



JAMIA HAMDARD

(Hamdard University)

**PROSPECTUS OF JAMIA HAMDARD RESIDENTIAL
COACHING ACADEMY**

**(Supported by Ministry of Human Resource Development, Government of India through
University Grant Commission)**



Academic Year: 2016

1. Jamia Hamdard

Jamia Hamdard came into existence in 1989 when the Ministry of Human Resource Development, Government of India, declared it a “ Deemed to be University” on the recommendations of the University Grants Commission (UGC) under Section 3 of UGC Act 1956. The University comprised the erstwhile Hamdard college of Pharmacy, Hamdard Tibbi College and other Hamdard institutions viz. Rufaida College of Nursing, Institute of History of Medicine and Medical Research and Indian Institute of Islamic Studies. Each of these institutes is having its own mark in the academics and research fields. It was realisation of dream of its Founder Hakeem Abdul Hameed, a great philanthropist and educationist of his time, who invested the profits from his fledgling industrial house “Hamdard Dawakhana” in the education mission. The University was inaugurated by the then young Prime Minister of India, Shri Rajiv Gandhi. Since its inauguration, Jamia Hamdard has strived to maintain high standard of education to meet the challenges at local and international levels.

In recognition of the University’s contribution to high quality teaching and research, the National Assessment and Accreditation Council (NAAC), a constituent body of the University Grants Commission, conferred on it ‘A’ Grade. Jamia Hamdard tried to maintain these standards and has been able to attract talented students and faculty from all over the country. Currently, students from over 30 nationalities are enrolled in the University in different courses. This speaks volumes of the reach and quality of the University’s academic profile.

During this period, Jamia Hamdard has been able to transform itself into one of the leading Universities in India and its esteemed alumni are spread across the globe.

At present Jamia Hamdard comprises of eight Faculties each with distinct teaching and research programme. Recently the University, by establishing a Medical College, has added one more feather in its cap. The University strives to provide the best learning facilities to its students on campus and those enrolled in Jamia Hamdard Residential Coaching Academy.

2. Jamia Hamdard Residential Coaching Academy

Jamia Hamdard Residential Coaching Academy(JHRCA) was established in September, 2009 under the aegis of Ministry of Human Resource Development, Government of India and funded by the University Grants Commission.

The main thrust of the Coaching Programme is to prepare candidates from the Minority community along with SC/ST and Women candidates to compete and secure jobs in Government and Public Sector Units. Academic support and guidance along with personality development interventions are emphasised at the Academy for holistic development of candidates to face the stiff competition for entry into various services.

3. Infrastructure and Facilities

The Coaching Academy is located in the main campus of Jamia Hamdard at Hamdard Nagar, New Delhi. Necessary infrastructures such as class rooms, library, offices, computer lab etc. are properly available to cater to the requirements.

Academic Activities

The contextual and required lectures and interactive sessions are conducted by qualified and competent resource persons, drawn from respective fields and expertise. The coaching program, spread over a period of 10 months, is rigorous and intensive. Regular written Tests are conducted to evaluate the performances of the Candidates.

In addition, personality development of the candidates is emphasised by personal support and guidance. Regular interactive sessions with successful Civil Servants are also being conducted for the candidates. Group discussions and debates among candidates are encouraged to develop communication skills.

Library

There is a dedicated Library for the candidates of the Academy. Newspapers, periodicals, books and notes for civil services are available in the library. The library is kept open for 20 hours a day on all days of the week. Candidates can also avail the facilities at the Central Library of the University.

Hostel

Hostel facility is provided to all admitted candidates on sharing basis. Hostel rooms are equipped with all the basic amenities. Mess facility is open to all the residents of hostel on payment. As washing of cloths is not allowed in the Hostel, the Candidates will have to pay the laundry charges, separately. The hostel facilities would be provided for a period of ten months only.

Stipend

Under the Project, 20% of the selected candidates would be awarded with stipend of Rs. 2,000 per month. The criteria for selection are based on merit cum means of the candidate. For securing the stipend the Applicants have to produce the income certificates of their parents, duly issued either by the Tahsildar (revenue officer) of their Block or Mandal or by their employer, only. The stipend will be given for a period of ten months which will commensurate with the stay in the hostel. However, a candidate will be eligible for stipend only for one term of his/ her stay in the Academy.

4. Admission Process

The Academy will screen and scrutinise the applications on specific parameters, as mentioned in paragraph 5 below, and only short listed candidates would be called for written test. Those who qualify in the written test would be called for Group Discussions and Personal Interviews and final selection for admission. The written test and interviews will be held at Jamia Hamdard, New Delhi.

5. Eligibility

The Applicant must be a Graduate from any recognised University of the Country.

Preference in admission will be given to those applicants who have, in last two years (2014 and 2015), qualified either in Civil Services preliminary and /or main examinations conducted by the UPSC; qualified in Main Examination conducted by the State Public Service Commissions or qualified for any Class I Services Examination, conducted by the UPSC.

The Candidates of the current batch (2015), desirous to apply for 2016 batch will have to attach either copy of the admit cards, or proof of selection/ copy of the appointment letter along with their application form. Their application would not be accepted without above attachment (s).

Candidates who are doing full/part time course from any institute/organisation or are employed anywhere will not be considered for admission in the Academy.

The selected candidates shall have to attend all the classes. **The candidates will have to mark their daily attendance in the Office of the Academy.** Monthly attendance of 60% is mandatory and it will be counted quarterly and the admission of those having less than 60% attendance will be cancelled.

6. Important Dates

Activity	Date
Date of availability of application form On Website www.jamiahamdard.edu	Tuesday, 15 September, 2015
Last date for receipt of Application Forms	Friday, 30 th October, 2015
Upload of admit cards on website	Friday, 11 December, 2015
Date of Entrance Test	Wednesday, 30 th December, 2015.
Date of Result	Friday, 1 st January Decemer, 2016
Group Discussion/ Personal Interviews	Tuesday, 5 th Wednesday 6 th , & 7 th Thursday, January, 2016
Final Result	Monday 11 th , January, 2016.
Admission	12 th Tuesday, January to Monday, 18 th , January 2016
Induction	Tuesday, 19 th January, 2016

The application form can be downloaded from the University website (www.jamiahamdard.edu). Two passport size photographs should be attached with the application form. Duly completed form can be sent to the 'Director, Jamia Hamdard Residential Coaching Academy, Archives Building, Jamia Hamdard, Hamdard Nagar, New Delhi -110062, by registered post.

Admit Cards will be uploaded on the website of Jamia Hamdard. Candidates are required to download and take the print of the admit card and fix a recent passport size photograph on it. **The applicants must attach the copy of the proof of examination qualified, along with the filled in application forms.** Applications without proof will not be considered, under the category. The candidates of the current batch (2015) who wish to apply for admission must attach a copy of the admit cards as proof of their having appeared/ qualified in UPSC or other competitive examinations. **Academy will not send the admit card by Post.**

7. Deposits and other Charges

The deposits and other charges are same for all categories of applicants.

Application charge: Rs. 100/- (in the form of Demand Draft in favour of 'Jamia Hamdard', New Delhi, non refundable)

At the time of admission the selected Candidates will have to pay the following amount for the entire duration of 10 months.

Admission charges:	Rs. 500
Maintenances charges	Rs. 20,000.
Charges for wifi connection:	Rs. 2,000
Total amount payable at the time of admission:	Rs. 22,500.

(No other periodic charges for the session)

The University rules regarding the hostel and the mess will be applicable to all the admitted candidates.

Contact Jamia Hamdard Residential Coaching Academy

Address: Jamia Hamdard, Hamdard Nagar,

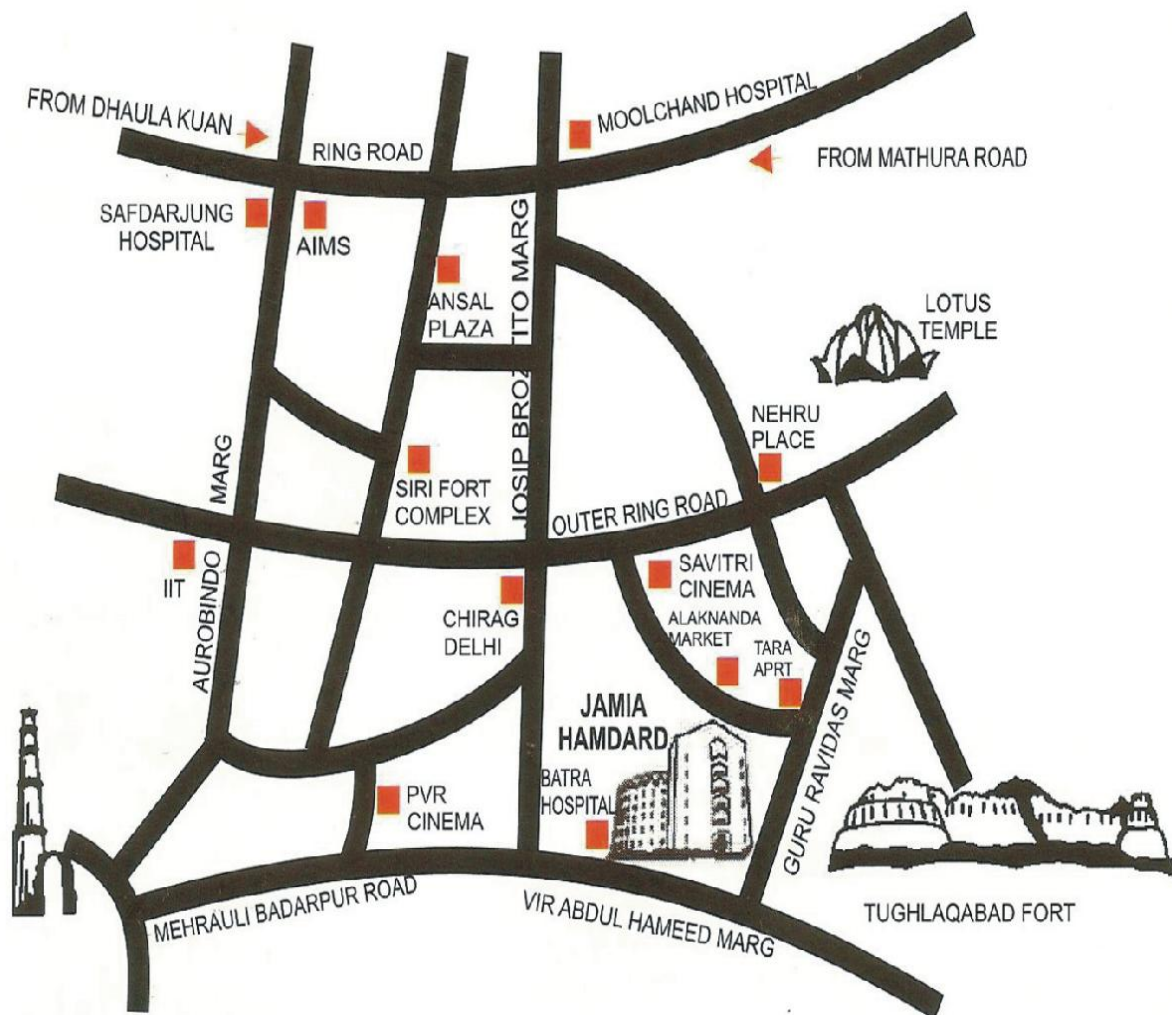
New Delhi-110062

Phone Number: 011- 26059686 (Extn: 5749/ 5760)

Website: www.jamiahamdard.edu

E. mail: jhrca@rediffmail.com and jhrca@jamiahamdard.ac.in

Location- map



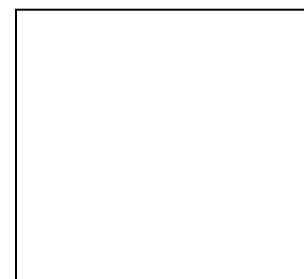
Jamia Hamdard

Hamdard Nagar, New Delhi-110062

Application for Admission to Jamia Hamdard Residential Coaching Academy

Academic Year 2016

(Fill in the form in capital letters only)



1. Name of the Applicant : _____
(First Name) (Middle Name) (Surname)

2. Date of Birth : Day _____ Month _____ Year _____

3. Gender (√) : Female / Male

4. Category (√ one) : General SC ST WOMEN

5. Community (√ one) : Muslim Hindu Christian Sikh
Other (please mention) _____

6. Whether, presently : Yes No

enrolled in any course.

If yes which course and institute? _____

7. Whether presently employed? : Yes No

If yes, mention designation and Name and place of the employer

8. Father's Name : _____

9. Father's Occupation : _____

10. Mother's Name : _____

11. Mother's Occupation : _____

12. Total Annual Income of parents _____

13. Correspondence Address: _____

14. Permanent Address : _____

15. E-mail ID : _____

16. Contact No : _____

17. Educational Qualification:

Examination Passed	Year	Board/ University	Division	Subjects
High School				
Higher Secondary				
Graduation				
Post- Graduation				
Any Other				

18. Have you appeared in UPSC Civil Services or other Competitive Examination earlier? If yes, give detail below in ascending chronological order.

Examination	Year	Roll No.	Result

19. Have you received coaching from JHRCA? If yes, please mention the detail.

Year:

20. Preferred Optional Subjects for UPSC Civil Services Examination

I _____ S/O or D/O

declare that all information given above are true to the best in my knowledge and belief. I further declare that if I am admitted in Jamia Hamdard for coaching and guidance and any of the information is found incorrect, and if my performance and/ or conduct are not found satisfactory, my admission would be cancelled. If admitted, I will abide by the rules and regulations of the University and the Jamia Hamdard Residential Coaching Academy, as applicable from time to time.

Date: ____/____/____

Place: _____

Signature of the Applicant

ATTACHMENT

() Demand Draft:Rs.100/ (payable to Jamia Hamdard, New Delhi)

Date of DD	DD Number	Name of Bank and Branch	Amount

() 2 passport size photographs