



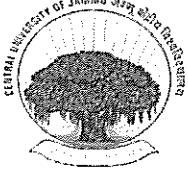
# जम्मू केंद्रीय विश्वविद्यालय

## Central University of Jammu

राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)  
Rahya-Suchani (Bagla), District: Samba – 181143, Jammu (J&K)

EMPLOYMENT NOTIFICATION NO.: 14  
DATE: 11.03.2016, FOR TEACHING STAFF

S. NO.	Name of the Department/ Centre	No. of Posts Advertised	
		Professor	Associate Professor
1.	Department of Animal Sciences and Wild Life	01-ST	01-UR
2.	Department of Chemistry and Chemical Sciences	01-SC	–
3.	Centre for Comparative Religions and Civilizations	01-UR	02 (01-SC, 01-UR)
4.	Department of Marketing and Supply Chain Management	01-UR	–
5.	Department of Nano Sciences and Materials	01-UR	02 (01-UR, 01-ST)
6.	Department of Physics and Astronomical Sciences	01-SC	–
7.	Department of Tourism and Travel Management	01-UR	01-SC (Backlog vacancy)
8.	Department of Public Policy and Public Administration	01-UR	02-UR
9.	Department of National Security Studies	01-UR	02 (01-UR, 01-SC Backlog vacancy)
10.	Department of English	01-UR	02 (01-UR, 01-SC Backlog vacancy)
11.	Department of Mathematics	01-SC (Backlog vacancy)	01-ST (Backlog vacancy)
12.	Department of Sociology and Social Work	01-UR	02-UR
13.	Department of Economics	01-UR	–
14.	Department of Mass Communication and New Media	01-UR	02-UR
15.	Department of Human Resource Management and Organizational Behaviour	01-UR	01-UR
16.	Department of Computer Sciences and Information Technology	–	02-UR
17.	Department of Hindi & Other Indian Languages	–	02-UR



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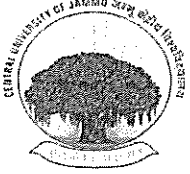
UR-Unreserved, SC-Schedule Cast, ST-Schedule Tribe

Note: Persons with Disability shall be considered subject to availability and suitability of positions for OH, HH & VH as per reservations.

DETAILS OF PAY, QUALIFICATIONS AND OTHER REQUIREMENTS FOR ALL TEACHING POSITIONS AS PER UGC REGULATION 2010 (AS AMENDED TIME TO TIME).

### OTHER CONDITIONS:

1. The candidates must enter the relevant score in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) as given in API Score Sheet in the application form. Each API score must be supported by the documentary evidence, without which no claim on account of API score would be entertained. The API score shall be calculated as per revised guidelines of UGC.
2. In case of all teaching positions, the application form must be accompanied by detailed curriculum vitae giving details of academic qualifications, experience, published work etc. the publication part in the CV should invariably contain details with regard to the title of the journal/book, title of the Research Paper, Vol. No., Page Nos. year of publication, ISSN/ISBN, sole-author/co-authors/joint publication, refereed/non-refereed, indexed/non-indexed and local/National/International status etc. These details shall be used to verify the API claim.
3. Candidates applying for the post of Professor shall necessarily submit copies of top five full length papers published in journals/books, along with their applications.



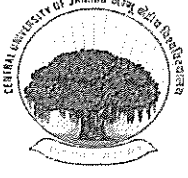
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4. Relaxation of 5% marks (from 55% to 50%) may be provided at the Master's level in the case of SC/ST/Persons with Disabilities candidates and to those Ph.D. Degree holders, who have passed their Master's Degree prior to 19<sup>th</sup> September, 1991. The eligibility marks of 55% (or an equivalent grade in the point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
5. The period put in by the candidates to acquire M.Phil. and / or Ph.D. Degree shall not be counted towards teaching/research experience. Candidates must provide the details with regard to said period in the application forms.
6.
  - i. The reservation for the SC/ST/OBC/Persons with Disabilities candidates is as per the Govt. of India rules.
  - ii. Candidate applying under quota reserved for Person with Disabilities should indicate whether he/she belongs to SC/ST/OBC or General Category. It will be granted subject to eligibility and suitability of the candidates for the post.
  - iii. Person suffering from not less than 40% of the relevant disability shall alone be eligible for the benefit of reservation for Person with Disabilities.
7. Candidates seeking reservation under OBC category are required to submit certificates on the format prescribed by the Government of India, Department of Personnel & Training, Socially & Educationally Backward Class (SEBC). Candidates will be considered as OBC only if they submit the required certificates in the above mentioned format (Annexure-II). Further, they shall submit the declaration given in the application form.
8. The appointment under reserved category is provisional and subject to certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to a particular category is false, his/her services



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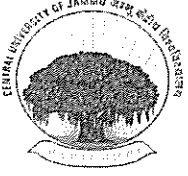
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will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Panel Code/ Ranbir Panel Code for production of false certificates.

9. Candidates who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificates", issued by the Association of Indian Universities, New Delhi, without which their candidature will not be considered and application will be rejected.
10. The selected candidates shall be appointed under a written contract.
11. Except for the Languages, medium of instruction in the University is English.
12. The recruitment to the advertised posts shall be carried out in accordance with the prevalent UGC/University/GOI norms.
13. Age of superannuation for all teaching positions shall be as per UGC norms.
14. All the appointees including the in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by the Govt. of India.
15. Applicants not found suitable for higher positions may be considered for lower positions in the same area of specialization.
16. The University reserves the right to place reasonable limit on the total number of candidates to be called for interview. Short listing of the applicants, if necessary, shall be made on the basis of higher academic qualification, experience, publications and other academic credentials.

### GENERAL INSTRUCTIONS

1. No TA/DA shall be paid to the candidates for attending the interview. However, the SC/ST candidates will be paid second-class railway/bus fare by shortest route on production of tickets.



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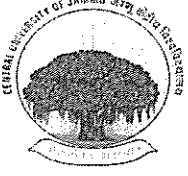
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2. In-service candidates shall route their applications through proper channel. However, they can submit an advance copy of the application form well before the last date.
3. Application not accompanied by necessary supporting documents, attested copies of degree certificates/marksheet/experience certificates/category certificate (if applicable) issued by the competent authority and the incomplete applications shall be rejected summarily.
4. In case the last date fixed for receipt of applications is declared a holiday, next working day shall be deemed to be the last date for receiving the forms.
5. If the space provided in the application form is insufficient, information may be given on a separate sheet duly signed by the candidate and the same may be attached with the application form.
6. Candidates are advised to attach a duly signed list of enclosures with the application form.
7. The eligibility of candidates including those who have already applied will be determined as on the last date fixed for receipt of application forms.
8. Any change of address given in the application form should at once be communicated to the University.
9. Before applying for a post, candidates are advised to satisfy themselves about their eligibility.
10. The prescribed qualifications and experience are minimum and the mere possession of the same will not entitle a candidate for being called for interview.
11. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment and or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the

1 JK



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candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.

12. In case of any dispute, any suit or legal proceedings by or against the University shall be where the headquarters of the University situates.

### HOW TO APPLY?

The detailed eligibility conditions and prescribed application form is available only on the University website ([www.cujammu.ac.in](http://www.cujammu.ac.in)). The downloaded application form, complete in all respects must be sent to the Registrar, Central University of Jammu, Rahya-Suchani (Bagla), District Samba, Pin-181143, Jammu, J&K along with a Demand Draft of Rs 500/- (fee exempted for candidates belonging to SC, ST and Persons with Disabilities) from any National/Scheduled Bank drawn in favour of Finance Officer, Central University of Jammu payable at Jammu, through Registered/Speed Post only, so as to reach on or before **5<sup>th</sup> April, 2016**. The post applied for, "Advertisement number and Date" shall be superscribed on the left top side of the cover. The University shall not be responsible for postal delay. Applications received after the last date will be summarily rejected and no further correspondence shall be entertained in this regard.

The candidates are requested to regularly visit the University Website [www.cujammu.ac.in](http://www.cujammu.ac.in) for further reference. They should also regularly check their email account for updates. Issuance of notifications in the newspapers, for any information in this regard, is not obligatory on the part of the University.

  
Registrar  
P

No: CUJ/Advt./13/2016/ 470  
Date: 11.03.2016



# CENTRAL UNIVERISTY OF JAMMU

FOR OFFICE USE ONLY
SERIAL NO.

## APPLICATION FORM FOR TEACHING POSTS

Name of the post applied for .....

Department.....

Advt. No.....Date.....

PASTE HERE A  
SIGNED COPY OF  
YOUR RECENT  
PASS-PORT SIZE  
PHOTOGRAPH

DEMAND DRAFT PARTICULARS			
Name of the Bank	D.D. Number	Date	Amount

### A. General Information:

1. Name in Full.....  
(IN BLOCK LETTERS)
2. Father's/Spouse Name.....
3. Date of Birth: Day.....Month.....Year.....  
(As recorded in the Matriculation or equivalent certificate)
4. Age (as on the last date fixed for the receipt of application).....years.....months.
5. Nationality.....
6. Religion.....
7. Marital Status: Married  Unmarried
8. Sex: Male  Female
9. Do you belong to any reserved category?: Yes  No   
(if yes, specify the category (SC/ST/OBC) )
10. Whether Handicapped?: Yes  No   
If yes, indicate whether Physically/Visually/any other.....
11. Language Known: Spoken.....Written.....
12. Foreign Visits.

Countries visited	Purpose of visit	Duration			Period
		From	To	Total	





**D. Research Experience after obtaining Ph.D.(if applicable)**

Position held	Emoluments (per month)	Name of the University/Institution	Period of work		
			From	To	No. of years

State whether you have been at any time (a) dismissed, removed or debarred from Service or (b) convicted by a Criminal Court. (Please tick YES  NO  )

I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/ terminated.

Signature of the Applicant

Place.....  
Date.....

(The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity failing which the application is liable to be rejected).

**ENDORSEMENT OF THE EMPLOYER**

Ref.No.....  
Date.....

**Forwarded**

The applicant.....(name) is holding the post of ..... in this College /University/Institution/Department in a temporary/substantive basis since .....(date).His/ Her present Pay is Rs..... in the Pay structure of Rs.....with AGP/GP of Rs.....and he/ she is drawing salary of Rs.....per month. His/Her next date of increment is ..... We have no objection to his/ her application being considered.

Signature of the Officer  
(with office seal)

**DECLARATION/ UNDERTAKING  
(for OBC Candidates only)**

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of village / town / city \_\_\_\_\_ district \_\_\_\_\_ State hereby declare that I belong to the \_\_\_\_\_ community which is recognized as backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 360 12/22/93- Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons /sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt. (Res) dated 9/3/2004.

Signature of the Candidate

Place:  
Date:

**Declaration/undertaking not signed by Candidate will be rejected  
False declaration will render the applicant liable for termination of registration at any time**

## ACADEMIC PERFORMANCE INDICATORS (API) SCORE SHEET

### Category-III: Research and Academic Contributions

#### A. Research Papers (published in Journals)

	Max. Points	No. of Research Papers	Self Assessed score	Score verified by Screening Committee
Refereed Journals with ISBN/ISSN Numbers.	15 / Publication			
Non-refereed but recognized and reputable journals and periodicals having ISBN/ISSN numbers	10 / Publication			
Conference proceedings as full papers, etc. (Abstracts not to be included)	10 / Publication			
<p><b>Note 1:</b> If there are more than one author of Research paper the points will be shared as follows:</p> <ul style="list-style-type: none"> <li>• Up to three authors: Points will be shared equally,</li> <li>• More than three authors; the first/Principal author and the corresponding author/ supervisor/ mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally.</li> </ul> <p><b>Note 2:</b> The API score for paper in refereed journal would be augmented as follows:</p> <ul style="list-style-type: none"> <li>(i) indexed journals – by 5 points;</li> <li>(ii) papers with impact factor between 1 and 2 by 10 points;</li> <li>(iii) papers with impact factor between 2 and 5 by 15 points;</li> <li>(iv) papers with impact factor between 5 and 10 by 25 points.</li> </ul> <p><b>Note 3:</b> If a paper presented in Conference/Seminar is published in the form of Proceedings the points would accrue for the publication [III(A)] and not under presentation [III(E)(ii)]</p>				

#### B. Research Publications (Book/Chapters in books/Monographs)

	Max. Points	No. of Publications	Self Assessed score	Score verified by Screening Committee
Text or Reference Books Published by International Publishers with an established peer review system	50 / sole author; 10 / chapter in an edited book			
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	25 / sole author, and 5 / chapter in edited book			
Subject Books by other local publishers with ISBN/ISSN numbers	15 / sole author, and 3 / chapter in edited book			
Chapters contributed to edited knowledge based volumes published by International Publishers	10 / Chapter			
Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5 / Chapter			

### C. Research Projects

		Max. Points	No. of Projects	Self Assessed score	Score verified by Screening Committee
(i) Sponsored Projects carried out/ongoing	Major Projects amount mobilized with grants above Rs.30 lakhs for Sciences and Rs 5.00 lakhs for others.	20/ each Project			
	Major Projects amount mobilized with grants of above Rs.5 lakhs upto 30 lakhs for Sciences and for Rs.5.00 lakhs for others.	15/each project			
	Minor Projects (Amount mobilized with grants above Rs 50,000 upto 5 lakhs for Sciences and Rs.25, 000 for others.	10/each project			
(ii) Consultancy Projects	Amount mobilized with minimum of Rs.10 lakhs for Sciences.  Amount mobilized with minimum of Rs. 2 lakhs for others.	10 for every Rs 10 lakhs  10 for every Rs 2 lakhs			
(iii) Completed projects: Quality Evaluation	Completed project report (Accepted by funding agency)	20 / each major project and 10 / each minor project			
(iv) Projects Outcome/ Outputs	Major Policy document of Govt. Bodies at Central and State level/Patent/Technology /Transfer Process.	30 / each national level output or patent and 50 / each for International level			

### D. Research Guidance

		Max. Points	No. of candidate(s)	Self Assessed score	Score verified by Screening Committee
(i) M.Phil.	Degree awarded only	3 / each candidate			
(ii) Ph.D.	Degree awarded only	10 / each candidate			
	Thesis submitted	7 / each candidate			

**E. Training Courses and Conference/Seminar/Workshop Papers**

		Max. Points	No. of Programmes	Self Assessed score	Score verified by Screening Committee
(i) Organizer (President / Chairman/ Coordinator/ Convenor/ Director/ Secretary)/ Participant Refresher courses, research methodology, workshops, training, teaching-learning-evaluation, technology programmes, soft skills development, faculty development programmes etc. (Maximum of 30 Points)	(a) Not less than two weeks duration	20 / each			
	(b) One week duration	10/each			
(ii) Papers in Conference/ Seminars/ workshops etc.	Participation and Presentation of research papers/chairing of session (oral/poster) in				
	a) International Conference	10 each			
	b) National	7.5 each			
	c) Regional and State Level	5 each			
(iii) Resource Person/ invited speakers	d) Local-University/ College level	3 each			
	a) International	10 each			
	b) National level	5 each			

	<b>Associate Professor</b>	<b>Professor</b>
Minimum API Scores	Consolidated API score requirement of 300 points from Category III of APIs	Consolidated API score requirement of 400 points from Category III if APIs
Total Self Assessment Score by Applicant		
Score by the Screening/Selection Committee		

\_\_\_\_\_  
Signature of the Candidate

**Checklist of Documents Enclosed**

Sl. No	Documents	
1.	Matric/ Secondary/High School (10th Class) Marks Sheet	
2.	Matric/Secondary/High School (10th Class) Certificate	
3.	Sr. Secondary/Intermediate (12th Class) Marks Sheet	
4.	Sr. Secondary/Intermediate (12th Class) High School Certificate	
5.	Bachelor's Degree Marks Sheet	
6.	Bachelors' Degree	
7.	Master's Degree Marks Sheet	
8.	Master's Degree	
9.	M. Phil. Marks Sheet	
10.	M. Phil Degree	
11.	Ph. D. Degree	
12.	NET/SET/SLET	
13.	Experience Certificate(s) from previous employers:	
14.	Endorsement from the present employer	
15.	DD for the application fees (in original)	
16.	API Score Sheet	
17.	Any other ( Please specify)	

\_\_\_\_\_  
Signature of the Candidate

(On the letter head of the University / Institute)

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr. \_\_\_\_\_ (Reg.No \_\_\_\_\_)  
has successfully completed Ph.D. programme in the Subject \_\_\_\_\_,  
Faculty of \_\_\_\_\_ during the year \_\_\_\_\_. The degree  
has been awarded in compliance of 'UGC (Minimum standards and procedure  
for awards of M.Phil/Ph.D degree) Regulation 2009'.

No.....

Dated.....

**Seal & Sign of the Competent Authority**

Annexure

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of  
\_\_\_\_\_ of village/town \_\_\_\_\_  
in District/Division \_\_\_\_\_ in the State/Union Territory  
\_\_\_\_\_ belongs to the \_\_\_\_\_ community  
which is recognised as a backward class under the Government of India, Ministry of Social  
Justice and Empowerment's Resolution No. \_\_\_\_\_ dated  
\_\_\_\_\_. \* Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family  
ordinarily reside(s) in the \_\_\_\_\_ District/Division of the  
\_\_\_\_\_ State/Union Territory. This is also to certify that he/she does  
not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the  
Government of India, Department of Personnel & Training O.M. No. 36012/22/93 – Estt.(SCT)  
dated 8.9.1993\*\*.

District Magistrate  
Deputy Commissioner etc.

Dated:

Seal

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\*- The authority issuing the certificate may have to mention the details of Resolution of  
Government of India, in which the caste of the candidate is mentioned as OBC.

\*\*-. As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the  
Representation of the People Act, 1950.

**FORM FOR MEDICAL CERTIFICATE FOR PERSON WITH DISABILITY (PWD)**

NAME & ADDRESS OF THE INSTITUTE / HOSPITAL :

Certificate No.

Date :

**DISABILITY CERTIFICATE**

Recent photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

This is certified that Shri/Smt/Kum.....Son/wife/daughter of Shri ..... age..... sex .....identification mark(s) .....is suffering from permanent disability of following category :

**A. Locomotor or cerebral palsy :**

- (i) BL-Both legs affected but not arms
- (ii) BA-Both arms affected (a) Impaired reach  
(b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL – One leg affected (right or left) (a) Impaired reach  
(b) Weakness of grip  
(c) Ataxic
- (v) OA – One arm affected (a) Impaired reach  
(b) Weakness of grip  
(c) Ataxic
- (vi) BH – Stiff back and hips (can not sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

**B. Blindness or Low Vision**

- (i) B-Blind
- (ii) PB – Partially Blind

**C. Hearing impairment :**

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended / is recommended after a period of .....years.....months\*.

3. Percentage of disability is his/her case is.....percent.

4. Shri/Smt./Kum.....meets the following physical requirements for discharge of his/her duties.

- (i). F-can perform work by manipulating with fingers Yes/No
- (ii). PP-can perform work by pulling and pushing Yes/No
- (iii). L-can perform work by lifting Yes/No
- (iv). KC-can perform work by kneeling and crouching Yes/No
- (v). B-can perform work by bending Yes/No
- (vi). S-can perform work by sitting Yes/No
- (vii). ST-can perform work by standing Yes/No
- (viii). W-can perform work by walking Yes/No
- (ix). SE-can perform work by seeing Yes/No
- (x). H-can perform work by hearing/speaking Yes/No
- (xi). RW-can perform work by reading and writing Yes/No

(Dr.....)  
Member  
Medical Board

(Dr.....)  
Member  
Medical Board

(Dr.....)  
Chairperson  
Medical Board

Countersigned by the  
Medical Superintendent/CMO/Head of Hospital (with seal)

\*strike out whichever is not applicable.



## FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri\*/Shrimati/Kumari \_\_\_\_\_ Son/Daughter of  
\_\_\_\_\_ Village/Town \_\_\_\_\_ /District/Division\*  
\_\_\_\_\_ of the \_\_\_\_\_ State/Union Territory belongs to the  
\_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Tribe under :

\*The Constitution Scheduled Castes Order, 1950.

\*The Constitution Scheduled Tribes Order, 1950.

\*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;

\*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

\*The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956.

\*The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Tribes Order, 1962.

\*The Constitution (Pondicherry) Scheduled Castes Order, 1964.

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

\*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

\*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

\*The Constitution (Sikkim) Scheduled Castes Order, 1978

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978

\*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

\*The Constitution (SC) Orders (Amendment) Act, 1990.

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.

\*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

\*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother\* \_\_\_\_\_ of Shri/Shrimati/Kumari \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in /District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari\* and /or\* his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ District/Division\* of the State/Union Territory \* of \_\_\_\_\_.

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Designation \_\_\_\_\_

(with seal of Office)

State/Union Territory \_\_\_\_\_

\* Please delete the words, which are not applicable.

@ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable

Note : (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).