



UGC-ACADEMIC STAFF COLLEGE
KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(“A” Grade, NAAC Accredited)

PROF. SHASHI ANAND
DIRECTOR

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No. ASC-I/75/13/_____

Dated : _____

Sub : Organization of 3-week Special Summer School.

Sir/Madam,

You will be pleased to know that the Govt. of India, Ministry of Human Resource Development, New Delhi has desired to conduct Summer/Winter School on a continuing basis with the help of Academic Staff Colleges'. We are organizing 3-week Special Summer School from 07-06-2013 to 27-06-2013 for the teachers of Humanities and Social Sciences. The programme will be focused on “General Awareness and Subject Specific Awareness”.

The other modalities will be the same as prescribed for Orientation Programme and Refresher Courses as per UGC guidelines. The certificate issued to the participants will be considered equivalent to one Orientation Programme or one Refresher Course for Career Advancement Scheme. The level of teachers will be an open option too and the teachers whosoever is willing and is available can participate in 3-week Special Summer School. NO registration fee is required for this programme. TA/DA will be paid to the participants as per the ASC guidelines. Those who are interested to participate should apply on the prescribed form ported on the university website (www.kuk.ac.in).

I, therefore, request you to circulate the above among the faculty members of your College/Department/Institution/University so as to enable them to apply through proper channel for the same at least one month before the commencement of the Summer

P.T.O.

School. The teacher(s) finally invited for the course, may also kindly be relieved to join the course especially in view of the fact that the UGC has also made it incumbent on the part of the college/Department/Institution/University to relieve teachers selected for the course by making temporary arrangements by internal adjustments, if necessary.

Yours faithfully,

(SHASHI ANAND)
DIRECTOR

Endst. No. ASC-I/75/13/ _____

Dated : _____

A copy of the above, is forwarded to the following for the information and necessary action:

1. The Chairpersons/Heads/Directors of all the teaching Departments/Institutes, Kurukshetra University/M.D.U. Rohtak/Ch. Devi Lal University, Sirsa/G.J.U. of Sci & Tech., Hisar/BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat), Deenbandhu Chottu Ram University of Sci. & Tech., Murthal (Sonapat)
2. The Principals of all the Maintained/Affiliated Colleges of Kurukshetra University/M.D.U., Rohtak/CDLU, Sirsa.
3. Dr. K.C. Pahtak, Joint Secretary, University Grants Commission, 35, Ferozeshah Road, New Delhi
4. The Director General, Higher Education, Haryana, Panchkula
5. The Registrar, K.U. Kurukshetra/M.D.U. Rohtak/G.J.U. Sci & Tech., Hisar/CCS HAU, Hisar/Ch. Devi Lal University, Sirsa/BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)/Deenbandhu Chotu Ram University of Sc. & Tech. Murthal (Sonapat)
6. The Registrars of neighboring Universities
7. The Director, Directorate of Distance Education, K.U. Kurukshetra.
8. The Directors of all the UGC-Academic Staff Colleges
9. The Dean, Academic Affairs, K.U. Kurukshetra
10. The Dean of Colleges, K.U. Kurukshetra
11. The Dean, College Development Council, M.D.U. Rohtak
12. Dean, Research, K.U. Kurukshetra
13. Director of Sports, K.U. Kurukshetra
14. The Finance Officer, K.U. Kurukshetra
15. The Asstt./Deputy. Registrar (Estt.), K.U. Kurukshetra
17. The Asstt./Deputy Registrar (Gen), K.U. Kurukshetra
18. The Director, M.D.U. PG Regional Centre, Rewari
19. The Director, K.U. PG Regional Centre. Jind

(PREM MADAAN)
SUPERINTENDENT

Application Form

**UGC-ACADEMIC STAFF COLLEGE
KURUKSHETRA UNIVERSITY KURUKASHTRA**
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PROFORMA OF PERSONAL PARTICULARS OF THE TEACHER-PARTICIPANT

Please read the Instructions before filling in this form:

- (a) This form must be filled in completely and no column should be left blank.
- (b) Incomplete form will NOT be considered.
- (c) This form must be forwarded through proper channel.
- (d) Strike out which is not applicable.
- (e) Only those teachers who are selected for a particular course will be informed about the programme.
- (f) Every teacher is required to present a seminar paper during the course.
- (g) Certificates of completion of course will be given to those participants who attend the course for the full duration i.e.
- (h) 144 contact hours i.e. 6 hours daily for 4-week programme and a minimum of 108 contact hours for a 3-week programme.
- (i) TA/DA will be paid to the participants as per UGC rules.

COURSES TO BE ATTENDED: (i) ORIENTATION COURSE (Common for teachers in all subjects)
OR
(ii) REFRESHER COURSE IN SUBJECT OF.....
OR
(iii) SHORT-TERM COURSE

1. Name: Dr//Mr/Miss/Mrs:.....

2. College/Department Address:.....
.....

3. Name of the Affiliating University:.....
.....

4. Correspondence Address:.....
.....
..... Pin Code

Telephone Number(Off.).....(Res.).....Mob.....

E_mail ID:

5. Date of Birth:.....

6. Sex : Male/Female.....

7 Whether belongs to Scheduled Caste/Tribe or :
Backward Class or Physically Handicapped : (State Category , if any)

8 (a) Designation: (b) Grade :.....

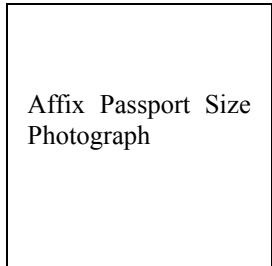
9 (a) Subject:..... (b) Branch of study:.....

10 (a) Qualifications:..... (b) Total Teaching Experience:.....
(i) Previous (if any).....
(ii) Present Experience

11 Preference of dates for attending the course:.....

12 (a) First continuous appointment as lecturer:.....
(b) Date of joining the present job:.....
(c) Date or due date of confirmation:.....
(d) Date or due date of Senior Scale:.....
(e) Date or Due date of Selection Grade:.....

13. Would you require hostel accommodation facilities during the programme:..... (YES/NO)



14 (a) Have you already attended any course at Kurukshetra University or at any other place to become eligible for Senior Scale?
If so, give details:

(i) Orientation Course:
From.....To.....
at.....
(ii) Refresher Course in
From.....To.....
at.....
Thrust Area.....

(b) Have you already attended any course at Kurukshetra University or at any other place to become eligible for selection grade?
If so, give details:

(i) Refresher Course in
From.....To.....
at.....
Thrust Area.....
.....
(ii) Refresher Course in
From.....To.....
at.....
Thrust Area.....
.....

15 Remarks if any

I hereby declare that all information furnished in this application form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my application/admission is liable to be rejected/cancelled.

Place
Date

(Signature of the Teacher)

Recommendation of the forwarding authority:-

I hereby certify that:

- (i) Our College/University is included in the list of institutions under Sec.2 (f) of the UGC Act;
- (ii) Our College does not come in the purview of the Section 2 (f) of the UGC Act, but has been affiliated to the University offor at least 2 years;
- (iii)The above applicant has not attended any Orientation/Refresher/Short-term Courses conducted by Kurukshetra University or by any other University/Institution except as indicated in Col. No. 14 above;
- (iv) The application of the above named teacher is forwarded with the recommendation that when selected, he/she will be relieved in time to participate in the above course; and
- (v) The information given above by the applicant is true, complete and correct.

Date.....

Principal/Head of Institution
(With rubber stamp)