

A tailored leadership education in a professional environment.

APPLICATION BOOKLET

FEATURING

Master of Business
Administration (MBA)

Graduate Diploma in
Management

Graduate Certificate in
Management

AIM MBA ranked No.1 nationally
as value for money by
AFR BOSS magazine survey



Australian
Institute of
Management
WESTERN AUSTRALIA

Please complete this Application Form.

Return via

Fax (08) 9387 6171
Email highered@aimwa.com
AIM Business School, PO Box 195, Wembley WA 6913

Upon receipt of your Application Form, we will be in contact to organise a time for you to meet the AIM Business School Academic Director.

This is an application for enrolment in

- Graduate Certificate in Management 39325
- Graduate Diploma in Management 39326
- Master of Business Administration 41965

Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Your Personal Details

Family Name _____

Given Name _____

Home Address _____

Postcode _____

Telephone _____

Mobile _____

Fax _____

Email _____

Your Current or Most Recent Employment Details

Position Held _____

Length of Time in Position _____

Employer _____

Employer Address _____

Postcode _____

Telephone _____

Mobile _____

Facsimile _____

Email _____

Correspondence Preference

Send all correspondence _____ Home _____ Workplace _____

Your Academic History

Indicate below your education attainments, giving dates, major subjects studies, and where appropriate, the results obtained for all your tertiary institutions attended. **Please provide copies of your Academic Transcripts with this Application Form.** Your Academic Transcripts need to be certified by a Justice of the Peace or a Solicitor. Alternatively, bring both the photocopies and the original documents to the AIM Business School and our Academic Director can certify them for you.

Date (from - to)	Name of Education Institution	Major Subjects	Degree/Diploma Awarded

Please list below any other relevant training courses you have attended, including prizes, awards or scholarships gained. Please provide copy of course completions.

Your Employment History (Alternatively attach current CV)

Date (from - to)	Employer's Name & Address	Job Position & brief description	Part-time or Full-time

Any other Information Relevant to your APPLICATION (additional pages may be included if required)

a. List any particular skills/experience/interests which you consider relevant

(eg. Offices held and/or participation with community, voluntary and professional organisations).

b. Outline your career achievements over the last 3-5 years

c. Outline your particular reasons for wishing to undertake post-graduate studies.

(include any particular career intentions).

Referees

Please give the name and contact details of two referees relevant to this application.
At least one referee needs to be work-related

Referee 1	Referee 2
Name	
Position	
Address	
Telephone	
Facsimile	
Email	

Please give a copy of the attached 'Referees Report' to each Referee. Ask the Referee to post or fax the completed report directly to the address below (marked to the attention of the Academic Director, AIM Business School, PO Box 195, Wembley WA 6913).

Payment Options (more than one box may be ticked)

Please indicate who will be paying Company Self Request for FEE-HELP (for more information contact the Academic Director)

Please indicate which program Graduate Certificate (4 units) Graduate Diploma (8 units) MBA (12 units)

Please invoice each unit at the beginning of the month in which that unit commences.

How did you hear about this program?

Employer AIM WA Member Emails Radio

Colleague/Friend Self-Initiated Inquiry Other (please specify)

Media Advertisement Industry Association

West Australian Newspaper AIM WA Program Guide

Photo Release AIM Business School

I hereby grant AIM WA and the AIM Business School the absolute right to use photographs and any other reproductions and adaptations, from photographic shoots, such as 'classroom' activities, student functions, graduation ceremonies, etc.

I declare that the information supplied in this application is true and complete in every particular. I authorise the AIM Business School to make enquiries about the details associated with this application.

Date / / **Signature**

DEEWR Statistic form

Student Name	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Date of Birth <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Student Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Are you of Aboriginal or Torres Strait Islander descent?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	
If yes			
Are you of Aboriginal descent?	<input type="checkbox"/> Yes	(3)	
Are you of Torres Strait Islander descent?	<input type="checkbox"/> Yes	(4)	
Are you of both Aboriginal and Torres Strait Islander descent?	<input type="checkbox"/> Yes	(5)	
Residence			
Semester residence postcode	If overseas, which country?		
Permanent home address postcode	If overseas, which country?		
Country of Birth	Year of arrival in Australia		
<input type="checkbox"/> Australian Citizen	<input type="checkbox"/> New Zealand Citizen	<input type="checkbox"/> Permanent Visa	<input type="checkbox"/> Temporary Visa
Languages spoken at home			
Year 12 residence suburb postcode	If overseas, which country?		
Do you have a disability, impairment or long term medical condition?	<input type="checkbox"/> No	(2)	<input type="checkbox"/> Yes (1)
If yes, the disability is described as			
<input type="checkbox"/> Hearing	<input type="checkbox"/> Learning	<input type="checkbox"/> Medical	<input type="checkbox"/> Mobility
<input type="checkbox"/> Vision			
<input type="checkbox"/> Other	<input type="checkbox"/> Specify	<input type="checkbox"/> Send me advice on support services	
Education Statistics	Did you complete Year 12?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
If yes, what year did you complete?			
What is your highest educational attainment prior to commencement of this course?			
<input type="checkbox"/> (02) Completed Higher Education postgraduate level course	Completion year		
<input type="checkbox"/> (03) Completed Higher Education bachelor level course	Completion year		
<input type="checkbox"/> (04) Completed Higher Education sub-degree level course	Completion year		
<input type="checkbox"/> (05) Have started but not completed Higher Education course	Completion year		
<input type="checkbox"/> (07) Completed final year of secondary education course at school or through a Registered Training Organisation	Completion year		
<input type="checkbox"/> (08) Other qualification complete or incomplete	Completion year		
<input type="checkbox"/> (09) No prior educational attainment	Completion year		
<input type="checkbox"/> (10) A complete VET award course	Completion year		
<input type="checkbox"/> (11) An incomplete VET award course	Completion year		
What is the highest educational attainment of your parents / guardians?	Male Parent / Guardian	Female Parent / Guardian	
Postgraduate qualification (eg. Postgraduate Diploma, Master, PhD)	<input type="checkbox"/> (20)	<input type="checkbox"/> (40)	
Bachelor Degree	<input type="checkbox"/> (21)	<input type="checkbox"/> (41)	
Other post school qualification (eg. VET Certificate, Associate Degree or Diploma)	<input type="checkbox"/> (22)	<input type="checkbox"/> (42)	
Completed Year 12 schooling or equivalent	<input type="checkbox"/> (23)	<input type="checkbox"/> (43)	
Did not complete Year 12 schooling or equivalent	<input type="checkbox"/> (24)	<input type="checkbox"/> (44)	
Completed Year 10 schooling or equivalent	<input type="checkbox"/> (25)	<input type="checkbox"/> (45)	
Did not complete Year 10 schooling or equivalent	<input type="checkbox"/> (26)	<input type="checkbox"/> (46)	
Don't know	<input type="checkbox"/> (49)	<input type="checkbox"/> (59)	
Not Applicable	<input type="checkbox"/> (98)	<input type="checkbox"/> (98)	

OFFICIAL TRANSCRIPTS A complete official transcript of your tertiary record from each Institution attended must accompany this application. Transcripts must include passes and failures.

REFEREE REPORTS Please give a copy of the attached 'Referee's Report' and an envelope to each Referee. These completed reports can be posted or faxed directly to the AIM Business School.

THIS APPLICATION FORM should be signed and dated by you and returned to the contact below.

RETURN CONTACT DETAILS

AIM Business School
PO Box 195, Wembley WA 6913
Phone 08 9383 8088
Fax 08 9387 6171

PRIVACY STATEMENT To discuss the AIM WA Privacy arrangements, please contact the Academic Director on 08 9383 8088

To view AIM WA's Privacy Policy please visit our website www.aims.com.au

The AIM Business School is a division of the Australian Institute of Management.



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