



## ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF GOVERNMENT OF INDIA)

7th Floor, Chanderlok Building, Janpath, Connaught Place, New Delhi 110 001  
Tel : 011-23724151-57, Fax - 011-23724182

### SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES

The All India Council for Technical Education (AICTE) invites applications in the prescribed proforma from well qualified and experienced candidates for appointment to the following posts on **regular basis** in the Council as a "**Special Recruitment Drive for persons with Disabilities**" for implementation of Hon'ble Supreme Court Judgment in Civil Appeal **No. 9096 / 2003** titled Union of India & Anr. V/S National Federation of the Blind & Ors. The details of posts are as under:

Sl. No.	Name of the Post	Pay Band + GP	Number / Reservation of vacancy
1.	Assistant Director /Group 'A'	PB-3 of ₹15600-3900 + 6600 GP	One (1) for (OH) Category i.e. for Locomotor Disability or Cerebral Palsy Category i.e. One leg Disability.
2.	Data Entry Operator Gr.III / Group 'C'	PB-1 of ₹5200-20200 + 1900 GP	One (1) for (HH) Category i.e. for Hearing Impairment Category.

**LAST DATE FOR RECEIPT OF APPLICATIONS: 24th November, 2015**

The process of recruitment may include Screening, Subjective Trade Test and Interview, as per number of eligible candidates.

The details regarding the Qualifications, Experience, Age and General Terms & Conditions for appointment on regular basis, along with prescribed proforma for application is available at the AICTE Website: [www.aicte-india.org>bulletin>jobs](http://www.aicte-india.org>bulletin>jobs).

**Advt No.: Estt/10 (05)/2015.**

**(Vice-Chairman)  
AICTE**

size: 10cm x 13cm (employment news)



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**(Vice-Chairman)  
AICTE**

size: 12cm x 12cm



**ALL INDIA COUNCIL FOR TECHNICAL  
EDUCATION**

(A Statutory Body of the Govt. of India)  
7<sup>th</sup> Floor, Chanderlok Building, Janpath,  
New Delhi-110001

**Advertisement No. Estt. ....(...)/2015**

**SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES**

The All India Council for Technical Education (AICTE) was established by an Act of Parliament (No. 52 of 1987) with a view to provide proper planning and coordinated development of the technical education system throughout the country, the promotion of qualitative improvements of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the technical education system and for matters connected therewith. The Council is a Statutory Body of Government of India and is with its headquarters at 7<sup>th</sup> Floor of Chanderlok Building, Janpath, New Delhi-110001 and Regional Offices at eight States (Bhopal, Bangalore, Chandigarh, Chennai, Kanpur, Kolkata, Hyderabad, Mumoi and camp offices at Guwahati, Kerala and Vadodara.

Applications are invited from well qualified and experienced persons for appointment on regular basis against the posts reserved for persons with disabilities, as mentioned below:

Sl. No.	Name of the post/Pay Band	No. of posts (may vary) /Category of post	Age limit prescribed for the post	Educational Qualifications and Experience prescribed for the post
1.	<b>Assistant Director PB-3 Rs. 15600-39100 + Rs.6600 GP</b>	<b>1 (One) Reserved for (OH) Category i.e. for Locomotive Disability or Cerebral Palsy i.e. one leg disabled.</b>	Not exceeding 45 years. (The Upper Age limit shall be relaxable in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes and other specified categories of person in accordance with the orders issued in this behalf from time to time by the Central Government)	<b>Qualifications:</b> 1. Master Degree in any of the subjects of Science or Mathematics or Computer Application or Management including Behavioral Science, Commerce and Business Economics or Economics or Pharmacy or Engineering and Technology or Architecture and Town Planning from a recognized University or equivalent. <b>Experience:</b> 2. Eight Years experience at supervisory level out of which, at least four years experience in Teaching or Research, Educational Planning or Administration, Training in Central or State Government or University or other institutions of higher education or Autonomous Bodies

				or PSUs. (Preference will be given to persons holding Doctorate Degree and/or published research work with evidence or writing the technical reports.)
2.	<b>Data Entry Operator Grade III Pay Band- 1 + Rs. 5200-20200+ 1900 GP</b>	<b>One (1) for (HH) Category i.e. for Hearing Impairment Category.</b>	Not exceeding 30 years. (The Upper age limit shall be relaxable in case of the candidates belonging to Scheduled Castes and Scheduled Tribes and other specified categories of persons in accordance with the orders issued in this behalf from time to time by the Central Government)	<b>Educational Qualifications:</b> 1. Degree of a recognized University or equivalent. 2. Certificate/ Diploma Course in Computer Applications from recognized Institute or equivalent; 3. Knowledge in handling computer applications possessing speed of 8000 key Depressions per hour on the EDP/ Computer.

**Note:** Candidates should specifically indicate the nature of disability in the prescribed application form. Disability of the candidates should not be less than 40% of relevant disability. Candidates must possess a disability certificate as per the standard format issued by the Competent Medical Authority under the directives/ Guidelines/ Instructions of the Persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rule.

## GENERAL CONDITIONS

1. Number of posts is tentative, may vary and Council reserves the right to increase or decrease number of posts and may or may not fill any post(s).
2. The prescribed qualifications are the minimum and mere possession and fulfillment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview/ test.
3. Application must be neatly typewritten on A-4 size paper in the prescribed proforma (**Annexure-I**). The proforma can ALSO be downloaded through the website [www.aicte-india.org](http://www.aicte-india.org).
4. One recent passport size photograph should be pasted on the top right hand corner of the application and be signed by self across.
5. Envelope containing application should be super-scribed with “**APPLICATION FOR THE POST OF \_\_\_\_\_ (Sl. No. \_\_\_\_\_).**”
6. A candidate has to submit separate applications, if he/she desires to apply for more than one post.
7. The candidates short-listed for interview/ test will be informed by post. The Council will not be responsible for any postal delay.
8. Original certificates should be produced only at the time of interview/ test.
9. Candidates may send an advance copy of application. However, advance application shall be entertained only when application **through proper channel (Forwarding Authority)** is received. It shall be necessary to furnish “**No Objection Certificate**” from the parent department/ present employer at the time of interview/test.
10. Applications received after expiry of the prescribed period and/or found to be incomplete in any manner or not submitted in prescribed proforma will not be entertained.
11. The decision of the Council in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
12. The application complete in all respect must be sent through **Proper Channel** to :  
**Director (Admn.), All India Council for Technical Education, 7<sup>th</sup> Floor, Chanderlok Building,  
Janpath, New Delhi – 110001** **Latest by 24.11.2015.**
13. Candidates should specifically indicate the nature of disability in the prescribed application form. Disability of the candidates should not be less than 40% of relevant disability. Candidates must possess a disability certificate as per the standard format issued by the Competent Medical Authority under the directives/ Guidelines/ Instructions of the Persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rule.
14. The maximum age limit as prescribed for the post in the web portal Advertisement will be adhered to. However, relaxation for upper age limit in respect of reserve category of candidates will be as per Government of India Rules & Regulations in force.
15. The process of recruitment may include Screening, subjective Trade Test and Interview, as per no. of eligible candidates.
16. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates.
17. The SC/ ST/OBC/PH candidates must enclose an attested copy of the certificate issued by the Competent Authority in the prescribed proforma.
18. The OBC candidates are required to send their non-creamy layer certificate as per G.I., Dept. of Per. & Trg., O.M. No. 36033/28/94-Estt.(Res.), dated 02/07/1997.

**DIRECTOR (ADMINISTRATION)**



## PROFORMA

## ALL INDIA COUNCIL FOR TECHNICAL EDUCATION, NEW DELHI.

PART-A

1. Name of the Post \_\_\_\_\_
2. Name in Full (in block letters) \_\_\_\_\_
3. Father's / Husband's Name \_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
5. Nationality \_\_\_\_\_
6. a) Address for correspondence (in block letters)

Affix  
Latest  
Photograph

\_\_\_\_\_  
\_\_\_\_\_  
Pin Code \_\_\_\_\_  
Telephone \_\_\_\_\_ E-Mail ID \_\_\_\_\_

- b) Permanent Address (in block letters)

\_\_\_\_\_  
\_\_\_\_\_  
Pin Code \_\_\_\_\_

7. Whether you belong to (Please tick) SC \_\_\_ ST \_\_\_ OBC \_\_\_ PH \_\_\_ GEN \_\_\_  
(Attach copy of certificate if you belong to SC , ST, PH or OBC)

8. Educational Qualifications :-

(In chronological order from the Bachelor's Degree and onwards)

Sl. No	Degree / Specialization	University / Institution	Division or equivalent	Percentage or Marks

9. Professional Training:-

S. No.	Organization	Period		Particulars of Training
		From	To	

10. Knowledge of working on PC/ work station and Familiarity with software Packages  
(Please specify) : \_\_\_\_\_

11. Employment Record (details in reverse chronological order, starting with the last job), if any:

Sl. No.	Name & Address of the Employer	Period of service in each post (Duration in Months) From To	Designation of post held & scale of pay	Nature of work and level of responsibilities

12. Publications and Report (Please enclose list under three separate heads : Journals, Conferences, Reports)

**PART-B**

**Additional details about present employment, if any.**

1. (a) Present Pay Scale \_\_\_\_\_

(Central Govt. / State Govt. / PSU / Private Enterprises / Others)

(Please delete which are not applicable)

(b) If pay scale has been revised recently, state the date of revision and also the pre-revised pay scale.-----

(i) Basic Pay \_\_\_\_\_ Pre- revised

Revised

(ii) Dearness Allowances

(iii) Other Allowances

(please specify) Total \_\_\_\_\_

(c) Basic pay expected Rs. \_\_\_\_\_

2 Please state whether working under :

- a) Central Government                      b) State Government  
c) Autonomous Organization              d) Government Undertaking  
e) Universities                                  f) Private Organization

3. Member / Fellowship of Professional Society \_\_\_\_\_

4. Any other information you may wish to furnish \_\_\_\_\_  
(in brief and no annexure be enclosed)

5. Name and address of 2 persons (not related to you) who are well acquainted with your academic record and professional work for reference:-

1. \_\_\_\_\_ 2. \_\_\_\_\_  
\_\_\_\_\_

**PART-C**

**DECLARATION**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. At any time I am found to have concealed / distorted any material information, my appointment shall be liable to be summarily terminated without notice / compensation.

Place \_\_\_\_\_

Date \_\_\_\_\_

**SIGNATURE OF THE CANDIDATE**

**PART-D**

**FORWARDING AUTHORITY / EMPLOYERS ENDORSEMENT (in case of employment)**

This is to certify that Dr./Sh/Smt..... is working as .....from ..... on \*regular/contract/tenure appointment in our \*department/institute/organization. The above details given by him/her are verified and found correct as per our records. It is further certified that no vigilance/disciplinary case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified. In case of \*his/her selection, \*he/she will be relieved on \*deputation/direct recruitment and \*his / her lien \*will/will not be retained by this organization.

\* Strike out which ever is not applicable.

Signature of the Employer with Office Seal

Date \_\_\_\_\_

Place \_\_\_\_\_

**Note : Attested copies of all the relevant documents must be attached with the application.**