



# Hidayatullah National Law University

Post- Uparwara, Tah. – Abhanpur, Dist. – Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O); 3057666 (Telefax)

email: registrar@hnlu.ac.in

www.hnlu.ac.in

No.HNLU/VCO/ 1743 /2015

Dt.21.04.2015

**URGENT NOTICE REGARDING**  
**STATE GOVERNMENT SCHEME FOR ENGAGING LAW INTERNS**  
**FROM B.A. LL.B. (HONOURS) FINAL SEMESTER STUDENTS OF HNLU**

**DEAR FINAL SEMESTER STUDENTS OF HNLU,**

The Government of Chhattisgarh has notified "Scheme for Engaging Law Interns" on fixed stipend basis, for their attachment with Research and Planning Cell under Law and Legislative Affairs Department, Government of Chhattisgarh, with a view that the attached Law Interns may assist various departments of Government in legal matters e.g searching out case law, rendering legal opinion, vetting of notification and orders and legislative drafting etc. A copy of the Scheme has been uploaded on University website www.hnlu.ac.in

The Law and Legislative Affairs Department, Government of Chhattisgarh has requested the Hidayatullah National Law University to send list of eligible candidates for appointment as Law Interns for the year 2015-16 as per the following:-

**ELIGIBILITY CRITERIA:** "Students appearing in the final semester of Five Years Law Course of Hidayatullah National Law University, Raipur who have cleared all papers in preceding semesters, shall only be eligible to appear in the examination/interview to be conducted by the Selection Committee. Names of candidates shall be called from the University by the Law and Legislative Affairs Department of the Government and only to such students whose names appear in the list received from the University, information to appear in the examination/interview shall be given."

**APPLICATION PROCESS:**

As per the application process stipulated under the Scheme, the eligible students of HNLU are required to submit their applications alongwith their Mobile Numbers and email addresses in the Office of the Hon'ble Vice-Chancellor, Hidayatullah National Law University, who in turn shall forward them to the Government of Chhattisgarh Law Department. No application shall be entertained by the Law and Legislative Affairs Department, if it is submitted directly.

In view of the above, applications alongwith mobile numbers and email addresses, by the eligible Final Semester Students of HNLU of B.A. LL.B. (Honours) Program, are to be submitted in the Office of the Hon'ble Vice-Chancellor, Hidayatullah National Law University, Naya Raipur on or before 23.04.2015 upto 5.00 p.m. in person or via email to vc@hnlu.ac.in

By orders

*Rasuya*  
REGISTRAR (I/C.)

Dt.21.04.2015

Endt.No.HNLU/VCO/

/2015

**Copy to:**

1. P.A. to Hon'ble Vice-Chancellor, HNLU for information of Hon'ble V.C.
2. University Notice Board and website for information of all concerned.
3. File copy.

*Rasuya*  
REGISTRAR (I/C.)

## **SCHEME FOR ENGAGING LAW INTERNS**

### **Government of Chhattisgarh Law And Legislative Affairs Department**

Whereas, sanction of 15 Law Interns on fixed stipend basis, for their attachment with Research and Planning Cell under Law and Legislative Affairs Department, has been accorded by the Government of Chhattisgarh, with a view that the attached Law Interns may assist various departments of Government in legal matters e.g. searching out case law, rendering legal opinion, vetting of notifications and orders and legislative drafting etc. which would add and enrich knowledge and experience of concerned Law Interns;

AND Whereas, the State Government has issued guidelines "Scheme for engaging Law Interns", dated 15.04.2014 in order to obtain services of best incumbents;

AND Whereas, Now the State Government is of opinion that there is a need to amend the said Scheme in order to avail services of Law Interns of High caliber and to encourage them, so that they may enrich department with the best of their abilities;

NOW Therefore, the State Government, hereby, in supersession of the earlier guidelines, issues the following guidelines with immediate effect, namely:-

#### **1. Title**

The guidelines provided hereinafter shall be called as "**Scheme for engaging Law Intern.**"

#### **2. Place of Work**

- a. The ordinary place of work shall be Research and Planning Cell, Law and Legislative Affairs Department and they shall also be placed under different departments of Government of Chhattisgarh to carry out the work.
- b. During the period of internship, Law Interns shall assist in drafting, solving legal issues and extending opinions, as may be entrusted to them, from time to time.

#### **3. Period of Internship**

- a. Period of Internship shall be for a period of six months, which may extend to a further period of six months:  
Provided that extension of internship after six months shall be subject to

- i. efficiency and performance of the law intern;

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- ii. if the Law Intern is placed under other department then on the basis of feedback received from the concerned departments; and
- iii. assessment of overall work by the Committee constituted under clause 5 of this scheme

Provided further that if any candidate found unsuitable, inefficient or any of the Secretary of the department gives adverse report that the intern is not able to perform the work diligently or has failed to execute the work entrusted to him without any reasonable excuse or is unable to carry out the work properly and failed to assist the department efficiently, the committee after hearing, such intern, arrives at the conclusion that such intern shall be of no use for the State Government shall make recommendation on the basis of which, the internship of such intern shall be terminated forthwith.

- b. Internship may be terminated by the Government at any point of time by giving notice of 15 days in advance.

#### **4. Stipend and Benefits**

During the period of internship, consolidated stipend as may be fixed by the department shall be payable and the Law Intern shall not be eligible for any other facility during the internship.

#### **5. Selection Committee**

There shall be a selection committee consisting of the following members, namely:-

- a. Principal Secretary/Secretary, Law or his nominee;
- b. Finance Secretary or his nominee;
- c. Secretary, General Administration Department or his nominee.

#### **6. Eligibility Criteria**

The eligibility criteria for selection as a Law Intern shall be,-

- a. Student appearing in the final semester of five years law course of Hidayatullah National Law University, Raipur and Pt. Ravi Shankar Shukla University, Raipur, who has cleared all papers in preceding semesters shall only be eligible to appear in the examination/interview to be conducted by the Selection Committee. Names of candidates shall be called from the above mentioned universities by the Law and Legislative Affairs Department of the Government and only to such student whose names appear in the list received from the universities, information to appear in the examination/interview shall be given.

*S. S. S. S.*  
Additional Secretary  
Government of Chhattisgarh  
Law and Legislative Affairs Department

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- b. The decision of the selection committee, whether to conduct examination or interview shall be final and accordingly the students shall be directed to appear in the examination or interview or both.

#### 7. Method of Selection:

- a. For engaging Law Interns, requisition shall be sent to the Hidayatullah National Law University, Raipur and Pt. Ravi Shankar Shukla University, Raipur by the department.
- b. Registrar of Universities may advertise in its official website and forward the received applications of willing candidates to the department.

#### 8. Application Process

Candidates have to submit their application to the Head of Department or Vice-Chancellor of the University, who in turn shall forward them to the Law Department. No application shall be entertained by the Law and Legislative Affairs Department, if it is submitted directly.

- 9. Selection Process.-** Selection Process is an assessment of their understanding and orientation, and problem-solving abilities in a positive manner. Applicants may be shortlisted, based on their performance in the Selection Process. Selection Process shall consist of following stages:-

**Written Test:** 5 Descriptive Questions on Constitution of India of Five Marks Each.

**Personal Interview:** 25 Marks.

#### 10. Selection/ Assessment Criteria.-

- a. Merit list shall be prepared on the basis of marks obtained in written test and personal interview.
- b. Selection shall be made in order of merit as recommended by Committee.
- c. After receipt of the recommendations from the committee, the Law and Legislative Affairs Department shall issue order of appointment of Law Intern.
- d. The recommendation of the Selection Committee shall be final and shall not be questioned in any manner.
- e. Select list/ waiting list shall remain valid for a period of 10 months. If any vacancy is caused due to resignation or otherwise, candidates next in number in the waiting list shall be considered for appointment.

*[Handwritten Signature]*  
Additional Secretary  
Law and Legislative Affairs Department  
Chandigarh

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**11. Leave:**

A Law Intern shall be entitled to one casual leave on completion of one calendar month, and un-availed casual leave will accumulate, uptill calendar year.

**12. Conduct during and after term of assignment**

- a. A Law Intern shall maintain devotion to duty, and high standard of moral, during the term of assignment. He shall not disclose any fact which comes to his knowledge on account of such official attachment, during or after completion of term of assignment, unless such disclosure is legally required in discharge of lawful duties.
- b. The Law Intern shall not accept any other assignment during term of assignment as Law Intern, simultaneously.
- c. He shall not leave headquarter without seeking permission from the Department concerned
- d. He shall not avail leave without getting it sanctioned. In any case of emergency, he shall immediately contact and convey Private Secretary of Principal Secretary/Secretary of Department concerned, of his inability to attend office.

**13. Publication of the Scheme :** The scheme shall be uploaded on website and intimation of uploading may be given to the Registrar of Universities.

*S. S. S. S.*  
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Additional Secretary  
Department of Education  
Government of Karnataka  
B-1, 2nd Floor, 1st Stage, 2nd Cross,  
Banashankari, Bangalore - 560075