



Madurai Kamaraj University

(University with Potential for Excellence)

Re-accredited by NAAC with 'A' Grade in the 3rd Cycle

Admission Notification-2016-2017

(No.R. /MKU/ADC/2016-2017)

Prospectus and Application

I. APPLICATIONS ARE INVITED FOR ADMISSION TO THE FOLLOWING TWO FIVE YEAR INTEGRATED COURSES OFFERED BY THE UNIVERSITY FOR THE ACADEMIC YEAR 2016-2017.

1. Integrated B.Tech.-M.Tech. (Film and Electronic Media Studies) (3 + 2 years)
2. Integrated B.B.A.-M.B.A. (Tourism and Hotel Management) (3 + 2 years)

II. PROCEDURE FOR OBTAINING PROSPECTUS AND APPLICATION FORM

Prospectus and application can be downloaded from the following websites:

- 1) **Five Year Integrated B.Tech.-M.Tech.** - www.mkuniversity.org
(Film and Electronic Media Studies (3+2 Years))
- 2) **Five Year Integrated B.B.A.-M.B.A.** - www.mkuniversity.org
(Tourism and Hotel Management (3+2 Years))

Xerox Copies of downloaded applications may also be used.

III. ELIGIBILITY

- 1) **Five Year Integrated B.Tech.-M.Tech.** (Film and Electronic Media Studies):
A pass in Higher Secondary Examination (10+2)/ Intermediate Examination or its Equivalent with Mathematics, Physics and Chemistry.
- 2) **Five Year Integrated B.B.A.-M.B.A.** (Tourism and Hotel Management):
A pass in Higher Secondary Examination (10+2)/ Intermediate Examination or its Equivalent.

IV. COURSE REQUIREMENTS

- 1) Candidate who are undergoing the +2 or equivalent are eligible to apply for the Five year Integrated Courses.

V. AGE LIMIT

The upper age limit for admission will be **21 years as on 1st July 2016**.
However,

- i) a relaxation of 5 years is permitted for Physically Handicapped and
- ii) a relaxation of 3 years is permitted for SC/ST/BC/MBC/DNC candidates and female candidates beyond 21 years for the admission.

VI. PROCEDURE FOR SUBMITTING FILLED-IN APPLICATION FOR ADMISSION

1. Applicants are requested to read carefully the rules of eligibility and other instructions given in the prospectus.

2. Registration Fee

Each course	Rs.600/-
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- a) For SC/ST candidates who have opted for ONLY ONE Course, who are applying for only one course, there will be no registration fee.
- b) For SC/ST candidates who have opted for both the courses should pay Rs.600/-.
- c) SC/ST Candidates should apply separately for both the courses.
- d) Payment shall be made in the form of the demand draft drawn in favour of **The Registrar, Madurai Kamaraj University payable at Madurai.**

3. Instructions for filling-up the application.

- i) The entries in the application form should be made by the applicant in their own hand writing legibly in **ENGLISH only**.
- ii) Details of the Xerox copies of the certificate submitted along with the application should be furnished in the relevant column of the application.

4. Enclosures to be sent along with the filled-in application.

The candidates have to submit the Photo copies of the following certificates duly attested by a Gazetted Officer along with the application form.

Original certificates should not be sent.

- i) SSLC (10th), +2 (HSC)/ Intermediate Bonafide Student Certificate obtained from the Head of Institution shall be enclosed.
- ii) Community Certificate obtained from Tahsildar/ Deputy Tahsildar concerned. Otherwise it will not be taken into account.
- iii) Income Certificate obtained 3 months prior to the date of advertisement (for SC/ST/Blind candidates only) from the competent issuing authority.

- iv) Certificate of Physically Handicapped/Leprosy cured; Candidates who want them to be considered under the Physically Handicapped category should submit the certificate obtained from an authorized Medical Officer of the specialty concerned not below the rank of Civil Surgeon together with Photography showing the nature of handicap.
- v) Ex- service man Certificate: Certificates to be produced.
- vi) Sports category should produce the relevant certificate for having represented the State / Nation.
- vii) Two self addressed, stamped envelopes, each for Rs.10/- should be enclosed.
- viii) Filling with any wrong information or suppression of information may result in punitive action.
- ix) Certificates other than Photo Copies need not be enclosed.
- x) The application form without the Photo copies of relevant certificates will not be considered.
- xi) All the columns in the application should be filled-in. Incomplete application will be rejected.

5. Photographs

Two recent passport size photographs of the applicant should be affixed; one on the column provided in the application form and the other in the Hall-Ticket.

VII. SUBMISSION OF FILLED-IN APPLICATION

- a) Applications defective in any particulars will summarily be rejected.
- b) Filled-in application should be sent **on or before the last date specified** to

**THE REGISTRAR
MADURAI KAMARJ UNIVERSITY
PALKALAINAGAR
MADURAI – 625 021**

VIII. SELECTION PROCEDURE

- a) The selection of the candidate is based on the marks obtained in the +2 or equivalent examination.
- b) This University reserves the right to change the Selection Procedure.

Reservation Policy

Tamilnadu Government Reservation Policy will be strictly followed for admission to these courses.

Publication of selection

Selected candidates will be intimated individually by post. The list of Register Numbers of selected candidates will also be published in the University website.

IX. FEES DETAILS:

Refer Page No: 11

X. GENERAL INSTRUCTIONS

- 1) No candidate can undergo more than one course (full-time) at a time during the academic year and no one can take more than one examination at the same time.
- 2) In all communications addressed to the University the course applied for and should be specified.
- 3) The University reserves the right to suspend any course or cancel any Test/Test Centre without assigning any reason.
- 4) **The University will not be held responsible for any delay or loss in postal and any other modes of transit.**
- 5) **The decision of the University shall be final in all cases of admission.**
- 6) The selected candidate should meet the Director concerned on or before the stipulated date and time and **submit the following original certificates** along with Xerox copies of the certificates only to the Head of the Department at the time of admission for the purpose of verification:
 - (i) SSLC, HSE mark statement
 - (ii) Transfer certificate
 - (iii) Conduct certificate from the Head of the Institution last studied.
 - (iv) Community certificate
 - (v) Income certificate obtained 3 months prior to the date of advertisement (for SC/ST/Blind candidates only)
 - (vi) If selected under special category, the relevant certificate.
 - (vii) Such other certificates, as may be required by the University
 - (viii) **All admissions** made will be **Provisional** till the certificate, statement of marks / grades etc., submitted by the candidates are scrutinized and accepted. If any candidate is found to have got admission on false claim, the admission will be cancelled without any prior notice.
7. (i) **At the end of the 3rd year, the students have option to leave with a B.Tech. Degree in Film and Electronic Media Studies with requisite credits on passing all the Examinations.**
- (ii) **At the end of the 3rd year, the students have option to leave with a B.B.A. Degree in Tourism and Hotel Management with requisite credits on passing all the Examinations.**

8. The candidates selected for the courses should remit the prescribed fee in the form of Demand Draft in favor of the Registrar, Madurai Kamaraj University from any bank payable at Madurai and submit together with all certificates.
9. Any request to change the course and transfer of fees will not be entertained.
10. **Tuition fee and special fees as admissible by the Government will not be collected from the SC/ST candidates at the time of admission.**
11. Tuition fee and Special fees as admissible by the Government will not be collected from the differently abled candidates at the time of admission.
12. **Other States students are treated as 'Open Category '.**

XI. SCHOLARSHIPS

1. The eligible candidates belonging to BC/MBC/SC/ST can apply for scholarship to the Government of Tamilnadu.
2. The eligible blind candidates can apply for scholarship to the Government of Tamilnadu.

XII. HOSTEL ACCOMMODATION

Separate Hostel facilities are available for male and female students in the University Campus at Palkalainagar, Madurai 625 021.

Those who need Hostel accommodation in the University campus may approach the Warden of the respective Hostel after completing admission formalities. Application form for requesting Hostel accommodation will be available in their respective Hostel.

XIII. NRI/FOREIGN STUDENTS CATEGORY

A limited number of seats are available under NRI / Foreign students' category for both the courses :

Students who wish to apply under NRI / foreign students' category may download the prospectus and application form. Duly filled-in downloaded application may be forwarded to the Registrar by paying US\$ 350/- by a demand draft drawn in favour of THE REGISTRAR, MADURAI KAMARAJ UNIVERSITY payable at MADURAI towards the application and registration fee.

NRI students may also request the Director concerned for the hard copy by paying US\$350 by way of the demand draft towards the application and registration fee.

Selection of NRI candidates will be based on the marks secured in qualifying Examination.

The following certificates are to be produced by the candidates under NRI/Foreign category:

1. Valid passport of the sponsor with foreign visa (should be related)
2. NRI Status certificate in the country of stay of the sponsor
3. NRI Statement of Bank account / Bank pass book of the Sponsor

Fee Details for NRI category:

- | | |
|---|--------------------|
| 1). Five Year Integrated B.Tech.-M.Tech.
(Film and Electronic Media Studies) | - \$ 6000 per year |
| 2). Five Year Integrated B.B.A.-M.B.A.
(Tourism and Hotel Management) | - \$ 6000 per year |

XIV. The candidate are required to submit their +2 Marks statement within 15 days of publication of the results or 00 June 2014 whichever is later.

XV. IMPORTANT DATES

Prospectus and Applications available from Website	15.03.2016
Last date for submitting filled-in application	27.06.2016

Palakalai Nagar,
Madurai-625 021.
Date: 15.03.2016

REGISTRAR.

**Break – Up details
Special Fee (Per Year)**

Sl.No.	Name of the fee	Amount Rs.
1.	Library fee	150
2.	Magazine fee	50
3.	Games fee	120
4.	Students' Aid Fund	10
5.	Examination Stationery	90
6.	Youth Welfare Activities	35
7.	Infrastructure facilities Development fee	500
8.	Teaching material fee	800
	Total	1,755

Other fees – to be paid at the time of admission

Sl.No	Name of the fee	Amount Rs.
1.	Admission fee	55
2.	World University Service	10
3.	Identity Card	25
	Total	90

NOTE: 1) The fees should be remitted into the following accounts:

Caution Deposit	M.K.U./A/c. No. IV
Students' Aid Fund	M.K.U./A/c. No. III
Tuition Fee & Other Fees	M.K.U./A/c. No. I

2) **Refund of Fees:** The refund of fees in respect of the students **who have not attended even a single class** during the Semester and also withdrawn from the course **within one month from the date of commencement of the classes without having attended a single class** be made as follows:

1. 100% of Special fees paid be not refunded
2. 100% of Caution Deposit be refunded
3. Rest of the fees be refunded at 80%



Madurai Kamaraj University
(University with Potential for Excellence)

Re-accredited by NAAC with 'A' Grade in the 3rd Cycle

APPLICATION FOR ADMISSION TO POST GRADUATE COURSES 2016 - 2017

Course Applied for				Space for affixing a passport size photograph. The applicant should sign on the top of the photograph. The attesting officer should sign at the bottom of the photograph and affix the office seal.						
Subject Applied for										
1.	Name of the Applicant:				*Sex <input type="checkbox"/> <input type="checkbox"/>					
1.	Name of the Parent/Guardian: Occupation with annual income:									
2.	Address to which communication is to be sent with District and State Cell No: Phone No: STD Code: E-mail:	Pin code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			Remittance of Registration Fee particulars Name of the Bank: Branch: DD Number: Date: Amount Rs.					
3.	Date of Birth and Age (in Christian era)	Nationality	Religion	*community						
				OC	BC	BCM	MBC/DNC	SC	SC(Arunthathier)	ST
4.	* Educational System	Higher Secondary Education	(Candidates from other states treated as OC) BC(M) Denotes Backward class Muslim SC(A) Denotes Scheduled Caste Arunthathiyar							
5.	*Special Category									
	Represented the University in athletics or games	Ward of MKU employee	Service/ Ex-Service man in Defence	NRI / Industrial Sponsor	Examination Pattern					
	Blind	Deaf	Ortho						Semester	Non-Semester

* Tick (✓) the appropriate Box

6.	Details of the Marks obtained in each Subject in Qualifying Examination				
Subject	Marks/Grade Obtained	Maximum Marks	Month / Year of Passing	Register Number	No. of attempts
7.	<p style="text-align: center;">Enclosures</p> <p>NOTE: Application received without the following enclosures will be REJECTED</p> <p>Attested Xerox copies of the following certificates should be enclosed. ORIGINAL CERTIFICATES SHOULD NOT BE SENT</p> <ul style="list-style-type: none"> a. Marks Statement b. Community Certificate (Not applicable to other States candidates) c. Special category Certificates d. Income certificate obtained 3 months prior to the date of advertisement (for SC/ST/Blind candidates only) e. NRI/ sponsored certificates (if applicable under NRI quota) f. Two self-addressed stamped envelope for Rs. 10/- each g. Registration fee Demand Draft 				

DECLARATION BY THE APPLICANT

I declare that the entries made by me and the documents submitted in support of the information furnished by me in the application form are true in all respects and in case any entry or information or document is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the University may deem proper. I note that my admission to the University and my continuance on its roll are subject to the provisions of the University Statutes, Ordinances and other Rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard.

Place:

SIGNATURE OF THE APPLICANT

Date:

DECLARATION BY THE PARENT / GUARDIAN

Particulars given above are correct and I declare that my son / daughter will abide by the rules of the University, if admitted.

Place:

SIGNATURE OF THE PARENT / GUARDIAN

Date:

**Sponsorship Certificate
(If applicable)**

I declare that the candidate is sponsored by me is a regular employee. I am also enclosing the proof of appointment indicating the duration of employment.

Station:

Signature of the Sponsoring authority

Date and Seal:

Name of the authority:

FEES STRUCTURE FOR THE YEAR 2016-2017

Sl. No	Course	Tuition fee Rs.	Lab fee/ Infrastructure Maintenance Rs.	Lab Consumables/ Contingency Rs.	Seminar / Workshop Rs.	Special Fees Rs.	Computer/ Internet/ Communication Skill Development /Training Rs.	At the time of admission			Total (per year) Rs.
								Other fees Rs.	Caution Deposit Refund- able Rs.	CBCS Hand Book Rs.	
1	Integrated B.Tech.-M.Tech. in (Film and Electronic Media Studies)	5000/-	20000/-	12000/-	3000/-	1755/	10000/-	90/-	2000/-	50/-	53895/- (for SC/ST candidates of Tamil Nadu only Rs. 48895/-)
2.	Integrated B.B.A.-M.B.A. (Tourism and Hotel Management)	5000/-	12000/-	25000/-	2000/-	1755/	6000/-	90/-	1000/-	50/-	52895/- (for SC/ST candidates of Tamil Nadu only Rs. 47895/-)