided - Private			6		1			7	7
North-West	All New Institute	Central University							1	1	1
		Deemed University (Government)			1					1	1
		Government			12					12	12
		Private-Aided			1					1	1
		Unaided - Private			17	1	5	2	1	26	26
	All Existing Institute	Deemed University (Government)		1					1	2	2
		Government	13	14	159	2	41	15	23	267	189
		Govt aided		1	16	1	5	4	2	29	20
		Unaided - Private	2	16	806	15	438	175	162	1614	1243
		University Managed		1	17	1	16	5	10	50	42
		Unaided - Private			1					1	1
South-Central	All Existing Institute	Deemed University (Private)			1					1	1
		Government	4	4	134		6	1	18	167	145
		Govt aided	1	1	5	2	1	1	2	13	6
		Private-Aided			1		1	1		3	2
		Unaided - Private	2	2	734	1	866	355	292	2252	1519
		University Managed			10		2	2	2	16	11

	All New Institute	Government					1		1	2	2
		Unaided - Private			5		4		1	10	10
		University Managed			1					1	1
South -West	All Existing Institute	Deemed University(Private)			2			1		3	2
		Government	4	5	202		9	12	5	237	221
		Govt aided	2	6	60		9	9		86	64
		Unaided - Private	8	20	440	21	292	119	91	991	780
		University Managed			14	1	5	4	5	29	26
	All New Institute	Government			2					2	2
		Unaided - Private			10		4			14	14
South ern	All Existing Institute	Deemed University(Private)			1		1	2		4	2
		Government	2	1	59	1	15	9	3	90	79
		Govt aided		2	37		11	18		68	57
		Private-Aided			1					1	1
		Unaided - Private		8	893	7	387	270	35	1600	1233
		University Managed			4		5	2	2	13	8
	All New Institute	Unaided - Private			26					26	26
North ern	All Existing Institute	Government	4	7	147	2	28	5	16	209	167
		Govt aided		1	34		16	7	2	60	43
		Unaided - Private	9	27	504	22	574	130	141	1407	1037
		University Managed			6	1	16	12	3	38	33
	All New Institute	Government			2					2	2
		Private-Aided			1					1	1
Weste rn	All Existing Institute	Unaided - Private		1	14		3		1	19	19
		Government	3	2	63	3	3	4	9	87	80
		Govt aided	1	1	24	1	3	1	25	56	51
		Private-Aided		1					1	2	2
	All Existing Institute	Unaided - Private	4	8	689	14	428	142	292	1577	1363
		University Managed			10	1	11	4	2	28	24
	All New Institute	Unaided - Private			17		2		2	21	21
Grand Total			67	165	6220	120	3760	1568	1419	13319	10302

Number of Programs & Institutes Region Wise (2014-2015)

Region	Application For	Institution Type	Number of Institutes							Number of Programs	Number of Institutes
			APPLIED ARTS AND CRAFTS	ARCHITECTURE AND TOWN PLANNING	ENGINEERING AND TECHNOLOGY	HOTEL MANAGEMENT AND CATERING	MANAGEMENT	MCA	PHARMACY		
North ern	All New Institute	Central University			1					1	1
		Government			1		2			3	3
		Govt aided			1		3			4	4
		Private-Aided					2			2	2
		Unaided - Private		2	25		13		1	41	39
	All Existing Institute	Government	4	7	163	2	29	4	16	225	182
		Govt aided		1	33		15	6	2	57	42
		Private-Aided			1					1	1
		Unaided - Private	9	27	499	21	542	121	140	1359	1008
		University Managed			6	1	17	12	3	39	32
Central	All Existing Institute	Central University					1		1	2	2
		Government	5	7	141	2	11	6	9	181	155
		Govt aided		3	15		7	6	8	39	28
		Private-Aided			1					1	1
		Unaided - Private		9	415	6	313	119	188	1050	811
		University Managed		1	15		14	15	6	51	44
	All New Institute	Government			9					9	9
		Private-Aided		1	2					3	3
		Unaided - Private		5	20		6	1		32	31
Eastern	All Existing Institute	Central University			1					1	1
		Deemed University(Private)			1		2	1		4	2
		Government	4	9	139	1	18	13	13	197	161
		Govt aided		2	17	1	1	4	3	28	19
		Unaided - Private		5	305	12	145	73	30	570	447
		University Managed			12		11	7	2	32	24
	All New Institute	Deemed University(Private)			1					1	1
		Government			6					6	6
		Govt aided			1					1	1
		Private-Aided				1				1	1
		Unaided - Private			11		3		1	15	15
North-West	All Existing Institute	Central University		1	1		1		2	5	3
		Deemed University(Government)		1	1		1		1	4	4
		Government	13	14	179	1	42	14	23	286	209
		Govt aided		1	13	1	3	3	2	23	16
		Private-Aided			2					2	2
		Unaided - Private	2	15	821	14	406	168	156	1582	1215
		University Managed		1	16	1	15	4	8	45	37
	All	Govt aided	1							1	1

	New Institut e	Unaided - Private		1	17		3		11	32	32
South - Centr al	All Existin g Institut e	Deemed University(Priv ate)			1					1	1
		Government	4	4	137		7	1	20	173	150
		Govt aided	1	1	5	2	1	1	2	13	6
		Private-Aided			1		1	1		3	2
		Unaided - Private	2	2	724	1	845	333	287	2194	1477
		University Managed			10		2	2	1	15	11
	All New Institut e	Government			1					1	1
		Govt aided					1			1	1
		Unaided - Private		2	17		5		2	26	26
		University Managed							1	1	1
South -West	All Existin g Institut e	Deemed University(Priv ate)			2			1		3	2
		Government	4	5	204		9	12	5	239	223
		Govt aided	2	6	59		9	9		85	63
		Private-Aided			1					1	1
		Unaided - Private	7	20	450	19	279	117	88	980	774
		University Managed			12	1	5	4	5	27	24
	All New Institut e	Government			2				1	3	3
		Unaided - Private			11		3		4	18	18
South ern	All Existin g Institut e	Deemed University(Priv ate)			1		1	2	1	5	3
		Government	2	1	60	1	15	8	3	90	79
		Govt aided		2	37		11	17		67	56
		Private-Aided						1		1	1
		Unaided - Private		8	919	7	363	242	35	1574	1227
		University Managed			5		5	2	1	13	8
	All New Institut e	Government			2					2	2
		Unaided - Private			11		1			12	12
West ern	All Existin g Institut e	Government	2	2	64	3	3	4	9	87	80
		Govt aided	1	1	23	1	3	1	25	55	50
		Private-Aided		1					1	2	2
		Unaided - Private	4	8	694	13	405	130	298	1552	1362
		University Managed			10	1	9	4	2	26	22
	All New Institut e	Government			1					1	1
		Govt aided			1					1	1
		Unaided - Private	1	1	18		5		15	40	40
		University Managed					1			1	1
Grand Total			68	177	6375	113	3615	1469	1432	13249	10326

Intake Seats Region wise: UG/PG/Diploma (All inclusive)

Region	State	Approved Intake for 2008-2009	Approved Intake for 2009-2010	Approved Intake for 2010-2011	Approved Intake for 2011-2012	Approved Intake for 2012-2013	Approved Intake for 2013-2014	Approved Intake for 2014-2015
Central	Chhattisgarh	20977	26683	34679	38871	37332	41655	47988
	Gujarat	60928	89915	113207	130841	151747	169459	184357
	Madhya Pradesh	93059	119983	144809	160881	166120	190404	198917
Central Total		174964	236581	292695	330593	355199	401518	431262
Eastern	Andaman Nicobar Islands	270	360	360	360	360	360	360
	Arunachal Pradesh	596	626	626	656	656	656	1340
	Assam	4275	6330	7792	8644	7255	9324	9682
	Jharkhand	8490	9513	12293	14673	14237	17331	20499
	Manipur	405	455	575	595	405	405	255
	Meghalaya	410	650	770	830	1010	1010	1010
	Mizoram	260	230	260	260	30	360	240
	Nagaland						300	360
	Orissa	48282	70132	86312	92034	96772	101655	111629
	Sikkim	927	1002	1138	1216	1404	1440	1560
	Tripura	580	580	790	790	790	790	1480
	West Bengal	39491	48051	57988	64590	71364	77102	87246
Eastern Total		103986	137929	168904	184648	194283	210733	235661
North-West	Chandigarh	2460	2587	2697	2697	2697	2732	2870
	Delhi	21852	23909	26568	27674	25038	29999	29952
	Haryana	91910	108980	135237	156011	170942	178944	183573
	Himachal Pradesh	4946	10652	16152	20494	21836	25976	26036
	Jammu and Kashmir	5973	6433	7441	7765	7269	9700	10477
	Punjab	66673	89904	113711	128751	133215	137852	143624
North-West	Rajasthan	49940	65997	119934	133404	138130	148752	155095
North-West Total		243754	308462	421740	476796	499127	533955	551627
Northern	Bihar	9225	10495	13977	14853	15078	20164	23792
	Uttar Pradesh	133143	185164	261030	303272	338911	373745	396166
	Uttarakhand	15594	21538	29860	34450	39008	43934	43340
Northern Total		157962	217197	304867	352575	392997	437843	463298
South-Central	Andhra Pradesh	316169	429819	536992	614671	691237	725339	810433
South-Central Total		316169	429819	536992	614671	691237	725339	810433
South-West	Karnataka	151924	184127	212791	232910	240490	254163	264166
	Kerala	49837	58658	71815	83307	91379	101537	111982
South-West Total		201761	242785	284606	316217	331869	355700	376148
Southern	Puducherry	5387	6727	8387	9629	10858	12406	13888
	Tamil Nadu	289174	360555	424350	479483	531986	578723	598494
Southern Total		294561	367282	432737	489112	542844	591129	612382
Western	Dadra and Nagar Haveli	330	330	390	528	576	576	576
	Daman Diu	120	120	360	360	360	360	360
	Goa	2421	2445	2641	2977	3124	4037	4955
	Maharashtra	204297	257970	344803	395654	437739	462786	474279
Western Total		207168	260865	348194	399519	441799	467759	480170
Grand Total		1700325	2200920	2790735	3164131	3449355	3723976	3960981

Growth of intake in AICTE approved Institutions in last nine years (UG/PG)

Year	Engineering	Mgmt	MCA	Pharm	Arch	HMCT	Total	Added in year
2006-07	550986	94704	56805	39517	4543	4242	750797	73566
2007-08	653290	121867	70513	52334	4543	5275	907822	157025
2008-09	841018	149555	73995	64211	4543	5794	1139116	231294
2009-10	1071896	179561	78293	68537	4133	6387	1408807	269691
2010-11	1314594	277811	87216	98746	4991	7393	1790751	381944
2011-12	1485894	352571	92216	102746	5491	7693	2046611	255860
2012-13	1761976	385008	100700	121652	5996	8401	2236733	190122
2013-14	1804353	364816	119713	137257	9550	6622	2442311	205578
2014-15	1903722	366439	110585	143740	11070	6442	2541998	99687

Student Intake for UG/PG & Diploma/Post Diploma

Year	Total UG/PG: Student Intake	Polytechnics: student Intake	Total Intake Seats
2007-08	907822	417923	1325745
2008-09	1139116	610903	1750019
2009-10	1408807	850481	2259288
2010-11	1790751	1083365	2874116
2011-12	2046611	1117545	3164156
2012-13	2236733	1212612	3449345
2013-14	2442311	1177918	3620229
2014-15	2541998	1308008	3850006

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act on Approval Process

1.4.1 Clause 10(g)	Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating norms and mechanisms for enforcing accountability.
1.4.2 Clause 10(i)	Lay down norms and standards for course curriculum, physical and instructional facilities, staff patterns, staff qualifications, quality instructions, assessment and examination.
1.4.3 Clause 10(k)	Grant approval for starting new Technical Institutions and for introduction of new Courses or Programs in consultation with the Agencies concerned.
1.4.4 Clause 10(n)	Take all necessary steps to prevent commercialization of Technical Education.
1.4.5 Clause 10(p)	Inspect or cause to inspect any technical Institution.
1.4.6 Clause 11(1)	For the purposes of ascertaining the financial needs of Technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any department or departments of such technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.
1.4.7 Clause 11(2)	The Council shall communicate to the Technical Institution or University the date on which any inspection under sub-section (1) is to be made and the technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.
1.4.8 Clause 11(3)	The Council shall communicate to the technical Institution or the University, its views in regard to the results of any such inspection and may, after ascertaining the opinion of that technical Institution or University the action to be taken as a result of such inspection.
1.4.9 Clause 11(4)	All communications to a technical Institution or University under this section shall be made to the executive authority thereof and the executive authority of the technical Institution or University shall report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendation as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

Be a world class organization leading technological and socioeconomic development of the Country by enhancing the global competitiveness of technical manpower, by ensuring high quality technical education to all sections of the society.

1.5.2 Mission

- Transparent governance and accountability in approach towards society.
- Planned and coordinated development of Technical Education in the Country by ensuring world-class standards of Institutions through accreditation.
- Facilitating world-class Technical Education through:
 1. Development of high quality Institutions, academic excellence and innovative research and development programs;
 2. Networking of Institutions for optimum resource utilization;
 3. Dissemination of knowledge;
 4. Technology forecasting and global manpower planning;
 5. Promotion of industry-Institution interaction for developing new products, services, and patents;
 6. Inculcating entrepreneurship;
 7. Encouraging indigenous technology;
 8. Focusing on non-formal education;
 9. Providing affordable education to all.
 10. Making Indian Technical Education globally acceptable.
 11. A vision of a forward-looking organization that has an efficient, flexible and empowered manpower, sensitive to stakeholder's expectations.

1.5.3 Objectives

- Promotion of quality in Technical Education.
- Planning and coordinated development of Technical Education system.
- Provide regulations and maintenance of norms and standards.

1.5.4 Responsibilities

- Promotion of quality in Technical Education.
- Policy directions
- Review of norms and standards
- Assessment of manpower requirement
- Liaison with Central Government, State Governments, Universities and other Statutory Bodies
- Others as provided in the Act

1.5.5 Major Functions

- Approval of Diploma / Degree / Post Graduate Degree / Post Graduation / Post Diploma / Post Graduate Diploma Level programs in Technical Institutions.
- Approval of variation / increase in intake, additional programs in technical Institutions
- Quality Assurance through Accreditation.
- Participation in the process of granting Deemed University status by MHRD.
- Approval for Foreign Collaborations / Twinning Programs.
- Promotion of Industry-Institution Interaction.
- Development of Model Curricula through All India Boards of Studies.
- Research Promotion Schemes (RPS)
- National Coordinated Project (NCP)
- National Facilities in Engineering & Technology with Industrial Collaboration (NAFETIC)
- Modernization and Removal of Obsolesces (MODROBS)
- Entrepreneurship Development Cell (EDC)
- Industry Institute Partnership Cell (IIPC)
- Travel Grant (TG)
- Seminar Grant (SG)
- Faculty Development Programme (FDP)
- Emeritus Fellowship (EF)
- Career Award for Young Teachers (CAYT)
- Visiting Professorship (VP)
- AICTE-INAE Distinguished visiting Professorship (DVP)
- National Doctoral Fellowship (NDF)
- Research Park (RP)
- Innovation Promotion Scheme (IPS)
- Post Graduate Grants and GATE Scholarship
- AICTE – INAE – TRF (Teacher Research Fellowship)
- AICTE – INAE – TG (Travel Grant to Students)
- Winter and Summer Schools for the Faculty
- Finishing Schools for the Students
- Indian National Digital Library in Engineering Sciences and Technology (INDEST)
- Quality Improvement Programme (QIP)
- NITTR Training Programmes for Faculty
- Networking of Technical Institutions.
- Assessment of National Technical Manpower through National Technical Manpower Information System (NTMIS)
- Promotion of Autonomy in Technical Institutions.
- Connecting Technical Institutions through EDUSAT Network-Live transmission of M.E. / M. Tech programs
- Steps for Stopping Commercialization of Technical Education.

Definitions: Approval Process Hand Book

1		Definitions
1.1		“1 st Shift” means activities conducted in 1 st spell of time wherever two shift working exists.
1.2		“2 nd Shift” means activities conducted in 2 nd spell of time wherever two shift working exists.
1.3		“Architect” means an Architect registered with the Council of Architecture established under the Architect Act 1972.
1.4		“Autonomous Institution”, means an Institution, to which autonomy is granted and is designated to be so by the Statutes of affiliating University / Board.
1.5		“Bandwidth Contention” means the contention ratio, ratio of the potential maximum demand to the actual bandwidth.
1.6		“Build Operate Transfer” (BOT)” means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract.
1.7		“Co-Ed Institute” means the Institute admitting male and female students.
1.8		“Commission” means University Grants Commission established under section 4 of the University Grants Commission Act, 1956
1.9		“Compliance Report” shall mean the report submitted by Technical Institution complying with requirements as set in Appendix 12, Prevention and prohibition of ragging, in the Format prescribed by AICTE from time to time.
1.10		“Deemed University” means an Institution declared as deemed to be University under section 3 of the University Grants Commission Act, 1956.
1.11		“Foreign Student” means, the student who possesses a foreign passport.
1.12		“Fresher” means a student who has been admitted to an Institution and who is undergoing his/her first year of study in such Institution.
1.13		“Minority Educational Institution” or “Minority Institution” means a college or Institution established or maintained by a person or group of persons belonging to a minority, recognized as such by the concerned State Government/UT Administration.
1.14		“NBA Web-Portal” means a web site at URL www.nba-india.org .
1.15		“NBA” means National Board of Accreditation set up by AICTE, under Society Registration Act 1860.
1.16		“.pdf file” means document in Portable Document Format.
1.17		“Prescribed” means as prescribed under these Regulations.
1.18		“Public Private Partnership (PPP)” means a partnership based on a contract or concession agreement, between a Government or statutory entity on the one side and a private sector enterprise on the other side.
1.19		“Self” (affiliating university) means institute / department / school is part of the university
1.20		“Shift” means spell of time in which educational activities of the technical Institution are conducted.

1.21	“Single Shift working” means where, educational activities of the technical Institution are generally conducted between 9 am to 5 pm.
1.22	“State Level Fee Committee” means a Committee notified by the concerned State Government / UT Administration for regulation of fee to be charged by the technical Institutions
1.23	“Technical Campus” means a campus which offers education in one or more technical programs approved by the Council.
1.24	“Two Shift working” means where, educational activities of the technical Institution are conducted in two spells of time i.e., 1 st shift, generally, between 7 am to 3 pm and 2 nd shift, generally, between 1 pm to 9 pm.
1.25	“University Department” means a department established and maintained by the University.
1.26	“University” shall means a University defined under clause (f) of Section 2 of the University Grants Commission Act, 1956.
1.27	Part Time Programs means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever First / general shift working exists and are meant only for working professionals or professionals with at least two years of work experience
1.28	“Government Aided Institution” means technical Institution that meets 50% or more of its recurring expenditure out of the grant received from Government or Government organizations.
1.29	“Government Institution” means technical Institution established and / or maintained by the Government.
1.30	“Private-Self Financing Institution” means an Institution started by a Society/Trust/Company and does not received grant/fund from Central and/or State Government and/or Union Territory Administration for meeting its recurring expenditure.
1.31	“Second Shift” means shift generally from 1pm to 9pm in which educational activities of the technical Institution are conducted.

Grant of Approval through a single application form for

Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level

Change of Site / Location

Closure of Institute

Conversion of Women's Institution into Co-Ed Institution

1			Introduction
	1.1		A new Technical Institute can be created by providing infrastructure and other requirements as per this Approval Process Handbook.
	1.2		New Technical Institute offering technical education shall not be established and / or started without prior approval of the Council
	1.3		Management Program and / or MCA Program as Institutes shall be allowed to be built on an existing UG Engineering & Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute provided minimum land required for UG Engineering & Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute is met.
	1.4		Technical Institute shall be approved when it is on one continuous plot of land except for those in North Eastern states where it can spread into 3 pieces of land not far from each other by more than 1 Km.
	1.5		Admission authority / body / Institution shall not permit admissions of students to a Technical Program which is not approved by the Council
	1.6		Applicants are advised to apply only if the Building for the purpose of application is complete as per the Infrastructure requirements without any deficiency at the time of filling the application form on the AICTE Web-Portal www.aicte-india.org
2			Seeking approval of the Council for
	2.1	a	Setting up new Technical Institute offering one Technical Program at Degree, Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level
		b	Change of Site / Location
		c	Closure of Institute
		d	Conversion of Women's Institution into Co-Ed Institution
	2.2		Requirements and Eligibility
		a	A Society registered under the Registration of Societies Act 1860 through the Chairman or Secretary of society or
		b	A Trust registered under the Charitable Trusts Act 1950 or any other relevant Acts through the Chairman or Secretary of the trust or

		c	A company established under Section 25 of Companies Act 1956 or
		d	Central or State Government / UT Administration or by a Society or a Trust registered by them.
	2.3		The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under BOT mode through an officer authorized by Central or State Government / UT Administration.
	2.4		The applicants fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.
		a	<p>The promoter society / trust / A company established under Section 25 of Companies Act 1956, of a new technical Education Institution shall have the land as required and prescribed in its lawful possession with clear title in the name of the promoter society / trust / A company established under Section 25 of Companies Act 1956, on or before the date of submission of application.</p> <p>Provided that it shall be open for the promoter society / trust / A company established under Section 25 of Companies Act 1956 of the proposed Institution to mortgage the land only after the receipt of letter of approval, only for raising the resources for the purpose of development of the Technical Education Institute situated on that land</p>
		b	<p>Land requirement for Technical Institute shall be as mentioned in Appendix 4.1</p> <p>Plot/s of land under consideration shall be contiguous having no obstacles like river, canals, rail tracks, highways, or any other such entity hampering continuity of land.</p> <p>Land use certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT.</p> <p>Land conversion certification shall be obtained from the Competent Authority as designated by concerned State Government / UT.</p> <p>Certificate from the Sub-Divisional Magistrate / Collector / Tahasildar in the Format CERTIFICATE⁴ shall be obtained from the Competent Authority as designated by concerned State Government / UT</p>
		c	Building plan of the Institution shall be prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT.
		d	Administrative area requirements as stated in Appendix 4 shall be applicable for a Technical Institute.
		e	Amenities area requirements as stated in Appendix 4 will be applicable for a Technical Institute

		f	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walkways, staircases, entrance lobby and other similar areas.	
	2.4.1	(i)	Central Library with Reading Room program wise area requirement shall be as per Appendix 4.2.1	
		(ii)	Computer Centre program wise area requirement shall be as per Appendix 4.2.1	
		(iii)	Administrative area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
		(iv)	Amenities area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
		(v)	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walk ways, staircases, entrance lobby and other similar area.	
	2.5		The fund position of the applicant (Self financed Institutions, Private Universities) in the form of FDRs and / or Bank accounts in Nationalised Bank or Scheduled Commercial Banks recognised by Reserve Bank of India shall be as under on the date of Scrutiny.	
			Program proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society / Trust (Rupees in Lakhs)
		a	Engineering & Technology	100
		b	Pharmacy	50
		c	Hotel Management & Catering Technology	50
		d	Architecture	50
		e	Applied Arts & Crafts	50
		f	MCA	50
		g	Management	50
	2.6		The applicants shall not use name of the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and	

		Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.																		
2.7		Name of the “Technical Institute” for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council may permit the change of name as per laid down procedures as given in this handbook																		
2.8		New Technical Institute offering Engineering & Technology program shall necessarily opt for courses from group ‘C’ of courses. Minimum number of courses to be selected from group ‘C’ with respect to total number of courses opted by new Institution is given in following table.																		
		<table> <tr> <th>Total number of courses opted by New Technical Institute</th><th>Number of courses to be selected from group ‘C’</th><th>Courses listed in group ‘C’</th></tr> <tr> <td>5</td><td>3 or more</td><td>Applied Electronics & Instrumentation</td></tr> <tr> <td>4</td><td>3 or more</td><td>Chemical Engineering / Technology</td></tr> <tr> <td>3</td><td>2 or more</td><td>Civil Engineering / Technology, Construction Engineering / Technology</td></tr> <tr> <td>2</td><td>1 or more</td><td>Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology</td></tr> <tr> <td>1</td><td>1</td><td>Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering</td></tr> </table>	Total number of courses opted by New Technical Institute	Number of courses to be selected from group ‘C’	Courses listed in group ‘C’	5	3 or more	Applied Electronics & Instrumentation	4	3 or more	Chemical Engineering / Technology	3	2 or more	Civil Engineering / Technology, Construction Engineering / Technology	2	1 or more	Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology	1	1	Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering
Total number of courses opted by New Technical Institute	Number of courses to be selected from group ‘C’	Courses listed in group ‘C’																		
5	3 or more	Applied Electronics & Instrumentation																		
4	3 or more	Chemical Engineering / Technology																		
3	2 or more	Civil Engineering / Technology, Construction Engineering / Technology																		
2	1 or more	Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology																		
1	1	Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering																		
2.9		Out of a maximum five courses that may be approved for a New Institution at the level of a Diploma (Polytechnic) or a Degree Institution (UG/PG), a combination of Diploma, UG and PG shall not be approved																		
2.10		The head of the “Technical Institute” shall be named as “Principal / Director” having qualifications satisfying existing norms as defined for Principal in a program of the Technical Institute.																		
2.11		Requirement of Computers, Software, Internet and Printers shall be as given in Appendix 5.																		
2.12		Requirement of Laboratory equipments and Experiments shall be as given in Appendix 5.																		
2.13		Requirement of books and Library facilities for each Program shall be as																		

			given in Appendix 5.								
	2.14		Requirement of E- Journals shall be as given in Appendix 10								
	2.15		Requirement of essential and desired requirements shall be as given in Appendix 6.								
3			Submission of Application								
	3.1	a	<p>A unique USER ID will be allotted to each new applicant for setting up a new Institution, for further process on payment of Rs. 5000 (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>If any existing Institution has not obtained a USER ID / Password previously, a new unique USER ID shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>If any existing Institution has misplaced / forgotten USER ID / Password the institute shall apply for “forgot USER ID/ Password” the same shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>Using the USER ID, the application in the prescribed Format shall be uploaded on the AICTE Web-Portal www.aicte-india.org by using this USER ID, the applicant will be able to track the status of the application at various stages of processing the application.</p>								
		b	<p>The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered.</p> <p>Applications shall be accepted subject to realization of the Payment</p>								
	3.2		Processing Fee for								
		a	Setting up new Technical Institute offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level:								
			<table><tr><th>Type of Institution applied for</th><th>Processing Fees in Lakhs</th></tr><tr><td>Minority Institution</td><td>3.5</td></tr><tr><td>Institution set up exclusively for women</td><td>3.5</td></tr><tr><td>Institution set up in North Eastern States</td><td>3.5</td></tr></table>	Type of Institution applied for	Processing Fees in Lakhs	Minority Institution	3.5	Institution set up exclusively for women	3.5	Institution set up in North Eastern States	3.5
Type of Institution applied for	Processing Fees in Lakhs										
Minority Institution	3.5										
Institution set up exclusively for women	3.5										
Institution set up in North Eastern States	3.5										

		All other Institutions	5.0		
		Government / Government aided / Central University / State University	Nil		
	b	Change in Site / Location, Closure of Institute and conversion of Women only Institute to Co-Ed Institute			
		Type of Institution	Change in Site / Location (Rupees in Lakhs)	Closure of Institute (Rupees in Lakhs)	Conversion of Women only Institute to Co-Ed Institute (Rupees in Lakhs)
		Minority Institution	2.0	1.5	2.0
		Institution set up in North Eastern States other than Government / Government aided / Central University / State University	2.0	1.5	2.0
		Institution set up exclusively for women other than Government / Government aided / Central University / State University	2.0	1.5	2.0
		All other Institutions except Government / Government aided / Central University / State University	3.0	2.0	3.0
		Government / Government aided / Central University / State University	Nil	Nil	Nil
3.3		Views of State Government and affiliating University			
3.4		The State Government / UT and the affiliating University / Board will forward to the concerned Regional Office of the Council, their views on the applications received, with valid reasons or otherwise within a period of 15 days from the date of receipt of applications.			
3.5		<p>The views of the State Government / UT and the affiliating University / Board will be taken into account by the Regional Committee while taking the decision whether the application is to be processed further or not.</p> <p>In the absence of receipt of views from the State Government / UT and / or the affiliating University / Board, the Council will proceed for completion of approval process.</p>			
3.6		Change of Site / Location			
	a	Conditions for Approval			
		The Institute shall be AICTE approved existing Institute/ Technical campus. The change in Site / Location shall be allowed within a radius of 20Km.			

		b	Procedure for Approval
			<p>The AICTE approved existing Institute seeking change of site / Location shall apply on portal for extension of approval as per regulations.</p> <p>Select option for change of site / Location giving details as required.</p> <p>The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses at new site / Location. Expert Visit Committee shall verify infrastructure, however equipment's, library and other movable property shall be verified after shifting the same from existing location to new location.</p> <p>Only after approval by the council for change of site / location, the equipments, library and other movable property in the existing Institute shall be shifted to new site/location and the approval for activities on existing location shall cease.</p> <p>After shifting of the equipments, library and other movable property in the existing Institute to new site/location another Expert Visit shall be conducted to verify the facilities at new site / Location.</p> <p>The change of site / location shall be effected only on receipt of final approval in respect of new location.</p> <p>Request for approval for partial shifting of the courses / Program in the Institution shall not be considered.</p> <p>On approval of new location, all activities of Institute shall necessarily / compulsorily carry out at newly approved location.</p> <p>Any violation in this respect may lead to withdrawal of approval and Institute shall not be allowed to continue its activities in either locations.</p> <p>Applicant shall need to submit all documents as required for approval of new Institution. Following additional documents shall be necessary while seeking approval for change of site / location of the existing Institute;</p> <ol style="list-style-type: none"> 1. No Objection Certificate (NOC), from state Government 2. No Objection Certificate (NOC), from Affiliating University/Board 3. Resolution of the society/Trust seeking approval for change of site/location of the existing Institute
	3.7		Closure of Institution
		a	Eligibility
			The Institute shall be AICTE approved existing Institute / Technical campus.

		b	Conditions for Approval
			<ul style="list-style-type: none"> • The Institute may apply for complete closure or progressive closure. • In case of complete closure the Institute shall be closed completely in one instance. • In case of progressive closure, closure at the first year level shall be allowed in the current academic year. However, the subsequent years of working shall lapse at the end of each academic year progressively. • Once complete closure or progressive closure is approved the Institution shall not start any program in the said premises. However the Institution may apply afresh for starting new program. Such request shall be considered as application for establishment of new Institution and shall be processed as per chapter 1 of Approval process handbook. • Complete closure or partial closure is subject to no pending court case filed against the Institution by AICTE, no Charge sheet filed against the Institute.
		c	Procedure for Approval
			<p>The AICTE approved Institute seeking closure of Institute shall apply on portal for the closure of the Institute as per the regulation.</p> <p>The institute will be called for scrutiny to verify the following :</p> <ol style="list-style-type: none"> 1. Status of students already studying in the Institute 2. Status of Faculty and staff in the Institute 3. Any other liabilities of the Institution 4. Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute 5. No Objection certificate (NOC), from State Government 6. No Objection certificate (NOC), from Affiliating University 7. Resolution of the society/Trust seeking closure of the of the existing Institute 8. Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio. <p>The closure of the Institute shall be effected only on receipt of approval of the Council for closure of Institute.</p>
	3.8		Conversion of Women's only Institution to Co-Ed Institution
		a	Eligibility
			The Institute shall be AICTE approved existing Institute / Technical campus.

		b	Conditions / Documents for Approval
			<ol style="list-style-type: none"> 1. A certificate stating that admissions for three consecutive years are less than 40% issued by Competent Admission Authority. 2. A certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University 3. Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution. <ol style="list-style-type: none"> a) No Objection certificate (NOC), from State Government b) No Objection certificate (NOC), from Affiliating University c) Additional Money Deposit as per the Co - Ed Institute d) Land related documents to be submitted as per the Regulations
		c	Procedure
			<p>Institute seeking conversion from Women only to Co-Ed Institution, shall also apply on portal for extension of approval as per regulations</p> <p>The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses.</p> <p>The conversion from Women only to Co-Ed Institution shall be effected only after grant of approval in respect of conversion.</p>
4			Evaluation of application by Scrutiny Committee
	4.1		The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members using automated selection process provided on the AICTE Web-Portal.
	4.2		Concerned Regional Officer or an Officer of the Council will assist the committee and place relevant records and documents before the committee and make necessary arrangements for conduct of the meetings, however, he will not be part of the committee
	4.3		<p>The Scrutiny Committee will invite all applicants for presentation of their proposals. Applicants are advised to adhere to given Scrutiny schedule and not to remain absent for Scrutiny.</p> <p>If the applicant(s) remains absent for scrutiny, then in no circumstances what so ever, their applications proposal shall be taken up for a scrutiny.</p> <p>Applicants shall produce original documents along with attested copies at the time of scrutiny</p>
	4.4		Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the applicant Society / Trust / A company established under Section 25 of Companies Act 1956, through web portal.
	4.5		Applicants who are communicated deficiencies or remain absent at the scrutiny shall be eligible for an appeal by way of re-scrutiny, which will be provided to them on the date and time scheduled by AICTE.
	4.6		The Scrutiny Committee during re-scrutiny shall verify only the deficiencies

		pointed out by the Scrutiny Committee as per the norms and standards.
	4.7	Applications which are found to be in order in all respects by the Scrutiny Committee or Re-Scrutiny Committee will be processed further.
	4.8	The attested copies of original documents shall be retained by the committee. These shall be scanned & uploaded on the Web-Portal along with the report of the committee. This scanning and uploading will be done by the Regional office of the council.
	4.9	The Regional officer shall ensure and certify that all the fields of all scrutiny reports are filled completely and are in order.
	4.10	All applicants recommended for Expert Committee Visit by the Scrutiny Committee, or Re-Scrutiny Committee shall be communicated the date of Expert Committee Visit through Web Portal.
5		Evaluation of application by Expert Committee
	5.1	<p>An Expert Committee shall visit the proposed premises of the Institution to verify</p> <ol style="list-style-type: none"> 1. Readiness with respect to Appendix 4, i.e. instructional, administrative and amenities area requirements for Technical Institution 2. Readiness with respect to Appendix 5, i.e. Computer, Software, Internet, Printers, Laboratory Equipments , Books, Journals and Library facilities for Technical Institution 3. Readiness with respect to Appendix 6 i.e. Essential and Desired requirements for Technical Institution 4. Progress related to appointment of Principal / Director and faculty with respect to the norms, standards and conditions prescribed by the Council
	5.2	The Expert Committee shall verify physically the Infrastructural facilities of the applicant Institute. The Expert Committee shall be constituted by the Regional Officer by selection of members using automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman Regional Committee may opt to choose another expert from approved panel of the experts.
	5.3	Concerned Regional Officer or an Officer of the Council will assist the committee and make necessary arrangements for conduct of the Expert Committee Visit, however, they will not be part of the committee
	5.4	Expert Committee shall have access to the report of the Scrutiny Committee and Re-Scrutiny Committee
	5.5	Expert Committee shall verify actual availability of equipments, computers, software, internet, printers, book titles, book volumes, subscription of National & International E-Journals. Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered

	5.6	Expert committee shall also verify documents in original as in Appendix 17.2 and Video as in Appendix 17.2.17 with respect to actual infrastructure visited
	5.7	The applicant will arrange for Video recording at his own expense with date and time of the entire proceedings of the Expert Committee visit, which will form part of the Expert Committee report. The applicant will also arrange Internet ready Laptop / desktop, scanner and printer to the Expert Committee.
	5.8	The Expert Committee shall submit to the RO: 1. Its visit report in the prescribed format. 2. Attested Copies of all documents as at 5.5 3. Video recording of Expert Committee visit. 4. Attendance sheet duly signed / digitally authenticated by, the expert Committee members, and representatives of applicant Society/Trust present during the visit
	5.9	The Regional officer shall ensure and certify that all the fields of all Expert Visit Committee reports are filled completely and are in order.
	5.10	The scanning and uploading of the documents as at 5.5 and 5.8 will be done by the concerned Regional office of the Council.
6		Evaluation of application by Regional Committee
	6.1	The reports of Scrutiny Committee, Re-Scrutiny Committee and Expert Visiting Committee will be made available to the Regional Committee. The Regional Officer shall ensure and certify that all the fields of Regional Committee report are filled completely and are in order. The Regional Committee will consider these reports along with views of concerned State Government / UT and affiliating University / Board, if any, and recommend the application for further processing.
	6.2	Applicants, whose applications are recommended for further processing after the decision of the Executive Committee, shall be informed for submission of a Money Deposit along with an affidavit ² .
	6.3	Applicants as in Clause 6.2, shall deposit the prescribed amount of Money in AICTE's bank account for an amount as applicable to the category of the Institutions indicated in table 6.3 A, below (Government, Government Aided Institutions and University Departments (Government) are exempted).

6.3 A						
Program	Under Graduate		Post Graduate Degree and Post Graduate Diploma		Diploma and Post Diploma	
	Minority / Women / North Eastern States	Others	Minority / Women / North Eastern States	Others	Minority / Women / North Eastern States	Others
Rs. In Lakhs						
Engineering & Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture / Town Planning	12.00	15.00	12.00	15.00	12.00	15.00
Applied Arts & Crafts	12.00	15.00	12.00	15.00	12.00	15.00
Management	12.00	15.00	12.00	15.00	12.00	15.00
HMCT	12.00	15.00	12.00	15.00	12.00	15.00
MCA	12.00	15.00	12.00	15.00	--	--

6.4	The amount deposited by the Institution shall remain with the Council for at least 10 years which may be extended as per the regulations. The interest accrued on this deposited amount shall be credited to the Council.
6.5	The Principle amount shall be returned to the Society / Trust / A company established under Section 25 of Companies Act 1956, on expiry of the term. However, the term of the deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions, and requirements and / or non-performance by the Institution and / or complaints against the Institution.
6.6	Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further process of issuance of LOA or otherwise to AICTE head quarters for placing before the Executive Committee, shall verify that the processes and parameters prescribed under these regulations and approval process handbook are followed by the Scrutiny / Re-scrutiny Committee, EVC and the Regional Committee.
6.7	The Bureau concerned at AICTE head quarters shall also verify that the processes and parameters prescribed under these regulations and approval process hand book are followed. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
7	Grant of approval
7.1	The recommendations of the Regional Committee for further process of issuance of LOA or otherwise shall be placed before the Executive Committee of AICTE.

		<p>Executive Committee after considering the recommendations of the Regional Committee, shall take a decision at its meeting on grant of approval or otherwise.</p> <p>Further based on the decision of the Executive Committee, Letter of Approval or Letter of Rejection shall be issued by the Member Secretary or an officer authorized by him.</p> <p>Validity of the letter of approval, if issued, shall be for two academic years from date of issue of letter of approval for obtaining affiliation with respective University and fulfilling State Government requirements for admissions in the current session. If the Institution fails to admit the students in the current academic session due to non affiliation by the University or non fulfillment of State Government requirements, the Institution shall apply on line on AICTE web portal for continuation of approval in the next academic session.</p>
	7.2	Existing Institutions applied for closure of Institutions, women to co –education conversion, change of site / Location and rejected by Council shall be processed for extension of approval as per chapter-2 of Approval Process Handbook without any additional processing fee. However, Institute shall not be eligible for refund of difference in processing fee. Additional Intake, New Courses shall be given only if no deficiency is pointed by scrutiny, re-scrutiny or EVC and status of valid accreditation of existing eligible courses by NBA. The allotment of additional / new course will be Governed as per Chapter 2.
	7.3	If the existing Institution applied under Chapter 1 and withdraws the application before scrutiny then increase in intake, addition of new course, 2 nd shift etc shall be given based on deficiency pointed in system generated deficiency report however the processing fee paid shall not be refunded.
	7.4	If the existing Institution applied under Chapter 1 and withdraws the application after scrutiny or re-scrutiny or EVC or at any later stage then increase in intake, addition of new course, 2 nd shift etc shall not be given if deficiency is pointed out at any of these stages, even if system generated deficiency report based on self disclosure shows no deficiency.
8		Appointment of Principal / Director and teaching staff in newly approved Institution / Program
	8.1	<p>New Institutions granted Letter of Approval shall comply with appointment of teaching staff and Principal/Director as the case may be, as per policy regarding minimum qualifications pay scale etc, and other technical supporting staff & administrative staff as per the schedule prescribed in the approval process hand book.</p> <p>Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University, State Governments and Honourable Court directions if any and as applicable in the case of selection procedures and selection committees.</p> <p>The information about these appointments of staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE.</p> <p>In no circumstances unless the appointment of all teaching and other staff is in</p>

		place, the Institutes shall not commence the program.
9		Appeal Procedure
		Procedure for submission of appeal and evaluation by the Standing Appeal Committee for applications rejected at Executive Committee.
	9.1	The Institution, if aggrieved by the decision of AICTE taken on their application seeking approval of technical Institution shall be given only one opportunity of an appeal on the date and time scheduled by AICTE.
		The Appeal of the Institution will be considered by the Standing Appeal Committee and for the purpose of consideration of the Appeal, the Standing Appeal Committee may devise its own procedure. The appeal schedule shall be notified on the web Portal.
		The report of the Standing Appeal Committee shall be communicated by uploading on the web-portal by officers of concerned Region at AICTE HQ. The report of the Standing Appeal Committee shall be placed before the Council whose decision shall be final.
	9.2	<p>Applicants are advised to adhere to given Standing Appeal Committee schedule and not to remain absent for Appeal.</p> <p>If the applicant remains absent for Appeal, then in no circumstances what so ever, their applications / proposal shall be taken up by the Standing Appeal Committee and such Institutions if they so desire may apply afresh for the next academic session.</p> <p>Such Institutions remaining absent for any reason whatsoever shall not be entitled for any further appeal.</p>
	9.3	An officer of the Council shall place the records before the Standing Appeal Committee. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appeal Committee for consideration.
	9.4	<p>The Standing Appeal Committee at its discretion may recommend to the Council or reject the appeal. It may also recommend Re-Scrutiny or Expert Visit for verification of the claims made by the applicant Society or Trust or A company established under Section 25 of Companies Act 1956.</p> <p>The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.</p>
	9.5	The re-scrutiny and EVC will be done as per clause 4 and 5 respectively of Chapter I of approval process handbook.
	9.6	The report of the scrutiny or re-scrutiny Committee or Expert Visit Committee as applicable shall be placed along with the observations of the Approval Bureau, before the Standing Appeal Committee for review on the date and time scheduled by AICTE. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appeal Committee for review only in case of first EVC of the institution and the EVC happened only after Standing Appeal Committee recommendation since the other cases has already been given a chance to present their views before Standing Appeal

		<p>Committee regarding deficiencies noted by EVC. The report of the Standing Appeal Committee for review shall be placed before the Council whose decision shall be final.</p> <p>The report of the Standing Appeal Committee for review shall be communicated by uploading on the web-portal by officers of concerned Region at AICTE HQ.</p> <p>The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.</p>
	9.7	The decision of the Council shall be communicated to the applicant in form of Letter of Approval or Letter of Rejection or in the form of an appropriate communication.
		The final letter of rejection shall be issued by the Member Secretary or an officer authorised by him.
	9.8	In case of rejection of the proposal, it shall be open for the applicant to make a fresh application as stated in Chapter 1 of this handbook.
10		Time Schedule for processing of applications
		<p>AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding.</p> <p>The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.</p>
11		Enclosures to be submitted at various stages in the approval process as per Appendix 17

Grant of Approval through Single Application Form for the following.

- Extension of approval to existing Technical Institution or Technical Campus
- Increase in intake in existing courses only for valid NBA accredited courses.
- Adding New course/s in existing program only for valid NBA accredited courses.
- Reduction in intake
- Closure of program and / or course
- Mandatory provision of supernumerary seats for TFW
- Introducing / continuing / discontinuing supernumerary seats for PIO
- Introducing / continuing / discontinuing seats for sons / daughters of NRIs
- Change of name of the Institute
- Second Shift Programs only for valid NBA accredited courses
- Part Time Programs only for valid NBA accredited courses
- Adding Dual Degree courses
- Adding Integrated course
- Fellowship Programme in Management

1		Introduction
	1.1	Technical Institution / Technical Campus offering technical education shall not continue technical courses or programs beyond the specified period of approval given by the Council.
	1.2	<p>Each Institution offering Post Graduate and / or Under Graduate Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level shall submit an application to the Council, every year, for extension of approval of courses offered by the Institution</p> <p>Provided that, in case/s of accredited course/s, the period of approval for such course/s shall be for the complete period of accreditation unless the period of approval is determined early or curtailed by the Council after issuing appropriate show cause notice in this regard</p> <p>Provided further that approval is granted for the complete period of accreditation, the Institution shall submit application annually for Extension of Approval online at AICTE Web-Portal www.aicte-india.org. It may be further noted that though extension of approval is granted, the Council shall monitor for fulfillment of all norms by the Institute and in the event of non-fulfillment, the Council shall initiate penal action as per regulations, framed by the Council.</p>

2		Submission of application
	2.1	<p>The Existing Institutions shall use the USER ID's allotted to them previously.</p> <p>However, if the Institution has not obtained a USER ID / Password previously a unique USER ID shall be allotted to applications for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>If any existing Institution has misplaced / forgotten USER ID / Password the institute shall apply for "forgot USER ID/ Password" the same shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org</p> <p>For the purpose of applying for Grant of Extension of Approval to existing Technical Institution, the Institution shall submit an application for Extension of Approval on line on the AICTE Web-Portal www.aicte-india.org</p> <p>A print of the complete application as uploaded on the AICTE Web-Portal, printed there on, along with the deficiency report generated through the Institute login, is to be submitted to the concerned Regional Officer (RO), along with enclosures as at Appendix 18 as applicable</p> <p>The Regional Officer shall ensure that the application is in order and shall upload appropriate information on the portal. Applications complete in all respect and in order shall only be processed.</p>
	2.2	Seek approval of the council for
	a	Extension of approval to existing Technical Institution or Technical Campus
	b	Increase in intake in existing courses only for valid NBA accredited courses
	c	Adding New course/s in existing program only for valid NBA accredited courses
	d	Reduction in intake
	e	Closure of program and / or course
	f	Mandatory provision of supernumerary seats for TFW
	g	Introducing / continuing / discontinuing supernumerary seats for PIO
	h	Introducing / continuing / discontinuing seats for sons / daughters of NRIs
	i	Change of name of the Institute
	j	Second Shift Programs only for valid NBA accredited courses
	k	Part Time Programs only for valid NBA accredited courses
	l	Adding Dual Degree courses
	m	Fellowship Programme in Management
	2.3	<p>A unique identification number is allotted to each application for further reference. By using this number the applicant will be able to track the status of the application at various stages of processing the application through the AICTE</p>