# GUJARAT UNIVERSITY MASTER OF SOCIAL WORK (M.S.W.) PROGRAMME FIRST- SEMESTER-SYLLABUS

**MSW-401: SOCIOLOGY FOR SOCIAL WORKER** 

**MSW-402: INTRODUCTION TO SOCIAL WORK** 

MSW-403: SOCIAL CASE WORK

MSW404: SOCIAL GROUP WORK

MSW-405: SOCIAL WORK RESEARCH

MSW-406: FIELD WORK PRACTICUM

# GUJARAT UNIVERSITY MASTER OF SOCIAL WORK (M.S.W.) PROGRAMME SYLLABUS

# **MSW-401: SOCIOLOGY FOR SOCIAL WORKER**

## **OBJECTIVES:**

- 1. Understanding of concept to examine social phenomenon.
- 2. Develop skills to analyse India society.
- 3. Understand social change and conflict.
- 4. Understanding the importance of social institution for analysing social problem.

#### **COURSE CONTENTS:**

#### Unit I: Sociology & its relationship to other disciplines.

- 1. Meaning, Scope & Significance.
- 2. Its relationship with other social sciences viz. history, economics, politics, psychology, anthropology & Social Work.

#### Unit II: Society & Culture.

- 1. Society is a system of relationship.
- 2. Social Structure: Meaning, Status & Roles.
- 3. Culture: Meaning & Content- Tradition, Customs, Values, Norms, Folks & Mores.
- 4. Socialisation: Meaning, Processes & Agents.

#### **Unit III: Indian Society:**

- 1. Composition of India Society: The concept of unity of diversity.
- 2. Social classification in India: Tribal, Rural & Urban divisions.
- 3. Social Stratification in India: Meaning, Caste, Class division.

#### Unit IV: Social Group, Social Institutions & Social Control:

- 1. Meaning & Types: Primary & Secondary Groups, In Groups & Out-Groups.
- 2. Types of Social Institution : Marriage, Family, Religion, State & Law
- 3. Meaning & Function: Social Control.

4. Social Control exercised through the Social Institution.

#### **Unit V: Theories of Society:**

- 1. Significance of a theoretical understanding of society.
- 2. Evolutionary, Cyclical, Conflict & System theories.

- 1. Vidhyabhushan and D.R.Sachdeva, An Introduction to Sociology (1999) 32<sup>nd</sup> edition, Kitab Mahal , Allahabad -1.
- 2. M. Harmlambos with R.M. Heald, Sociology Theme and Perspectives (2000)24<sup>th</sup> impression, Oxford University Press.
- 3. K. Kumar Principles of Sociology (1982), Neelam Sales Corporation, Agra-2.
- 4. S. Guruswamy, Development of Sociology(1995), Sterling Publishers Private Ltd., Bomby.
- 5. K. Singh, Problems of Sociology (1997), Prakashan Kendra, Lucknow.
- 6. Neil J. Smelser, Sociology An Introduction, (1070), Wiley Eastern Pvt. Ltd., New Delhi.
- 7. Dr.Hansh Raj, General Sociology (1992), SBD Publishers, Delhi-6.
- 8. Ganshyam Shah, Social Transformation in India, (1997), Rawat Publication, Jaipur and New Delhi.

9. Ram Ahuja, Indian Social System (1997), Rawat Publication, New Delhi.

10. B.kuppiswamy, Sociology, (1998) Wiley Eastern Pvt. Ltd., New Delhi.

11. Kingsley Davish, Human Society (1981), Surjeet Publication, Delhi.

# **MSW-402: INTRODUCTION TO SOCIAL WORK**

# **OBJECTIVES:**

- 1. Familiarize students to the core values and philosophy of social work profession and enable them to imbibe these values into their professional self.
- 2. Enable students to understand and differentiate social work and other related terms.
- 3. Understand the context of emergence of social work as a profession.
- 4. Understand the nature of Social work practice in different settings.

# **COURSE CONTENTS:**

# Unit I: Fundamental of Social work

- 1. Definitions & Concept of Social Work
- 2. Values of social work
- 3. Principles of social work
- 4. Social Work: Nature and goals
- 5. Social work & its relationship with Sociology, Psychology, Political Science, Economics & Anthropology

# Unit II: Historical Development of Social Work

- 1. Development of professional social work in U.K. and U.S.A.
- 2. Development of professional social work in India
- 3. Contribution of Gandhiji and Dr. B. R. Ambedkar in social work

## **Unit III: Social Work as a Profession**

- 1. Criteria of profession and social work as a profession in India
- 2. Curative, Promotive & Rehabilitative functions of social work
- 3. Roles of social workers
- 4. Competencies (Skills) for social work practice
- 5. Code of ethics for social workers (TISS Code of Ethics)

## **Unit IV: Theoretical Perspectives for Social Work Practice**

- 1. Person-In-Environment Model,
- 2. Strengths Perspective,
- 3. Anti-Oppressive Social Work,
- 4. Feminist Social Work,
- 5. Empowerment Model of social work,

# **Unit V: Social Work Practice Areas**

- 1. Emerging areas for social work practice :-
  - Social defence
  - Industry
  - Family & Child Welfare

1.	Dubois, B. &	2002	Social Work: An Empowering Profession. London: Allyn and Bacon.
2.	Miley, K.K.,	1998	Generalist Social Work Practice: An Empowering
	O'Melia, M.,&		Approach. Boston: Allyn & Bacon.
	DuBois, B.L.	1985	Social Work and Social Dhilosophy. London:
3.	Clark, C. &	1965	Social Work and Social Philosophy. London:
4	Asquith, S.	2005	Routledge and Kegan Paul.
4.	Payne, M.	2005	Modern Social Work Theory. New York: Palgrave/ MacMillan.
5.	Dominelli, L.	2004	Social Work: Theory and Practice for a Changing Profession. Cambridge: Polity Press.
6.	Woodrofe, K.	1962	From Charity to Social Work. London: Routledge and Kegan Paul.
7.	Parsons, R.J.,	1994	The Integration of Social Work Practice. California:
,.	Jorgensen, J.D. & Hernandez, S.H.	1777	Brooke/Cole.
8	Pincus, A. &.	1973	Social Work Practice: Model and Method. Itasca:
0	Minnahan, A.	1775	Peacock.
9	Diwekar, V.D.	1991	Social Reform Movements in India: A Historical
	(ed.)	1771	Perspective. Bombay: Popular Prakashan.
10.	Gore, M.S.	1993	The Social Context of Ideology: Ambedkar's Social
			and Political Thought. New Delhi: Sage Publishing.
11.	Compton, B. & Galaway, B.	1984	Social Work Processes. Chicago: The Dorsey Press.
12.	Brill, N.I. & Levine, J.	2002	Working with People: The Helping Process. Boston: Allyn and Bacon.
13.	Reamer, F.G.	1999	Social Work Values and Ethics. New York:
			Columbia University Press.
14.	Timms, N.	1977	Perspectives in Social Work. London: Routledge and
	· · · · ·		Kegan Paul.
15.	Bailey, R. &	1975	Radical Social Work: London: Edward Arnold
	Brake, M. (eds.)		(Publishers)Ltd.
15.	Bailey, R. &	1975	Radical Social Work: London: Edward Arnold
	Brake, M. (eds.)		(Publishers)Ltd.
16.	Johnson, L.C.	1998	Social Work Practice: A Generalist Approach.
101	,		Boston: Allyn and Bacon.
17.	Trevithick, P.	2000	Social Work Skills: A Practice Handbook.
	,,		Philadelphia: Open University Press.
18.	Singh, S. &	2005	Teaching and Practice of Social Work in India.
	Srivastava, S.P.	2000	Lucknow, New Royal Book Company
19.	Mohan, B.	2002	Social Work Revisited. Xillinis: Xillbris Corporation.
20.	Bhatt, Sanjai and	2002	Social work Literature in India, New Delhi, IGNOU,
20.	Pathare, Suresh	2005	course material for BA and MA students
21	G. R. Madan		Indian Social Problems – Vol. 1 & Vol. 2
	C. IV. 17140411		

# **MSW-403: SOCIAL CASE WORK**

## **OBJECTIVES:**

- 1. To understand the case work method and its application in practice
- 2. To equip learners with theoretical knowledge for work with individuals and families
- 3. To develop competencies in learners to use the method in practice while working with individual clients and families.
- 4. To equip learners with values and skills necessary for working with individuals and families.

# **COURSE CONTENTS:**

## Unit I: Social Casework as a Method of Social Work

- 1. Concept and Definitions of Social Case Work.
- 2. Components of Casework (Perlman's model)
  - a) Person- client, significant others and collaterals
  - b) Problem- need, impaired social functioning
  - c) Place- agency, objectives, functions, policies and resources.
  - d) Process- casework intervention
- 3. History and Development of Social Casework in UK, USA and INDIA.

## Unit II: Principles of social casework practice

- 1. Begin where the client is.
- 2. Individualization
- 3. Purposeful expression of feelings
- 4. Controlled emotional involvement
- 5. Acceptance
- 6. Non-judgemental attitude
- 7. Client self determination
- 8. Confidentiality

## Unit III: Tools of Working with Individuals and Families

- 1. Intake
- 2. Casework interview
- 3. Home visit
- 4. Recording and its types
- 5. Case worker –client relationship
- 6. Communication verbal, non-verbal, eye contact, body language.

# Unit IV: The process of intervention with clients

- 1. Study
- 2. Psycho-social study
- 3. Psycho-social diagnosis
- 4. Intervention plan
- 5. Termination & Follow-up

## Unit V: Essentials of Working With Individuals and Families

- 1. Skills for working with individuals and families
- 2. Techniques for working with individuals and families

1. Babara, J. G.	1991	Beyond Case Work, London
2.Biestek, Felix	1968	The Casework Relationship, London : Unwin University Book
3.Fisher, Joe	1978	Effective Case Work Practice – An electric approach, New York :
4.Garrett, Annett	1972	Interviewing – Its Principles and Methods, Family Service
5.Encyclopedia in Social Work, New	1987	Government of India Encyclopedia in Social Work, New Delhi : Publication
6.Holis, Florence and Woods, Mary E	1981	Casework – A Psychosoical Therapy, New York: Fandom House
7. Kadushin, Alfred	1990	The Social Work Interview, New York : Columbia University press
8. Keats, Daphne	2002	Interviewing – A Practical Guide for Students and Professionals
9. Lishman, Joyce	1994	Communication in Social Work, New York : Palgrave MacMillan New Delhi : Viva Books Pvt.Ltd.
10. Mathew Grace	1992	An Introduction to Social Case Work, Bombay : Tata Institute of social Sciences
11.An Introduction to Social Case Work, Bombay : Tata Institute of Social work	1984	Practical Counselling and Helping Skills, London : Harper and Row
12. Nursten, Jean	1974	Process of Case Work, Pitman Publishing Corporation
13. Rameshwari Devi, Ravi Prakash	2004	Social Work Methods, Practice and perspectives(Models of case work practice,Vol. II, Ch.3, Jaipur : Publication

# **MSW404: SOCIAL GROUP WORK**

## **OBJECTIVES:**

- 1. Develop understanding of group work as a method of professional social work
- 2. Gain insight into various dimensions of group processes and group work practice.
- 3. Develop competencies for working with groups in diverse settings.

# **COURSE CONTENTS:**

## **Unit I: Understanding Social Groups**

- 1. Social Groups: Definitions, characteristics, functions and group structure
- 2. Classification of groups: Cooley and Tonnies
- 3. Social groups and cultural context

# **Unit II: Groups in Social Work Practice**

- 1. Historical development of group work
- 2. Group work: definition, goals and values
- 3. Principles of group work
- 4. Models of group work practice

# Unit III: Group Process and group dynamics

- 1. Basic group processes Introduction & Meaning, Intervention in group process
- 2. Group dynamics: Concept, Definition, Need & Significance of Dynamics, Group dynamics an interdisciplinary field
- 3. Leadership Concept, Definition, Qualities,
- 4. Group Decision-making and problem solving Concept & Approaches

# **Unit IV: Group Development**

- 1. Stages of group development
- 2. Techniques and skills in group work
- 3. Communication Concept, Definition, Process & Barriers
- 4. Programme development process & use of programme media
- 5. Recording in group work Importance, Types & Principles
- 6. Evaluation in social group work

# **Unit V: Settings and Sites of Group Work**

- 1. Group worker: Roles and functions
- 2. Group work with different areas like children, hospital setting, youth & elderly
- 3. Group work with task groups

- 1. Douglas, T. 1978 Basic Group Work. London: Tavistock.
- 2. Toseland, R.W. & Rivas, R. 1984 An Introduction to Group Work Practice. New York: MacMillian.
- 3. Konopka, G. 1963 Social Group Work: A Helping Process. Englewood Cliffs: Prentice.
- 4. 4. Trecker, H.B. 1972 Social Group Work: Principles and Practices. New York: Association Press.
- 5. Reid, K.E. 1997 Social Work Practice with Groups: A Clinical Perspective (Second Edition). Pacific Grove, CA: Cole.
- 6. Brandler, S. & Roman, C.P. 1999 Group Work Skills and Strategies for Effective Interventions. New York: The Haworth Press.
- 7. Helen, N. & Kurland. R. 2001 Social Work with Groups (3rd ed). New York: Columbia University Press.
- 8. Wilson, G. & Ryland, G. 1949 Social Group Work Practice. Cambridge, MA: Houghton Mifflin
- 9. Henry, S. 1992 Group Skills in Social Work (Second Edition). Pacific Grove, CA: Brooks/Cole.
- 10. Corey, G. 1997 Groups: Process and Practice. Pacific Grove. CA: Brooks/Cole Publishing.
- 11. Hartford, M.E. 1971 Groups in Social Work. New York: Columbia University Press.
- 12. Alissi, A.S. (ed.) 1980 Perspectives on Group Work Practice. New York: Macmillan.
- 13. McDermott, F. 2002 Inside Group Work: A Guide to Reflective Practice. NSW: Allen and Unwin.
- 14. Wenocur, S. 1993 Social Work with Groups: Expanding Horizons. New York: Hawroth Press.
- 15. Grief, G.L. & Ephross, P.H 1997 Group Work with Populations at Risk. New York: Oxford University Press.
- 16. Douglas, T. 1972 Group Processes in Social Work: A Theoretical Synthesis. Chicester: Willey.
- 17. Meculloude, M.K. & Ely, P.J. 1965 Social Work with Groups. London: Routledge and Kegan Paul.

# **MSW-405: SOCIAL WORK RESEARCH**

# **OBJECTIVES:**

- 1. Develop an understanding about the scientific approach to human inquiry.
- 2. Develop an appreciation of the value and approach in social work research in addressing
- 3. Problems in the field of professional practice.
- 4. Develop attitudes and skills appropriate for social work research.
- 5. Develop skills for use of library and documentation in research work.
- 6. Acquire the skills for data analyses and research writing.

# **COURSE CONTENTS:**

#### Unit I: Science & Scientific Method

- 1. Science Concept & Meaning
- 2. Meaning and characteristics of scientific method

## **Unit II: Social Research**

- 1. Goals of research
- 2. Basic elements of social research- concepts & constructs, variables, hypothesis, theories, operational definitions
- 3. Steps in the process of research
- 4. Types of research
- 5. Ethics in research

## Unit III: Concepts, hypothesis and theories.

- 1. Concepts- Meaning; formal and operational definition; variables and indicators.
- 2. Hypothesis- Meaning; attributes of a sound hypothesis; role in explanatory research.

## **Unit IV: Social Work Research**

- 1. Use of research in social work
- 2. Social Research, Social Science Research and Social Work Research.
- 3. Steps in Social Work Research

## Unit V: Research Designs in Social Work Research

- 1. Social Surveys
- 2. Experimental study design & its Types, logic of experimentation, causation and control, randomization and matching internal validity
- 3. Other research approaches supportive to social work research: Action research; Participatory research

- 1. Kothari, C. R 2004 Research Methodology: Methods & Techniques, New Delhi, New Age International
- 2. Krishnaswamy, O. R. 1993 Methodology for Research in Social Science, Himalaya, Bombay
- 3. D. K. Laldas, 2000 Practice of Social Research, Jaipur: Rawat
- 4. Mikkelsen, Britha 2005 Methods for Development Work and Research- A New Guide for Practitioners, New Delhi : Sage publication
- 5. Ramchandran, P. 1968 Social Work Research and Statistics, Bombay : Allied Publishers
- 6. Rubin, Allen & Babbie Earl 1968 Research Methods for Social Work, USA Wadsworth, West, Brooks/Cole and Schirmer .
- 7. A. Kumar, Social Research Methods, Amol Publication Pvt Ltd, New Delhi-2, 1997.
- 8. A.S.Kohli, Social siluation of the aged in India, Amol Publication Pvt Ltd, New Delhi, 1996.
- 9. Dr. B.D.Kulkarni, Research Methodology, Everest Publishing House, 2002
- 10. K. Singh, Technics & Methods of Social Survey Research and Statistics, Prakashan Kendra, 1996.

# MSW – 406 FIELD WORK PRACTICUM

૧) આ પેપર તમાંમ વિદ્યાર્થીઓ માટે ફરજીયાત રહેશે.

- આ પેપરમાં વિદ્યાર્થીઓ ક્ષેત્રીય કાર્ય (Field Work) સાથે સંકળાયેલા રફેશે.
- વિદ્યાર્થીઓએ ક્ષેત્રીય કાર્ય (Field Work) નો અફેવાલ (Report) લખવાનો રફેશે.
- વિદ્યાર્થીઓ દ્વારા પોતાના અઢેવાલની રજૂઆત (Presentation of Report) કરવાની રઢેશે.

ર) આ પેપર કુલ ૧૦૦ માર્ક્સનું રફેશે જેમાં ૭૦ માર્ક્સ ક્ષેત્રીય કાર્ય અફેવાલ વગેરેના અને ૩૦ માર્ક્સ આંતરિક મૂલ્યાંકનના રફેશે.