

GUIDE FOR FILLING ONLINE APPLICATION FORM - AFMC MBBS ADMISSIONS - 2016

IMPORTANT DATES

START DATE FOR REGISTRATION AND FILLING ONLINE APPLICATION :	26 APRIL 2016
LAST DAY FOR REGISTRATION :	20 MAY 2016 (2359h)
LAST DATE OF FILLING AND SUBMISSION OF ONLINE APPLICATION :	23 MAY 2016 (2359h)
LAST DATE FOR GENERATION AND PRINT OF FEE CHALLAN :	26 MAY 2016 (2359h)
LAST DATE FOR PAYMENT OF FEE AT ANY SBI BRANCH :	30 MAY 2016 (WORKING HOURS)

PROCEDURE FOR ONLINE APPLICATION AND SUBMISSION OF FEES

1. Go to the website <http://www.afmc.nic.in> . Click the MBBS Admission link. You shall be directed to the website <http://www.afmcdg1d.gov.in> OR you can directly go to this website by entering this URL.
2. Click on the **“Login for UG”** icon available on the right hand side.

The screenshot shows the website www.afmcdg1d.gov.in/#. The main content area displays a notice regarding admissions to PG courses in AFMC institutions for the year 2016. It states that admissions will be based on AIPG-MEE-2016 results declared by NBE on 05 Feb 2016. There are two login buttons on the right side: "Login for PG" and "Login for UG". A red arrow points to the "Login for UG" button. The navigation menu on the left includes links for "ARMED FORCES MBBS AND POST GRADUATE DEGREE COURSES", "Sitemap", and "Feedback".

3. On clicking “Login for UG” you will be directed to UG portal . Click on icon ‘NEW USER CLICK HERE TO REGISTER’ available on left hand side.

The screenshot shows the UG portal at www.afmcdg1d.gov.in/myauth/ug_candidate/index.php?lang=1. The page features a security code entry field with a "SUBMIT" button. Below this, there are links for "JOIN AFMC & SERVE WITH PRIDE" and "AFMC MBBS 2016 : Information Brochure". A prominent button labeled "NEW USER CLICK HERE TO REGISTER" is highlighted with a red arrow. The page also includes a "UG NOTIFICATIONS" section at the bottom.

4. On clicking “NEW USER CLICK HERE TO REGISTER” icon, Part 1 of the application will open up. The template of the same is shown below. Candidate to fill their name correctly in CAPITAL letter..

UG REGISTRATION FORM - PART 1

First Name *

Middle Name

Last Name

Email Id *

Confirm Email Id *

AIPMT - 2016 Roll No.* Eg. 6XXXXXXX

Confirm AIPMT - 2016 Roll No.*

Qualified Exam * 10+2 Equivalent BSc

Phone No.

Mobile No. *

Gender * Male Female

Date of Birth *

[Case Sensitive]*

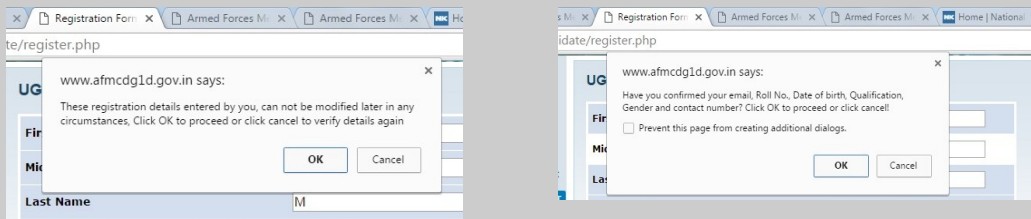
5. Candidates to fill their valid Email Id correctly. Password for logging into your account will be sent to your registered e-mail Id. It is advised preferably to use common email like gmail, rediffmail etc.

6. Please note that for the convenience of the candidates, first digit ‘6’ of AIPMT-2016 Roll No. is already encrypted in the software, candidates have to fill just next seven digits at the place provided. For example, if your AIPMT-2016 roll No. is 60091045, candidates have to fill 0091045 at the place provided as first digit “6” is already encrypted.

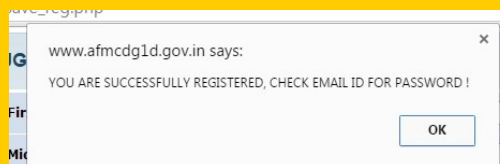
7. Please carefully select the relevant radio button while selecting gender.

8. You will be able to register if your Date of Birth falls between permitted periods based on qualification. Please see para 6 and 58 of Information Brochure.

9. Once you have filled the information correctly, you may click on submit button. Following pop-ups will appear:-



10. Click on OK if you are satisfied with the correctness of the information provided. Following pop-up will appear on clicking “OK”



11. Please login your registered email Id for the password.
12. Use your registered email Id and the password received to login your account.

13. On login your account, you will see following:-

Important Steps (FILL UP YOUR FORM IN CAPITAL LETTERS)

1. Click on **PART 2** on the left pane to continue.
2. Fill up your application form deliberately and with caution. All fields marked with a red star (*) are mandatory.
3. On completion of **PART 2** you will have to save and go onto **PART 3**. If you decide to change any information you will have to save the data again.
4. In **PART 3** - please fill in the mandatory details and upload the photograph and signature.
5. Upload recent colour digital passport size photograph (in .jpeg / .jpg format of size less than 500 KB ONLY).

USE THE PHOTOGRAPH THAT YOU HAD SUBMITTED DURING THE AIPMT - 2016 EXAMINATION

6. Scanned copy of your signature (in .jpeg format ONLY). Candidates should ensure correct upload of their signature.
7. Once you have completed filling up your form correctly, you will be asked to **View" your application form and then submit.**

- On clicking this icon you can view your application form in full as you had entered.
- If everything is correct you may now submit your form.
- However if you feel that you need to change certain information in **PART 2** then you may click on the Part 2 on the left pane and then make your changes before final submission.

14. Click on "Part 2" link available on left hand side . Template of Part-2 of the application is given below:-

Application Form Part 2	
Current/latest Qualification:	<input type="text"/>
Class X Details	
Name of school:	<input type="text"/>
Name of Board / University:	<input type="text"/>
Grade (If Applicable):	<input type="text"/>
Aggregate Percentage:	<input type="text"/>
Year of qualifying class X:	<input type="text"/>
Class XII Details	
Class XII Status	<input type="radio"/> Completed <input checked="" type="radio"/> Appeared (Result awaited)
Name of school/college:	<input type="text"/>
Name of board / university:	<input type="text"/>
Aggregate Percentage: <small>(IN CASE YOU HAVE APPEARED FOR EXAM AND RESULTS ARE AWAITED - LEAVE AS '0')</small>	<input type="text" value="0"/>
Year of passing: <small>(IN CASE YOU HAVE APPEARED FOR EXAM AND RESULTS ARE AWAITED - LEAVE AS '0')</small>	<input type="text" value="0"/>
PLEASE READ ALL ELIGIBILITY CRITERIA BEFORE PROCEEDING	
<input type="button" value="Proceed to Part 3"/>	

15. After filling part 2 , click on link “ Proceed to Part 3 “ given at the bottom of the page. Following pop up will appear:-

The screenshot shows a web browser window with a URL ending in 'part2.php:EnchId=25453597'. A modal dialog box is open, titled 'www.afmcdg1d.gov.in says:'. The dialog contains the following text: 'If you make changes in Application Part 2, then you will need to RE-SUBMIT Form 3 as well. Please click on Yes/OK to proceed else click Cancel.' There are 'OK' and 'Cancel' buttons at the bottom of the dialog. Below the dialog, a form is visible with the following fields: 'Name of school:', 'Name of Board / University:', 'Grade (If Applicable):', 'Aggregate Percentage:', 'Year of qualifying class X:', and a section titled 'Class XII Details' with fields for 'Class XII Status', 'Name of school/college:', 'Name of board / university:', 'Aggregate Percentage: (IN CASE YOU HAVE APPEARED FOR EXAM AND RESULTS ARE AWAITED - LEAVE AS '0')', and 'Year of passing: (IN CASE YOU HAVE APPEARED FOR EXAM AND RESULTS ARE AWAITED - LEAVE AS '0')'. A large blue rectangular area obscures the right side of the form. At the bottom of the form, there is a button labeled 'Proceed to Part 3' and a red text instruction: 'PLEASE READ ALL ELIGIBILITY CRITERIA BEF'.

16. On clicking “OK”, following template of Part 3 of application will appear

The screenshot shows the 'Application Form Part 3' web form. The form is titled 'Application Form Part 3' and contains the following sections and fields: 'Personal Details' section with 'Select Citizenship:' (dropdown), 'Select Category:' (dropdown), 'Father's Name:', 'Mother's Name:', 'Parents in armed forces:' (radio buttons for Father, Mother, None), and 'In case parent in Armed Forces then indicate service:' (radio buttons for Army, Navy, Air Force). There are text input fields for 'Postal Address:', 'State (Postal Address):', 'Pin Code (Postal Address):', and 'Permanent Address:'. There is a text input field for 'Enter Visible Mark of Identification:'. There are two 'Upload' sections: 'Upload Passport Size Photo: (JPG or JPEG format only and size max 500 KB)' and 'Upload Signature: (JPG or JPEG format only and size max 500 KB)', each with a 'Choose File' button and 'No file chosen' text. A red text note states: 'PLEASE NOTE: Your Photo and Signature (Images) names should NOT contain any Special Character'. At the bottom of the form, there is a button labeled 'View Application then Submit'.

17. After filling the Part3, click on “ VIEW APPLICATION THEN SUBMIT”

18. On clicking “VIEW APPLICATION THEN SUBMIT”, following window will appear. Candidate to verify the filled information. If all the info filled is correct, candidate to go through the declaration by the candidate given at the end . Click on the check box and submit..

Please view details entered by you and click submit button at the end of this page

USER INFORMATION

Candidate ID : 15557

User Name : [REDACTED]

Email Id : [REDACTED]

Mobile Number : [REDACTED]

Gender : [REDACTED]

Date of Birth : [REDACTED]

Application Status : [REDACTED]

Fee Status : [REDACTED]

Form Submission Date : [REDACTED]

Fee Submission Date : [REDACTED]

PART 2

PART 3

APPLICATION PREVIEW

CHANGE PASSWORD

LOGOUT

Application Preview

Verify your Application details

Candidate ID	[REDACTED]
AIPMT - 2016 Roll No.	[REDACTED]
Candidate Name	[REDACTED]
DOB	[REDACTED]
Registered Email	[REDACTED]
Primary Mark of Identification	[REDACTED]
Gender	[REDACTED]
Citizenship	[REDACTED]
Category	[REDACTED]
Father's Name	[REDACTED]
Mother's Name	[REDACTED]
Parents in Armed Force	[REDACTED]
Service	[REDACTED]
Postal Address	asdd

Grade	AT
Aggregate %	89.00
Year of qualifying X	2013
XII Details	
XII Status	Completed
Name of school/college	abcd
Name of board / university	cbse
Aggregate %	90
Year of Qualifying XII	2015

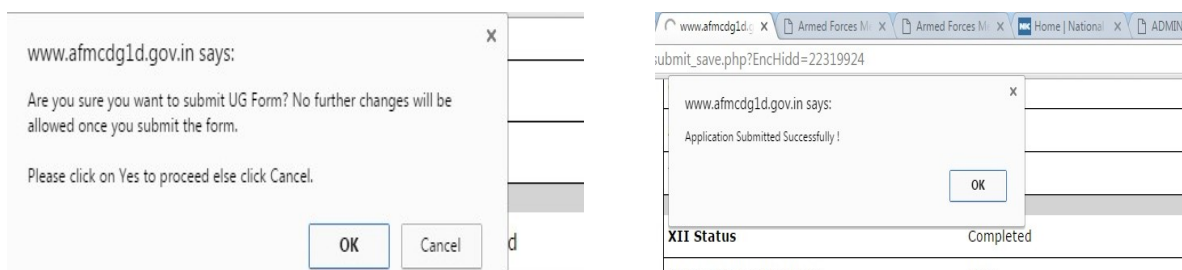
DECLARATION BY THE CANDIDATE

I (P M) S/o, D/o Shri abs hereby declare and solemnly affirm that all the particulars stated in the Application from that is being submitted in the online form for AFMC - MBBS 2016, are true to the best of my knowledge and belief. I agree to abide by the rules and regulations given in the prospectus and also to the decision of the Controlling authority. It is understood that the Controlling authority has the right to withhold my result even if I have been selected in addition to any other action as may be deemed fit in the event of any of the statements made above being found incorrect. It is certified that I have gone through the instructions contained in the ONLINE PROSPECTUS.

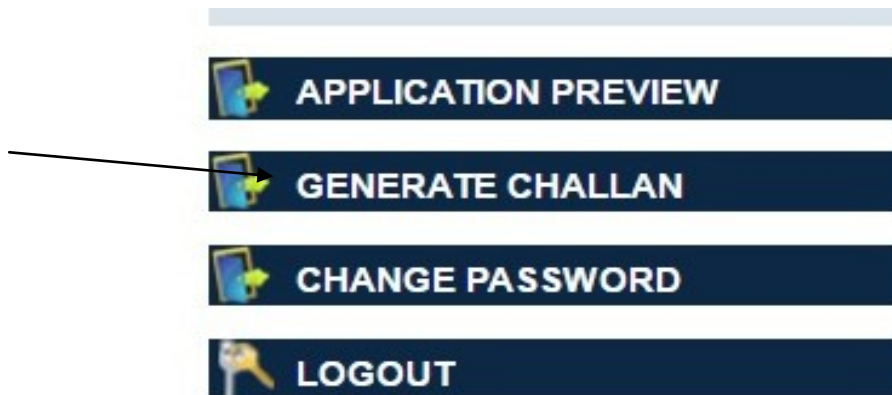
It is certified that my parents / guardian have also gone through the prospectus and have checked the online form filled by me.

I hereby declare that all the statements made in the application are true to the best of my knowledge and belief.

19. Following Pop Ups will appear: on clicking “Submit” button-



20. Once you have submitted the Application successfully, a “GENERATE CHALLAN” link will be available on the left hand side.



21. Candidates are required to generate challan by clicking on the link “GENERATE CHALLAN” and take a print out.

<p>Number of challan.</p> <p>ant@rediffmail.com</p> <p>250</p> <p>ifty Only.</p>	<p>Challan can be deposited one day aft</p> <p>Name of the Candidate:</p> <p>Address for Correspondence:</p> <p>Mobile No.:</p> <p>Landline No.:</p> <p>Email ID:</p> <p>AIPMT - 2016 Roll No:</p> <p>Amount:</p> <p>Total Amount in words:</p> <p>Signature of the Candidate</p> <p>JOURNAL NUMBER</p> <p>Stamp & Signature (Authorized Signatory)</p> <p>IMPORTANT</p> <p>1. Under no circumstances the branch challan.</p> <p>2. In case of any problem branch should following numbers: 011-2309335</p> <p>3. Branches should not refuse to acc</p> <p>4. In case data is not displayed in Sc Update(Complete)” and then post</p> <p>5. Please note to write the Journal N</p> <p>6. Please feed the Application No. in</p> <p>Note: Payment w</p>
<p>TO SBI BRANCHES</p> <p>ie Draft/IOI/Banker cheque against the</p> <p>ly contact Host branch(0625) on the</p> <p>branches should run "Host Data Sync</p> <p>e challans.</p> <p>column.</p> <p>after 48 hours of deposit</p>	<p>print</p>

22. Candidate is required to take the print copy of the challan to nearest State Bank of India Branch and pay the requisite fee within due date.. A journal number will be generated by the bank and this will be written/ stamped on both copies of the bank challan. The bank shall retain the bank copy while candidate shall be given the student copy. Ensure that the journal number is written on the student copy along with the seal of the bank. (Please keep a copy of this safely as this will be your proof for having paid the application charges and bank fees).

23. Candidates can login their account and see the fee paid status. Generally within 24-48 hours from the day of payment the fee status is updated.. Candidates are advised to contact the OIC Admission Cell AFMC Pune if fee status is shown as unpaid under login account even after 48 hours of payment .

24. For any query, candidates to contact Admission Cell, AFMC Pune. Contact details available in the Information Brochure.