

(Revised as on 22.04.2015)

OPERATIONAL GUIDELINES

For

Implementation of

(“Extension Scheme for *Generation Based Incentive*

for Grid Connected Wind Power Projects” dt. 04.09.2013)

by

Indian Renewable Energy Development Agency Ltd. (IREDA)

(Program Administrator)

(To be read with the administrative approval of Extension of GBI scheme issued by MNRE dt. 04.09.2013 and revised Operational Guidelines issued by IREDA as on 28.12.2013)

Ministry of New and Renewable Energy (MNRE) Block-14, CGO Complex, Lodhi Road, New Delhi-110 003, (India.) Tel:91-11-24360404,24360707 Fax: 91-11-24361298 Website: http://mnre.gov.in	Indian Renewable Energy Development Agency Limited (A Government of India Enterprise) Corporate Office 3rd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110 066. India Tel: +91 11 26717400 - 26717413 Fax: +91 11 26717416 Registered Office India Habitat Centre, East Court, Core-4A, 1 st Floor, Lodhi Road New Delhi – 110 003 Tel: +91 11 24682206 – 19 Fax: +91 11 24682202 Website: http://www.ireda.gov.in
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1. THE SCHEME:

The Ministry of New and Renewable Energy (MNRE) has announced the extension of the scheme for continuation of Generation Based Incentive (GBI) for Grid Interactive Wind Power Projects for the entire 12th plan period (2012-2017).

The objectives of the GBI scheme are:

- a. To Broaden Investor Base.
- b. To incentivize actual generation with the help of a generation /outcome based incentive.
- c. To facilitate entry of large Independent Power Producers (IPPs) and Foreign Direct Investment (FDI) to the Wind Power Sector.

The main features of the scheme are:

(i)	Under the scheme, a GBI will be provided to wind electricity producers @ Rs. 0.50 per unit of electricity fed into the grid for a period not less than 4 years and a maximum period of 10 years with a cap of Rs. 100 Lakhs per MW. The total disbursement in a year will not exceed one fourth of the maximum limit of the incentive i.e. Rs. 25.00 Lakhs per MW during first four years. The GBI scheme will be applicable for entire 12 th plan period having a target of 15,000 MW.
(ii)	GBI would be available for wind turbines commissioned on or after 01.04.2012 and for entire 12 th plan period and shall be governed by the guidelines.

(iii)	All wind power producers wishing to avail Generation Based Incentive (GBI) are required to be registered with IREDA. The incentive is over and above the tariff that may be approved by the State Electricity Regulatory Commissions (SERC's) in various states.
(iv)	Post registration; a Registration Number and a Unique Identification Number (UIN) shall be allotted to each project and for each machine commissioned respectively.

2. ELIGIBILITY FOR AVAILING GBI:

2.1 The incentive would be available for grid connected wind power projects set up for sale of electricity to the grid, at a tariff notified by SERC and /or State Govt. and also for Captive Wind Power Projects including Group Captive to the extent of sale of electricity to the grid only.

Exclusion: GBI would not be available to any wind power project selling power to third party, (viz. merchant power plants).

2.1 (a) However, in projects where the project is commissioned but PPA with state utility for sale of power under preferential tariff has not been signed due to any unforeseen reasons, in such cases the project can still register with IREDA under this scheme for GBI. The condition of mentioning name of Utility in the online application form with whom the PPA has been signed is relaxed for such projects. However, the applicant has to mention the following point in the Declaration as third last point which is to be submitted to IREDA.

“The company shall sell power generated from the project to state Utilities / DISCOM and will be entitled to claim GBI only upon confirming that PPA’s have been signed.”

2.1 (b) Further, the incentive would also be available for grid connected wind power projects set up for Captive consumption, if set up by public utilities and / or Government body (State/Central) for their captive use.

- 2.2 The incentive would be available for wind power projects set up with regard to inter-state sale of power to the Grid through Tender/bidding route where tariff is not determined by SERC. In this case, the GBI would be provided only in case wherever Utility has clearly indicated the applicable Tariff for the Project inclusive of GBI component.
- 2.3 The incentive would be available for wind power projects set up as Proto type Turbines installed by the wind manufacturers. In this case, the GBI would be provided only in case, if a wind manufacturer provides documentary evidence of not claiming any tax benefit on the proto type wind machine, they may be considered for GBI claim which will be reckoned under GBI-I/GBI-II depending upon the date of commissioning of the machine, subject to fulfillment of other conditions of GBI scheme.

3. DOCUMENTS REQUIRED FOR REGISTRATION FOR CLAIMING GENERATION BASED INCENTIVE (GBI):

- a. The applicant shall fill online application through web link available at IREDA's website. The details of web link is as given below:
- Log in to IREDA's website at www.ireda.gov.in
 - On main page, click the link on *Wind GBI*.
 - Under this link, the following link appears: *Online application for Wind GBI scheme-II*.
- b. Copies of Commissioning Certificates issued by Competent Authority in the respective state, original or duly certified/attested by an Officer not below the rank of an Executive Engineer or equivalent in the concerned Utility/ State Nodal Agency or by any Director of the company (with name and designation) or by a Gazetted Officer.
- c. Declaration from the applicant Director of the company as per the format at Annexure-A (for projects commissioned between 01.04.2012 to 31.03.2014) or Annexure –B (for projects commissioned between on or after 01.04.2014) as available in IREDA's Operational Guidelines along with copy of the Board's Resolution for authorizing the Director for signing the Declaration.

- d. A one-time non-refundable processing fee for registration, compilation of data and analysis & processing of GBI, payable to IREDA @ Rs.75,000/- per MW along with service tax as applicable by way of RTGS/DD only. The RTGS details are attached as Annexure-C.
- e. Specimen Signature of all the authorized signatories duly authorized by Board for signing all the documents related to GBI registration and claims.

Notes for points 1 (iv) & 3 (b):

- *The commissioning certificate should indicate the location number for each individual turbine.*
- *All machines are required to have the Unique Identification Number (UIN) issued by IREDA for each commissioned machine to be painted horizontally on the Tower. The height at which the ten-digit UIN should be painted would be within 3 to 4 meters from the base. The size of each letter should be approximately 25 cm in height and 5 cm in width. The machines availing the benefit of GBI needs to painted in Green colour. In case of lattice tower, the number can be painted on a suitable board arrangement to ensure visibility.*

4. (A) DOCUMENTS REQUIRED FOR CLAIM OF GBI : (for projects commissioned between 01.04.2012 to 31.03.2014)

- 4.1 Online claim form duly filled in shall be submitted in IREDA's website.
- 4.2 The GBI claims shall be processed on monthly basis.
- 4.3 The hard copy of the following documents shall be submitted by the company for claiming GBI.

Documents required for processing GBI claim on monthly basis	To be attested / Certified by:
<ul style="list-style-type: none"> • Joint Meter Reading of the claim period • Invoices of the claim period • Audited balance sheet of the financial year along with all the annexures • Complete Set of Income Tax Return with all the Annexures along with Income Tax Acknowledgement of the financial year • Tax Audit Report of the financial year with all the Annexures. • Original Photo Graph of UIN painted 	<p data-bbox="841 625 1417 785">} To be attested by Director/Authorised Signatory of the Company.</p> <p data-bbox="841 863 1417 989">Certified True copy by Authorised Director to be submitted on annual basis.</p> <p data-bbox="841 1077 1417 1203">To be attested by Tax Auditor of the Company and be submitted on annual basis.</p> <p data-bbox="841 1381 1417 1507">To be attested by Tax Auditor of the Company and be submitted on annual basis.</p> <p data-bbox="841 1596 1417 1770">To be submitted only once during first claim only and be attested by Director/Authorised Signatory of the Company.</p>

Notes:

- 1) All the financial documents viz Complete Set of Income Tax Return with all the Annexures along with Income Tax Acknowledgement of the financial year and Tax Audit Report are required to be submitted on annual basis immediately after the expiry of due date of filing of Income Tax Return under Income Tax Act' 1961.
- 2) The claimant needs to submit hard copy of screen shot of online claim filed on GBI web portal for relevant period showing sum total of GBI claim amount.

4. (B) DOCUMENTS REQUIRED FOR CLAIM OF GBI : (for projects commissioned on or after 01.04.2014)

- 4.1 Online claim form duly filled in shall be submitted in IREDA's website.
- 4.2 The GBI claims shall be processed on monthly basis.
- 4.3 After filling the online claim, the hard copy of the following documents shall be submitted by the company for claiming GBI.

Documents required for processing GBI claim on monthly basis	To be attested / Certified by:
<ul style="list-style-type: none"> • Joint Meter Reading of the claim period • Invoices of the claim period • Original Photo Graph of UIN painted on windmill • Audited balance sheet of the financial year along with all the annexures • Complete Set of Income Tax Return with all the Annexures along with Income Tax Acknowledgement of the financial year 	<p style="text-align: center;">} To be attested by Director/Authorised Signatory of the Company.</p> <p>To be submitted only once during first claim only and be attested by Director/Authorised Signatory of the Company.</p> <p>Certified True copy by Authorised Director and be submitted on annual basis.</p> <p>To be attested by Tax Auditor of the Company and be submitted on annual basis.</p>

<ul style="list-style-type: none"> • Tax Audit Report of the financial year with all the Annexures. • Original Tax Auditor certificate of the financial year as per IREDA format stating depreciation has been claimed by the company @7.69% (format attached as Annexure – D) • Machine wise depreciation calculation indicating UIN no. as per Income Tax act (format attached as Annexure – E) • Machine wise depreciation calculation indicating UIN no. as per Companies act (format attached as Annexure – F) 	<p>To be attested by Tax Auditor of the Company and be submitted on annual basis.</p> <p>To be submitted from Tax Auditor of the company on annual basis.</p> <p>To be attested by Tax Auditor of the company and be submitted on annual basis.</p> <p>To be attested by Tax Auditor of the company and be submitted on annual basis</p>
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NOTE:

- 1) All the financial documents, Complete Set of Income Tax Return with all the Annexures along with Income Tax Acknowledgement of the financial year, Tax Audit Report, Tax Auditor certificate, Machine wise depreciation calculation as per Income Tax act and as per Companies act are required to be submitted on annual basis immediately after the expiry of due date of filing of Income Tax Return under Income Tax Act' 1961.
- 2) The claimant needs to submit hard copy of screen shot of online claim filed on GBI web portal for relevant period showing sum total of GBI claim amount.

5. STEPS TO REGISTER:

- a. Fill in the complete details in the web portal at IREDA's website: *Online application for Wind GBI scheme-II.*

Send the duly certified hard copies of commissioning certificates, demand draft or RTGS payment receipt, Declaration as per Annexure –A (for projects commissioned between 01.04.2012 to 31.03.2014) and as per Annexure –B (for projects commissioned between on or after 01.04.2014), at the following Corporate Office address of IREDA:

To
CMD, IREDA
3rd Floor, August Kranti Bhawan, Bhikaiji Cama Place,
New Delhi – 110 066, India
Tel: +91 11 26717400 - 26717413
Fax: +91 11 26717416

- b. On receipt of hard copies of the above documents followed by registration, a letter regarding project registration number and Unique Identification Number for each commissioned machine shall be forwarded to the applicant.

6. Time lines for registration under GBI II scheme:

6.1. For registration:

It is mandatory for wind power projects to register with IREDA within 6 months of commissioning, to be eligible to avail GBI. To register on GBI web portal, it is desirable that signed PPA is available with the applicant. However, the applicant will be allowed to register on GBI web portal pending signing of PPA subject to condition that they shall be eligible to claim GBI only after signing of PPA.

6.2 **For claim submission:**

It is mandatory to submit claims with IREDA within 3 weeks of online submission of claim.

7. **QUERIES:**

Any queries in regard to registration and claim for GBI, may be sent to the following:

- To e-mail: gbiwind@ireda.gov.in
- In case of non-receipt of suitable reply from the above e-mail, you may contact the following officials at IREDA in chronological order of (a then b then c and then d).
 - a. Mr. Devesh Sharma – GBI Consultant, Tel: +91 11 26717400 - 26717413, Extn. 180.
 - b. Mr. Narendra Ahir – Asst. Technical Officer (Technical Services), IREDA, Tel: +91 11 26717400 - 26717413, Extn. 361.
 - c. Mr. Praveen Khambra – Assistant Manager (Technical Services), IREDA, Tel: +91 11 26717400 - 26717413, Extn. 177.
 - d. Mr. R. K. Vimal –Assistant General Manager - (Technical Services), IREDA, Tel: +91 11 26717400 - 26717413, Extn. 124.

Annexure –A

(Applicable for the projects commissioned between 01.04.2012 to 31.03.2014)

(To be submitted on Rs. 100/- non judicial stamp paper, signed by the Director of the Company)

DECLARATION

We, Name of the Company Regd. Office Address of the company hereby agree and undertake to abide by the following:

1. We have read carefully and understood the scheme “New scheme for Generation Based Incentive for Grid Connected Wind Power Projects” issued by MNRE vide notification No. 53/10/2011-WE dt. 04.09.2013 and Operational Guidelines in this regard issued by IREDA dt. and agree to the terms and conditions of the said guidelines and procedures announced by MNRE/Program Administrator or any other agency authorized by them.
2. We declare that all details/information/documents for registration of the said wind power project under GBI wind scheme given on behalf of << **Name of Project Company**>> District :<< **District**>> State<<**State**>> for a capacity of<<**MW**>>MW, consisting of <<**N**>> WTGS of <<**KW**>>KW each; is true, complete and accurate to the best of our knowledge.
3. We understand that MNRE/Program Administrator or their authorized representatives shall have a right to visit and inspect project site and or /seek information related to project data as may be required from time to time. During the inspection if any major deficiencies /deviations are observed and / or violations of the guidelines are noticed that cannot be rectified in specified time, suitable action may be initiated as deemed appropriate.
4. We declare that we have not been debarred from receiving any grant from the MNRE/IREDA/Sate govt.

5. Further, we agree on the following:

- a) The MNRE has a right to modify the guidelines from time to time and the prevalent terms and conditions of the guidelines shall be binding on all parties.
- b) To abide by the applicable laws and other regulatory requirements announced by CERC, name of the state ERC, concerned distribution licensee, Central and state government from time to time.
- c) To submit original copies of Joint Meter reading and the Invoices raised of any claim period starting from April 2012 onwards, if required by IREDA for certifying authenticity of these documents.
- d) The company shall not change the mode of sale of power (PPA) once finalized before registration of project viz the company will not change its mode of sale of power from sale to SEB to REC or to Captive or Group Captive or any other mode except for sale of power to SEB either partially or in full without prior intimation to IREDA.
- e) To periodically submit the required performance data related to the GBI project to IREDA.
- f) UIN issued by IREDA shall be painted on the tower and shall not be tampered with.
- g) In case of any changes in the information provided, we shall inform the same to IREDA/MNRE within one month of the occurrence of such a change/s.
- h) As far as we understand mere registration of the project for GBI does not entitle us to receive the GBI.
- i) To abide by the additional condition(s) imposed by the Program Administrator during registration / claim release with respect to wind GBI.

j) In case, at any point of time, the information furnished by us for and on behalf of << Name of Project Company>> is found to be incorrect or in case of breach of any clause of GBI scheme / Operation Guidelines / Declaration they are liable to refund GBI availed amount along with penal interest of 18% per annum.

6. I confirm that I have been authorized to sign and submit the application form and complete other related formalities associated with the wind GBI scheme.

7. We also agree that any dispute relating to this subject to exclusive jurisdiction of courts at New Delhi only.

Signature: _____

Name of the Director:

Name of the Organization:

Rubber Stamp:

Place:

Dated:

Annexure –B

(Applicable for the projects commissioned on or after 01.04.2014)

(To be submitted on Rs. 100/- non judicial stamp paper, signed by the Director of the Company)

DECLARATION

We, Name of the Company Regd. Office Address of the company hereby agree and undertake to abide by the following:

1. We have read carefully and understood the scheme “New scheme for Generation Based Incentive for Grid Connected Wind Power Projects” issued by MNRE vide notification No. 53/10/2011-WE dt. 04.09.2013 and Operational Guidelines in this regard issued by IREDA dt. and agree to the terms and conditions of the said guidelines and procedures announced by MNRE/Program Administrator or any other agency authorized by them.
2. We declare that all details/information/documents for registration of the said wind power project under GBI wind scheme given on behalf of << **Name of Project Company**>> District :<< **District**>> State<<**State**>> for a capacity of<<**MW**>>MW, consisting of <<**N**>> WTGS of <<**KW**>>KW each; is true, complete and accurate to the best of our knowledge.
3. We declare that, we shall not claim Accelerated Depreciation on the wind mills installed and registered under GBI and we further agree that depreciation @ 7.69% SLM shall be taken for windmills commissioned on or after 01.04.2014 and registered with IREDA under GBI scheme.
4. We understand that MNRE/Program Administrator or their authorized representatives shall have a right to visit and inspect project site and or /seek information related to project data as may be required from time to

time. During the inspection if any major deficiencies /deviations are observed and / or violations of the guidelines are noticed that cannot be rectified in specified time, suitable action may be initiated as deemed appropriate.

5. We declare that we have not been debarred from receiving any grant from the MNRE/IREDA/Sate govt.

6. Further, we agree on the following:

- a) The MNRE has a right to modify the guidelines from time to time and the prevalent terms and conditions of the guidelines shall be binding on all parties.
- b) To abide by the applicable laws and other regulatory requirements announced by CERC, name of the state ERC, concerned distribution licensee, Central and state government from time to time.
- c) To submit original copies of Joint Meter reading and the Invoices raised of any claim period starting from April 2012 onwards, if required by IREDA for certifying authenticity of these documents.
- d) The company shall not change the mode of sale of power (PPA) once finalized before registration of project viz the company will not change its mode of sale of power from sale to SEB to REC or to Captive or Group Captive or any other mode except for sale of power to SEB either partially or in full without prior intimation to IREDA.
- e) To periodically submit the required performance data related to the GBI project to IREDA.
- f) UIN issued by IREDA shall be painted on the tower and shall not be tampered with.
- g) In case of any changes in the information provided, we shall inform the same to IREDA/MNRE within one month of the occurrence of such a change/s.

- h) As far as we understand mere registration of the project for GBI does not entitle us to receive the GBI.
 - i) To abide by the additional condition(s) imposed by the Program me Administrator during registration / claim release with respect to wind GBI.
 - j) In case, at any point of time, the information furnished by us for and on behalf of << Name of Project Company>> is found to be incorrect or in case of breach of any clause of GBI scheme / Operation Guidelines / Declaration they are liable to refund GBI availed amount along with penal interest of 18% per annum.
7. I confirm that I have been authorized to sign and submit the application form and complete other related formalities associated with the wind GBI scheme.
8. We also agree that any dispute relating to this subject to exclusive jurisdiction of courts at New Delhi only.

Signature: _____

Name of the Director:

Name of the Organization:

Rubber Stamp:

Place:

Dated:

Annexure –C

To whomsoever it may concern

Sl. No.	Particulars	Details
1.	Party Name	Indian Renewable Energy Development Agency Ltd.
2.	Party's Address in brief	3 rd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi-110066.
3.	E-mail ID of Party	vsyadav@ireda.gov.in CC: cmd@ireda.gov.in
4.	Telephone of Party	011-26717400-34, 9871692936(M)
5.	Fax No. of Party	011-26717416
6.	Account No.	<u>"352401010019017"</u>
7.	Account Type	Current Account
8.	Bank Name	Union Bank of India
9.	Branch	Khanna Market, Lodhi Road, New Delhi
10.	11 digit IFSC Code(for remittance through RTGS)	<u>"UBIN0535249"</u>
11.	Branch Address in brief	F-1, Khanna Market, Lodhi Colony NEW DELHI-110003.
12.	Telephone No. of Bank	24652717 / 24616901(9899572714)
13.	Fax No. of Bank	24603379

Sl. No.	Particulars	Details
1.	Party Name	Indian Renewable Energy Development Agency Ltd.
2.	Party's Address in brief	Regd. Office: Core-4, 'A' East Court, India Habitat Centre, 1 st Floor, Lodhi Road, New Delhi-110003. Corporate Office: 3 rd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi-110066.
3.	E-mail ID of Party	vsyadav@ireda.gov.in CC: cmd@ireda.gov.in
4.	Telephone of Party	011-26717400-12, 9871692936(M)
5.	Fax No. of Party	011-26717416, 011-26717418
6.	Account No.	<u>"602000301000386"</u>
7.	Name of Account Holder	Indian Renewable Energy Development Agency Ltd.
8.	Account Type	Current Account
9.	Bank Name	Vijaya Bank
10.	Branch	Bhikaji Cama Place, New Delhi - 110066
11.	11 digit IFSC Code(for remittance through RTGS)	<u>"VIJB 0006020"</u>
12.	Branch Address in brief	Flat No. UG 27/35, Ansal Chamber – II, Bhikaji Cama Place, New Delhi - 110066
13.	Telephone No. of Bank	011-26170698, 26176973
14.	Fax No. of Bank	011-26194796
15.	Swift Code	VIJBINBBRFC
16.	MICR Code	110029018

Annexure -D

(Applicable for the projects commissioned between 01.04.2014 to 31.03.2017 under “Extension Scheme for Generation Based Incentive for Grid Connected Wind Power Projects” dt. 04.09.2013)

CERTIFICATE

(To be issued on the letter head of the Tax Auditor who conducted the tax audit of the company under section 44AB of the income tax act for the Financial year)

This is to certify that M/s <<Company Name>> having its Registered Office at << Address>>, PAN NUMBER<<PAN NUMBER>>, has claimed Depreciation for the financial Year<< Year>> @ 7.69% of the actual cost for the following machines, which have been registered with IREDA with the following Unique Identification Number (UINs) for the purpose of claiming Generation Based Incentive(GBI) under the Extension GBI scheme for Wind Power Projects as per the Ministry of New & Renewable Energy MNRE administrative approval order No. 53/10/2011-WE dated 04.09.2013: “Scheme for Implementation of Generation Based Incentive (GBI) for Grid Interactive Wind Power Projects”. The rate of depreciation being claimed for the below mentioned machines for the financial Year <<Year>> is as under:-

Details of depreciation claimed by the company on the machines registered under GBI							
S.NO	F.Y.	Asset Details					
		Machine Detail	Location	Date of commissioning	Capacity (MW)	UIN allotted by IREDA	Rate of depreciation claimed as per I. T. Act,1961

Also, we have certified ‘Annexure E’ and ‘Annexure F’ as enclosed with this certificate.

The income tax return, computation of income and Balance sheet for the year <<Year>> has also been duly verified. It is certified that the company has claimed depreciation @ 7.69% of the actual cost. Copy of Income Tax Return, certified copy of computation showing depreciation claimed as per Income Tax Act and Companies Act, Income Tax Acknowledgement, Tax Audit report and audited Balance Sheet is attached herewith.

Place:

Date:

Signature
Name of the auditor
Membership Number
Phone
E-mail

Depreciation Reconciliation Statement			
	Asset	Rate of Depreciation	Amount
Head:	Plant & Machinery		
	1) Windmill	7.69%	
	2) Windmill	15%	
	3) Other Windmill	_ %	
	Other Plant & Machinery		
	1)	_ %	
	2)	_ %	
3)	_ %		
	Sub Total		
Head:	Other Than Plant & Machinery		
Grand Total			

Note: Total Depreciation as per above Reconciliation Statement should tally with Income Tax Return and Annexure of depreciation as per Tax Audit Report.

***In case of any discrepancy, specify with reasons.**

To Be countersigned by the Authorised Signatory

.....

Authorised Signatory

Signature

Name of the Auditor
Membership No.
Contact No.
Email

Annexure -F

Cost and Depreciation details for the year ____ of Block of Wind Mills under which Machines are registered with IREDA(as per Companies Act'1956 / 2013)

Sl. No.	Description of Individual Asset	Machine Number	UIN Alloted by IREDA	Comm/Cap Date	Gross Block			Accumulated Depreciation			Net Block as at end of the year	
					Actual Cost as at starting of the year	Additions	Sale/Adjusted	Balance as at end of the year	Upto starting of the year	For the Year		As at end of the year

Note: Total addition of windmills should match with the additions in windmills as per schedule of Fixed Assets in the Balance Sheet.

***In case of any discrepancy, specify with reasons.**

To Be countersigned by the Authorised Signatory

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Authorised Signatory

Signature
Name of the Auditor
Contact No
Email