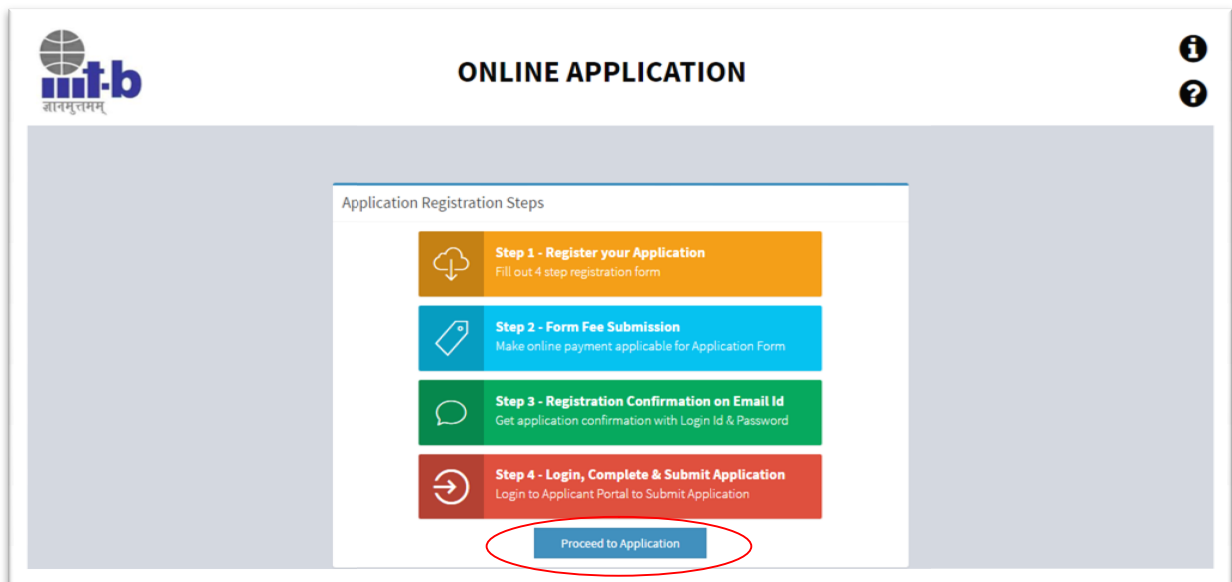


Applicant Portal Steps: IIIT- B

Step 1:

- Go to URL- <http://iiitb.in/applynow> that opens the below screen
- Proceed to Application



Step 2:

- **Applicant Details:** Clicking on 'proceed to application' will open a registration form that requires applicant's basic details, below is the attached screen for the reference.

The screenshot shows the 'ONLINE APPLICATION' portal. At the top left is the 'iit-b' logo with the motto 'ज्ञानमुत्तमम्'. The title 'ONLINE APPLICATION' is centered at the top. Below the title is a navigation bar with four steps: Step 1 (APPLICANT DETAILS), Step 2 (CONTACT DETAILS), Step 3 (SELECT PROGRAM), and Step 4 (CHECKOUT PROCESS). The 'APPLICANT DETAILS' form is the active screen. It contains the following fields: Salutation (dropdown), First Name (text), Last Name (text), Father's Name (text), Mother's Name (text), Date of Birth (DD, MMM, YYYY dropdowns), and Gender (radio buttons for Male and Female). A 'Next' button is located at the bottom right of the form. Copyright © 2016 Serosoft Solutions Pvt Ltd. All Rights Reserved.

- **Contact Details:** Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will capture his/her Contact details.

The screenshot shows the 'ONLINE APPLICATION' portal. At the top left is the 'iit-b' logo with the motto 'ज्ञानमुत्तमम्'. The title 'ONLINE APPLICATION' is centered at the top. Below the title is a navigation bar with four steps: Step 1 (APPLICANT DETAILS), Step 2 (CONTACT DETAILS), Step 3 (SELECT PROGRAM), and Step 4 (CHECKOUT PROCESS). The 'CONTACT DETAILS' form is the active screen. It contains the following fields: Email ID (text), Mobile Number (text), Address (text area), Country (dropdown), Country Region (dropdown), and City (dropdown). 'Previous' and 'Next' buttons are located at the bottom of the form. Copyright © 2016 Serosoft Solutions Pvt Ltd. All Rights Reserved.

- **Program Details:** Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will capture his/her program/Degree details.

ONLINE APPLICATION

Step 1: APPLICANT DETAILS | Step 2: CONTACT DETAILS | **Step 3: SELECT PROGRAM** | Step 4: CHECKOUT PROCESS

SELECT PROGRAM

Campus *
Program Group *
Program *
Batch *
Seat Type *

Fees

Previous Next

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- **Checkout Process:** Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will redirect to checkout process.
- Below is the screenshot for the same.

ONLINE APPLICATION

Step 1: APPLICANT DETAILS | Step 2: CONTACT DETAILS | Step 3: SELECT PROGRAM | **Step 4: CHECKOUT PROCESS**

CHECKOUT PROCESS

Personal Information

Name: Mr. Ramesh Singh
Date of Birth: 20-01-1995
Email: shashank.joshi@serosoft.in
Father's Name: Suresh Singh
Gender: MALE
Mobile No: 9669007096
Mother's Name: Mamta Singh

Contact Information

Address: Indore Karnataka INDIA

Program Information

Campus: International Institute of Information Technology
Batch: 2016TERM2
Amount: 1300
Program Group: Under Graduate
Program: Exchange
Seat Type: General

Pay Now

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- Click on 'Pay Now' button that will redirect to HDFC Payment Gateway.

IITB Reference No : 186
Amount : 1.00

CARDS
NET BANKING

Pay using
For Maestro cards, please enter Expiry Date and CVV no. If available or else ignore and proceed.

Credit card

Select Credit Card Option : VISA

Card number : *

Card holder name :

Expiry date : * MM YYYY

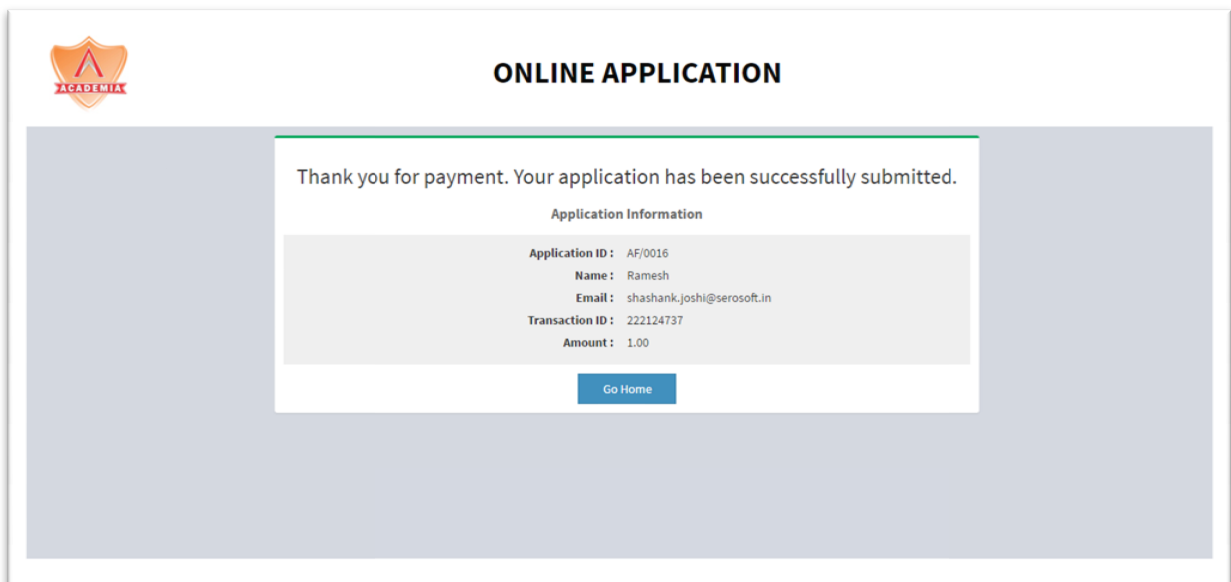
CVV number : *

PAY NOW
[Cancel](#)

Your transaction is processed through a secure 2048 bit https internet connection based on secure socket layer technology. For security purposes, your following details have been logged.
IP address 183.182.84.235 and access time Thu Apr 28 16:48:57 IST 2016.

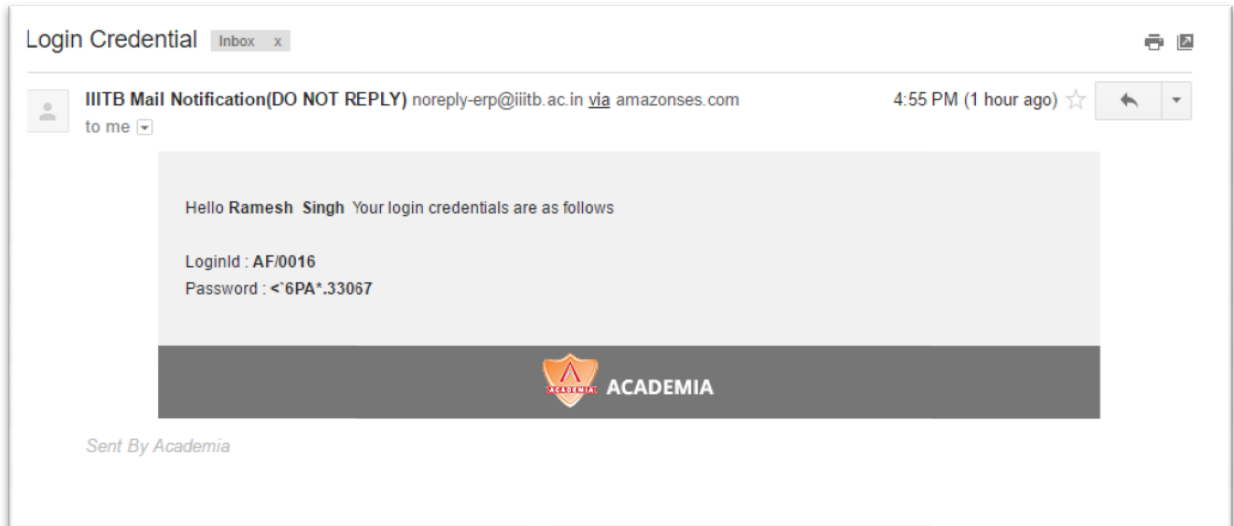
Copyright © 2014 TechProcess Payment Services Ltd. All rights reserved.

- Select the card option VISA/MasterCard etc.
- Enter the card details like- Card no., Card holder name, expiry date, CVV no. and click on 'pay now' button
- Once the payment gets successful, system will generate Application ID, below is the attached screenshot for the same.



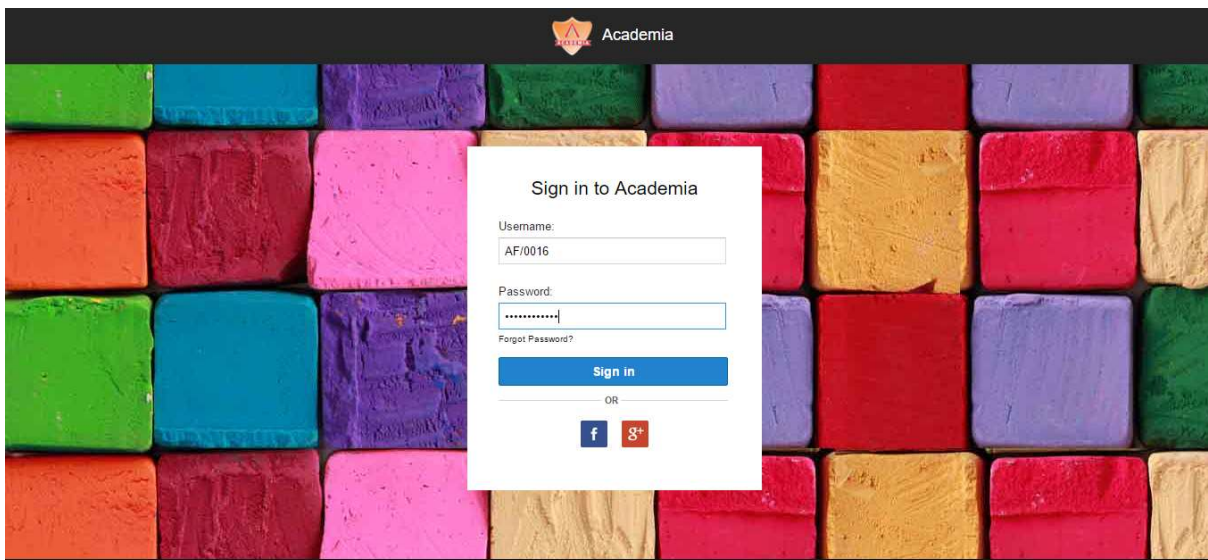
- Applicant will receive an email on registered email address with login credentials, Below is the screenshot for the reference.

Applicant Portal Steps



Step 3:

- Now, Applicant will login from Academia with his/her credentials.



- Once the applicant gets login into the system, he/she will see below screen, where applicant can enter other details like- Education details, competitive exam details etc displayed on the right hand side of the screen.
- Can view payments; Pay fees, Documents, Upload Image.

Applicant Portal Steps

The screenshot displays the applicant portal interface for Ramesh Singh (AF/0016). At the top, the IIIT-B logo and user name are visible. Below the header, the applicant's ID and name are shown. The 'Selection Snapshot' table lists the following details:

Prefered Sequence	Academy	Location	Program	Batch	Seat Type	Program Status
0	Internation...	Bangalore	Exchange	2016TERM2	General	Active

The 'Personal Details' section includes fields for Applicant ID (AF/0016), Photo (with an Upload button), Salutation (Mr.), First Name (Ramesh), Middle Name, Last Name, Short Name, and Print Name. A 'Mid Term Joinee' checkbox is also present.

- **Education History:**

- Applicant can store his/her past education details
- Click on the 'Education' link displayed at the right hand side, marked with red circle.
- Clicking on add icon will open a popup, below is the screenshot for the reference.

The screenshot shows a modal window titled 'Education History' overlaid on the main portal. The form contains the following fields:

- Exam Passed: (dropdown)
- Exam Conducted by/University/Board: (text input)
- Institute/College/School Name: (text input)
- Mode of Study: (dropdown)
- Specialization (If Any): (text input)
- Result Status: (dropdown)
- Year of Exam: (dropdown)
- Grade/Marks: (text input)
- Grade Obtained: (text input)
- GPA/Percentage: (text input)
- Subject: (dropdown)
- Marks/Grade: (text input)
- Remarks: (text area)

Buttons for 'Save' and 'Cancel' are at the bottom. In the background, the 'Education' link in the right-hand navigation menu is circled in red.

- **Competitive Exam Details:**

- Applicant can store his/her competitive exam details
- Click on the 'Competitive Exam Details' link displayed at the right hand side, marked with red circle.
- Clicking on add icon will open a popup, below is the screenshot for the reference.

Applicant Portal Steps

The screenshot displays the 'Work Experience' modal form in the IIIT-B applicant portal. The modal is overlaid on a profile page for Ramesh Singh (AF/0016). The modal form includes the following fields:

- Employer: *
- Experience Type: *
- Work: *
- Department:
- Designation: *
- Duration of Employment-In Months:
- Date of Joining: *
- Remark:

Buttons for 'Save' and 'Cancel' are located at the bottom of the modal. In the background, the 'Competitive Exam Details' tab is highlighted in the profile navigation menu.

- Applicant Stream Selection

- Login into iiitb.in with the provided credentials, after the successful login, Student needs to fill his/her details and select stream. **It is mandatory to choose one option. Applications without choice of research domains/streams will not be reviewed.**

The screenshot shows the 'Physical Characteristics' section of the applicant portal. The 'Ph.D. Stream' dropdown menu is highlighted with a red circle. An arrow points from the highlighted text in the previous step to this dropdown. The 'Save' button is visible below the dropdown.

- Student Document Uploading Process:

- To upload document, Click on 'General' tab, a link will appear named as 'Documents'.

Applicant Portal Steps

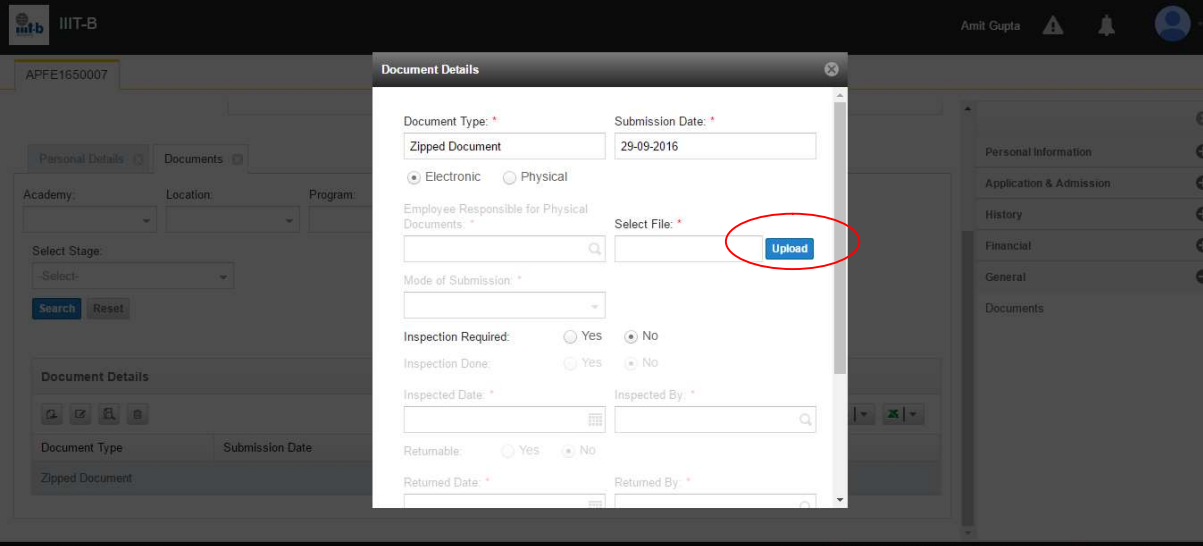
The screenshot shows the IIIT-B applicant portal interface. The user ID is APFE1630007. The profile form includes fields for Last name, Short name, First name, Gender, Date of Birth, Country, Nationality, and Domicile. Under 'Contact Information', there are fields for Phone No., Mobile No., and Email ID. The right sidebar contains a menu with items: Personal Information, Application & Admission, History, Financial, General, and Documents. The 'Documents' item is circled in red, and an arrow points to it from the text below.

- Clicking on Documents will open, below screen.

The screenshot shows the 'Documents' page in the IIIT-B applicant portal. The user ID is APFE1630007. The page has two tabs: 'Personal Details' and 'Documents'. The 'Documents' tab is active. The search form includes fields for Academy, Location, Program, Batch, and Seat Type, and a 'Select Stage' dropdown. Below the search form are 'Search' and 'Reset' buttons. The 'Document Details' section shows a table with columns for Document Type, Submission Date, Returned Date, Inspection Date, and Status. The table currently shows 'No records to display'.

- Click on the search button, It will display the list of documents applicable for the applicant.
- Select the record and click on edit button. Once the applicant clicks on edit button, below screen will appear.

Applicant Portal Steps



The screenshot displays the Applicant Portal interface for IIIT-B. The user is logged in as Amit Gupta. The main content area shows the 'Document Details' form for document ID APFE1650007. The form includes fields for Document Type (Zipped Document), Submission Date (29-09-2016), and options for Electronic or Physical submission. A red circle highlights the 'Upload' button next to the 'Select File' field. The background shows a sidebar with navigation options like Personal Information, Application & Admission, History, Financial, General, and Documents.

- Upload the document by clicking on upload button.
- Scroll down and click on save button, Status of document gets updated from pending to Submitted.